

December 1, 2023

08:30 - 09:00	8:30 DMC-DREM Agenda Planning: Tara/Teresa/Madeline/Jennifer/Kathryn/Renee
09:30 - 12:00	Security Concern DMC Teams
12:00 - 13:00	Blocked
13:00 - 13:30	1:00 Trilat: Teresa/Krystal/Tara
13:30 - 13:55	1:1 Christine A/Tara
14:00 - 14:55	1:00 Trilat: Jennifer/Julia/Tara
15:00 - 16:00	emails/approvals
16:00 - 16:30	Lytton Update

December 4, 2023

08:30 - 09:00	Calendar Review: Tara/Sarah
09:00 - 10:45	1:1 Teresa/Tara
11:00 - 11:30	11:00 Trilat: Madeline/Teresa/Tara
11:30 - 11:45	Personal Information
11:45 - 12:00	Private Appointment
12:00 - 13:00	Blocked
13:30 - 14:00	Lytton Update MO/DMO --
14:00 - 15:00	Village of Lytton - Community Recovery Update for PS Russell
15:00 - 15:45	3:00 Check in: Teresa/ Tara / Christine F/ Jenn

15:45 - 16:30

1:1 - Jennifer M/Tara

16:30 - 17:00

Weekly with MA's Continued.

December 5, 2023

08:30 - 09:00

8:30 Trilat: Alex/Teresa/Tara

09:00 - 10:00

Office Holiday Decorating -- DMO Open Space

10:00 - 11:30

DMCNR Series --

11:30 - 12:00

9:30 ^{Personal Information} /Tara

12:00 - 12:20

12:00pm - EDMA Docs / SET Retreat

12:21 - 13:00

Blocked

13:00 - 13:30

1:00 EDMA Implementation

13:30 - 13:55

Check-in Julia RE: Lytton

14:00 - 15:30

CARC Meeting --

15:30 - 15:45

Touchbase: Tara/Deb

16:00 - 16:30

1:1 - Monica/Tara

16:30 - 17:45

Do not book/Out of office

December 6, 2023

08:30 - 09:00

1:1 - Jenn/Tara

09:00 - 09:30

9:00 Follow up Check-In

09:30 - 10:25 **EMCR 2023 AAR Project – Engagement with the Deputy Minister**

10:30 - 11:00 **Connect RE: Lytton Continued**

11:00 - 12:00 **EMCR All Staff**

12:00 - 12:15 Personal
Information

12:15 - 12:30 **Julia/Tara**

12:30 - 13:00 **Blocked**

12:45 - 13:00 **check in**

13:00 - 15:00 **IPREM Q4 Regular Steering Committee Meeting**

15:00 - 15:55 **3:00- 1:1 Kathryn/Tara**

16:00 - 16:30 **ADMC DREM Chair Report**

16:30 - 17:00 **Cold Weather Preparedness**

December 7, 2023

08:15 - 08:30 **Monica**

08:30 - 16:00 **SET Retreat**

14:00 - 15:00 **SET Presentation - Broadening our Understanding of Requirements under EDMA – Indigenous Government & Lived-Experience**

16:30 - 18:30 Personal Information

18:15 - 18:30 **travel**

18:30 - 20:30

Private Appointment

December 8, 2023

08:00 - 08:15

Tara/Anita

08:30 - 13:30

SET Retreat --^{Security Concern}

13:30 - 14:00

Travel

14:15 - 14:30

Check-in: RE: Landslides

14:30 - 15:00

2:30 Check-in: Monica/Teresa/Tara/Keith

15:00 - 15:30

Jennifer/Julia/Tara

15:30 - 16:00

Check-in: Tara/Jonathan/ Teresa RE:^{Advice/Recommendations}

16:00 - 16:30

travel^{Personal Security}

16:30 - 21:30

Private Appointment

December 9, 2023

14:00 - 15:00

Private Appointment

December 11, 2023

08:00 - 08:30

1:1 Teresa/Tara

08:30 - 09:00

1:1 Jenn/Tara

09:00 - 09:30

ESS Pre-Brief

09:30 - 10:15

MGH Briefing | EMCR ESS Taskforce

10:15 - 11:00

MGH:^{Cabinet Confidences}

11:00 - 12:00	Weekly with MAs
12:00 - 13:00	Blocked
13:15 - 14:00	MEETING: IRR/EMCR/AG re: Shxw'ówhámel – Fraser River Debris Trap
14:00 - 14:30	Calendar Review: Christine/Sarah
14:30 - 15:00	DM Brief: Advice/Recommendations
15:00 - 15:30	DM Breifing: DFA Public Sector
15:30 - 16:00	DM mtg re Lytton --
16:00 - 17:00	Office Time

December 12, 2023

09:00 - 10:00	1:1 Julia/Tara
10:00 - 10:55	1:1 Kathryn/Tara
11:00 - 11:30	Introduction to Colleen Vaughan (JIBC Interim President & CEO)
12:00 - 13:00	Blocked
13:00 - 13:30	1:00 EMCR Executive Team Meeting -- S Teams
14:30 - 14:55	2:30 DM Brief and IBN Request: Ombudsperson Monitoring
15:00 - 15:55	1:1 Monica/Tara
16:00 - 17:00	1:1 Jennifer M/Tara

December 13, 2023

08:00 - 08:30	8:00 Joint DM Task Force briefing
09:00 - 09:30	9:00 EDMA Implementation
09:30 - 10:25	DCRR Strategy – Advice/Recommendations
10:30 - 10:45	Project Board Next Steps - Tara/Teresa/Christine F/Jenn
11:30 - 12:00	Office time
12:00 - 13:00	Blocked
13:00 - 14:00	DMC-DREM
14:00 - 15:00	2:00 Senior Executive Team Meeting
15:00 - 15:15	Travel
15:15 - 15:45	SP All Staff
15:45 - 16:00	Travel
16:00 - 16:55	Jennifer/Julia/Tara
17:00 - 17:30	Private Appointment

December 14, 2023

08:30 - 09:00	8:30 1:1 Teresa/Tara
09:00 - 09:30	9:00 Personal Information Jenn S/Tara/Teresa
09:30 - 10:20	Response Info Team and EmergencyInfoBC Briefing for DM and A.DM
10:30 - 11:00	10:30 Tilat: Keith/Teresa/Tara
11:00 - 11:55	11:00 Trilat: Alex/Teresa/Tara

12:00 - 13:00	Blocked
13:00 - 16:30	In-person AI session for Corporate Executive
16:30 - 17:00	travel
17:00 - 18:00	Private Appointment

December 15, 2023

08:15 - 08:30	SET Stand-up
09:30 - 11:30	DMC ^{Security Concern} Teams
12:00 - 13:30	Personal Information
12:00 - 13:00	Blocked
13:30 - 14:00	Tara/Jenn
14:00 - 14:30	Trilat: Krystal/Teresa/Tara
14:30 - 15:00	SET Meetings Planning - Teresa, Jenn S, Tara
14:50 - 15:00	Call with Tom
15:00 - 15:25	1:1 Christine A/Tara
15:30 - 16:30	1:1 Teresa/Tara Connect
16:45 - 17:00	travel
17:00 - 18:45	Private Appointment

December 18, 2023

00:00 - 00:00	Vacation
---------------	----------

December 19, 2023

All Day Vacation

December 20, 2023

All Day Vacation

12:45 - 13:45 Private Appointment

Please See Above

December 21, 2023

All Day Vacation Please See Above

December 22, 2023

All Day Vacation Please See Above

11:00 - 12:00 VIC Coordination Call - Atmospheric River –

December 23, 2023

All Day Vacation Please See Above

December 24, 2023

All Day Vacation Please See Above

December 25, 2023

All Day Vacation

All Day Christmas Day -- Canada

Please See Above

December 26, 2023

All Day Vacation

All Day Boxing Day -- Canada

Please See Above

December 27, 2023

All Day

Vacation

09:00 - 09:30

Private Appointment

All Day

Vacation

Please See Above

December 29, 2023

All Day Vacation

09:30 - 10:30

Connect: Tara/Teresa

Please See Above

December 30, 2023

All Day

Vacation

Please See Above

December 31, 2023

All Day

Vacation

All Day

Charge/Test SAT Phone

All Day

Record Mileage

Please See Above