

December 1, 2023

All Day	Lisa Vacation - Jana Acting
All Day	vacation - Tracy acting DM
8:00 AM - 9:00 AM	845 am FHouse
9:00 AM - 9:30 AM	Briefing for MMR/MRK/MMF re: Provincial Ministers/MLA/Leaders of Local Govt's, BC Housing, BC Hydro and Kwikwetlem First Nation Chief and Council Meeting -- MST
9:30 AM - 12:00 PM	<div>Security Concern</div> <div>DMC Teams</div>

11:45 AM - 12:45 PMMRK | TOD Regulations (DM Collins sends regrets) -- MST

December 1, 2023 Continued

12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	HOUS/BCH Executive Monthly Mtg -- Microsoft Teams Meeting
1:00 PM - 2:00 PM	mk
2:30 PM - 3:00 PM	DM BCH Prebrief -- MST
3:00 PM - 3:30 PM	Bi-weekly Check - in - TB/Budget -- MST
4:00 PM - 4:30 PM	Approve TOL

December 2, 2023

10:00 AM - 12:30 PM

Personal Information

4:00 PM - 6:30 PM

Tracy

December 4, 2023

All Day

Bindi - vacation

All Day

Teri - vacation - Tracy a/DM

8:00 AM - 8:45 AM

8:00 Safer Communities Action Plan Meeting -- MS Teams

December 4, 2023 Continued

11:30 AM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	PDE/MRK - ^{Cabinet Confidences} MS Teams
1:00 PM - 1:30 PM	PDE/MRK - FIN/HOUS Briefing: ^{Cabinet Confidences} MS Teams
2:30 PM - 3:00 PM	MRK SSMUH Site Standards -- MST
3:00 PM - 3:30 PM	Weekly update email
3:30 PM - 4:00 PM	MRK Residential Tenancy Act - Supportive Housing -- MST

December 5, 2023

All Day	Security Concern
8:00 AM - 9:00 AM	Heather/Teri -- Zoom
8:30 AM - 9:00 AM	8:30 Housing Targets w/Urban Matters -- Microsoft Teams Meeting

December 5, 2023 Continued

9:00 AM - 10:00 AM	Housing Executive Meeting -- MS Teams <small>Security Concern</small>
10:00 AM - 10:30 AM	Meeting UBCM - Bill 44 -- Microsoft Teams Meeting
10:30 AM - 11:00 AM	MRK/DM Weekly Check-in -- MST and in person when in Victoria
11:00 AM - 12:00 PM	MRK Weekly Check In Meeting (DM/ADM/EL) -- Microsoft Teams Meeting
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Office Time
1:30 PM - 2:00 PM	MRK Brian McCauley -- MST
2:00 PM - 3:00 PM	Bi-weekly 1:1 Teri/John -- MS Teams

December 5, 2023 Continued

2:30 PM - 3:00 PM Touch base -- Microsoft Teams Meeting

3:00 PM - 3:30 PM Bi - weekly 1:1 | Teri/Francois -- MST

3:30 PM - 4:00 PM Discussion: Teri & Tracy -- MST

4:00 PM - 4:30 PM MEETING | Metro Vancouver, MOTI & HOUS re: TOD Areas -- MS Teams Meeting

December 5, 2023 Continued

4:30 PM - 4:45 PM	GCPE - Housing Legislation -- Microsoft Teams Meeting
4:45 PM - 5:15 PM	chat

December 5, 2023 Continued

5:00 PM - 6:30 PM

Personal Information

December 5, 2023 Continued

6:00 PM - 7:30 PM

Personal Information; Security Concern

December 6, 2023

7:30 AM - 8:00 AM

Personal Information

8:00 AM - 9:00 AM

Personal Information

9:00 AM - 11:30 AM

9:00 - 12:00 - Cabinet

11:00 AM - 11:30 AM

DMO Calendar Review -- MST

11:30 AM - 12:00 PM

BC Builds Internal Meeting -- MST

12:00 PM - 1:00 PM

Lunch

1:15 PM - 2:00 PM

MRK | Bi-weekly Check-in Meeting with BCH and Ministry Staff -- MST

2:00 PM - 2:30 PM	MRK Habitat for Humanity Leadership -- MS Teams
2:30 PM - 3:00 PM	2:30 PM Joint DM/ADM Meeting -- MS Teams

3:00 PM - 3:45 PM **MRK | Meeting with City of Richmond (HOUS, SDPR, MMHA, Richmond MLA's) -- MST**

3:25 PM - 3:55 PM Cabinet Confidences **-- Microsoft Teams Meeting** Security Concern

December 6, 2023 Continued

4:00 PM - 4:30 PM Teri/Tracy/Meghan/Francois - connect -- mst

4:30 PM - 5:00 PM Crown Land Lease Follow-up Discussion -- MST

6:00 PM - 7:30 PM Private Appointment

December 7, 2023

All Day Security Concern

All Day YVR

8:30 AM - 9:30 AM Housing All Staff Meeting -- MS Teams only

8:30 AM - 9:00 AM Housing All Staff Meeting -- MST

9:30 AM - 10:00 AM Teri | Meghan 1:1 -- MST

10:00 AM - 10:30 AM hold for MRK Bear pit

10:30 AM - 11:00 AM Meghan second half of 1:1 -- Microsoft Teams Meeting

11:00 AM - 11:30 AM Cabinet Confidences

11:30 AM - 12:00 PM HOUS/BCH Exec. Issues Management bi-weekly meeting -- MST

12:00 PM - 12:30 PM Check in Helijet

December 7, 2023 Continued

12:30 PM - 1:00 PM	Helijet Flight - <small>Security Concern</small>	Vic > Van
1:00 PM - 2:00 PM	travel to VCO	
2:00 PM - 3:45 PM	<small>Cabinet Confidences; Security Concern</small>	/MS Teams

December 7, 2023 Continued

4:30 PM - 5:00 PM

Call w Paul Mochrie

5:45 PM - 7:45 PM

Security Concern

December 8, 2023

7:30 AM - 8:30 AM

Breakfast | Teri / Allan --

Security Concern

9:00 AM - 9:30 AM

MRK | Mayor Dyas -- mst

9:45 AM - 10:00 AM

Allison/Christine/Hayden/et al, Re: Use of Former Victoria Youth Custody Facility -- Microsoft Teams Meeting

December 8, 2023 Continued

10:00 AM - 11:00 AM	Ad Hoc Joint Executive Meeting: HOUS BCH w/ Elevate Consulting -- MS Teams only
11:00 AM - 11:30 AM	Check-in at Helijet
11:30 AM - 12:05 PM	Helijet - ^{Security Concern} Van>Vic
12:05 PM - 12:30 PM	travel to office
12:30 PM - 1:00 PM	Pre-brief - Meeting of Provincial Ministers/MLA/Leaders of Local Govt's, BC Housing, BC Hydro and Kwikwetlem First Nation Chief and Council -- Teams
1:00 PM - 2:00 PM	Meeting with Provincial Ministers/MLA/Leaders of Local Govt's, BC Housing, BC Hydro and Kwikwetlem First Nation Chief and Council -- Teams
2:00 PM - 2:30 PM	BC Builds – Communications Planning -- MST
2:30 PM - 3:00 PM	Monthly HR Check In -- MST
3:00 PM - 4:00 PM	Bi-weekly 1:1 Teri/Tracy -- Microsoft Teams Meeting

December 8, 2023 Continued

4:00 PM - 5:00 PM

Personal Information

December 11, 2023

9:00 AM - 10:00 AM

office time

10:00 AM - 11:45 AM

Information Session with Mayors, Regional District Chairs & CAOs -- MST, Security Concern

10:00 AM - 10:30 AM

MRK | Meeting with Appraisal Institute of Canada - British Columbia (AIC-BC) -- MST

12:00 PM - 1:00 PM

lunch

1:15 PM - 1:30 PM

Quick chat re ^{Advice/Recommendations} Teams

1:30 PM - 2:00 PM

Session 3 - HOUS Leadership Info Session | MOU 25 - Psychological Health and Safety Presentation -- MS Teams

2:00 PM - 2:30 PM	<div>MRK & MKC Joint Briefing -<div>Cabinet Confidences</div></div>
2:30 PM - 3:00 PM	<div>*MOVING* MRK Mayor Murdock, MLA Popham -- MST</div>
3:00 PM - 3:30 PM	<div>office time</div>
3:30 PM - 4:00 PM	<div>Meeting: Indy Randhawa, Teri Collins, Deb Godfrey -- MS TEAMS</div>

4:00 PM - 5:00 PM

MEETING: BC DMs + Public Services and Procurement Canada -- Microsoft Teams Meeting

December 11, 2023 Continued

December 12, 2023

8:00 AM - 9:00 AM

Check In / Debrief -- Microsoft Teams Meeting

December 12, 2023 Continued

8:00 AM - 9:00 AM	Check in/debrief
9:00 AM - 10:00 AM	Housing Executive Meeting -- <small>Security Concern</small>
10:00 AM - 11:00 AM	Bi - weekly 1:1 Teri/Francois -- MST
11:15 AM - 12:15 PM	MRK Weekly Check In Meeting (DM/ADM/EL) -- Microsoft Teams Meeting
12:15 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	<small>Personal Information; Security Concern</small>

1:00 PM - 1:30 PM	Weekly DM/MRK Check-in Mtgs -- Microsoft Teams Meeting
1:30 PM - 2:00 PM	office time
2:00 PM - 4:00 PM	Personal Information
4:00 PM - 5:00 PM	dnb

December 13, 2023

12:00 AM - 12:00 AM	Jana - vacation (Nikki covering)
8:45 AM - 9:30 AM	DM Meeting Tenant / Renter Protections -- MST
9:30 AM - 10:00 AM	Premier's Awards 2024 Prep -- MS Teams
10:00 AM - 10:30 AM	DMO Calendar Review -- MST

December 13, 2023 Continued

10:30 AM - 11:00 AM	Weekly Touchbase: Teri/ Nikki -- Teri's Office/MST
11:00 AM - 11:15 AM	11:00-11:15- Stephanie & Richard to join 1:1 (STR Database Business Case Decision) -- MST
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	FW: Meeting: Jessica P, Heather W and Tracy C -- MS teams
Collins, Teri HOUS:EX	20
	2023-12-13 15:15:11

December 13, 2023 Continued

1:00 PM - 2:00 PM

DMC-DREM -- Teams

2:00 PM - 3:00 PM

office time

3:00 PM - 4:30 PM

Personal Information; Security Concern

TEAMS

4:30 PM - 5:00 PM

office time

December 14, 2023

All Day	Jana - vacation (Nikki covering)
All Day	Tracy A/L (starting at 0930) - Caryn Fischer acting
8:30 AM - 9:00 AM	MRK BC Builds Comms Approach Touch Base -- MST
9:00 AM - 10:00 AM	Office Time
10:15 AM - 10:45 AM	Monthly Check in: Teri/Jill (coffee) -- <small>Security Concern</small>
11:00 AM - 12:00 PM	Housing Senior Leadership Team Monthly Mtg -- MS Teams
11:00 AM - 11:30 AM	MRK Pre-Brief for the afternoon Federal Government meeting -- MST
12:00 PM - 1:00 PM	Lunch
1:00 PM - 4:30 PM	<small>Security Concern</small> In-person AI session for Corporate Executive -- IN-PERSON <small>Security Concern</small>
1:00 PM - 2:00 PM	MRK Meeting w MST, Minister Fraser & COV -- Zoom Meeting

December 14, 2023 Continued

4:30 PM - 5:00 PM

travel

5:00 PM - 7:00 PM

Security Concern

December 15, 2023

All Day

Jana - vacation (Nikki covering)

12:00 AM - 12:00 AM

Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)

All Day

Francois A/L - Melia acting

9:00 AM - 9:30 AM

Bi-weekly Check - in - TB/Budget -- MST

9:30 AM - 11:30 AM

DMC ^{Security Concern} Teams

December 15, 2023 Continued

10:30 AM - 11:00 AM	Telus Living with Lisa Helps -- MST	
11:30 AM - 12:00 PM	office time/ travel time	
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:45 PM	Bi-weekly Housing Project Board -- MS Teams	
1:00 PM - 1:45 PM	Housing Project Board - <small>Cabinet Confidences</small>	MS Teams only
2:00 PM - 3:00 PM	Office Time	
3:00 PM - 4:00 PM	Office Time	
4:00 PM - 4:30 PM	Approve TOL	
4:30 PM - 5:00 PM	Office Time	
5:00 PM - 7:30 PM	<small>Personal Information</small>	

December 16, 2023

All Day	Jana - vacation (Nikki covering)
All Day	Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)

December 17, 2023

All Day	Jana - vacation (Nikki covering)
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December 17, 2023 Continued

All Day Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)

December 18, 2023

All Day Jana - vacation (Nikki covering)

All Day Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)

All Day Teri A/L- Francois acting

2:30 PM - 3:00 PM ****MOVING**** MRK Monthly Mtg with Allan Seckel -- Microsoft Teams Meeting

December 19, 2023

12:00 AM - 12:00 AM Jana - vacation (Nikki covering)

All Day Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)

9:45 AM - 10:00 AM 9:45 AM MRK Pre-brief | Treasury Board -- MST Teams

10:00 AM - 10:30 AM To be rescheduled - DM Meeting re: UBCM LGA AGMs -- MST

10:45 AM - 1:30 PM	(10:45am) <small>Cabinet Confidences</small>	MS Teams Link - Below
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December 19, 2023 Continued

1:00 PM - 2:00 PM	MRK Weekly Check In Meeting (DM/ADM/EL) -- Microsoft Teams Meeting	
2:00 PM - 2:30 PM	Weekly DM/MRK Check-in Mtgs -- Microsoft Teams Meeting	
2:30 PM - 3:15 PM	Teri Meghan 1:1 -- MST ^{Security Concern}	
3:15 PM - 4:00 PM	Housing Executive Meeting -- ^{Security Concern}	TEAMS

December 20, 2023

All Day	Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)	
8:30 AM - 9:00 AM	Review eApprovals - ^{Cabinet Confidences}	meeting materials
9:30 AM - 10:00 AM	HOUS & MOTI SSMUH and Controlled Access Highways -- MS Teams Meeting	

December 20, 2023 Continued

10:00 AM - 11:00 AM	Heather/Teri -- Zoom
11:30 AM - 12:00 PM	Weekly Touchbase: Teri/ Nikki ^{Security Concern} /MST
12:00 PM - 1:00 PM	lunch
1:15 PM - 2:00 PM	Meeting: Jessica Prince, Meghan Will, Kevin Richter, Kay K, Kevin V, Teri C -- Teams

December 20, 2023 Continued

Government Financial Information; Security Concern

2:30 PM - 3:30 PM Discuss Arbitrator Workload -- MST

3:30 PM - 4:00 PM Meeting: Shannon and Teri re: Monthly check-in -- Security Concern

4:00 PM - 4:30 PM Office Time

December 21, 2023

All Day Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)

8:30 AM - 9:00 AM PSTT Strategy Interview -- Microsoft Teams Meeting

December 21, 2023 Continued

9:00 AM - 9:45 AM	Bi-weekly 1:1 Teri/John -- MS Teams
9:45 AM - 10:00 AM	9:45-10:00 Catch up: Teri & Meghan S. -- MST
10:00 AM - 10:30 AM	Teri/Miranda - ^{Personal Information} MST
10:30 AM - 11:00 AM	pre brief N4P -- Microsoft Teams Meeting
11:15 AM - 11:45 AM	Meeting w/ Raul Allueva re: Coquitlam -- MS Teams
11:45 AM - 12:15 PM	HOUS/BCH Exec. Issues Management bi-weekly meeting -- MST
12:30 PM - 1:15 PM	Follow up Meeting - Arbitrator Workload -- MST
1:30 PM - 4:00 PM	Do Not Book

December 22, 2023

All Day	Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)
All Day	Meghan A/L - Jess Acting
12:00 PM - 1:00 PM	Lunch

December 23, 2023

All Day	Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing) Please See Above
12:00 AM - 12:00 AM	PDE vacation
12:00 AM - 12:00 AM	MRK - vacation (Min Osborne covering)

December 24, 2023

All Day	Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)
All Day	PDE vacation
All Day	MRK - vacation (Min Osborne covering)

December 25, 2023

All Day	Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)
All Day	PDE vacation
All Day	MRK - vacation (Min Osborne covering)
All Day	Christmas Day -- Canada
12:00 PM - 1:00 PM	Lunch

December 26, 2023

12:00 AM - 12:00 AM	Tracy Campbell = Annual Leave (Dec 15th - 26th) (Kayla McKeown = Acting for AG & PSSG) (Caryn Fischer = Acting for Housing)
All Day	PDE vacation
All Day	MRK - vacation (Min Osborne covering)
All Day	Boxing Day -- Canada

December 26, 2023 Continued

12:00 PM - 1:00 PM	Lunch
4:30 PM - 5:00 PM	Joint HOUS/MUNI Bi-Weekly Meeting -- MS Teams

December 26, 2023 Continued

December 27, 2023

All Day	PDE vacation	
All Day	MRK - vacation (Min Osborne covering)	
12:00 AM - 12:00 AM	Chris Mah Annual Leave - Kris Ghag acting	Personal Information
12:00 AM - 12:00 AM	Lisa - vacation	
All Day	Francois - A/L - Sandy acting	
All Day	Meghan A/L - Jess Acting	
12:00 PM - 1:00 PM	Lunch	

December 28, 2023

All Day	PDE vacation	
All Day	MRK - vacation (Min Osborne covering)	
All Day	Chris Mah Annual Leave - Kris Ghag acting	Personal Information
12:00 AM - 12:00 AM	Lisa - vacation	
All Day	Francois - A/L - Sandy acting	
12:00 PM - 1:00 PM	Lunch	

December 29, 2023

All Day	PDE vacation
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December 29, 2023 Continued

All Day	MRK - vacation (Min Osborne covering)
12:00 AM - 12:00 AM	Chris Mah Annual Leave - Kris Ghag actingPersonal Information
All Day	Francois - A/L - Sandy acting
All Day	John vacation - Zac Acting Dec. 29- Jan 5
9:00 AM - 9:30 AM	Weekly Touchbase: Teri/ Nikki -- Teri's Office/MST
9:30 AM - 10:00 AM	DMO Calendar Review -- MST
10:00 AM - 11:00 AM	DM Meeting: Supportive Housing Sector -- MST
11:00 AM - 12:00 PM	Bi-weekly 1:1 Teri/Bindi -- MST
12:00 PM - 1:00 PM	Lunch
4:00 PM - 4:30 PM	Approve TOL