

January 2, 2024

3:00 PM - 3:20 PM

Treasury Board Sub Meeting with Doug -- Teams

January 3, 2024

10:00 AM - 10:30 AM

Meeting: Shannon S, Marie DM & Mary Sue M -- Teams

10:30 AM - 11:00 AM

Deb Godfrey & Mary Sue -- Teams

January 5, 2024

All Day

Private Appointment

8:00 AM - 8:15 AM

Private Appointment

9:30 AM - 10:00 AM

virtual coffee -- Teams

11:00 AM - 11:30 AM

Marie & Mary Sue -- Teams

1:00 PM - 1:15 PM

MSM BRIEFING | re: Frequent Writer -- Teams

1:30 PM - 2:00 PM

Weekly 1:1 | Bree & Mary Sue -- Teams

2:00 PM - 2:30 PM

Weekly Planning / Check-In with MSM -- Teams

3:20 PM - 3:50 PM

catch up -- Teams

January 8, 2024

1:00 PM - 1:15 PM

CALL from Toby

1:30 PM - 1:45 PM

Alanna & MSM | BCLC Service Plan Goals -- In Person

January 8, 2024 Continued

2:00 PM - 2:30 PM	1:1 David Wong & Mary Sue Maloughney -- Teams
2:30 PM - 3:00 PM	CAS & ICBC Check In -- Teams
3:30 PM - 4:15 PM	Blain/Mary Sue -- Teams

January 9, 2024

All Day	Private Appointment
9:00 AM - 9:30 AM	CAS & PPS Review and Finalize PPT Deck for Shannon S. -- Teams
10:00 AM - 10:30 AM	Meeting: Mary Sue Maloughney, Deb Godfrey -- Teams
10:30 AM - 12:00 PM	CAS Executive Leadership Team Meeting -- Teams ^{Security Concern}
1:00 PM - 1:15 PM	Pre-Brief for MBB Briefing -- In Person
1:45 PM - 2:15 PM	CAS Brief MBB GeoComply -- Conf Call
2:30 PM - 3:00 PM	PDE BRIEFING -- Teams
3:15 PM - 3:45 PM	Weekly 1:1 Bree & Mary Sue -- In Person

January 10, 2024

9:30 AM - 10:00 AM	Prebrief for Catherine Holt Meeting - Toby & MSM -- In Person
10:15 AM - 10:45 AM	COFFEE Elizabeth MacMillan & Mary Sue -- Lobby
11:30 AM - 12:00 PM	1:1 Catherine Holt & Mary Sue Maloughney -- In Person

January 10, 2024 Continued

1:00 PM - 1:30 PM	PREP for All Staff Gilbert & Mary Sue -- In Person
3:00 PM - 3:30 PM	Weekly Planning / Check-In with MSM -- Teams ^{Security Concern}
3:30 PM - 4:00 PM	WEEKLY TOUCHBASE Vanessa & Mary Sue -- Teams
4:00 PM - 4:30 PM	DGM/ED Licensing Position -- Teams

January 11, 2024

10:00 AM - 12:00 PM	Q3 - Quarterly Financial Update -- Teams
1:00 PM - 1:30 PM	Briefing: ^{Cabinet Confidences} -- Teams
1:45 PM - 2:00 PM	Q3 Update for ELT -- Teams ^{Security Concern}
2:30 PM - 3:00 PM	BI-WEEKLY BCLC & CAS Team Meeting -- Teams and In Person
3:00 PM - 3:30 PM	MSM BRIEFING ICBC Service Agreement -- Teams & In Person

January 12, 2024

9:30 AM - 11:30 AM	^{Security Concern} DMC / Teams
1:15 PM - 1:40 PM	Shannon S, Marie DM & Mary Sue M -- Teams
3:00 PM - 3:30 PM	MEETING Doug & Mary Sue CAS Items Updates -- Teams
3:30 PM - 4:00 PM	Follow up Meeting to Jan. 2 TB Sub Meeting -- Teams

January 12, 2024 Continued

4:15 PM - 4:30 PM check in -- Teams

January 15, 2024

10:00 AM - 12:00 PM DMCE -- Teams

1:00 PM - 1:30 PM Blain, Raeleen & Mary Sue -- Teams & In Person

1:30 PM - 2:00 PM DSG/CAS Brief MMF

2:00 PM - 2:30 PM MEETING | Doug Foster, Mary Sue & Tracee -- Teams

3:00 PM - 3:30 PM SKIP MEETING | Hannah and Mary Sue -- In Person or Teams

3:30 PM - 4:00 PM Mitchell Software -- Teams

4:00 PM - 4:30 PM LDB/CAS Bi weekly -- Teams

4:30 PM - 5:00 PM MEETING | ICBC -- Teams & In Person

January 16, 2024

1:30 PM - 3:00 PM CAS Executive Leadership Team Meeting -- Teams ^{Security Concern}

January 17, 2024

10:00 AM - 10:25 AM COFFEE MEETING | Kerry & Mary Sue -- ^{Security Concern}

1:00 PM - 2:00 PM CAS All Staff Meeting - Virtual -- Teams

2:00 PM - 2:30 PM Weekly Planning / Check-In with MSM -- In Person & Teams

January 17, 2024 Continued

3:00 PM - 3:30 PM 1:1 | Tracee & MSM -- In Person

January 18, 2024

10:00 AM - 11:00 AM Mary Sue M. | Ingrid Executive Coaching -- Teams

11:30 AM - 12:00 PM 1:1 Mary Sue/Kim -- Teams

1:30 PM - 2:00 PM 1:1 David Wong & Mary Sue Maloughney -- Teams

3:30 PM - 4:00 PM Monthly | Mary Sue & Heather -- Teams

January 19, 2024

All Day Private Appointment

All Day Private Appointment

8:00 AM - 8:15 AM Private Appointment

9:45 AM - 10:30 AM TOUCHBASE | Shelly, Tracee & Mary Sue -- Teams

11:00 AM - 11:30 AM ICBC -- Teams

11:45 AM - 12:00 PM FINAL PREP | For Jan. 22 Planning Process Discussion Shannon -- Teams

1:00 PM - 1:30 PM WEEKLY TOUCHBASE | Vanessa & Mary Sue -- Teams or In Person

1:30 PM - 1:45 PM CALL | Catherine Holt & Mary Sue Maloughney -- Teams

2:00 PM - 3:00 PM BRIEFING re: DMSC -- Teams

January 22, 2024

9:30 AM - 10:00 AM	Indigenous Names IN -- Teams
2:00 PM - 3:00 PM	Q3 Briefing LDB & CAS -- Teams
3:00 PM - 3:15 PM	Prep for Tomorrow's MO Staff & CAS Meeting -- In Person & Teams
3:30 PM - 4:15 PM	Blain/Mary Sue -- Teams

January 23, 2024

9:00 AM - 9:30 AM	1 of 2 PREP for Feb. 21 Meeting w/Shannon, MSM, Deb, Raeleen & Ken -- Teams
9:45 AM - 10:15 AM	Weekly 1:1 Bree & Mary Sue -- Teams or In Person
1:30 PM - 3:00 PM	CAS Executive Leadership Team Meeting -- Teams ^{Security Concern}

January 29, 2024

12:00 AM - 12:15 AM

January 31, 2024

1:30 PM - 3:00 PM	FYI CAS Executive Leadership Team Meeting -- Teams ^{Security Concern}
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