October 2, 2023	
All Day	STAT - NATIONAL DAY for TRUTH & RECONCILIATION (in leu)
October 3, 2023	
8:30 AM - 9:00 AM	8:30 Meeting
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting Teams Security Concern
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

Sanford, Donna L PREM:EX 1 2023-11-02 4:31 PM

TEAMS Redesign Project Kick Off meeting (with Shannon Salter)

11:00 AM - 11:30 AM

October 3, 2023 Continued	
1:30 PM - 1:45 PM	Leg Lists MS Teams
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
2:00 PM - 2:30 PM	Team Huddle Microsoft Teams Meeting / TBC

Microsoft Teams meeting

Join on your computer, mobile app or room device

	Government Financial Information; Security Concem
3:00 PM - 4:00 PM	Weekly Briefing
October 4, 2023	
3:30 AM - 9:00 AM	8:30 Meeting
9:00 AM - 11:00 AM	Cabinet
11:15 AM - 11:45 AM	Donna/James/Alexei In Person
1:00 PM - 2:00 PM	Planning Mtg Microsoft Teams Meeting / Security Concern Prep for Jan 2024
	Microsoft Teams meeting
	Join on your computer, mobile app or room device

Sanford, Donna L PREM:EX 3 2023-11-02 4:31 PM

October 4, 2023 Continued	
	Government Financial Information; Security Concern
2:00 PM - 2:30 PM	check-in
2:30 PM - 3:00 PM	Donna/Laurie
October 5, 2023	
8:00 AM - 8:30 AM	Discussion: B2024 <sup>Security</sup> Teams
9:00 AM - 12:00 PM	Private Appointment
1:30 PM - 1:45 PM	Donna/Laurie Microsoft Teams Meeting
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

October 5, 2023 Continued	
	Government Financial Information; Security Concern
2:00 PM - 4:00 PM	PP
4:00 PM - 4:30 PM	Call Donna/Jess
October 6, 2023	
All Day	Private Appointment
8:15 AM - 9:00 AM	8:15 am: OG Working Group MS Teams
9:30 AM - 12:00 PM	DMC Security Concern Teams
	<del></del>
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

	Government Financial Information; Security Concern
:15 PM - 1:30 PM	Donna/Laurie Microsoft Teams Meeting
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

1:30 PM - 2:00 PM	Donna/Suzanne/Rosa/Kelly Microsoft Teams Meeting Re: Means Testing
	<del></del>
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
	<del></del>
2:00 PM - 3:00 PM	PPS Team Mtg Microsoft Teams Meeting / Security Concern
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

October 6, 2023 Continued

October 6, 2023 Continued	
	Government Financial Information; Security Concern
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting
3:45 PM - 4:00 PM	Donna/Jess Microsoft Teams Meeting
	Microsoft Teams meeting Join on your computer, mobile app or room device Government Financial Information; Security Concern
4:00 PM - 4:30 PM	Meghan and Donna chat

Sanford, Donna L PREM:EX 8 2023-11-02 4:31 PM

October 9, 2023	
All Day	STAT - THANKSGIVING
October 10, 2023	
8:30 AM - 9:00 AM	8:30 Meeting MS Teams
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting Teams/SecurityConcern
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
1:45 PM - 2:00 PM	Team Huddle (15 min) Microsoft Teams Meeting / Security Concern

Sanford, Donna L PREM:EX 9 2023-11-02 4:31 PM

# October 10, 2023 Continued

# Microsoft Teams meeting

### Join on your computer, mobile app or room device

Government Financial Information; Security Concern

2:30 PM - 3:00 PM

Donna/Meghan -- Call

### October 11, 2023

8:30 AM - 9:00 AM 8:30 Meeting -- MS Teams

9:30 AM - 11:15 AM GCPE workshop -- Security Concern

11:30 AM - 12:00 PM Meeting: Jessica P, Jessica S and Donna S -- MS teams

At Jessica S's request

October 11, 2023	Continued
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
2:00 PM - 2:30 PM	Donna/Rosa Microsoft Teams Meeting
	Microsoft Toams mosting
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

October 11, 2023 Con	October 11, 2023 Continued		
	Government Financial Information; Security Concern		
2:30 PM - 3:00 PM	Donna/Andrea		
4:30 PM - 5:00 PM	Meeting: Shannon and Donna Re: Bi-weekly check-in Teams		
	Microsoft Teams meeting		
	Join on your computer, mobile app or room device		
	Government Financial Information; Security Concern		

Sanford, Donna L PREM:EX 12 2023-11-02 4:31 PM

	Government Financial Information; Security Concern
October 12, 2023	
8:30 AM - 9:00 AM	8:30 Meeting MS Teams
12:00 PM - 12:30 PM	Donna/Jon Donna to call Jon Security Concern
4:00 PM - 4:30 PM	PO budget huddle Microsoft Teams Meeting
	Microsoft Teams meeting  Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

October 11, 2023 Continued

October 12, 2023 Con	tinued
October 13, 2023	
9:00 AM - 10:00 AM	PPS Team Mtg Microsoft Teams Meeting / Security Concern
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
10:00 AM - 10:30 AM	follow-up chat Microsoft Teams Meeting

October 13, 2023 Conti	nued
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting Teams
October 16, 2023	
All Day	Vacation - Donna (October 16) JM acting
October 17, 2023	
11:30 AM - 12:00 PM	JM/Donna

Sanford, Donna L PREM:EX 15 2023-11-02 4:31 PM

October 17, 2023 Continued	
3:30 PM - 4:00 PM	Monthly check-in: Donna Sanford Security Concern
4:00 PM - 5:00 PM	Weekly Briefing
5:00 PM - 5:15 PM	Call: Shannon and Donna Shannon to call Donna Security Concern
October 18, 2023	
8:30 AM - 9:00 AM	8:30 Meeting MS Teams
9:00 AM - 12:00 PM	Cabinet
12:00 PM - 1:00 PM	Confirmed: Welcome Celebration -Security Concern
2:00 PM - 3:00 PM	Presentation: MONTHLY CAS All Staff Meeting MS Teams & Security Concern
4:00 PM - 4:30 PM	JM/DonnaSecurity Concern
5:00 PM - 5:15 PM	Donna/Heather
October 19, 2023	
8:30 AM - 9:00 AM	8:30 Meeting MS Teams
2:00 PM - 4:00 PM	PP
October 20, 2023	
9:30 AM - 11:30 AM	DMC Security Concern Teams

October 20, 2023 Conti	nued
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
12:15 PM - 12:45 PM	Donna/Tiffany

1:00 PM - 2:00 PM

PPS Team Mtg -- Microsoft Teams Meeting / Security Concern

Microsoft Teams meeting

Join on your computer, mobile app or room device

October 20, 2023 Continued	
	Government Financial Information; Security Concern
2.00 014 2.45 014	Down for the Mary day Assert of Green Mary Con-
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting
October 21, 2023	
1:30 PM - 2:00 PM	Private Appointment
5:30 PM - 9:30 PM	Private Appointment
October 23, 2023	
8:30 AM - 9:00 AM	8:30 Meeting
10:00 AM - 11:15 AM	Agenda/PPS/Weekly Meeting Teams/Security Concern
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

October 23, 2023 Continued	
	Government Financial Information; Security Concern
1:00 PM - 1:30 PM	Team Huddle Microsoft Teams Meeting / Security Concern
	Microsoft Teams meeting  Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

Sanford, Donna L PREM:EX 19 2023-11-02 4:31 PM

October 23, 2023 Continued	
	<del></del>
1:30 PM - 1:45 PM	Leg Lists
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
2:00 PM - 2:30 PM	Meghan/Donna/Rosa re B24 Microsoft Teams Meeting
	Microsoft Teams meeting
	Join on your computer, mobile app or room device

Sanford, Donna L PREM:EX 20 2023-11-02 4:31 PM

October 23, 2023 Continued	
	Government Financial Information; Security Concern
3:00 PM - 3:15 PM	Check in Microsoft Teams Meeting
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern

21

Sanford, Donna L PREM:EX

2023-11-02 4:31 PM

October 23, 2023 Continued		
	Government Financial Information; Security Concern	
	<del></del>	
:30 PM - 4:45 PM	Weekly Briefing	
:00 PM - 5:15 PM	MSR/Donna Sanford Security Concern	
5:45 PM - 6:15 PM	MLP/Donna Sanford Security Concern	
October 24, 2023		
:30 AM - 9:00 AM	8:30 Meeting	
:30 PM - 2:45 PM	MLB/Donna Sanford Security Concern	
3:30 PM - 4:00 PM	Planning MS Teams	
i:45 PM - 5:00 PM	MMF/Donna Sanford Security Concern	
:30 PM - 6:45 PM	MJW/Donna SanfordSecurity Concern	
October 25, 2023		

8:30 AM - 9:00 AM 8:30 Meeting

9:00 AM - 12:00 PM Cabinet

1:30 PM - 2:00 PM	follow-up chat Microsoft Teams Meeting
	<del></del>
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern
	<del></del>
2:00 PM - 2:25 PM	2:00 MEETING   Donna, Andrea, Gilbert & Mary Sue   re: CAS Performance Planning & Reporting Security Concer MS Teams
2:30 PM - 2:55 PM	Meeting: Shannon and Donna Re: Bi-weekly check-in Security Concern
3:10 PM - 3:30 PM	3:10   Donna & Mary Sue   post CAS Performance Planning Security Concern Hoping this time works for you Donna. Otherwise I will look for time on Friday.
	Andra

October 25, 2023 Continued	
October 26, 2023	
8:30 AM - 9:00 AM	8:30 Meeting
9:00 AM - 9:15 AM	Meeting: Jessica and Donna Sanford MS teams
	Microsoft Teams meeting
	Join on your computer, mobile app or room device
	Government Financial Information; Security Concern  The security Concern Conce
11:30 AM - 12:00 PM	MMR/Donna Sanford Security Concern

Sanford, Donna L PREM:EX 24 2023-11-02 4:31 PM

# October 26, 2023 Continued

12:15 PM - 12:45 PM Private Appointment

1:00 PM - 1:20 PM MGH/Donna Sanford -- Security Concern

1:30 PM - 1:50 PM Donna/JM -- MS Teams

Microsoft Teams meeting

Join on your computer, mobile app or room device

Security Concern

2:00 PM - 3:00 PM PP

3:15 PM - 3:30 PM MKC/Donna Sanford -- Security Concern

4:00 PM - 4:25 PM Rosa/Donna

Would this time work for a quick check-in?

5:30 PM - 7:00 PM Private Appointment

October 27, 2023	
9:00 AM - 9:15 AM	Doug/Don/Donna/Meghan/Andrea MS Teams/Rose Room Microsoft Teams meeting Join on your computer, mobile app or room device Government Financial Information; Security Concern
9:30 AM - 11:30 AM	DMC Security Concern Teams
	Microsoft Teams meeting  Join on your computer, mobile app or room device  Government Financial Information; Security Concern

October 27, 2023 Continued		
10:00 AM - 11:30 AM	Private Appointment	
1:00 PM - 1:30 PM	Donna/Andrea	
2:00 PM - 3:00 PM	PPS Team Mtg Microsoft Teams Meeting /Security Concern	
	Microsoft Teams meeting	
	Join on your computer, mobile app or room device	
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting	

October 28, 2023

6:00 PM - 9:00 PM Private Appointment

October 30, 2023		
8:30 AM - 8:45 AM	MBR/Donna Sanford Security Concern	
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting Teams/Security Concern	
	Microsoft Teams meeting	
	Join on your computer, mobile app or room device	
	Government Financial Information; Security Concern	

11:15 AM - 11:30 AM MRS/Donna Sanford -- MS Teams
Microsoft Teams meeting

Join on your computer, mobile app or room device

October 30, 2023 Continued		
	Government Financial Information; Security Concern	
11:45 AM - 12:00 PM	MHB/Donna Sanford MS Teams	
	Microsoft Teams meeting	
	Join on your computer, mobile app or room device  GovernmentFinancial Information; Security Concern	
	Coveriment manda mormaton, Security Content	
1:00 PM - 1:30 PM	Team Huddle Microsoft Teams Meeting , Security Concern	

October 30, 2023 Continued		
	Microsoft Teams meeting	
	Join on your computer, mobile app or room device	
	Government Financial Information; Security Concem	
1:30 PM - 1:45 PM	Leg Lists	
	Microsoft Teams meeting	
	Join on your computer, mobile app or room device	

Sanford, Donna L PREM:EX 30 2023-11-02 4:31 PM

# October 30, 2023 Continued

Government Financial Information; Security Concern

**Executive Pumpkin Carving Contest** 

2:30 PM - 2:45 PM	MRK/Donna Sanford Security Concern

3:45 PM - 4:05 PM MMD/Donna Sanford --Security Concern

**Weekly Briefing** 

8:30 Meeting

# October 31, 2023

8:30 AM - 9:00 AM

2:00 PM - 2:30 PM

2:45 PM - 3:30 PM

9:00 AM - 9:15 AM MRF/Donna Sanford -- Security Concern

2:00 PM - 2:30 PM Donna/Alexei -- MS Teams
Microsoft Teams meeting

Join on your computer, mobile app or room device

# October 31, 2023 Continued

Government Financial Information; Security Concern

4:15 PM - 4:45 PM

MSM/Donna Sanford -- Security Concern