

November 27, 2023

12:00 AM - 12:00 AM Chris - Vacation -- Kristin a/ADM

12:00 AM - 12:00 AM House Sitting

All Day KK in late Personal Information

7:15 AM - 8:00 AM Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk

8:00 AM - 8:15 AM Daily Exec Update -- Microsoft Teams Meeting

8:30 AM - 12:30 PM Reconciliation: A Journey of Our Generation Workshop -- Security Concern

12:00 PM - 12:15 PM	Daily Comms/Issues Check-in -- Teams	
12:30 PM - 1:30 PM	Lunch	
1:30 PM - 2:00 PM	DM Bi-weekly (Brad) Security Concern	Teams
2:00 PM - 2:30 PM	DM Bi-weekly (Denise) Security Concern	Teams

November 27, 2023 Continued

2:30 PM - 2:55 PM	Travel Time	
3:00 PM - 4:00 PM	Minister's Council -- Teams; (CZ and Melanie in person	Security Concern
4:00 PM - 4:30 PM	Joint: MRS/MGL mtg w/ Karen Ranalletta, CUPE BC President	Security Concern Person
4:30 PM - 5:00 PM	MRS PB Grad Assessments Data Release -- Teams; / CZ and Melanie in person	Security Concern

November 28, 2023

All Day	Chris - Vacation -- Kristin a/ADM	Please See Above
All Day	House Sitting	Please See Above
All Day	Work at Waterfront	
7:30 AM - 8:15 AM	Bill 40 Legislation Roll-Out (IECs)	

November 28, 2023 Continued

8:15 AM - 8:30 AM	Daily Exec Update -- Microsoft Teams Meeting
9:00 AM - 9:15 AM	Daily Comms/Issues Check-in -- Teams
9:15 AM - 9:45 AM	Call Helen
10:00 AM - 10:15 AM	Call Kelly
11:00 AM - 11:25 AM	ED Update -- Teams
11:30 AM - 12:55 PM	MGL Lunch with SEDS staff -- In person ^{Security Concern}
1:00 PM - 1:30 PM	DM Mtg: Compliance Concerns for Kelowna Provider -- ^{Security Concern} _{Security Concern}
1:30 PM - 2:00 PM	MGL Bi-Weekly -- Teams; ^{Security Concern}
1:30 PM - 2:00 PM	MRS Mtg w/ Nancy Petersen, Vice President, Langley Teachers' Association -- Teams
2:00 PM - 3:00 PM	App't
2:00 PM - 3:00 PM	Exec: DRIPA/Reconciliation -- Microsoft Teams Meeting
3:00 PM - 4:00 PM	Patti: Wkly Check-in ^{Security Concern}
4:00 PM - 4:30 PM	DM PB: PT/FPT DM Steering Committee Meeting on Dec 5/6 -- ^{Security Concern} _{Security Concern}
4:30 PM - 4:55 PM	do not book

November 28, 2023 Continued

4:45 PM - 5:15 PM

PDE PB - Technology in Schools

Security Concern

Teams

5:15 PM - 6:30 PM

Personal
Information

5:15 PM - 6:15 PM

Child, Youth and Young Adult Substance Use - Advisory Panel -- MS Teams

November 29, 2023

All Day

Chris - Vacation -- Kristin a/ADM

Please See Above

All Day

House Sitting

Please See Above

7:00 AM - 7:30 AM

Bi-weekly: Christina Zacharuk -- MS Teams

November 29, 2023 Continued

7:30 AM - 8:30 AM	Melanie: Wkly Check-in ^{Security Concern} Teams; ^{Security Concern}
8:30 AM - 9:00 AM	DM Wkly - PR Check-in -- ^{Security Concern}
9:00 AM - 9:50 AM	Jenn: Wkly Check-in -- ^{Security Concern}
11:00 AM - 12:00 PM	Eleanor: Wkly Check-in ^{Security Concern} Teams
11:00 AM - 11:15 AM	Call Emily A
12:00 PM - 12:15 PM	MRS Mtg w/ MMF re School Rebuild -- Teams
12:30 PM - 1:00 PM	Lunch
2:30 PM - 4:30 PM	Prep for party
4:30 PM - 6:30 PM	Exec Festive Gathering -- ^{Security Concern}
5:10 PM - 5:35 PM	HOLD: 5:10 Meeting: BC Teacher's Federation w/PDE

November 30, 2023

All Day	Chris - Vacation -- Kristin a/ADM Please See Above
12:00 AM - 12:00 AM	House Sitting Please See Above
12:00 AM - 12:00 AM	FNESC Annual Indigenous Education Conference -- ^{Security Concern}

November 30, 2023 Continued

12:00 AM - 12:00 AM	Vancouver
6:30 AM - 6:55 AM	Arrive at Helijet
7:10 AM - 7:45 AM	Helijet Flight No. 700 departs Vancouver 7:10am
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
8:15 AM - 9:00 AM	Cloe: Wkly Check-in ^{Security Concern} Teams; ^{Security Concern}
9:00 AM - 10:00 AM	Oversight Committee Meeting -- ^{Security Concern} Security Concern

9:00 AM - 9:15 AM	Daily Comms/Issues Check-in -- Teams
10:00 AM - 10:30 AM	10:00 Tom/Christina/Bobbi -- MS Teams

November 30, 2023 Continued

10:30 AM - 11:00 AM

DM/Assoc DM Mtg re MOC and Satellite Phone Overview -- DM via Teams / Assoc DM and Staff in person
Security Concern

11:00 AM - 11:30 AM

Wkly DM PB - CC Project Board -- Teams;
Security Concern

11:30 AM - 12:00 PM

Chris (Kiristen acting) : Wkly Check-in -- Teams

12:00 PM - 12:30 PM

Lunch

12:30 PM - 1:00 PM

Christina Zacharuk ;
Personal Information

1:00 PM - 1:30 PM	MRS Mtg: Changes to BCTC Professional Standards -- Teams
1:30 PM - 2:00 PM	1:1 w/MRS -- Teams
2:00 PM - 3:00 PM	ECC/PSEC Working Group Meeting -- Microsoft Teams Meeting

November 30, 2023 Continued

3:15 PM - 3:45 PM	Christina/Allison Monthly 1:1 -- Teams
4:00 PM - 4:30 PM	CZ/Kelly - Weekly -- CZ office or Teams
4:30 PM - 5:00 PM	Private Appointment
4:30 PM - 4:45 PM	Private Appointment
5:00 PM - 6:00 PM	D. Craig -- Olympic Village

December 1, 2023

All Day	Chris - Vacation -- Kristin a/ADM	Please See Above
All Day	FNESC Annual Indigenous Education Conference --	Security Concern Please See Above
12:00 AM - 4:00 PM	Vancouver	Please See Above
All Day	Personal Information	
All Day	Private Appointment	
All Day	Personal Information	
All Day	Vacation	

December 1, 2023 Continued

7:30 AM - 7:45 AM	Call PF
8:00 AM - 9:00 AM	Security Concern Metro Superintendent Breakfast --
9:00 AM - 11:25 AM	Security Concern HOLD: MRS: 27th Annual FNEsc Education Conference -
9:30 AM - 12:00 PM	Security Concern DMC Teams
12:00 PM - 1:00 PM	Follow-up meeting with Christina, Cloe, Rohan, Teresa, Robyn, Mark -- Microsoft Teams Meeting

December 1, 2023 Continued

1:00 PM - 2:00 PM

Governance Committee Meeting

December 1, 2023 Continued

2:00 PM - 2:45 PM

PO Childcare update -- MS Teams

3:15 PM - 4:00 PM

Arrive at Helijet

3:15 PM - 3:45 PM

Call Deb W

4:00 PM - 4:35 PM

Helijet Flight No. 717 departing Vancouver at 4:00pm

December 2, 2023

All Day

Chris - Vacation -- Kristin a/ADM

Please See Above

12:00 AM - 12:00 AM

FNESC Annual Indigenous Education Conference - Security Concern

Please See Above

All Day

Personal Information

All Day

Personal Information

December 3, 2023

All Day	Chris - Vacation -- Kristin a/ADM
	Please See Above

December 4, 2023

All Day	Chris - Vacation -- Kristin a/ADM
	Please See Above

12:00 AM - 12:00 AM	Accommodation Dec 4-8: Security Concern
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12:00 AM - 12:00 AM	Sue A/L (Trish covering)
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12:00 AM - 12:00 AM	Travel
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All Day	Flight Detail
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All Day	FPT Registration
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All Day	FYI 3:00pm PDE Briefing Bubble Legislation (Melanie attending)
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All Day	KK - Personal Information
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7:15 AM - 8:00 AM	Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk
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December 4, 2023 Continued

8:00 AM - 9:55 AM	Arrive at airport
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
9:15 AM - 10:00 AM	MRS/RMD Bi-Weekly Briefing -- Teams; ^{Security Concern}
9:55 AM - 5:57 PM	AC Flights (Vic-Van-Toronto)
9:55 AM - 10:27 AM	Private Appointment
10:00 AM - 10:30 AM	Weekly DMO Check-in -- ^{Security Concern}
12:30 PM - 12:45 PM	Call Chris U
1:25 PM - 5:57 PM	Private Appointment
3:30 PM - 4:30 PM	Minister's Council -- Teams

December 5, 2023

All Day	Chris - Vacation -- Kristin a/ADM
	Please See Above

December 5, 2023 Continued

Security Concern

All Day	Accommodation Dec 4-8: Security Concern	Please See Above
All Day	Sue A/L (Trish covering)	Please See Above
All Day	Travel	Please See Above
All Day	Sandra WFH	
7:30 AM - 8:30 AM	Child Care Project Board -- Teams	
8:30 AM - 8:45 AM	Daily Exec Update -- Microsoft Teams Meeting	
9:00 AM - 12:00 PM	Cloe attending: BCPSEA Board of Directors Meeting	

December 5, 2023 Continued

10:30 AM - 2:30 PM

(1:30 EST) PT Deputy Minsiters Most Responsible for Early Learning and child Care (ELCC) --
Security Concern

Security Concern

12:00 PM - 12:30 PM

ED Update -- Microsoft Teams Meeting

5:15 PM - 6:30 PM

Personal
Information

December 6, 2023

All Day

Chris - Vacation -- Kristin a/ADM

Please See Above

All Day

Accommodation Dec 4-8: (Security Concern

Please See Above

All Day

Sue A/L (Trish covering)

Please See Above

All Day

Travel

Please See Above

12:00 AM - 12:00 AM

PT DM ELCC / ACDME -- (Security Concern

All Day

ACDME Registration

December 6, 2023 Continued

6:00 AM - 2:00 PM

Invitation: Meeting of FPT DMs Most Responsible for ELCC Steering Committee, December 6, 2023, 9:00 AM to 5:00 PM ET in [Security ...](#) / Invitation: Réunion du Comité directeur des SM FPT responsables de l'AGJE, le 6 décembre 2023, 9h00 à 17h00 HE à Toronto ...[Security Concern](#)

December 6, 2023 Continued

9:00 AM - 12:00 PM

Cabinet Confidences

-- via teams

12:30 PM - 12:45 PM

MRS PB - CMEC Videoconference -- Teams

1:00 PM - 2:00 PM

CMEC Videoconference, December 6, 2023, 4 to 5 p.m. EST / Vidéoconférence du CMEC, le 6 décembre 2023, de 16 h à 17 h heure normale de l'Est -- Videoconference / Vidéoconférence

December 6, 2023 Continued

2:30 PM - 3:00 PM

2:30 PM Joint DM/ADM Meeting -- MS Teams

7:00 PM - 9:00 PM

ACDME Dinner --

Security Concern

December 7, 2023

All Day

Chris - Vacation -- Kristin a/ADM

Please See Above

All Day

Accommodation

Security Concern

Please See Above

December 7, 2023 Continued

All Day	Sue A/L (Trish covering)	Please See Above
All Day	Travel	Please See Above
All Day	PT DM ELCC / ACDME -- Security Concern	Please See Above
All Day	DMCSI - Cancelled; no agenda topics	
All Day	P&P Agenda item (CZ not attending)	
5:00 AM - 1:00 PM	Save the date: ACDME 122 Meeting, December 7, 2023 / Date à retenir : CCSME 122, 7 décembre 2023	

8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
9:15 AM - 10:15 AM	CZ/Melanie: Connect -- Microsoft Teams Meeting
9:30 AM - 10:00 AM	MRS Mtg re: UBCIC Letters -- Teams
2:00 PM - 4:30 PM	P&P - Technology in Schools -- ^{Security Concern}

December 8, 2023

12:00 AM - 12:00 AM	Chris - Vacation -- Kristin a/ADM	Please See Above
12:00 AM - 12:00 AM	Accommodation Dec 4-8: Security Concern	Please See Above
12:00 AM - 12:00 AM	Sue A/L (Trish covering)	Please See Above
12:00 AM - 12:00 AM	Travel	Please See Above
12:00 AM - 12:00 AM	PT DM ELCC / ACDME -- Security Concern	Please See Above
All Day	Flight Detail	
All Day	KK - Personal Information	
4:00 AM - 2:30 PM	AC Flights (Toronto-Van-Vic)	
7:00 AM - 12:19 PM	Private Appointment	
1:00 PM - 1:30 PM	JCWG Pre-Brief (December) -- Microsoft Teams Meeting	

December 8, 2023 Continued

2:00 PM - 2:31 PM	Private Appointment
2:30 PM - 5:00 PM	Out of the office
3:30 PM - 4:00 PM	Call Shannon B

December 10, 2023

1:30 PM - 3:00 PM	test -- Microsoft Teams Meeting
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December 10, 2023 Continued

December 11, 2023

All Day	KK in late - Personal Information
7:00 AM - 8:00 AM	Meeting With Christina
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
8:15 AM - 8:30 AM	Kelly/Staff - CC in budget -- Microsoft Teams Meeting
8:30 AM - 9:30 AM	8:30 Deputy Ministers' Management Committee (DMMC) Annual Meeting -- MS Teams

December 11, 2023 Continued

9:30 AM - 10:15 AM	DM Briefing: Enhancing Student Learning Annual Report Themes/Outcomes	Security Concern	CZ via Teams
10:15 AM - 10:30 AM	MRS PDE PB: Population Growth Impacts for ECC -- Teams		
10:30 AM - 11:00 AM	PDE Meeting : Population Growth Impacts for ECC --	Security Concern	
11:00 AM - 11:30 AM	DM Bi-weekly (Brad) -- Teams		
1:00 PM - 2:00 PM	HOLD: Bi-Monthly Meeting: BCSTA President & Minister Singh -- Zoom		

December 11, 2023 Continued

1:45 PM - 2:00 PM	DM Mtg - Action Plan Status -- Microsoft Teams Meeting
2:00 PM - 3:00 PM	MGL Bi-weekly -- Teams
3:00 PM - 4:00 PM	Minister's Council -- Teams
4:00 PM - 4:45 PM	Assoc DM Follow-up Mtg: Seamless Day -- Teams

December 11, 2023 Continued

5:00 PM - 5:30 PM PO Pre-brief: Dyslexia discussion -- Teams

6:00 PM - 7:00 PM PDE/MRS - Dyslexia BC Public Teacher Roundtable -- Virtual

December 12, 2023

7:00 AM - 7:30 AM Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk

8:30 AM - 8:45 AM Daily Exec Update -- Microsoft Teams Meeting

December 12, 2023 Continued

9:00 AM - 9:30 AM	Weekly DMO Check-in -- Teams
9:30 AM - 11:00 AM	Office time - NO MTGS
11:00 AM - 11:30 AM	MRS/MGL and Expanded Exec - Year End Thank you -- Security Concern Security Concern
11:30 AM - 12:00 PM	Travel
12:00 PM - 1:00 PM	Capital Day Security Concern CZ via teams
1:00 PM - 1:30 PM	Travel
2:00 PM - 3:00 PM	Exec: DRIPA/Reconciliation -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	Christina/Allison Monthly 1:1 -- Teams
3:30 PM - 4:00 PM	Christina/Bobbi Monthly 1:1 -- Teams
4:00 PM - 4:30 PM	CZ/Kelly - Weekly -- Teams
4:30 PM - 5:00 PM	Office Time
5:15 PM - 6:30 PM	Personal Information

December 13, 2023

All Day	Meghan - away -- Laura acting
8:30 AM - 9:00 AM	Touch Base (Alyson and Christina) -- Teams
9:00 AM - 11:00 AM	PDC/ECCPT Committee -- Teams

December 13, 2023 Continued

11:00 AM - 12:00 PM	Eleanor: Wkly Check-in -- Teams
12:00 PM - 12:30 PM	MRS Mtg: FESL -- Teams
12:30 PM - 1:00 PM	MRS/MGL Briefing re: Seamless Day (1 of 2) -- Teams
2:30 PM - 3:00 PM	NO mtgs
3:00 PM - 3:30 PM	DM Mtg w/ Helen McGregor re: UTP -- Teams
3:30 PM - 4:00 PM	Meeting with Christina & Doug: Oak Bay Police & SLOs -- Teams or In Person

December 13, 2023 Continued

4:00 PM - 4:45 PM Chris: Wkly Check-in -- Teams

December 14, 2023

All Day Security Concern

7:15 AM - 7:45 AM Bi-weekly: Christina Zacharuk -- MS Teams

8:00 AM - 9:00 AM Cloe: Wkly Check-in - Security Concern

9:00 AM - 9:30 AM MRS Mtg: Enrolment Statistics Data Release and Completion Rates Data Release -- Teams

9:30 AM - 11:30 AM Joint Core Working Group (December) -- Zoom details below Security Concern
Security Concern

9:45 AM - 10:00 AM	MRS Pre Brief: Dyslexia Canada -- Teams
10:00 AM - 10:25 AM	FYI: MRS Mtg: Dyslexia Canada - Alicia Smith -- Teams
11:30 AM - 12:00 PM	MGL Mtg w/ Amanda Worms -- Teams
11:30 AM - 12:00 PM	MRS Mtg re: Enrolment Growth -- Teams
12:00 PM - 12:30 PM	MGL Mtg re: Budget Walk -- Teams
12:30 PM - 1:00 PM	MRS Mtg re: Aboriginal How are we Doing? Report (ABHAWD) -- Teams
1:00 PM - 4:30 PM	In-person AI session for Corporate Executive -- IN-PERSON Security Concern

December 14, 2023 Continued

1:00 PM - 1:15 PM	Call Mark
4:30 PM - 5:00 PM	Office Time
5:00 PM - 5:30 PM	Meeting with Christina Zacharuk re: Karrie Wolfe

December 15, 2023

All Day

Kelly - vacation

7:00 AM - 8:00 AM

7:00 DM/Teresa monthly call -- Teams

8:00 AM - 9:00 AM

Security Concern
Patti: Wkly Check-in -- Teams;

9:30 AM - 11:30 AM

Security Concern
DMC Teams

11:40 AM - 12:00 PM	Wkly DM PB - CC Project Board -- Teams; Security Concern
12:00 PM - 1:00 PM	Jenn: Wkly Check-in Security Concern Teams
1:00 PM - 1:30 PM	DM Briefing re: HPST International Policy Dialogue on Jan 23-26 -- Teams; Security Concern
1:30 PM - 2:30 PM	CZ/Melanie 1:1 -- Security Concern
2:30 PM - 3:00 PM	DM/MGL 1:1 -- Teams; Security Concern
3:00 PM - 4:55 PM	Travel/Arrive at Ferry

December 15, 2023 Continued

5:00 PM - 6:25 PM

5:00pm Ferry Reservation

December 16, 2023

10:00 AM - 10:30 AM

Dona Lucia

10:00 AM - 10:30 AM

Private Appointment

10:30 AM - 2:00 PM

Peta

December 18, 2023

12:00 AM - 12:00 AM

Cloe Vacation -- Jeremy Higgs acting

12:00 AM - 12:00 AM

Kelly - vacation

12:00 AM - 12:00 AM

MGL Vacation -- Dec 18-20

12:00 AM - 12:00 AM

SC annual leave - Karla back up

All Day

Vancouver

7:15 AM - 8:00 AM

Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk

December 18, 2023 Continued

8:00 AM - 9:00 AM	Christina/Fazil: Breakfast Meeting -- Security Concern
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	Travel
10:30 AM - 11:00 AM	Christina/Clint: Quarterly Touch Base -- Teams
11:30 AM - 12:30 PM	DM Mtg: PISA Results -- Teams
12:30 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	DM/DM Mtg: B.C. School Fruit and Vegetable Nutritional Program -- Teams
1:30 PM - 2:30 PM	Touch base -- Security Concern
2:30 PM - 3:00 PM	Office time
3:00 PM - 5:00 PM	Travel to Ferry
3:30 PM - 4:00 PM	Call Kevin K
5:00 PM - 6:30 PM	5:00pm Ferry Reservation

December 18, 2023 Continued

December 19, 2023

All Day	Cloe Vacation -- Jeremy Higgs acting Please See Above
All Day	Kelly - vacation Please See Above
All Day	MGL Vacation -- Dec 18-20 Please See Above
12:00 AM - 12:00 AM	SC annual leave - Karla back up Please See Above
7:30 AM - 8:30 AM	Child Care Project Board -- Teams
8:30 AM - 8:45 AM	Daily Exec Update -- Microsoft Teams Meeting
8:45 AM - 9:30 AM	Chris: Wkly Check-in ^{Security Concern} Teams
11:00 AM - 11:25 AM	ED Update -- Teams
11:30 AM - 11:55 AM	Travel Time
12:00 PM - 1:30 PM	Christina/Scott Stinson: Lunch mtg and School Visits -- ^{Security Concern} ;
1:30 PM - 1:55 PM	Travel Time
2:15 PM - 3:00 PM	Touch base -- Microsoft Teams Meeting
3:00 PM - 3:45 PM	DM Mtg w/ Superintendent Scott Benwell -- Microsoft Teams Meeting
3:45 PM - 4:15 PM	DM Mtg w/ DAG Barbara re: Tribunal Chair HR Issue -- Teams
4:30 PM - 5:45 PM	Personal Information

December 20, 2023

All Day	Cloe Vacation -- Jeremy Higgs acting Please See Above
12:00 AM - 12:00 AM	Kelly - vacation Please See Above
12:00 AM - 12:00 AM	MGL Vacation -- Dec 18-20 Please See Above
12:00 AM - 12:00 AM	Jenn - Vacation -- Meghan Day acting
12:00 AM - 12:00 AM	KK - vacation; Sandra back up -- Dec 20-22
All Day	office space reconfiguration -- Security Concern
9:00 AM - 9:30 AM	DM Wkly - PR Check-in -- Security Concern
9:30 AM - 10:00 AM	DM Briefing re: ELCC and ECE Act Regulation Development -- Teams
10:00 AM - 11:00 AM	Follow-up meeting - Christina, Rohan, Teresa, Robyn, Mark (Cloe on vacation) -- Microsoft Teams Meeting

December 20, 2023 Continued

1:00 PM - 1:30 PM

Call CVDM

3:00 PM - 3:55 PM

CZ/Melanie: vacation hand over -- Security Concern

4:00 PM - 5:00 PM

Office Time

December 21, 2023

All Day

Cloe Vacation -- Jeremy Higgs acting
Please See Above

All Day

Jenn - Vacation -- Meghan Day acting Please See
Above

All Day

KK - vacation; Sandra back up -- Dec 20-22
Please See Above

12:00 AM - 12:00 AM

CZ Vacation - Melanie acting -- Dec 21 - Jan 1

12:00 AM - 12:00 AM

vacation

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

9:00 AM - 9:30 AM

MRS/MGL Briefing re: Seamless Day (2 of 2) -- Teams

9:30 AM - 11:00 AM

Personal Information

December 21, 2023 Continued

11:00 AM - 11:45 AM	MRS/RMD Bi-Weekly Briefing -- Teams; Security Concern
11:00 AM - 11:30 AM	MGL Bi-Weekly with CCD -- Teams
12:15 PM - 1:00 PM	MRS/MGL Briefing re: ELCC and ECE Act Regulation Development -- Teams
3:30 PM - 4:00 PM	
4:00 PM - 6:00 PM	Personal Information

December 22, 2023

12:00 AM - 12:00 AM	Cloe Vacation -- Jeremy Higgs acting Please See Above
12:00 AM - 12:00 AM	Jenn - Vacation -- Meghan Day acting Please See Above
12:00 AM - 12:00 AM	KK - vacation; Sandra back up -- Dec 20-22 Please See Above
All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1 Please See Above
All Day	vacation Please See Above
12:00 AM - 12:00 AM	Mary Shaw - vacation -- a/ADM Stacey Wilkerson
12:00 AM - 12:00 AM	Patti - Vacation -- Erica Meldrum acting
All Day	Kelly - vacation
6:00 PM - 7:00 PM	Private Appointment

December 23, 2023

All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1 Please See Above
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December 23, 2023 Continued

All Day	vacation	Please See Above
All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson	Please See Above
All Day	Patti - Vacation -- Erica Meldrum acting	Please See Above
12:00 AM - 12:00 AM	MRS Vacation -- Dec 23 - Jan 5	

December 24, 2023

All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1	Please See Above
All Day	vacation	Please See Above
All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson	Please See Above
All Day	Patti - Vacation -- Erica Meldrum acting	Please See Above
All Day	MRS Vacation -- Dec 23 - Jan 5	Please See Above

December 25, 2023

All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1	Please See Above
All Day	vacation	Please See Above
All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson	Please See Above
All Day	Patti - Vacation -- Erica Meldrum acting	Please See Above
All Day	MRS Vacation -- Dec 23 - Jan 5	Please See Above
12:00 AM - 12:00 AM		
All Day	Christmas Day	

December 26, 2023

All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1 Please See Above
All Day	vacation Please See Above
All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson Please See Above
All Day	Patti - Vacation -- Erica Meldrum acting Please See Above
All Day	MRS Vacation -- Dec 23 - Jan 5 Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting Please See Above
All Day	Boxing Day

December 27, 2023

All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1 Please See Above
All Day	vacation Please See Above
All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson Please See Above
12:00 AM - 12:00 AM	Patti - Vacation -- Erica Meldrum acting Please See Above
All Day	MRS Vacation -- Dec 23 - Jan 5 Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting Please See Above
12:00 AM - 12:00 AM	Brad - vacation
12:00 AM - 12:00 AM	Denise - vacation
12:00 AM - 12:00 AM	KK - Vacation; Sandra back up -- Dec 27 - 29
12:00 AM - 12:00 AM	Meghan - vacation -- Laura Casselman acting

December 27, 2023 Continued

12:00 AM - 12:00 AM

Sue - Vacation (Trish covering)

9:00 AM - 9:30 AM

DM Wkly - PR Check-in -- Security Concern

December 28, 2023

All Day

CZ Vacation - Melanie acting -- Dec 21 - Jan 1
Please See Above

All Day

vacation
Please See Above

All Day

Mary Shaw - vacation -- a/ADM Stacey Wilkerson
Please See Above

All Day

MRS Vacation -- Dec 23 - Jan 5
Please See Above

All Day

Cloe - Vacation -- Kiersten Fisher acting
Please See Above

All Day

Brad - vacation
Please See Above

All Day

Denise - vacation
Please See Above

All Day

KK - Vacation; Sandra back up -- Dec 27 - 29
Please See Above

All Day

Meghan - vacation -- Laura Casselman acting
Please See Above

All Day

Sue - Vacation (Trish covering)

Please See Above

12:00 AM - 12:00 AM

December 29, 2023

All Day

CZ Vacation - Melanie acting -- Dec 21 - Jan 1
Please See Above

All Day

vacation
Please See Above

All Day

Mary Shaw - vacation -- a/ADM Stacey Wilkerson
Please See Above

December 29, 2023 Continued

All Day	MRS Vacation -- Dec 23 - Jan 5 Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting 250-217-5040 Please See Above
All Day	Brad - vacation Please See Above
All Day	Denise - vacation Please See Above
12:00 AM - 12:00 AM	KK - Vacation; Sandra back up -- Dec 27 - 29 Please See Above
12:00 AM - 12:00 AM	Meghan - vacation -- Laura Casselman acting Please See Above
12:00 AM - 12:00 AM	Sue - Vacation (Trish covering) Please See Above
All Day	Patti - Vacation -- Shannon Renault acting Please See Above

December 30, 2023

All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1 Please See Above
All Day	vacation Please See Above
All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson Please See Above
All Day	MRS Vacation -- Dec 23 - Jan 5 Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting Please See Above
All Day	Brad - vacation Please See Above
All Day	Denise - vacation Please See Above
All Day	Patti - Vacation -- Shannon Renault acting Please See Above

December 31, 2023

All Day	CZ Vacation - Melanie acting -- Dec 21 - Jan 1 Please See Above
All Day	vacation Please See Above

December 31, 2023 Continued

All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson Please See Above
All Day	MRS Vacation -- Dec 23 - Jan 5 Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting Please See Above
All Day	Brad - vacation Please See Above
All Day	Denise - vacation Please See Above
All Day	Patti - Vacation -- Shannon Renault acting Please See Above

January 1, 2024

12:00 AM - 12:00 AM	CZ Vacation - Melanie acting -- Dec 21 - Jan 1 Please See Above
12:00 AM - 12:00 AM	vacation Please See Above
All Day	Mary Shaw - vacation -- a/ADM Stacey Wilkerson Please See Above
All Day	MRS Vacation -- Dec 23 - Jan 5 Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting Please See Above
All Day	Brad - vacation Please See Above
All Day	Denise - vacation Please See Above
All Day	Patti - Vacation -- Shannon Renault acting Please See Above
12:00 AM - 12:00 AM	MGL Vacation -- Jan 1 - Jan 14
All Day	New Years Day

January 2, 2024

12:00 AM - 12:00 AM	Mary Shaw - vacation -- a/ADM Stacey Wilkerson Please See Above
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January 2, 2024 Continued

All Day	MRS Vacation -- Dec 23 - Jan 5	Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting	Please See Above
All Day	Brad - vacation	Please See Above
All Day	Denise - vacation	Please See Above
12:00 AM - 12:00 AM	Patti - Vacation -- Shannon Renault acting	Please See Above
All Day	MGL Vacation -- Jan 1 - Jan 14	Please See Above
12:00 AM - 12:00 AM		
12:00 AM - 12:00 AM	KK Vacation - Sandra back up	
12:00 AM - 12:00 AM	Melanie - Vacation -- Jan 2 - Jan 5	
9:30 AM - 9:55 AM	travel time	
10:00 AM - 10:30 AM	Christina/John: Coffee Mtg --	Security Concern
10:30 AM - 10:55 AM	travel time	
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:15 PM	Christina/Eleanor: Touch Base --	Security Concern
5:15 PM - 6:30 PM	Personal Information	

January 3, 2024

All Day	MRS Vacation -- Dec 23 - Jan 5	Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting	Please See Above
All Day	Brad - vacation	Please See Above
12:00 AM - 12:00 AM	Denise - vacation	Please See Above
All Day	MGL Vacation -- Jan 1 - Jan 14	Please See Above
All Day	Jenn - Vacation -- Danielle Carter-Sullivan acting	Please See Above
All Day	KK Vacation - Sandra back up	Please See Above
All Day	Melanie - Vacation -- Jan 2 - Jan 5	Please See Above
7:00 AM - 8:30 AM	Morning Walk - Neilane and Christina -- TBD	
9:00 AM - 9:30 AM	DM Wkly - PR Check-in --	Security Concern

January 3, 2024 Continued

10:00 AM - 10:30 AM

DM Mtg - Feedback w/ Julia Iwama -- Microsoft Teams Meeting

11:00 AM - 11:30 AM

Meeting: Shannon and Christina Zacharuk - Bi-Monthly Check In -- Shannon to call Christina's cell

January 3, 2024 Continued

12:00 PM - 1:00 PM	Lunch
2:00 PM - 2:30 PM	Christina/Anita Owens: Check in -- Microsoft Teams Meeting

2:30 PM - 2:55 PM	CZ/Mary: Touch Base -- Security Concern
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4:00 PM - 5:00 PM	Office Time
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January 4, 2024

All Day	MRS Vacation -- Dec 23 - Jan 5	Please See Above
All Day	Cloe - Vacation -- Kiersten Fisher acting	Please See Above
All Day	Brad - vacation	Please See Above
All Day	MGL Vacation -- Jan 1 - Jan 14	Please See Above
All Day	Jenn - Vacation -- Danielle Carter-Sullivan acting	Please See Above
All Day	KK Vacation - Sandra back up	Please See Above
All Day	Melanie - Vacation -- Jan 2 - Jan 5	Please See Above

9:00 AM - 9:30 AM	DM Mtg: Bubble Zones --	Security Concern
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10:00 AM - 11:00 AM	Chris: Wkly Check-in -- CZ Office or Teams;	Security Concern
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January 4, 2024 Continued

11:30 AM - 11:55 AM	Travel Time
12:00 PM - 1:00 PM	Meet - Lunch -- Security Concern
1:00 PM - 1:25 PM	Travel Time
2:00 PM - 2:45 PM	DMCSI -- MST

January 4, 2024 Continued

3:00 PM - 3:30 PM	Christina/Kiersten: Touch Base --	Security Concern
3:30 PM - 4:00 PM	CZ/Kelly - Weekly	Security Concern Teams

January 4, 2024 Continued

4:00 PM - 5:00 PM Office Time

January 5, 2024

12:00 AM - 12:00 AM	MRS Vacation -- Dec 23 - Jan 5 Please See Above
12:00 AM - 12:00 AM	Cloe - Vacation -- Kiersten Fisher acting Please See Above
12:00 AM - 12:00 AM	Brad - vacation Please See Above
All Day	MGL Vacation -- Jan 1 - Jan 14 Please See Above
All Day	Jenn - Vacation -- Danielle Carter-Sullivan acting Please See Above
12:00 AM - 12:00 AM	KK Vacation - Sandra back up Please See Above
12:00 AM - 12:00 AM	Melanie - Vacation -- Jan 2 - Jan 5 Please See Above
All Day	Nicole - Vacation
7:00 AM - 7:30 AM	CZ/Suzanne/Kiersten: Check in -- Teams

10:00 AM - 10:30 AM	CZ/Sue: PDP Conversation -- Security Concern
11:00 AM - 12:00 PM	Christina/Deb: Lunch Meeting -- TEAMS

January 5, 2024 Continued

12:00 PM - 12:55 PM Lunch

1:00 PM - 5:00 PM Office Time

January 6, 2024

All Day MGL Vacation -- Jan 1 - Jan 14 Please See Above

All Day Jenn - Vacation -- Danielle Carter-Sullivan acting Please See Above