

November 1, 2023

All Day

Sandra - Annual Leave

Please See Above

All Day

FYI - FNLG - Pre-Gathering Day --

Security Concern

All Day

Security Concern

7:30 AM - 8:30 AM

Melanie - Weekly -- Microsoft Teams Meeting
CZ in Van

Microsoft Teams meeting

Join on your computer, mobile app or room device

November 1, 2023 Continued

Government Financial Information; Security Concern

9:00 AM - 9:30 AM

Strategic Planning -- Microsoft Teams Meeting

Government Financial Information; Security Concern

November 1, 2023 Continued

Government Financial Information; Security Concern

10:00 AM - 10:30 AM

Melanie/Mark Pearmain: Monthly 1:1 -- Microsoft Teams Meeting

11:00 AM - 11:50 AM

Leadership Culture Advisory Committee (LCAC) -- Microsoft Teams Meeting

Government Financial Information; Security Concern

Government Financial Information; Security Concern

11:30 AM - 12:00 PM

MRS/MGL PB - FNLG -- Teams

Government Financial Information; Security Concern

November 1, 2023 Continued

Government Financial Information; Security Concern

12:00 PM - 1:00 PM

Lunch

1:00 PM - 2:00 PM

Angie & Melanie | HPST/OECD Connect -- Microsoft Teams Meeting

Government Financial Information; Security Concern

November 1, 2023 Continued

2:45 PM - 3:30 PM

Assoc DM Mtg w/ ADM Korchagina & ADM Bhat -- Teams

4:00 PM - 5:00 PM

Do not book - hold/urgent mtgs

November 2, 2023

All Day

Sandra - Annual Leave

Please See Above

12:00 AM - 12:00 AM

Security Concern
FNLG --

12:00 AM - 12:00 AM

Melanie, Acting DM (Nov 2 and 3)

All Day

Personal Information

8:00 AM - 8:30 AM

1:1 w/Jan Unwin (bi-weekly) -- Microsoft Teams Meeting

9:00 AM - 9:30 AM

Programming Opportunities Touchbase -- Microsoft Teams
Government Financial Information; Security Concern

November 2, 2023 Continued

Government Financial Information; Security Concern

9:30 AM - 10:30 AM

Melanie & Angie Weekly 1:1 -- Security Concern
Government Financial Information; Security Concern

10:30 AM - 11:00 AM

Check-in: Karla -- Security Concern

11:00 AM - 12:00 PM

Block for prep

November 2, 2023 Continued

12:15 PM - 12:30 PM

Cabinet Confidences
PDE Mtg - -- Teams
Government Financial Information; Security Concern

12:30 PM - 1:00 PM

Lunch

1:00 PM - 1:45 PM

Melanie & Cloe Mtg re Technology Use in Schools -- Teams

2:00 PM - 2:30 PM

Security Concern
Check-in: Trish --

November 2, 2023 Continued

4:00 PM - 5:00 PM Do not book - hold/urgent mtgs

4:00 PM - 4:30 PM cloe - check-in

November 3, 2023

12:00 AM - 12:00 AM Sandra - Annual Leave
Please See Above

12:00 AM - 12:00 AM FNLG -- ^{Security Concern}
Please See Above

12:00 AM - 12:00 AM Melanie, Acting DM (Nov 2 and 3)
Please See Above

All Day Personal Information

8:00 AM - 9:00 AM strategic cross NRS/Social briefing

8:00 AM - 9:00 AM strategic cross NRS/Social briefing

9:00 AM - 10:00 AM HPST - Michael Stevenson

10:00 AM - 11:00 AM Cabinet Confidences -- Microsoft Teams Meeting

11:00 AM - 12:00 PM Angie/Stacey/Nick - holocaust ed

12:00 PM - 1:00 PM Lunch

2:00 PM - 2:45 PM Melanie & Mariam - Mentorship -- Zoom Meeting

4:00 PM - 5:00 PM Do not book - hold/urgent mtgs

November 4, 2023

10:30 AM - 11:00 AM Personal

November 5, 2023

11:00 AM - 12:00 PM

Bnai Brith zoom call
Security Concern

November 6, 2023

7:15 AM - 8:00 AM

Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk --
Government Financial Information; Security Concern

9:00 AM - 9:15 AM

Daily Comms/Issues Check-in -- Teams
Government Financial Information; Security Concern

9:30 AM - 10:30 AM

Assoc DM Mtg re HPST Preparatory Conversation -- Zoom

November 6, 2023 Continued

11:30 AM - 12:00 PM

Assoc DM Mtg re Reconciliation Agenda Item for Nov 7 -- Teams

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

DM Mtg: Ministry Budget Update and Looking Forward -- Security Concern
CZ has requested this discussion prior to the Nov. 7th Excom meeting

1:30 PM - 2:00 PM

Assoc DM Mtg (Internal) re FN CYIC Oversight Table Mtg -- Microsoft Teams Meeting

2:30 PM - 4:30 PM

November BCTF/Ministry Monthly Meeting- 2023-24 School Year (In person at Ministry) -- Security Concern
Security Concern

In person meeting. Ministry attendees to be determined closer to the meeting date, once agenda topics are confirmed.

4:30 PM - 5:30 PM

Do not book - hold/urgent mtgs

November 7, 2023

All Day

Security Concern

7:30 AM - 8:30 AM

Child Care Project Board -- Teams

Government Financial Information; Security Concern

Government Financial Information; Security Concern

9:00 AM - 9:15 AM

Daily Comms/Issues Check-in -- Teams
Government Financial Information; Security Concern

[Learn More](#) | [Meeting options](#)

9:30 AM - 11:00 AM **Executive Committee** Security Concern **Teams**

Government Financial Information; Security Concern

11:00 AM - 11:25 AM **ED Update -- Teams**

Government Financial Information; Security Concern

November 7, 2023 Continued

Government Financial Information; Security Concern

11:30 AM - 12:00 PM	Assoc DM PB - HLTH DM mtg Nov 10 -- Microsoft Teams Meeting
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	Ominbus Polling Options -- Security Concern
1:00 PM - 1:30 PM	LEPD & BCTF Inclusive ED -- In Person - Security Concern
2:30 PM - 3:00 PM	Sandra/Melanie HR discussion -- Security Concern

Government Financial Information; Security Concern

November 7, 2023 Continued

Government Financial Information; Security Concern

3:30 PM - 4:00 PM

Advice/Recommendations
MRS Mtg -

Teams / CZ & Melanie in Person

Government Financial Information; Security Concern

November 7, 2023 Continued

Government Financial Information; Security Concern

4:00 PM - 5:00 PM Do not book - hold/urgent mtgs

4:00 PM - 4:30 PM follow-up

November 8, 2023

All Day S&T all day face to face div mtg ^{Security Concern}

All Day School Foods Fall Gathering

7:30 AM - 8:30 AM Melanie: Wkly Check-in ^{Security Concern} Teams; ^{Security Concern}

Government Financial Information; Security Concern

8:30 AM - 9:00 AM

Security Concern
DM Wkly - PR Check-in --
Jenn not attending. Dwayne to lead the meeting.

10:00 AM - 11:00 AM

DM Mtg: DMCC & CCRR Procurement -- Teams
Government Financial Information; Security Concern

November 8, 2023 Continued

Government Financial Information; Security Concern

November 8, 2023 Continued

12:00 PM - 12:30 PM

MRS Bi-Monthly Check in w/ Clint Johnston --
Government Financial Information; Security Concern

Security Concern

Teams for DMO

12:30 PM - 4:45 PM

Interviews: ECC - ADM, LEPD --

Security Concern

1:30 PM - 3:00 PM

Modernizing Government Services – Session 1: Nov 8 afternoon session --
Government Financial Information; Security Concern

Security Concern

November 8, 2023 Continued

Government Financial Information; Security Concern

3:00 PM - 6:00 PM

Personal Information

November 9, 2023

9:00 AM - 11:00 AM

Comms Strategy Workshop --
Security Concern

November 9, 2023 Continued

Security Concern

9:30 AM - 11:00 AM

Modernizing Government Services – Session 2: Nov 9 morning session

Security Concern

Security Concern

9:30 AM - 10:30 AM

Melanie & Angie Weekly 1:1 --

Security Concern

11:00 AM - 11:30 AM

block - personal

November 9, 2023 Continued

11:45 AM - 1:15 PM

Security Concern . Diwali -- Security Concern

Security Concern

12:15 PM - 12:30 PM

Kelly/Staff - St Christopher Montessori Potential Closure -- Microsoft Teams Meeting
Security Concern

Government Financial Information; Security Concern

12:30 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	dyslexia check ins
1:30 PM - 2:00 PM	Kate McCabe - Mentoring -- Zoom Meeting; Security Concern
2:30 PM - 3:00 PM	Melanie & Adrian Monthly check in -- Security Concern

November 9, 2023 Continued

3:45 PM - 4:15 PM

travel

4:00 PM - 5:00 PM

Personal Information

November 10, 2023

All Day

Security Concern

All Day

KK - vacation; Sandra back up

10:00 AM - 11:30 AM

DM Brown | DM Bond | Assoc DM Stewart - Discussion -- MS Teams
Government Financial Information; Security Concern

November 10, 2023 Continued

Government Financial Information; Security Concern

11:30 AM - 11:45 AM	Call - Melanie Stewart: ^{Personal Information}	Call Melanie's Cell
12:00 PM - 12:30 PM	Lunch	
12:15 PM - 12:30 PM	12:15 Melanie & Mary Sue ^{Personal Information}	Teams

Government Financial Information; Security Concern

November 10, 2023 Continued

[Learn More](#) | [Meeting options](#)

12:30 PM - 1:00 PM	CZ/Melanie/Eleanor: Succession Planning -- Security Concern
1:00 PM - 1:30 PM	Assoc DM Mtg re Dyslexia Correspondence -- Teams
1:30 PM - 2:00 PM	MO/Melanie - Cabinet Confidences -- Microsoft Teams Meeting
2:00 PM - 2:15 PM	cloe to call melanie
3:00 PM - 3:30 PM	Assoc DM/DM/ADM Mtg re FN CYIC Oversight Table Mtg on Nov 22 (ECC, MCF, PSFS) -- Microsoft Teams Meeting
3:30 PM - 4:30 PM	Do not book - hold/urgent mtgs

November 13, 2023

All Day	Personal Information
All Day	Remembrance Day (Stat)

November 14, 2023

7:15 AM - 8:00 AM	FW: Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk -- Government Financial Information; Security Concern
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Government Financial Information; Security Concern

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

November 14, 2023 Continued

Government Financial Information; Security Concern

8:30 AM - 9:00 AM	Melanie/Cloe Mtg re Future of Ministry Data -- Security Concern
9:00 AM - 9:30 AM	MRS (only) PB: First Nations Children and Youth in Care Protocol Oversight Table Meeting -- Teams

Government Financial Information; Security Concern

November 14, 2023 Continued

Government Financial Information; Security Concern

9:30 AM - 11:00 AM

ADM Steering Committee -- Microsoft Teams Meeting
Government Financial Information; Security Concern

Government Financial Information; Security Concern

9:30 AM - 10:00 AM

MRS Mtg - ^{Cabinet Confidences} - Teams

12:00 PM - 12:30 PM

Assoc DM Mtg with Dyslexia Canada -- Microsoft Teams Meeting

12:30 PM - 1:00 PM

Check-in -- ^{Security Concern}

1:00 PM - 1:30 PM

Melanie: Wkly Check-in ^{Security Concern} Teams; ^{Security Concern}

Government Financial Information; Security Concern

2:00 PM - 4:00 PM

First Nations CYIC Protocol Technical Meeting --
Government Financial Information; Security Concern

November 14, 2023 Continued

Government Financial Information; Security Concern

Government Financial Information; Security Concern

2:30 PM - 2:45 PM	update -- Microsoft Teams Meeting
2:40 PM - 2:55 PM	check- in -- Microsoft Teams Meeting
3:00 PM - 4:00 PM	Minister's Council -- Teams Government Financial Information; Security Concern

November 14, 2023 Continued

Government Financial Information; Security Concern

- 4:00 PM - 4:30 PM remaining calls - candidates
- 4:30 PM - 5:30 PM Do not book - hold/urgent mtgs

November 15, 2023

- 8:00 AM - 9:15 AM Focused Education Board Meetings & AGM - November 15th, 2023 --
Government Financial Information; Security Concern

November 15, 2023 Continued

Government Financial Information; Security Concern

11:00 AM - 11:30 AM

Assoc DM Mtg | Follow up Discussion w/ PI re HPST -- Zoom

12:00 PM - 12:30 PM

Lunch

12:30 PM - 2:00 PM

ExComm: Truth and Reconciliation - Follow up from Oct 16 -- Security Concern

In person participation encouraged.

2:00 PM - 2:30 PM	Melanie/Reid re Human Flourishing -- In person or Teams	
2:45 PM - 3:00 PM	Assoc DM PB w/ Angie re Play Roly -- In person	Security Concern Teams
3:00 PM - 3:30 PM	BC Parks Foundation Strategy Session in Victoria	Security Concern Ministry of Environment

November 15, 2023 Continued

Melanie to attend briefly.

3:30 PM - 4:00 PM

tech in schools follow-up

November 16, 2023

7:30 AM - 8:00 AM

DMCSI material due at noon

8:30 AM - 8:45 AM

Daily Exec Update -- Microsoft Teams Meeting

Government Financial Information; Security Concern

November 16, 2023 Continued

8:45 AM - 9:00 AM

Check-in w/ Tracy Mandur -- Microsoft Teams Meeting

9:00 AM - 10:00 AM

BC-OECD HPST: Discussion Policy dialogue agenda -- Microsoft Teams Meeting
Government Financial Information; Security Concern

Government Financial Information; Security Concern

9:30 AM - 10:30 AM	Melanie & Angie Weekly 1:1 -- Security Concern
10:00 AM - 10:30 AM	Melanie/Karla/Trish Connect re BCTF Monthly Meetings -- Security Concern
10:30 AM - 11:00 AM	10:30AM Meeting re: AI Session -- Microsoft Teams Meeting
	Microsoft Teams meeting Join on your computer, mobile app or room device

November 16, 2023 Continued

Government Financial Information; Security Concern

11:00 AM - 11:20 AM	Assoc DM Mtg w/ Superintendent Gray -- Microsoft Teams Meeting	
11:20 AM - 11:30 AM	Break	
11:30 AM - 12:00 PM	Melanie/Eleanor re Future ahead for S&T and Reorganization --	Security Concern
12:00 PM - 12:15 PM	Break	
12:15 PM - 12:30 PM	Cell phones -- Microsoft Teams Meeting	
12:30 PM - 1:00 PM	LUNCH	
1:00 PM - 1:30 PM	DM & Assoc DM Mtg w/ Morgan Sturdy re Play Roly teams	Security Concern DM by

Government Financial Information; Security Concern

1:30 PM - 2:00 PM

DM PB: DMC Digital and Data -- Teams
Government Financial Information; Security Concern

November 16, 2023 Continued

Government Financial Information; Security Concern

2:15 PM - 2:45 PM

DM PB: Metis Nation BC (Nov 20) -- Teams

Government Financial Information; Security Concern

Government Financial Information; Security Concern

2:30 PM - 4:00 PM

AGPA - AdHoc Meeting -- ZOOM

Government Financial Information; Security Concern

November 16, 2023 Continued

Government Financial Information; Security Concern

November 16, 2023 Continued

4:00 PM - 5:00 PM

Do not book - hold/urgent mtgs

November 17, 2023

All Day

Security Concern

All Day

Personal Information

All Day

Security Concern

All Day

Vancouver

6:00 AM - 6:30 AM

Leave house - 6:20

6:30 AM - 7:00 AM

Arrive helijet 6:40

7:10 AM - 7:45 AM

Helijet Flight 700 to Vancouver
Security Concern

November 17, 2023 Continued

Security Concern

Security Concern

November 17, 2023 Continued

Security Concern

November 17, 2023 Continued

Security Concern

November 17, 2023 Continued

Security Concern

November 17, 2023 Continued

Security Concern

November 17, 2023 Continued

Security Concern

8:00 AM - 8:35 AM

Security Concern
Travel
Security Concern

9:00 AM - 9:30 AM

Security Concern
BCCPAC DPAC Summit - Opening Remarks and Q&A (Melanie Stewart, Associate DM) --
Security Concern

9:30 AM - 10:00 AM

Block

10:00 AM - 10:45 AM

Future of Education -- Microsoft Teams Meeting

Government Financial Information; Security Concern

November 17, 2023 Continued

Government Financial Information; Security Concern

11:00 AM - 11:45 AM	Travel to Helijet Vancouver (Taxi)
12:30 PM - 1:05 PM	Helijet Flight 711 to Victoria
1:05 PM - 2:00 PM	LUNCH
2:00 PM - 2:30 PM	Christina/Melanie/Marie: Check-in -- Teams

Government Financial Information; Security Concern

November 17, 2023 Continued

Government Financial Information; Security Concern

3:00 PM - 3:30 PM

Block

3:30 PM - 4:00 PM

Personal Information

4:00 PM - 5:00 PM

Do not book - hold/urgent mtgs

November 18, 2023

12:31 PM - 12:31 PM

Personal Information

November 20, 2023

All Day

Sandra - annual leave (checking email periodically) -- Microsoft Teams Meeting

Government Financial Information; Security Concern

November 20, 2023 Continued

Government Financial Information; Security Concern

All Day

Personal Information

7:00 AM - 7:30 AM

Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk --
Security Concern

Security Concern

7:30 AM - 8:15 AM

Bill 40 Legislation Roll-Out (School Choice and LEAs) --
Government Financial Information; Security Concern

9:00 AM - 9:15 AM

Daily Comms/Issues Check-in -- Teams
Security Concern

Government Financial Information; Security Concern

9:30 AM - 10:00 AM

block - prep

10:00 AM - 10:30 AM

Multi Min PB: First Nations Children and Youth in Care Protocol Oversight Table Meeting
w/PSFS/MCFD/and ECC -- Teams
Government Financial Information; Security Concern

November 20, 2023 Continued

Government Financial Information; Security Concern

10:30 AM - 11:00 AM

MRS briefing re PSFS International Education Strategy -- Teams

Government Financial Information; Security Concern

Government Financial Information; Security Concern

11:00 AM - 12:00 PM

DM Mtg w/Metis Nation BC, Sasha Hobbs and Sharlene Wedel -- IN PERSON:

Security Concern

1:00 PM - 2:30 PM

DM Mtg: Feeding Futures Planning Session (November) --

Security Concern

November 20, 2023 Continued

Security Concern

2:30 PM - 3:00 PM

Travel to Securi

3:00 PM - 4:00 PM

Minister's Council -- Teams; /CZ, Melanie and Cloe in person
Government Financial Information; Security Concern

4:00 PM - 4:30 PM

MRS: Bargaining Briefing --
Security Concern

Security Concern

November 20, 2023 Continued

Security Concern

4:30 PM - 5:00 PM

Do not book - hold/urgent mtgs

November 21, 2023

9:00 AM - 11:00 AM

Policy Development Committee -- Room TBC / Teams;
Government Financial Information; Security Concern

Security Concern

November 21, 2023 Continued

11:00 AM - 11:25 AM

ED Update -- Teams

Government Financial Information; Security Concern

11:30 AM - 12:00 PM

Assoc DM Mtg re HPST Follow up -- Microsoft Teams Meeting

12:00 PM - 1:00 PM

Lunch

November 21, 2023 Continued

1:00 PM - 1:20 PM **Melanie/Angie re AGPA III Recommendation -- Teams**

1:30 PM - 3:30 PM **Personal Information**

3:30 PM - 4:00 PM **HR Update -- Teams;** Security Concern

4:00 PM - 5:00 PM **Do not book - hold/urgent mtgs**

5:00 PM - 9:30 PM **Premier's Awards --** Security Concern
Security Concern

November 22, 2023

All Day **KK -** Personal Information **-- Sandra back up**

7:30 AM - 8:00 AM **Melanie: Wkly Check-in** Security Concern **Teams**

8:00 AM - 8:30 AM **CZ/Melanie/Patti re ADM & EL Competition Debrief -- Teams**

10:00 AM - 10:30 AM **Melanie/Denise re Workplan and Seconded Proposal -- Teams**

10:30 AM - 11:00 AM **1:1 Melanie Stewart/Kristin -- Teams meeting**
Government Financial Information, Security Concern

Government Financial Information; Security Concern

11:00 AM - 11:30 AM	BLOCK
11:30 AM - 12:00 PM	Melanie/Jen Wray Touchbase -- Teams
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Executive Committee - Priority Planning ^{Security Concern} Teams

Government Financial Information; Security Concern

[Learn More](#) | [Meeting options](#)

2:30 PM - 3:00 PM

BLOCK

3:00 PM - 4:30 PM

First Nations Children and Youth in Care Protocol Oversight Table Meeting -- Zoom
Government Financial Information; Security Concern

November 22, 2023 Continued

Government Financial Information; Security Concern

November 23, 2023

12:00 AM - 12:00 AM

2023 BCSTA Trustee Academy Invitation --
Security Concern

Security Concern

November 23, 2023 Continued

7:30 AM - 8:00 AM	call with Jan	
8:00 AM - 8:30 AM	Melanie/Cloe/Grant re Independent School Inspector -- In Person	Security Concern Teams
8:30 AM - 9:00 AM	Assoc DM Mtg re Education for Human Flourishing & Leadership Programme -- Microsoft Teams Meeting	
9:00 AM - 9:15 AM	Daily Comms/Issues Check-in -- Teams	Government Financial Information; Security Concern

November 23, 2023 Continued

9:15 AM - 9:30 AM

Melanie/Patti connect

9:30 AM - 10:30 AM

Cloe: Wkly Check-in -- Teams
Government Financial Information; Security Concern

9:30 AM - 10:30 AM

Melanie & Angie Weekly 1:1 -- Security Concern

9:30 AM - 10:00 AM

Melanie & Angie to attend CZ/Cloe 1:1 from 9:30 to 10:00am

November 23, 2023 Continued

10:30 AM - 11:00 AM

block

11:00 AM - 11:30 AM

Meeting: Nina Krieger, Holocaust Education Centre --

Security Concern

Teams

Government Financial Information; Security Concern

11:30 AM - 12:00 PM

block

12:00 PM - 1:00 PM

Lunch - call Dulcy

1:00 PM - 2:00 PM

MRS/MSR/FNLC - Indigenous-Specific Racism Review -- zoom

Government Financial Information; Security Concern

Government Financial Information; Security Concern

Government Financial Information; Security Concern

2:00 PM - 3:30 PM

DMCSI -- MST

Government Financial Information; Security Concern

November 23, 2023 Continued

3:30 PM - 4:00 PM **LEPD Leadership - Check-in -- Microsoft Teams Meeting**

4:00 PM - 4:30 PM **block**

4:30 PM - 4:45 PM **Daily Exec Update -- Microsoft Teams Meeting**

Government Financial Information; Security Concern

November 24, 2023

All Day	2023 BCSTA Trustee Academy Invitation -- Please See Above Security Concern
All Day	Security Concern
All Day	KK - vacation; Sandra back up -- available if needed
8:30 AM - 9:00 AM	travel
9:00 AM - 12:00 PM	Ethics Advisors Fall Training (In Person – Victoria) Placeholder -- Security Concern Security Concern
12:00 PM - 1:00 PM	Lunch
1:00 PM - 4:00 PM	Personal Information
4:30 PM - 5:30 PM	Do not book - hold/urgent mtgs

November 25, 2023

12:00 AM - 12:00 AM	2023 BCSTA Trustee Academy Invitation -- Please See Above Security Concern
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November 27, 2023

12:00 AM - 12:00 AM	FYI - Chris Vacation -- Kristin - Acting ADM Security Concern
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All Day	KK in late - Personal Information
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November 27, 2023 Continued

7:15 AM - 8:00 AM

Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk --
Government Financial Information; Security Concern

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

November 27, 2023 Continued

Government Financial Information; Security Concern

9:00 AM - 9:30 AM	Call Laura Hutchinson
9:30 AM - 10:00 AM	call with Kim Strom/Gabe Joseph
10:00 AM - 10:30 AM	Robyn Gray
11:00 AM - 11:30 AM	Dyslexia BC and UTP -- Microsoft Teams Meeting
12:00 PM - 1:00 PM	Lunch
12:00 PM - 12:15 PM	Daily Comms/Issues Check-in -- Teams
	Government Financial Information; Security Concern

1:30 PM - 2:00 PM Melanie/Angie/Kelly re AGPA III Recommendations -- Teams

2:00 PM - 2:45 PM Assoc DM Follow up Mtg w/ Dyslexia BC -- Teams

2:45 PM - 3:00 PM Travel to Security

3:00 PM - 4:00 PM Minister's Council -- Teams; (CZ and Melanie in person Security
Microsoft Teams meeting Concern)

Government Financial Information; Security Concern

4:00 PM - 4:30 PM

Joint: MRS/MGL mtg w/ Karen Ranalletta, CUPE BC President ^{Security} Concern in Person

Government Financial Information; Security Concern

November 27, 2023 Continued

4:30 PM - 5:00 PM

MRS PB Grad Assessments Data Release -- Teams; / CZ and Melanie in person
Government Financial Information; Security Concern

Security Concern

5:00 PM - 6:00 PM

Do not book - hold/urgent mtgs

November 28, 2023

All Day **FYI - Chris Vacation -- Kristin - Acting ADM**
Please See Above

6:30 AM - 7:00 AM Personal Information

7:00 AM - 7:30 AM Personal Information

7:30 AM - 8:15 AM **Bill 40 Legislation Roll-Out (IECs) --**
Government Financial Information; Security Concern

8:15 AM - 8:30 AM **Daily Exec Update -- Microsoft Teams Meeting**

Government Financial Information; Security Concern

Government Financial Information; Security Concern

8:30 AM - 9:00 AM

Assoc DM Mtg re: MRS Briefing on Priority Planning -- teams

9:00 AM - 9:15 AM

Daily Comms/Issues Check-in -- Teams

Government Financial Information; Security Concern

November 28, 2023 Continued

Government Financial Information; Security Concern

9:30 AM - 11:00 AM

ADM Steering Committee -- Microsoft Teams Meeting
Government Financial Information; Security Concern

Government Financial Information; Security Concern

11:00 AM - 11:25 AM

ED Update -- Teams

Government Financial Information; Security Concern

November 28, 2023 Continued

Government Financial Information; Security Concern

11:30 AM - 12:00 PM	Melanie/Eleanor Monthly 1:1 -- In person	Security Concern	Teams
12:00 PM - 12:30 PM	Lunch		
12:30 PM - 1:00 PM	KK/MS - Touch base --	Security Concern	
1:00 PM - 1:30 PM	Assoc DM Meeting w/ Speech and Hearing BC --	Teams	
1:30 PM - 2:00 PM	MRS Mtg w/ Nancy Petersen, Vice President, Langley Teachers' Association --	Teams	
	Government Financial Information; Security Concern		

November 28, 2023 Continued

Government Financial Information; Security Concern

November 28, 2023 Continued

2:00 PM - 3:00 PM

Exec: DRIPA/Reconciliation -- Microsoft Teams Meeting
Government Financial Information; Security Concern

3:00 PM - 3:30 PM

block

3:30 PM - 4:30 PM

Assoc DM Mtg re: Placeholder Success Strategy
Security Concern Cloe via Teams

4:45 PM - 5:15 PM

PDE PB - Technology in Schools
Security Concern Teams
In prep for P&P

November 28, 2023 Continued

Government Financial Information; Security Concern

November 29, 2023

All Day	FYI - Chris Vacation -- Kristin - Acting ADM Please See Above
7:30 AM - 8:30 AM	Melanie: Wkly Check-in Teams;

Government Financial Information; Security Concern

8:30 AM - 9:00 AM

DM Wkly - PR Check-in -- Security Concern

Government Financial Information; Security Concern

November 29, 2023 Continued

Government Financial Information; Security Concern

Security Concern

9:00 AM - 9:30 AM	Melanie/Adrian re: PDC Dec 12 - Exec Priority Planning --
9:30 AM - 10:00 AM	Melanie/Eleanor/Angie re AI Technical Table -- In person or Teams
11:00 AM - 11:30 AM	11:00 CC on school grounds - Jenn/Melanie/Patti/Maureen/Jan -- Zoom Government Financial Information; Security Concern

November 29, 2023 Continued

Government Financial Information; Security Concern

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11:30 AM - 12:00 PM

Check in on HR item -- Security Concern
Hopefully a quick update

12:00 PM - 12:15 PM

MRS Mtg w/ MMF re School Rebuild -- Teams
Government Financial Information; Security Concern

12:30 PM - 1:00 PM

Lunch

November 29, 2023 Continued

1:00 PM - 2:30 PM	Executive Committee -- Teams; Security Concern	
2:30 PM - 3:00 PM	Melanie/Jenn Monthly 1:1 -- In person Security Concern	Teams
3:00 PM - 3:30 PM	office time	
3:30 PM - 4:00 PM	block	
4:15 PM - 4:30 PM	Travel	
4:30 PM - 6:30 PM	Exec Festive Gathering -- Security Concern	

November 30, 2023

All Day	FYI - Chris Vacation -- Kristin - Acting ADM Please See Above	
7:30 AM - 8:00 AM		
7:30 AM - 8:00 AM	1:1 w/Jan Unwin (bi-weekly) -- Microsoft Teams Meeting Government Financial Information; Security Concern	

November 30, 2023 Continued

Government Financial Information; Security Concern

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

Government Financial Information; Security Concern

November 30, 2023 Continued

8:30 AM - 9:00 AM	Melanie/Patti Monthly 1:1 -- Teams
9:00 AM - 9:15 AM	Daily Comms/Issues Check-in -- Teams Government Financial Information; Security Concern

9:30 AM - 10:30 AM	Melanie & Angie Weekly 1:1 -- Security Concern
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10:00 AM - 10:30 AM	10:00 Tom/Christina/Bobbi -- MS Teams
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November 30, 2023 Continued

10:30 AM - 11:00 AM

DM/Assoc DM Mtg re MOC and Satellite Phone Overview -- DM via Teams / Assoc DM and Staff in person
Security Concern

11:00 AM - 11:30 AM

Wkly DM PB - CC Project Board -- Teams

Government Financial Information; Security Concern

11:30 AM - 12:00 PM

Travel
Security Concern

12:00 PM - 1:00 PM

Premier's Office year-end Appreciation --
Security Concern

12:00 PM - 12:00 PM

Connect: Jessica P and Melanie Stewart

November 30, 2023 Continued

1:00 PM - 1:30 PM

MRS Mtg: Changes to BCTC Professional Standards -- Teams
Government Financial Information; Security Concern

November 30, 2023 Continued

1:30 PM - 2:00 PM

Assoc DM Mtg w/ Sofie Grahn re 2SLGBTQIA+ ERG Sponsor -- In person
Security Concern

Security Concern

2:10 PM - 2:30 PM

Melanie/Mary Shaw Touchbase -- Teams

2:30 PM - 3:00 PM

block - do not book

3:00 PM - 3:30 PM

block

3:30 PM - 4:00 PM

Travel

4:00 PM - 5:00 PM

appt -
Personal Information