

January 1, 2024

All Day

Teresa Vacation

All Day

STAT - New Years Day

11:00 - 11:30

A.DMO Priorities Review: Teresa\Christine\Ana -- MS Teams or in person

January 2, 2024

All Day

Teresa Vacation

Please See Above

All Day

Day After New Year's Day (Quebec) -- Canada

January 3, 2024

All Day

Teresa Vacation

Please See Above

08:30 - 09:00

Task Force Weekly Meetings -- Microsoft Teams

January 4, 2024

All Day

Teresa Vacation

Please See Above

13:00 - 14:00

Provincial Natural Hazard Briefing -- Microsoft Teams Meeting

January 5, 2024

All Day

Teresa Vacation

Please See Above

January 8, 2024

All Day	Teresa Vacation	Please See Above
11:30 - 12:00	PO Pre-brief: Task Force Meeting -- MS Teams	
14:00 - 14:30	Task Force Weekly Meetings --	

January 9, 2024

All Day	Teresa Vacation	Please See Above
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January 10, 2024

All Day	Teresa Vacation	Please See Above
08:30 - 09:00	Task Force Weekly Meetings -- Microsoft Teams	

January 11, 2024

All Day	Teresa Vacation	Please See Above
13:00 - 16:30	Premier's Expert Task Force on Emergencies -- MS Teams	
13:00 - 14:00	Provincial Natural Hazard Briefing -- Microsoft Teams Meeting	

January 12, 2024

All Day	Teresa Vacation	Please See Above
08:30 - 09:15	Task Force debrief -- Microsoft Teams Meeting	

January 15, 2024

00:00 - 00:00	Personal Information	-- Vancouver
All Day	Personal Information	-- Vancouver

January 16, 2024

00:00 - 00:00	Personal Information	-- Vancouver
All Day	Personal Information	-- Vancouver Please See Above

January 17, 2024

All Day	Personal Information	Vancouver Please See Above
08:15 - 09:00	Task Force Weekly Meetings -- Microsoft Teams	

January 18, 2024

All Day	Personal Information	- Vancouver Please See Above
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January 19, 2024

All Day	Personal Information	- Vancouver Please See Above
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January 22, 2024

08:00 - 08:30	1:1 Teresa/Tara
08:30 - 09:00	Tara/Madeline/Teresa
09:00 - 09:30	Tara/Teresa (if needed)
09:30 - 10:00	Internal planning discussion for meeting with FNLC
10:00 - 10:30	10:00 MBM Pre-brief NS GSAR
10:30 - 11:00	10:30-11:00am - Joint Minister Briefing - Task Force Update (30 mins only)
11:00 - 12:00	Hold for catch up
12:00 - 13:00	Lunch
13:00 - 13:30	Cabinet Confidences Discussion
13:30 - 14:00	Check-in: Madeline/Teresa
14:00 - 14:30	Task Force Weekly Meetings --
14:30 - 15:00	Debrief of GSAR
15:00 - 15:30	TEAMS Update
15:30 - 16:00	Task Force catchup for PO
16:00 - 16:30	PO Pre-brief: Task Force Meeting
16:30 - 17:00	Approvals/Materials review

January 23, 2024

08:30 - 09:00	Approvals/Materials review
09:00 - 09:30	Calendaring: Sarah/Christine/Morgan/Teresa
09:30 - 10:00	Weekly A.DMO Priorities Review --
11:00 - 11:45	Financial Summary
12:00 - 13:00	Lunch
13:00 - 13:25	Financial Summary part 2
13:30 - 14:15	Weekly with MA's
14:15 - 15:00	2:15 Trilat: Madeline/Teresa/Tara
15:00 - 15:30	Approvals\Materials review
15:30 - 16:00	Connect: Christine F/Alex/Teresa
16:00 - 17:00	1:1 Teresa\Greg

January 24, 2024

08:00 - 09:00	Task Force Weekly Meetings --
09:00 - 10:30	Senior Executive Team Meeting
10:30 - 11:25	Trilat: Alex/Teresa/Tara
11:00 - 11:30	EMCR EDMA Implementation Guidance -- Microsoft Teams Meeting

January 24, 2024 Continued

11:30 - 11:45	Teresa & Tracy Mandur ^{Personal Information} Touch Base
12:00 - 13:00	Lunch
13:00 - 13:30	1:1 Tara/Teresa
13:30 - 14:00	do not book
14:00 - 14:30	DM Pre-Brief: FNL Technical Team
14:30 - 15:00	1:00 Follow up ^{Personal Information}
15:15 - 16:00	Trilat: Monica/Teresa/Tara
16:00 - 16:30	Mtg: Project Board Discussion

January 25, 2024

08:30 - 16:30	Premier's Expert Task Force on Emergencies
16:30 - 17:00	Approvals/Materials review

January 26, 2024

09:00 - 09:30	Approvals/Materials review
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January 26, 2024 Continued

09:45 - 10:25	DMC SUPPORT - Cabinet Confidences
10:30 - 11:30	1:1 Teresa\Greg
11:30 - 12:00	Bi-weekly 1:1 Teresa\Alex --
12:00 - 13:00	Lunch
13:00 - 13:30	urgent MBA meeting
14:00 - 15:00	EDMA next steps - meeting with FNLC and EMCR
15:00 - 15:45	Check-in: Christine F/Jenn S/ Teresa/Tara
16:00 - 16:30	Trilat: Krystal/Teresa/Tara
16:30 - 18:00	DO NOT BOOK

January 29, 2024

07:45 - 08:30	
08:30 - 09:00	Task Force Weekly Meetings --
09:00 - 11:30	SET - Project Board
11:30 - 12:00	Meet RE: GSAR
12:00 - 13:00	BLOCKED - Lunch
13:30 - 14:00	PO Pre-brief: Task Force Meeting -- MS Teams

January 29, 2024 Continued

14:00 - 14:30	MBM Briefing: ESS
14:30 - 15:00	230-300pm - EMCR BCSARA GSARs Pre-Brief
15:00 - 15:45	Business Mapping Resources
15:45 - 16:45	1:1 Teresa/Tara
17:00 - 17:30	Approvals\Materials review

January 30, 2024

07:00 - 17:00	Traveling to Kamloops
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January 31, 2024

All Day	Out of Office
08:00 - 09:00	Task Force Weekly Meetings -- Microsoft Teams Meeting