

December 1, 2023

08:30 - 09:00	8:30 DMC-DREM Agenda Planning: Tara/Teresa/Madeline/Jennifer/Kathryn/Renee -
11:45 - 12:00	Check-in: Teresa\Mel
12:00 - 13:00	Lunch
13:00 - 13:30	1:00 Trilat: Teresa/Krystal/Tara
14:00 - 16:00	Premier's Expert Task Force on Emergencies -

December 4, 2023

08:30 - 09:00	Task Force debrief -- Microsoft Teams Meeting
09:00 - 10:45	1:1 Teresa/Tara ^{Security Concern} Teams
11:00 - 11:30	11:00 Trilat: Madeline/Teresa/Tara -- MS Teams
11:30 - 12:00	TEAMS Redesign Governance Committee -- Microsoft Teams Meeting
12:00 - 13:00	Lunch
13:00 - 15:00	Meeting with Greg G. -- ^{Security Concern}
14:00 - 14:30	Task Force Weekly Meetings -- Microsoft Teams Meeting
15:00 - 15:45	3:00 Check in: Teresa/ Tara / Christine F/ Jenn
16:30 - 17:00	Weekly with MA's Continued.

December 5, 2023

08:30 - 09:00	8:30 Trilat: Alex/Teresa/Tara
09:00 - 10:00	Office Holiday Decorating -- Security Concern
09:00 - 09:30	Task Force: Ad Hoc Meeting -- Microsoft Teams Meeting
10:30 - 11:00	A.DMO Priorities Review: Teresa\Christine\Ana --
11:00 - 11:55	EMCR 2023 AAR Project – Engagement with Associate DM
12:00 - 13:00	Lunch
12:00 - 12:20	12:00pm - EDMA Docs / SET Retreat -
13:00 - 13:30	1:00 EDMA Implementation --
13:00 - 13:30	PDE/Wildfire Defense Systems Inc and FOR -

December 6, 2023

08:30 - 09:00	Task Force Weekly Meetings
09:00 - 09:30	9:00 Follow up Check-In
09:30 - 09:55	1:1 Teresa\Keith --
10:00 - 10:55	Intro meet & project hand-over: Teresa\Greg\Kathleen\Christine\Alex(optional)
11:00 - 14:00	IHR meeting -- ^{Security} Concern
11:00 - 12:00	EMCR All Staff -- MS Teams
12:00 - 13:00	Lunch
14:00 - 15:00	1:1 Teresa\Madeline
15:00 - 16:30	ESS Convo: Teresa\Madeline\Chrissy
16:30 - 17:00	Cold Weather Preparedness -- MS Teams

December 7, 2023

08:30 - 16:00	SET Retreat -- Security Concern
12:00 - 13:00	Lunch
14:00 - 15:00	SET Presentation - Broadening our Understanding of Requirements under EDMA – Indigenous Government & Lived-Experience
16:30 - 18:30	Private Appointment

December 8, 2023

08:30 - 13:30	SET Retreat -- Security Concern
12:00 - 13:00	Lunch
13:30 - 14:15	Check-in: Teresa\Julia
14:30 - 15:00	2:30 Check-in: Monica/Teresa/Tara/Keith -- MS Teams
15:00 - 15:30	FW: Emergency Accommodations Booking Portal Briefing Note November 2023 -
15:30 - 16:00	Check-in: Tara/Jonathan/ Teresa Advice/Recommendations MS Teams

December 11, 2023

08:00 - 08:30	1:1 Teresa/Tara
08:30 - 09:00	PO Pre-Brief: Task Force Meeting
09:00 - 09:30	ESS Pre-Brief
09:30 - 10:15	MGH Briefing EMCR ESS Taskforce
10:15 - 11:00	MGH: Cabinet Confidences
11:00 - 12:00	Weely with MAs -- TEAMS
12:00 - 13:00	Lunch
13:30 - 13:45	Check-in: Teresa\Alex\Dillon
14:00 - 14:30	Task Force Weekly Meetings
14:30 - 15:00	DM Brief: Advice/Recommendations

December 12, 2023

08:00 - 08:30	Task Force Prep Breakfast Meeting
08:30 - 16:30	Premier's Expert Task Force on Emergencies: Hybrid Meeting
12:00 - 13:00	Lunch

December 13, 2023

08:00 - 08:30	8:00 Joint DM Task Force briefing
08:30 - 09:00	Task Force Weekly Meetings

December 13, 2023 Continued

09:00 - 09:30	9:00 EDMA Implementation
09:30 - 09:45	Touch-base: Teresa\Melanie
10:00 - 10:30	Personal Information Teresa/Ana
10:30 - 10:45	Project Board Next Steps - Tara/Teresa/Christine F/Jenn
11:00 - 12:00	Check-in: Teresa\Greg
12:00 - 13:00	Lunch
13:00 - 14:00	DMC-DREM -
14:00 - 15:00	2:00 Senior Executive Team Meeting --
14:00 - 14:45	TEAMS REDESIGN - Agile Team Sprint Demo #1
15:00 - 15:30	1:1 Teresa\Keith --
15:15 - 15:40	3:15 A.DMO Priorities Review: Teresa\Christine\Ana --
15:45 - 16:15	3:45-4:15pm - SAR PSP Process Discussion

December 14, 2023

08:00 - 08:30	PSP Comms
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December 14, 2023 Continued

08:30 - 09:00	8:30 1:1 Teresa/Tara -- In office
09:00 - 09:30	Advice/Recommendations Jenn S/Tara/Teresa –
09:30 - 10:20	Response Info Team and EmergencyInfoBC Briefing for DM and A.DM
10:30 - 11:00	10:30 Tilat: Keith/Teresa/Tara
11:00 - 11:55	11:00 Trilat: Alex/Teresa/Tara
12:00 - 13:00	Lunch
12:15 - 12:30	Teresa\Madeline connect
13:30 - 15:30	Premier's Expert Task Force on Emergencies --
15:30 - 16:00	Extremer Weather Response
16:00 - 17:30	Private Appointment

December 15, 2023

08:15 - 08:30	SET Stand-up -
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December 15, 2023 Continued

08:30 - 09:15	Task Force debrief
09:30 - 09:55	1:1 Teresa\Madeline --
10:30 - 11:00	PTFE Engagement Schedule Proposal
11:00 - 11:30	P&L stand-up - new division -
12:00 - 13:30	DMO Holiday Lunch --
12:00 - 13:00	Lunch
14:00 - 14:30	Trilat: Krystal/Teresa/Tara
14:30 - 15:00	SET Meetings Planning - Teresa, Jenn S, Tara -
15:30 - 16:30	1:1 Teresa/Tara Connect

December 18, 2023

08:30 - 09:00	GSAR	
09:00 - 10:00	1:1 Teresa\Greg	
10:00 - 11:00	Personal Information; Security Concern	TBC
11:00 - 11:30	A.DMO Priorities Review: Teresa\Christine\Ana --	
12:00 - 13:00	Lunch	
12:00 - 12:30	Private Appointment	
13:00 - 13:30	GSAR: Teresa\Madeline\Alan	
13:30 - 14:00	Check-in: Teresa\Jenn	
14:00 - 14:30	Task Force Weekly Meetings	

December 19, 2023

11:00 - 11:45	1:1 Teresa\Alex	
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December 19, 2023 Continued

12:00 - 13:00	Lunch
12:00 - 13:00	Private Appointment
14:00 - 14:30	PDE Briefing: Update on Premier's Expert Task Force on Emergencies
14:30 - 16:00	Private Appointment
16:00 - 16:30	TEAMS Redesign Governance Committee

December 20, 2023

08:30 - 09:00	Task Force Weekly Meetings
09:00 - 09:30	Extreme Weather Response
09:45 - 10:00	TEAMS briefing connect
10:00 - 10:30	Connect: Alex/Teresa
10:30 - 11:30	1:1 Teresa\Greg\Jenn S.
11:30 - 12:00	FW: Meeting: Shannon, Donna S and Andrea M -
12:00 - 13:00	Lunch
13:00 - 13:30	Connect: Alex/Teresa
14:00 - 14:45	TEAMS REDESIGN - Agile Team Sprint Demo #2

December 20, 2023 Continued

14:30 - 16:00 Private Appointment

December 21, 2023

08:30 - 09:00 TEAMS

09:00 - 11:00 Private Appointment

09:00 - 09:30 TEAMS

11:00 - 12:00 1:1 Teresa\Greg

12:00 - 13:00 Lunch

13:00 - 14:00 Provincial Natural Hazard Briefing -

13:30 - 14:00 1:1 Teresa\Madeline --

14:00 - 14:45 URGENT: TEAMS Reset

14:30 - 15:00 Task Force Engagement Scheduling

December 22, 2023

12:00 - 13:00 Lunch

December 25, 2023

All Day STAT - Christmas Day

12:00 - 13:00 Lunch

December 26, 2023

All Day STAT - Boxing Day

12:00 - 13:00 Lunch

December 27, 2023

12:00 - 13:00 Lunch

December 28, 2023

12:00 - 13:00 Lunch

December 29, 2023

09:30 - 10:30 Connect: Tara/Teresa

10:30 - 12:00 EDMA Project Management meeting

12:00 - 13:00 Lunch

14:00 - 14:30 Connect