December 1, 2023

9:30 AM - 12:00 PM   **DMC** ^{Security Concern} **Teams**

12:00 PM - 1:30 PM   **DMO Christmas lunch**

2:00 PM - 4:00 PM   **Premier's Expert Task Force on Emergencies -- MS Teams**

2:00 PM - 2:45 PM   **PO Childcare update - Jess attending -- MS Teams**

4:00 PM - 4:30 PM   **Lytton Update -- Teams**

5:00 PM - 5:35 PM   **Helijet -Victoria to Vancouver**

8:30 PM - 8:40 PM   **Private Appointment**

December 2, 2023

9:30 AM - 12:30 PM   **Private Appointment**

1:00 PM - 1:30 PM   **Private Appointment**

8:30 PM - 8:40 PM   **Private Appointment**

December 3, 2023

8:30 PM - 8:40 PM   **Private Appointment**

December 4, 2023

8:20 AM - 8:30 AM   **Private Appointment**

8:45 AM - 9:15 AM   **HLTH Briefing** Security Concern **'Teams**

9:15 AM - 9:30 AM   **Call: Shannon and Matt -- Shannon to call Matt's cell**

9:30 AM - 10:30 AM   **Agenda/PPS Weekly Meeting -- Teams**

10:30 AM - 11:00 AM   **Up/Down Team Weekly Check-ins -- Teams**

11:00 AM - 11:30 AM   **Review Exec Feedback Surveys**

11:30 AM - 12:00 PM   **TEAMS Redesign Governance Committee -- Microsoft Teams Meeting**

12:15 PM - 12:30 PM WLRS Pre-Brief ^{Security Concern} 'Teams

12:30 PM - 1:00 PM HOUS Briefing: Legislation ^{Security Concern} 'Teams

1:00 PM - 1:30 PM FIN/HOUS Briefing: SRO Strategy ^{Security Concern} 'Teams

1:30 PM - 2:15 PM Mtg re FOR Internal Organization w/ Shannon S -- MS Teams

2:30 PM - 3:00 PM   **Meeting: Carbon Removal Canada** Security Concern   **Teams**

3:00 PM - 3:30 PM   **AG Briefing** Security Concern **Teams**

December 4, 2023 Continued

3:30 PM - 4:00 PM   **Call MarySue**

3:30 PM - 4:30 PM   **Executive Feedback Surveys**

4:40 PM - 5:10 PM   **Private Appointment**

5:30 PM - 7:00 PM   **Private Appointment**

8:30 PM - 8:40 PM   **Private Appointment**

December 5, 2023

7:00 AM - 7:30 AM   **Helijet- Vancouver to Victoria**

8:30 AM - 9:00 AM   **Check in at Registration Desk at 8:30am**

9:00 AM - 10:00 AM   **Keynote Speaker Invitation: Public Sector Innovation Show British Columbia 2023   -- Conference Centre - Victoria**

10:30 AM - 11:00 AM   **DMCNR -- Teams**

11:00 AM - 11:10 AM   **Call: Shannon and Emily Arthur -- MS teams**

11:15 AM - 11:45 AM   **Meeting: First Nations Health Directors Association** Security Concern **Teams**

11:45 AM - 12:00 PM   **MACIW pre-brief** Security Concern **/Teams**

12:15 PM - 12:45 PM   **Meeting: Shannon and Heather - Weekly Check-in -- Teams**

12:30 PM - 1:00 PM   **Check-in: SA Penny Ballem** Security Concern **& Teams**

December 9, 2023 Continued

12:45 PM - 1:00 PM	Shannon/Matt -- MS Teams
1:00 PM - 1:30 PM	Meeting: Wildfire Defense Systems ^{Security Concern} Teams
1:45 PM - 2:15 PM	Coffee: Shannon and Eugene
3:30 PM - 4:00 PM	Call: Shannon and Neil re: Weekly check-in -- Shannon to call Neil
3:45 PM - 5:00 PM	Weekly Briefing -- Teams/In person
5:30 PM - 6:00 PM	HOTEL
6:00 PM - 7:30 PM	Dinner: Shannon, Teri and Tracy

December 6, 2023

9:00 AM - 12:00 PM	Cabinet
12:50 PM - 1:00 PM	Meeting: Shannon and Jackie -- Security Concern
1:00 PM - 1:45 PM	Join a focus group with Shannon Salter on equity, diversity and inclusion -- Microsoft Teams Meeting

1:00 PM - 1:30 PM   **Weekly MMHA huddle *Jessica to attend -- Microsoft Teams Meeting**

December 6, 2023 Continued

2:00 PM - 2:30 PM	**Executive Feedback Surveys**
2:30 PM - 3:15 PM	**Minister's Advisory Council on Indigenous Women (MACIW) --** Security Concern
3:00 PM - 3:15 PM	**Call: AG & SG -- MS Teams**
4:00 PM - 4:35 PM	**Helijet - Victoria to Vancouver**
4:30 PM - 5:00 PM	**Meeting: Shannon and Donna Re: Bi-weekly check-in --** Security Concern **Teams**

December 6, 2023 Continued

5:15 PM - 6:15 PM   **Private Appointment**

6:30 PM - 8:00 PM   **Private Appointment**

8:30 PM - 8:40 PM   **Private Appointment**

December 7, 2023

8:30 AM - 9:00 AM   **Housing All Staff Meeting -- MST**

9:00 AM - 9:30 AM   **Call: Shannon and Christine Massey - Bi-Monthly Check In -- Teams**

9:30 AM - 10:00 AM   **Meeting: Shannon and John Davison - Bi-Monthly Check In -- Teams**

December 7, 2023 Continued

11:00 AM - 1:30 PM	**Pacific Autism Family Network Launch Luncheon**
1:00 PM - 2:00 PM	**Meeting: Shannon and Deb Godfrey - Weekly check-in --** Security Concern
2:00 PM - 3:45 PM	**P&P --** Security Concern
4:00 PM - 4:30 PM	**Meeting: Shannon, CJ, Deb G, Alex MacLennan, Charmaine Lowe and Hayden Lansdell -- Teams**

December 8, 2023

8:00 AM - 8:30 AM	**Meeting: MJO, Shannon, Matt, Doug, Meghan and Andrew -- Teams**
8:30 AM - 8:45 AM	**Meeting with MJO -- MS Teams**
8:45 AM - 9:30 AM	**PDE Check-in -- Teams/In person**
9:30 AM - 10:00 AM	**B2024 - check in -- Microsoft Teams Meeting**

December 8, 2023 Continued

10:00 AM - 10:30 AM   **Meeting: Shannon and Tom McCarthy re. monthly check in -- MS teams**

10:30 AM - 10:45 AM   **Call: Shannon Salter and Stanley Hamilton -- Shannon to call Stan**

11:00 AM - 11:30 AM   **Meeting: Shannon and Dr. Ballem -- Teams**

12:15 PM - 1:00 PM   **Call: Shannon and Heather -- Shannon to call Heather**

December 8, 2023 Continued

1:30 PM - 2:00 PM	**Chief Coroner Search -- Teams**
2:00 PM - 3:00 PM	**Bi-monthly PO update on Toxic Drug Crisis -- MS Teams**
3:00 PM - 3:30 PM	**Weekly Meeting: Shannon and Jessica -- Teams**
3:30 PM - 4:00 PM	**Public Sector Bargaining -- MS Teams**

December 8, 2023 Continued

4:00 PM - 4:30 PM   **Meeting: Shannon and Elenore - Bi-monthly Check-in -- Teams**

4:30 PM - 4:45 PM   **Call: Shannon and Mark Jaccard -- Shannon to call Mark**

December 9, 2023

December 9, 2023 Continued

December 10, 2023

December 11, 2023

8:30 AM - 9:00 AM   **PO Pre-Brief: Task Force Meeting -- MS Teams**

9:00 AM - 9:30 AM   **Meeting: Shannon and Heather - Weekly Check-in -- Teams**

9:30 AM - 10:30 AM   **Agenda/PPS Weekly Meeting -- Teams**

10:30 AM - 11:00 AM   **ECC Briefing:** Cabinet Confidences; Security Concern **Teams**

11:15 AM - 11:45 AM   **Pre-brief: B2024** Security Concern **& Teams**

December 11, 2023 Continued

12:30 PM - 1:45 PM   **Shannon Salter & Geoff Cowper - Lunch**

2:00 PM - 2:30 PM   **Follow up workplan -- MS Teams**
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December 11, 2023 Continued

2:30 PM - 2:45 PM   **Meeting: Shannon S and Mary Sue -- MS teams**

2:45 PM - 4:00 PM   **Weekly Briefing -- MS Teams**

4:00 PM - 5:00 PM   **FIN Briefing -- MS Teams**

December 12, 2023

8:30 AM - 4:30 PM   **Premier's Expert Task Force on Emergencies: Hybrid Meeting --** Security Concern
                                     Microsoft Teams

11:00 AM - 11:30 AM	**SDPR Briefing:** Cabinet Confidences; Security Concern	**Teams**
11:30 AM - 12:00 PM	**Meeting: Spring Session** -- Security Concern	
3:30 PM - 4:00 PM	**Call: Shannon and Neil re: Weekly check-in -- Shannon to call Neil**	
4:00 PM - 4:30 PM	**Weekly MMHA huddle -- Microsoft Teams Meeting**	

December 12, 2023 Continued

5:00 PM - 5:15 PM   **Call: Shannon and Matt -- Shannon to call Matt's Cell**

December 13, 2023

8:30 AM - 9:00 AM   **FIN Briefing:** Cabinet Confidences; Security Concern   **Teams**

9:00 AM - 10:15 AM   **Cabinet -- MS teams**

9:00 AM - 10:15 AM   **FW: Cabinet MS Teams Link -- Microsoft Teams Meeting**

10:30 AM - 10:40 AM	**Call: Shannon and Stephen -- Shannon to call Stephen**
11:15 AM - 11:30 AM	**Meeting: Shannon and Marisa -- Teams**
11:30 AM - 11:45 AM	**Call with Monica Cox -- MS teams**
12:30 PM - 1:00 PM	**Meeting: Shannon S, Lisa Helps and Meghan Sali -- MS teams**
1:00 PM - 1:30 PM	**Meeting: Shannon, Jess and Donna -- MS teams**
1:30 PM - 2:00 PM	**Weekly Meeting: Shannon and Jessica -- MS teams**

December 13, 2023 Continued

2:00 PM - 2:15 PM   Meeting: Shannon, Fazil, Aileen and Jess -- Teams

3:15 PM - 3:30 PM   18:15 call John and Shannon -- John to call Shannon

3:30 PM - 4:00 PM   Meeting: Shannon and Lori Halls - Bi-Monthly Check In -- Teams

December 14, 2023

8:30 AM - 9:00 AM   Meeting: Shannon and Shannon Baskerville - Monthly Check In -- Teams

9:00 AM - 9:30 AM   9:00 AM Shannon Salter/Fazil -- MS Teams

9:30 AM - 10:00 AM   **Meeting: Shannon Salter and Jeff Groot -- Teams**

10:00 AM - 11:00 AM   **Meeting: Shannon and Deb Godfrey - Weekly check-in -- Shannon to call Deb**

11:00 AM - 11:30 AM   **Pre-Brief for BC Hydro Task Force Chair (December 19 Meeting) -- Microsoft Teams Meeting**

11:45 AM - 12:00 PM   **11:45 Call: Shannon Salter and Paul Finch -- Shannon to call Paul**

12:45 PM - 1:00 PM   **Call: Shannon and Matt -- Shannon to call Matt's Cell**

1:30 PM - 1:35 PM   **1:30pm Opening Greetings: AI session for Corporate Executive -- MS teams**

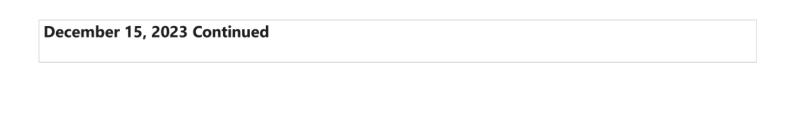1:30 PM - 3:30 PM   **Premier's Expert Task Force on Emergencies -- MS Teams**

2:00 PM - 2:45 PM   **Meeting: Chief Willie Sellars & Chief David Jimmie** _{Security Concern}   **Teams**

3:30 PM - 4:00 PM   **Quarterly EMLI Meeting** _{Security Concern} **Teams**

December 15, 2023

7:00 AM - 7:35 AM   **Helijet - Vancouver to Victoria**

8:45 AM - 9:30 AM   **PDE Check-in -- Teams/In person**

9:30 AM - 10:00 AM   **Meeting: Canadian Trucker's Assc** Security Concern **Teams**

9:30 AM - 11:30 AM   **DMC** Security Concern **Teams**

11:30 AM - 12:00 PM   **Meeting: POLIS UVic | MNC & PSFD** Security Concern **/Teams**

December 15, 2023 Continued

12:30 PM - 1:05 PM   **Helijet-Victoria to Vancouver**

1:30 PM - 2:00 PM   **Group huddle -- MS Teams**

2:00 PM - 2:15 PM   **Check-in: Shannon --** Security Concern

2:15 PM - 2:45 PM   **PSSG huddle -- MS Teams**

3:00 PM - 5:00 PM   **MEETING:** Advice/Recommentations; Cabinet Confidences   **-- MS Teams**

4:00 PM - 4:30 PM   B2024 check in --

December 16, 2023

December 16, 2023 Continued

December 17, 2023

December 18, 2023

8:30 AM - 9:00 AM	**Call: Shannon and Okenge - Bi-Monthly Check In -- Shannon to call Okenge**
9:00 AM - 9:15 AM	**Call: Shannon S and Nicole Wright -- MS teams**
9:30 AM - 10:30 AM	**Agenda/PPS Weekly Meeting -- Teams**
10:30 AM - 11:00 AM	**Up/Down Team Weekly Check-ins -- Teams**
11:00 AM - 11:15 AM	**Call: Shannon and Matt -- Shannon to call Matt's Cell**
11:30 AM - 12:00 PM	**Meeting: Invictus** Security Concern **Teams**
12:30 PM - 1:00 PM	**Meeting:** Business Information **| MBB & MPA -- MS Teams**
1:00 PM - 1:15 PM	**Meeting: Shannon and Vasuhi -- Teams**
1:30 PM - 2:00 PM	**Meeting: Shannon, Jess, Hon. Gary Mar and Dr Colleen Collins -- Teams**
2:00 PM - 2:15 PM	**Meeting:** Cabinet Confidences **| MMF** Security Concern **Teams**

December 34, 2023 Continued

2:45 PM - 4:00 PM   **Weekly Briefing -- Teams/In person**

4:15 PM - 4:30 PM   **Meeting: Nicola Post & Rail | MBR** Security Concern **Teams**

4:30 PM - 5:00 PM   **Meeting: Centre for Family Equity** -- Security Concern   **Teams**

December 19, 2023

9:00 AM - 9:30 AM   **Weekly MMHA huddle *Jessica to attend -- Microsoft Teams Meeting**

9:15 AM - 9:45 AM   9:15am Coffee: Shannon and Greg D'Avignon

10:00 AM - 12:00 PM   10:00am - 12:00pm - BC Hydro Task Force December Meeting

12:30 PM - 12:50 PM   **Meeting: Shannon, Barb and Craig -- Teams**

1:30 PM - 2:00 PM   **Province and City of Vancouver *Shannon to attend -- MS Teams**

1:30 PM - 1:45 PM   **Meeting: Alain Bertaud -- MS Teams**

1:45 PM - 2:00 PM   **Meeting: Rick Gregory, Brivia** Security Concern **Teams**

2:00 PM - 2:30 PM   **EMCR Briefing** Security Concern **Teams**

2:30 PM - 3:00 PM   **Check-in: SA Penny Ballem** Security Concern **& Teams**

3:00 PM - 3:30 PM   **CRT Final Comms -- Microsoft Teams Meeting**

December 19, 2023 Continued

3:45 PM - 4:00 PM   **3:45pm Call: Shannon and Heather -- Shannon to call Heather**

December 20, 2023

8:10 AM - 8:30 AM	**Call: Shannon S & Marie DM -- Shannon to call Marie's cell**
8:30 AM - 9:00 AM	**Meeting: MJO, Shannon, Matt, Andrew and Meghan -- Teams**
9:00 AM - 9:45 AM	**PDE Check-in -- Teams/In Person**
10:00 AM - 10:30 AM	**Meeting: Jason McLean, McClean Group** Security Concern **Teams**
10:30 AM - 11:00 AM	**Meeting: BC Centre for Innovation and Clean Energy (CICE) -- MS Teams**
11:00 AM - 11:30 AM	**Call: Shannon and Jessica W. - Monthly Check In -- Shannon to call Jessica**
11:30 AM - 12:00 PM	**Meeting: Shannon, Donna S and Andrea M -- MS teams**
12:15 PM - 12:30 PM	**Pre-Brief --** Security Concern **/Teams**
12:30 PM - 1:30 PM	**Meeting: Nisga'a Nation --** Security Concern **Teams**
1:30 PM - 1:45 PM	**Call: Shannon and Minister Whiteside -- Shannon to call Minister Whiteside**
2:00 PM - 2:30 PM	**Meeting: Shannon S and DM Brown -- MS teams**
2:30 PM - 2:45 PM	**Call: Shannon Salter and Julia Iwama -- MS teams**
3:00 PM - 3:30 PM	**Call: Shannon and David Galbraith - Bi-Monthly Check In -- Shannon to call David**
3:30 PM - 4:00 PM	**Meeting: Shannon and Teri re: Monthly check-in -- Shannon to call Teri**

December 20, 2023 Continued

4:30 PM - 5:00 PM   **B2024 check in -- Microsoft Teams Meeting**

4:30 PM - 5:00 PM   **Meeting: Shannon and Donna Re: Bi-weekly check-in --** Security Concern   'Teams

December 21, 2023

9:30 AM - 10:00 AM	**Weekly Meeting: Shannon and Jessica -- Shannon to call Jess**
10:00 AM - 10:15 AM	**Call: Shannon and Christine -- Shannon to call Christine**
11:00 AM - 11:30 AM	**Meeting: Shannon and Jessica P -- Shannon to call Jess**
11:30 AM - 12:00 PM	**Meeting: Shannon and Marisa -- Teams**
1:00 PM - 2:00 PM	**Meeting: Shannon and Deb Godfrey - Weekly check-in -- MS teams**
2:15 PM - 4:00 PM	**Private Appointment**

December 22, 2023

10:30 AM - 11:00 AM	**Meeting: Shannon and Trevor Hughes - Bi-Monthly Check In -- MS teams**
11:30 AM - 12:00 PM	**Check-in: Matt & Shannon --** Security Concern
12:15 PM - 12:45 PM	Cabinet Confidences **-- MS Teams only**
12:45 PM - 1:00 PM	**Call: Shannon and Matt -- Shannon to call Matt**

December 22, 2023 Continued

December 23, 2023

December 24, 2023

December 25, 2023

December 26, 2023

Salter, Shannon PREM:EX

December 26, 2023 Continued

December 27, 2023

December 28, 2023
December 29, 2023

December 30, 2023

December 30, 2023 Continued

December 31, 2023