

November 1, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 11:00 AM	Cabinet
11:15 AM - 12:00 PM	FW: CIS -- Teams
12:30 PM - 1:00 PM	Check-in: Sage Aaron -- MS Teams
1:15 PM - 1:45 PM	FW: OBPS Pre-brief ^{Security Concern} Teams
2:00 PM - 3:30 PM	QP
2:45 PM - 3:00 PM	Comms briefing: MMHA ^{Security Concern} Teams
3:00 PM - 3:30 PM	MDM/SA 1:1 ^{Security Concern} Teams
3:30 PM - 4:00 PM	Wednesday Debrief ^{Security Concern}
4:00 PM - 4:30 PM	FW: Discussion re OBPS MKC, MGH, MJO -- ^{Security}
5:00 PM - 8:00 PM	FNLG Reception

November 2, 2023

8:00 AM - 6:00 PM	FNLG 2023
8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 10:50 AM	Plenary Session
9:00 AM - 9:30 AM	MDM/AM 1:1 ^{Security Concern} Microsoft Teams Meeting
10:30 AM - 12:00 PM	QP
1:00 PM - 2:00 PM	Discussion Session
1:30 PM - 2:00 PM	GCPE Marie and Deb Connect -- ^{Security Concern}
2:00 PM - 2:30 PM	MDM/DG 1:1
2:30 PM - 3:15 PM	Longterm calendar meeting -- Microsoft Teams Meeting
4:15 PM - 4:35 PM	Huddle ^{Security Concern}

November 3, 2023

7:45 AM - 8:15 AM	Announcement
8:00 AM - 6:00 PM	FNLG 2023
8:00 AM - 8:30 AM	Reserve for catch up
10:00 AM - 10:30 AM	Meeting w/KP
1:30 PM - 2:00 PM	MDM/KA 1:1
2:30 PM - 3:00 PM	Executive Staffing Approvals -- Teams ^{Security Concern}
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting -- Teams
3:45 PM - 4:15 PM	Huddle ^{Security Concern}

November 6, 2023

8:00 AM - 8:45 AM	8:00 Safer Communities Action Plan Meeting -- MS Teams
8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	Office hours + return calls
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting -- Teams ^{Security Concern}
10:00 AM - 11:15 AM	CCE
11:30 AM - 12:00 PM	Meeting: Shannon/ Marie/Sage - Monthly Check In -- Teams
12:15 PM - 12:30 PM	Post-meet connect ^{Security Concern} Microsoft Teams Meeting
1:30 PM - 1:50 PM	Huddle ^{Security Concern}
2:00 PM - 3:30 PM	QP
2:00 PM - 2:30 PM	Digital Content Forum ^{Security Concern} Microsoft Teams Meeting
2:30 PM - 4:30 PM	SI

November 6, 2023 Continued

2:30 PM - 3:15 PM	MDM/SM 1:1 Security Concern	Microsoft Teams Meeting
3:15 PM - 4:15 PM	Comms Strategy Prep --	Security Concern
4:30 PM - 5:30 PM	Follow up for Matt	

November 7, 2023

8:00 AM - 8:30 AM	8 am Check-in --	Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting --	Microsoft Teams Meeting
9:00 AM - 9:30 AM	MDM/AL 1:1 Security Concern	Microsoft Teams Meeting
9:30 AM - 10:00 AM	MDM/KA 1:1 Security Concern	
10:00 AM - 10:30 AM	MDM/SA 1:1 Security Concern	Teams
10:30 AM - 12:00 PM	QP	
11:30 AM - 12:00 PM	MDM/JH 1:1 Security Concern	Microsoft Teams Meeting
12:15 PM - 12:45 PM	MDM/ST -- Security Concern	
1:00 PM - 1:30 PM	Executive Staffing Approvals --	Teams Security Concern
1:30 PM - 2:00 PM	MDM/SA/HF Security Concern	Microsoft Teams Meeting
2:00 PM - 6:00 PM	TB	

November 8, 2023

8:00 AM - 8:30 AM	8 am Check-in --	Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting --	Microsoft Teams Meeting
9:00 AM - 12:00 PM	Cabinet	
1:00 PM - 1:30 PM	Heather & Marie --	MS Teams
1:30 PM - 3:00 PM	Modernizing Government Services – Session 1: Nov 8 afternoon session --	Security Concern
2:00 PM - 3:30 PM	QP	
2:00 PM - 2:15 PM	MDM/SN Security Concern	
3:00 PM - 3:30 PM	Wednesday Debrief Security Concern	
3:30 PM - 4:00 PM	MDM/TH 1:1 Security Concern	Microsoft Teams Meeting
4:00 PM - 4:30 PM	Forward Planning Security Concern	Microsoft Teams Meeting
5:00 PM - 5:45 PM	Weekly check-in: Marie --	Security Concern

November 9, 2023

8:00 AM - 8:30 AM	8 am Check-in --	Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting --	Microsoft Teams Meeting
9:00 AM - 11:00 AM	Comms Strategy Workshop --	Security Concern
10:30 AM - 12:00 PM	QP	
11:00 AM - 11:30 AM	MDM/KA Security Concern	
11:30 AM - 12:00 PM	MDM/AM 1:1 Security Concern	Microsoft Teams Meeting
1:00 PM - 1:30 PM	1:00 Maria, David, Chris & Mary Sue update --	MS Teams
1:30 PM - 2:00 PM	Meeting Prep Security Concern	Microsoft Teams Meeting
2:30 PM - 3:15 PM	Longterm calendar meeting --	Microsoft Teams Meeting
3:15 PM - 4:00 PM	Project Review Security Concern	Microsoft Teams Meeting
4:00 PM - 4:20 PM	Huddle Security Concern	

November 10, 2023

8:00 AM - 8:45 AM	8:00 Safer Communities Action Plan Meeting --	MS Teams
9:30 AM - 10:00 AM	Reserve for catch up	
10:30 AM - 11:00 AM	Comms pros Intro	
11:00 AM - 11:30 AM	Comms Strategy Security Concern	Microsoft Teams Meeting
11:30 AM - 12:15 PM	MDM/ST Security Concern	

November 10, 2023 Continued

12:30 PM - 1:00 PM	Prep -- Microsoft Teams Meeting
1:00 PM - 2:00 PM	Pre-Meet Security Concern Microsoft Teams Meeting
2:00 PM - 3:00 PM	Hold this time
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting -- Teams
3:00 PM - 3:20 PM	Call: Shannon and Marie
3:45 PM - 4:15 PM	Huddle Security Concern

November 11, 2023

All Day *Remembrance Day*

November 13, 2023

All Day *Remembrance Day stat*

November 14, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting -- Teams Security Concern
11:00 AM - 12:00 PM	Executive Meeting Security Concern Microsoft Teams Meeting
12:00 PM - 12:30 PM	Huddle pre-all staff call -- Microsoft Teams Meeting
1:30 PM - 2:00 PM	MDM/SA 1:1 Security Concern Teams
2:00 PM - 3:00 PM	ALL-STAFF call: People-First Communications -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	MDM/JP -- Microsoft Teams Meeting
3:30 PM - 4:00 PM	MDM/AL 1:1 Security Concern Microsoft Teams Meeting
4:00 PM - 4:30 PM	Donna/Marie/Rosa/JM/Andrea/Kelly -- Microsoft Teams Meeting (only)
4:30 PM - 4:50 PM	Huddle Security Concern

November 15, 2023

8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
11:00 AM - 12:00 PM	MDM/HF 1:1 Security Concern Microsoft Teams Meeting
2:45 PM - 3:45 PM	Meeting with MS & MDM -- Security Concern
3:00 PM - 4:00 PM	FW: SCAP Steering Committee Meeting Series -- MS Teams
4:00 PM - 5:00 PM	Debrief Session -- Microsoft Teams Meeting

November 16, 2023

8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:30 AM - 10:00 AM	MDM/HF 1:1 Security Concern Microsoft Teams Meeting
10:00 AM - 10:30 AM	MDM/TH 1:1 Security Concern Microsoft Teams Meeting
11:30 AM - 12:30 PM	Post Workshop Comms -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	MDM/AM 1:1 Security Concern Microsoft Teams Meeting
1:30 PM - 2:15 PM	MDM/SM 1:1 Security Concern Microsoft Teams Meeting
2:30 PM - 3:00 PM	MDM/JH 1:1 Security Concern Microsoft Teams Meeting
3:00 PM - 3:30 PM	Office hours + return calls
3:30 PM - 4:00 PM	PPS Briefing Security Concern Teams
4:15 PM - 4:35 PM	Huddle Security Concern
4:30 PM - 5:30 PM	Sage + Marie

November 17, 2023

8:00 AM - 8:30 AM	Reserve for catch up
9:00 AM - 9:30 AM	Office hours + return calls

November 17, 2023 Continued

10:30 AM - 11:30 AM	DMC ^{Security Concern} /Teams
1:00 PM - 1:30 PM	MDM/KA
2:00 PM - 2:30 PM	Christina/Melanie/Marie: Check-in -- Teams
2:30 PM - 3:00 PM	MDM/AL 1:1 -- Microsoft Teams Meeting
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting -- Teams
3:45 PM - 4:15 PM	Huddle ^{Security Concern}
4:30 PM - 6:00 PM	MDM/DG

November 20, 2023

8:00 AM - 8:45 AM	8:00 Safer Communities Action Plan Meeting -- MS Teams
8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	Office hours + return calls
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting -- Teams ^{Security Concern}
10:00 AM - 12:00 PM	ELUC
10:15 AM - 10:45 AM	MKC/MDM
11:15 AM - 12:00 PM	MDM/SA/HF ^{Security Concern} Microsoft Teams Meeting
1:00 PM - 1:30 PM	MDM/AL 1:1 ^{Security Concern} Microsoft Teams Meeting
1:30 PM - 2:00 PM	MDM/JH 1:1 ^{Security Concern} Microsoft Teams Meeting
2:00 PM - 3:30 PM	QP
2:00 PM - 2:20 PM	Huddle ^{Security Concern}
3:00 PM - 5:00 PM	CCE
3:45 PM - 4:15 PM	M + K touch base -- Microsoft Teams Meeting

November 21, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:30 AM - 10:00 AM	PCoP Planning -- MS Teams
10:00 AM - 10:30 AM	Meeting: Rueben, Marie, Deb -- Microsoft Teams Meeting
10:30 AM - 12:00 PM	QP
10:30 AM - 11:00 AM	MDM/SA 1:1 ^{Security Concern} Teams
11:00 AM - 11:30 AM	Discuss: WLRs request -- Microsoft Teams Meeting
1:30 PM - 2:00 PM	Pre Cabinet ^{Security Concern} Microsoft Teams Meeting
2:00 PM - 3:00 PM	MDM/ST ^{Security Concern}
3:00 PM - 3:30 PM	Prep session -- Microsoft Teams Meeting
3:30 PM - 4:30 PM	SHR Meeting

November 22, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 11:00 AM	Cabinet
11:30 AM - 12:00 PM	MDM/KA
1:00 PM - 1:30 PM	MDM/TH 1:1 ^{Security Concern} Microsoft Teams Meeting
2:00 PM - 3:30 PM	QP
3:30 PM - 4:00 PM	Office hours + return calls
4:00 PM - 4:30 PM	PO Mtg -- MS Teams ^{Security Concern}
4:30 PM - 5:00 PM	Wednesday Debrief ^{Security Concern}
8:00 PM - 9:00 PM	Call - Marie & Matt

November 23, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 10:00 AM	PCoP Planning -- Microsoft Teams Meeting
10:00 AM - 10:30 AM	Call D
10:30 AM - 12:00 PM	QP
10:30 AM - 11:00 AM	Marie/Jeff 1:1 ^{Security Concern} Microsoft Teams Meeting
11:00 AM - 11:30 AM	MDM/ST 1:1 ^{Security Concern}
11:30 AM - 12:00 PM	Safe and Healthy Kids -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	Office hours + return calls
1:30 PM - 1:45 PM	MDM/DC 1:1 -- Microsoft Teams Meeting
2:00 PM - 4:00 PM	P & P
2:30 PM - 3:15 PM	Longterm calendar meeting -- Microsoft Teams Meeting
4:00 PM - 4:30 PM	Weekly check-in: Marie & Matt ^{Security Concern} MS Teams
4:45 PM - 5:30 PM	Sage + Marie
5:30 PM - 5:50 PM	Huddle ^{Security Concern}

November 24, 2023

8:00 AM - 8:30 AM	Reserve for catch up
8:30 AM - 9:00 AM	MDM/AM 1:1 ^{Security Concern} Microsoft Teams Meeting
9:30 AM - 10:00 AM	Office hours + return calls
10:00 AM - 12:00 PM	PCoP November Session: People-First Strategic Policy and Communications -- Microsoft Teams Meeting
1:00 PM - 2:00 PM	Hold this time
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting -- Teams
3:45 PM - 4:15 PM	Huddle ^{Security Concern}

November 27, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:30 AM - 10:00 AM	MDM/SA 1:1 ^{Security Concern} Teams
10:00 AM - 10:30 AM	Meeting Prep ^{Security Concern} Microsoft Teams Meeting
10:30 AM - 11:00 AM	Office hours + return calls
11:45 AM - 12:45 PM	Agenda/PPS Weekly Meeting -- Teams
1:30 PM - 2:00 PM	MDM/JH 1:1 ^{Security Concern} Microsoft Teams Meeting
2:00 PM - 3:30 PM	QP
2:00 PM - 2:20 PM	Huddle ^{Security Concern}
2:45 PM - 3:00 PM	MDM/SM -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	Call G

November 28, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	MDM/AL 1:1 ^{Security Concern} Microsoft Teams Meeting
9:30 AM - 10:00 AM	Office hours + return calls
10:00 AM - 11:00 AM	SCAP Steering Committee Meeting Series -- MS Teams
10:00 AM - 10:30 AM	huddle
10:30 AM - 12:00 PM	QP
11:00 AM - 12:00 PM	Executive Meeting ^{Security Concern} Microsoft Teams Meeting
12:30 PM - 1:00 PM	Check-in: Sage Aaron -- MS Teams
1:00 PM - 1:30 PM	Executive Staffing Approvals -- Teams ^{Security Concern}

November 28, 2023 Continued

1:30 PM - 2:00 PM	Safe and Healthy Kids -- Microsoft Teams Meeting
2:00 PM - 4:00 PM	SI
2:00 PM - 3:00 PM	MDM/ST -- Security Concern
3:00 PM - 3:30 PM	MDM/TH 1:1 Security Concern Microsoft Teams Meeting
4:00 PM - 4:30 PM	Pre Cabinet Security Concern Microsoft Teams Meeting
4:45 PM - 5:15 PM	EDU Briefing Security Concern Teams

November 29, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
10:00 AM - 10:30 AM	Sage/Marie Security Concern Teams
10:30 AM - 12:00 PM	Cabinet
1:00 PM - 1:30 PM	Executive Staffing Approvals -- Teams Security Concern
1:30 PM - 2:00 PM	Office hours + return calls
2:00 PM - 3:30 PM	QP
2:15 PM - 2:30 PM	MDM/SM 1:1 Security Concern Microsoft Teams Meeting
2:30 PM - 3:00 PM	Briefing -- Microsoft Teams Meeting
4:15 PM - 4:30 PM	Check-in -- Microsoft Teams Meeting
4:30 PM - 4:45 PM	Marie/Matt -- Teams

November 30, 2023

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	MDM/AM 1:1 Security Concern Microsoft Teams Meeting
10:00 AM - 10:30 AM	MDM/KA
10:30 AM - 12:00 PM	QP
11:00 AM - 12:00 PM	MDM/SA 1:1 Security Concern
1:00 PM - 1:45 PM	MDM/ST Security Concern
2:00 PM - 4:00 PM	P & P
2:30 PM - 3:15 PM	Longterm calendar meeting -- Microsoft Teams Meeting
4:45 PM - 5:05 PM	Huddle Security Concern