

November 1, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting
9:00 AM - 4:30 PM	UniverCITZy
10:30 AM - 11:00 AM	10:30 CJ & Clecio - Setup BC Wallet
1:30 PM - 2:00 PM	1:30 CJ & Jillian - Coffee
2:30 PM - 3:00 PM	Executive Success Lab for Deb Godfrey - Interview with CJ Ritchie

November 2, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
10:00 AM - 10:45 AM	10:00 Bilat - CJ & Melissa (Acting for Charmaine) (w/ Kevin & Dallas) --
11:00 AM - 12:00 PM	ELT
1:45 PM - 2:00 PM	1:45 CJ, Gen & Erin - Corp Exec Sessions Pre-Brief (Nov 8-9)

November 3, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
10:00 AM - 10:30 AM	10:00 Elaine McKnight - Coffee

November 4, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 5, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 6, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
10:30 AM - 10:45 AM	10:30 CJ & Gen - Touch Base
10:45 AM - 11:00 AM	10:45 AM - Shauna, CJ & Melissa re: Update
11:00 AM - 11:30 AM	11:00 CJ & Shelly - Action Plans
11:30 AM - 12:00 PM	11:30 NGTP Steering Committee Meeting
3:00 PM - 3:30 PM	LTSA DM Brouwer Assoc. DM Ritchie - Partnership opportunities

November 7, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
7:45 AM - 9:15 AM	Updated invitation: DIACC Board Strategy meeting - Plenary Nov 7th @ Tue Nov 7, 2023 10:45am - 12:15pm (EST) (cj.ritchie@gov.bc.ca)
9:30 AM - 10:00 AM	9:30 CJ Ritchie & Adrian Milczarek - Gartner Review
10:15 AM - 11:30 AM	Invitation: DIACC Board Directors Breakout continued: 13:15 - 14:15 E... @ Tue Nov 7, 2023 10:15am - 11:15am (PST) (cj.ritchie@gov.bc.ca)
11:30 AM - 12:00 PM	Discussion: Innovation Lab
1:30 PM - 2:00 PM	1:30 CJ & Stuart Monthly --

November 8, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 8, 2023 Continued

11:30 AM - 12:00 PM	11:30 Bilat - CJ & Alex (& Dallas) --
1:30 PM - 3:00 PM	Modernizing Government Services – Session 1: Nov 8 afternoon session

November 9, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
9:30 AM - 11:00 AM	Modernizing Government Services – Session 2: Nov 9 morning session
2:00 PM - 3:00 PM	CITZ Excom
4:00 PM - 4:30 PM	Shauna/CJ re: Vacation Handover

November 10, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
10:00 AM - 10:30 AM	10:00 CJ Ritchie & Scott Wilkinson - Coffee

November 11, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 12, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 13, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
12:00 AM - 12:00 AM	Acting DM this week

November 13, 2023 Continued

All Day	Stat Remembrance Day
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November 14, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
All Day	Acting DM this week Please See Above
9:00 AM - 10:00 AM	Updated invitation: New DIACC Board of Director Meeting (2023) @ Tue Nov 14, 2023 12pm - 1pm (EST) (cj.ritchie@gov.bc.ca)
11:30 AM - 12:00 PM	Review of Procurement Policy
1:00 PM - 1:45 PM	Housing Project Board - Agenda item: BC Builds - Transfer of Land
2:00 PM - 2:30 PM	PSN-SN w/Jill (Dallas)
2:30 PM - 3:00 PM	2:30 CJ, Gen, Stuart, Denise - Intergovernmental Communications
3:30 PM - 4:00 PM	Meeting: Jess and CJ

November 15, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
All Day	Acting DM this week Please See Above
9:00 AM - 9:30 AM	9:00 GCIO --
9:30 AM - 10:00 AM	9:30 Bilal - CJ & Gen (& Dallas) --
11:00 AM - 2:00 PM	NCS Off-site Professional Development and Recognition Event

November 16, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
All Day	Acting DM this week Please See Above
9:00 AM - 10:00 AM	MINISTER: Roundtable
10:30 AM - 11:00 AM	10:30 CJ & JP - Bilat
11:00 AM - 11:30 AM	Weekly: CJ (for Shauna) and Vivian
1:00 PM - 1:30 PM	1:00 CJ, Gen & JP - DMCDD Pre-Brief
3:00 PM - 3:30 PM	3:00 CJ, Alex, Gen, JP - Monthly Finance Huddle

November 17, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
12:00 AM - 12:00 AM	Acting DM this week Please See Above
10:30 AM - 11:30 AM	DMC

November 18, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 19, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 20, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
9:00 AM - 9:30 AM	Shauna, CJ, Hayden, Gen & JP re: DMCDD Pre-brief (Meeting Nov 22)

November 20, 2023 Continued

9:30 AM - 10:00 AM	Shauna/CJ re: Vacation Hand Back
10:30 AM - 11:00 AM	10:30 Monthly Finance Check-In (CJ, Alex, JP, Gen, Holly & Tim) --
11:45 AM - 12:00 PM	Intergovernmental Communications

November 21, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
9:05 AM - 9:15 AM	Security Day - Opening Remarks
10:00 AM - 10:30 AM	10:00 GCIO
11:30 AM - 12:00 PM	11:30 Bilat - CJ & James (& Dallas) --
3:00 PM - 4:00 PM	MINISTER: Roundtable

November 22, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
10:00 AM - 12:00 PM	DMC Digital and Data
2:00 PM - 2:45 PM	2:00 CJ Ritchie, Gen Lambert & Michelle Moonsammy (EY) - Connection with GCIO on Digital Era Leadership Program
3:00 PM - 3:30 PM	3:00 CJ & Elaine - Coffee
5:00 PM - 5:10 PM	Executive Call

November 22, 2023 Continued

November 23, 2023

All Day	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
9:30 AM - 10:15 AM	9:30 Bilat - CJ & Alex (& Dallas) --
10:30 AM - 11:00 AM	Digital Office/Exchange Lab pre-brief
11:15 AM - 12:00 PM	Digital Office All Staff
1:00 PM - 1:30 PM	1:00 CJ & Stuart Monthly --
2:00 PM - 2:30 PM	PSN - SN w/Jill/Alex (Dallas)

November 24, 2023

12:00 AM - 12:00 AM	Charmaine Vacation (Oct 28 - Nov 24) -- Melissa Sexsmith Acting Please See Above
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November 27, 2023

9:00 AM - 10:00 AM	Advice/Recommendations
11:00 AM - 11:30 AM	11:00AM Holly/Tim/JP/Alex
11:30 AM - 12:00 PM	11:30 CJ, Gen, Teresa (EMCR) - Touch Base
1:00 PM - 1:30 PM	DM Briefing: Digital office/Exchange Lab
1:30 PM - 1:45 PM	Reference Check
3:00 PM - 4:30 PM	CITZ Executive Committee

November 28, 2023

All Day	Gen off this afternoon -- Catherine Acting
10:00 AM - 11:00 AM	ELT
11:00 AM - 11:30 AM	11:00 GCIO Pre-Brief - Dec 14 Corp. Exec. (AI)
1:00 PM - 1:45 PM	1:00 Bilat - CJ & Charmaine (w/ Jillian & Dallas) --
2:30 PM - 3:00 PM	PSN - SN Run Through CJ/Jill/Alex (Dallas)
3:30 PM - 3:35 PM	CJ/Alex Call

November 29, 2023

12:00 PM - 12:00 AM	Dallas Vacation Nov 29 afternoon, Nov 30 & Dec 1
9:00 AM - 9:30 AM	DM Meeting re: Viva Engage
10:00 AM - 11:30 AM	ELT Action Plan w/ Shelly
11:30 AM - 12:00 PM	11:30 CJ, Jeremy, Colleen, Jody - AI Deck
1:00 PM - 2:00 PM	1:00 Working Session – Governance Goals, Principles and Priorities

November 30, 2023

All Day	Dallas Vacation Nov 29 afternoon, Nov 30 & Dec 1 Please See Above
12:00 AM - 12:00 AM	Vacation (Nov 30 - Dec 4) Charmaine acting
12:00 AM - 12:00 AM	Gen Vacation (Nov 30 and Dec 1) -- Catherine Acting