

December 1, 2023	
12:00 AM - 12:00 AM	Marie Dec 1-15
December 2, 2023	
All Day	Marie Dec 1-15
December 3, 2023	
All Day	Marie Dec 1-15
December 4, 2023	
All Day	Marie Dec 1-15
8:00 AM - 8:45 AM	8:00 Safer Communities Action Plan Meeting -- MS Teams
December 5, 2023	
All Day	Marie Dec 1-15
December 6, 2023	
All Day	Marie Dec 1-15
December 7, 2023	
All Day	Marie Dec 1-15
12:00 AM - 12:00 AM	Hannukah
December 8, 2023	
All Day	Marie Dec 1-15
All Day	Hannukah
December 9, 2023	
All Day	Marie Dec 1-15
All Day	Hannukah
December 10, 2023	
All Day	Marie Dec 1-15
All Day	Hannukah
December 11, 2023	
All Day	Marie Dec 1-15
All Day	Hannukah

December 12, 2023

All Day

Marie Dec 1-15

All Day

Hannukah

December 13, 2023

All Day

Marie Dec 1-15

All Day

Hannukah

December 14, 2023

All Day

Marie Dec 1-15

All Day

Hannukah

December 15, 2023

12:00 AM - 12:00 AM

Marie Dec 1-15

12:00 AM - 12:00 AM

Hannukah

December 18, 2023

8:00 AM - 8:30 AM

8 am Check-in -- Microsoft Teams Meeting

8:30 AM - 9:00 AM

8:30 Meeting -- Microsoft Teams Meeting

11:00 AM - 12:00 PM

Executive Meeting Security Concern Microsoft Teams Meeting

12:00 PM - 1:00 PM

Holiday Huddle Security Concern Microsoft Teams Meeting

1:00 PM - 1:30 PM

MDM/SA 1:1 Security Concern Teams

1:30 PM - 2:00 PM

MDM/JH 1:1 Security Concern Microsoft Teams Meeting

2:00 PM - 2:20 PM

Huddle Security Concern

2:15 PM - 2:45 PM

Marie + Jen + Matt -- MS Teams

3:00 PM - 3:30 PM

MDM/TH 1:1 Security Concern Microsoft Teams Meeting

3:30 PM - 4:00 PM

MDM/PK -- Microsoft Teams Meeting

December 19, 2023

8:30 AM - 12:45 PM

Treasury Board -- Teams

8:30 AM - 9:00 AM

8:30 Meeting -- Microsoft Teams Meeting

9:00 AM - 9:20 AM

MDM/JH 1:1 -- Phone Call

9:30 AM - 12:00 PM

Hold for PO

1:00 PM - 2:00 PM

Rob

2:30 PM - 5:00 PM

MOTI / GCPE / BC Ferries - Strategic Communications discussion --

Security Concern

December 20, 2023

8:10 AM - 8:30 AM	Call: Shannon S & Marie DM -- Shannon to call Marie's cell
8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	MDM/AL 1:1 Security Concern Microsoft Teams Meeting
10:00 AM - 10:30 AM	Connect Security Concern Microsoft Teams Meeting
12:00 PM - 12:30 PM	Weekly check-in: Marie -- MS Teams
12:30 PM - 1:00 PM	G & M -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	Forward Planning Security Concern Microsoft Teams Meeting
1:30 PM - 2:00 PM	Executive Staffing Approvals -- Teams Security Concern
2:30 PM - 3:00 PM	Budget comms opportunities chat -- Microsoft Teams Meeting
3:00 PM - 3:20 PM	Huddle Security Concern
3:30 PM - 4:15 PM	MDM/ST Security Concern

December 21, 2023

8:30 AM - 9:00 AM	8:30 Meeting -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	Mary Sue call
10:00 AM - 10:30 AM	Call D
10:30 AM - 11:00 AM	Donna/Marie -- Microsoft Teams Meeting
1:30 PM - 2:00 PM	Call M
2:30 PM - 3:00 PM	Call A

December 22, 2023

8:00 AM - 8:30 AM	Reserve for catch up
11:00 AM - 1:30 PM	Walk through

December 25, 2023

All Day	Christmas Day
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December 26, 2023

All Day	Boxing Day
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December 27, 2023

8:00 AM - 5:00 PM	In office, planning + catch up
9:00 AM - 9:30 AM	MDM/AL 1:1 Security Concern Microsoft Teams Meeting

December 28, 2023

8:00 AM - 5:00 PM	Planning + catch up
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December 29, 2023

8:00 AM - 5:00 PM

In office, planning + catch up

8:00 AM - 8:30 AM

Reserve for catch up

1:00 PM - 1:30 PM

1-1 SD -- Microsoft Teams Meeting