

February 5, 2024

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:00 AM - 9:30 AM	ADM Check-in Security Concern
9:30 AM - 10:30 AM	FW: Agenda/PPS Weekly Meeting -- Teams
11:00 AM - 11:30 AM	DM Tech set up -- Security Concern
12:00 PM - 1:00 PM	BREAK
1:00 PM - 1:30 PM	ADM Check-n -- Security Concern
2:00 PM - 2:30 PM	Huddle Security Concern Microsoft Teams Meeting
2:45 PM - 3:45 PM	JR/AL 1:1 -- Microsoft Teams Meeting
4:00 PM - 4:30 PM	Danielle + Sage Check in Security Concern Teams
4:30 PM - 5:00 PM	FW: DM/DM Mtg: Pre Budget Prep -- Teams

February 6, 2024

8:30 AM - 12:00 PM	FW: In-person Corporate Executive quarterly meeting -- Security Concern
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
12:00 PM - 1:00 PM	BREAK

February 6, 2024 Continued

2:00 PM - 3:30 PM FW: Draft BFP Review: TBS-GCPE -- Microsoft Teams Meeting

3:45 PM - 4:00 PM FW: Headshot - Jim Rutkowski

4:00 PM - 5:30 PM Emails/Office time

February 7, 2024

8:30 AM - 9:00 AM 8:30 Meeting -- MS Teams Meeting

9:00 AM - 12:00 PM Cabinet

12:00 PM - 1:00 PM BREAK

1:30 PM - 2:00 PM JR/PN -- Security Concern

2:30 PM - 3:00 PM Emails/Office time

3:00 PM - 4:00 PM Huddle -- Security Concern

4:00 PM - 5:30 PM Emails/Office time

February 8, 2024

8:30 AM - 9:00 AM 8:30 Meeting -- MS Teams Meeting

9:00 AM - 10:15 AM Speaker Series: AI ethics for Corporate Executive -- Microsoft Teams Meeting

10:30 AM - 11:15 AM JR/SM -- Security Concern Microsoft Teams Meeting

11:15 AM - 11:45 AM JR/DD -- Security Concern Microsoft Teams Meeting

February 8, 2024 Continued

12:00 PM - 12:30 PM	JR/MS -- Security Concern
12:30 PM - 1:30 PM	BREAK
2:00 PM - 2:30 PM	JR/SM -- Security Concern
2:30 PM - 3:30 PM	Emails/Office time
3:30 PM - 4:00 PM	Meeting: Jessica P, Doug C and Jim R -- in person, Security Concern Security Concern
4:20 PM - 4:50 PM	Huddle Security Concern Microsoft Teams Meeting
4:50 PM - 5:50 PM	Emails/Office time

February 9, 2024

9:00 AM - 9:30 AM	Emails/Office time
9:30 AM - 11:30 AM	FW: DMC Security Concern Teams
11:30 AM - 12:00 PM	BREAK
12:00 PM - 12:45 PM	Prep - virtual coffee Security Concern
1:00 PM - 1:30 PM	Meet Jim, our new DM: All-staff virtual coffee -- Microsoft Teams Meeting
1:30 PM - 2:00 PM	Emails/Office time
2:00 PM - 2:30 PM	Call JR/CS

February 9, 2024 Continued

2:30 PM - 3:00 PM	ADM Check-in -- Security Concern
3:00 PM - 4:00 PM	SCAP Steering Committee Meeting Series -- Teams
4:00 PM - 4:30 PM	Huddle Security Concern Microsoft Teams Meeting

February 12, 2024

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:30 AM - 10:30 AM	FW: Agenda/PPS Weekly Meeting -- Teams
10:30 AM - 11:00 AM	JR/CG Security Concern
11:00 AM - 11:30 AM	JR/JH 1:1 Security Concern Microsoft Teams Meeting
12:00 PM - 1:00 PM	BREAK
1:00 PM - 2:15 PM	Private Appointment
2:30 PM - 3:30 PM	SFU connection
4:00 PM - 4:30 PM	Huddle Security Concern Microsoft Teams Meeting

February 13, 2024

8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
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February 13, 2024 Continued

9:00 AM - 9:30 AM	JR/AL ^{Security Concern}	Microsoft Teams Meeting
9:45 AM - 10:15 AM	JR/KA ^{Security Concern}	
10:30 AM - 11:00 AM	JR/SA ^{Security Concern}	Microsoft Teams Meeting
11:00 AM - 12:00 PM	Executive Meeting -- ^{Security Concern}	
12:00 PM - 12:30 PM	Executive Staffing Approvals ^{Security Concern}	Microsoft Teams Meeting
12:30 PM - 1:00 PM	BREAK	
1:00 PM - 1:30 PM	Jim/David	
1:30 PM - 2:30 PM	Meeting: SC, DC, TH, SA, TR, RM, EO, HW -- MS teams	
3:30 PM - 4:00 PM	Emails/Office time	
4:00 PM - 4:45 PM	Pre Cabinet ^{Security Concern}	Microsoft Teams Meeting

February 14, 2024

8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting	
9:00 AM - 11:00 AM	Cabinet	
12:00 PM - 1:00 PM	BREAK	
1:00 PM - 1:30 PM	Wednesday Debrief ^{Security Concern}	Microsoft Teams Meeting
1:30 PM - 2:15 PM	People First Comms Briefing -- ^{Security Concern}	

February 14, 2024 Continued

2:30 PM - 3:00 PM	PSSG Update
3:00 PM - 4:00 PM	Emails/Office time
4:00 PM - 4:30 PM	Forward Planning Security Concern Microsoft Teams Meeting

February 15, 2024

8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:30 AM - 10:00 AM	JR/PN -- Security Concern
11:00 AM - 11:45 AM	JR/SM Security Concern Microsoft Teams Meeting
11:45 AM - 12:30 PM	BREAK
12:30 PM - 1:05 PM	GS -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	JR/WM 1:1 Security Concern Microsoft Teams Meeting
1:30 PM - 2:00 PM	BREAK
2:00 PM - 4:00 PM	P&P
4:00 PM - 4:30 PM	Huddle Security Concern Microsoft Teams Meeting

February 16, 2024

8:45 AM - 9:00 AM	Call: Shannon and Jim R -- Shannon to call Jim
10:00 AM - 10:30 AM	Meeting: JP/JR -- MS teams

February 16, 2024 Continued

10:30 AM - 11:00 AM	Emails/Office time
11:00 AM - 11:30 AM	11:00 AM FM/JR -- Microsoft Teams Meeting
11:45 AM - 12:00 PM	JR/NR -- Call
12:00 PM - 1:00 PM	BREAK
1:00 PM - 2:30 PM	Jim Catch up time
2:30 PM - 3:00 PM	People First briefing con't -- Security Concern
3:00 PM - 3:45 PM	Prep for the Monday Agenda/Issues Meeting
3:45 PM - 4:15 PM	Huddle Security Concern Microsoft Teams Meeting

February 19, 2024

All Day *Family Day* Stat

February 20, 2024

All Day	Throne Speech
8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:00 AM - 9:30 AM	JR/AL Security Concern Microsoft Teams Meeting
9:30 AM - 10:30 AM	FW: Agenda/PPS Weekly Meeting -- Teams

February 20, 2024 Continued

10:30 AM - 11:00 AM	JR/SA Security Concern Microsoft Teams Meeting
11:00 AM - 12:00 PM	Review Security Concern
12:00 PM - 1:00 PM	BREAK
1:00 PM - 1:30 PM	PO MTG -- Microsoft Teams Meeting
1:30 PM - 2:00 PM	Emails/Calls
2:00 PM - 2:30 PM	Pre Cabinet Security Concern Microsoft Teams Meeting
2:30 PM - 2:40 PM	Oath Taking - Jim Rutkowski / KVM -- Security Concern
3:00 PM - 4:00 PM	Emails/Office time
4:00 PM - 4:30 PM	Review con't Security Concern

February 21, 2024

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:00 AM - 12:00 PM	Cabinet
12:00 PM - 1:00 PM	BREAK
1:00 PM - 1:45 PM	Multi-language Presentation Security Concern
1:45 PM - 2:15 PM	JR/JH 1:1 Security Concern Microsoft Teams Meeting

February 21, 2024 Continued

2:00 PM - 3:30 PM	QP
2:15 PM - 3:00 PM	JR/SM 1:1 ^{Security Concern} Microsoft Teams Meeting
3:00 PM - 5:00 PM	LRC
3:30 PM - 4:00 PM	GIS -- Microsoft Teams Meeting
5:00 PM - 5:30 PM	Wednesday Debrief ^{Security Concern} Microsoft Teams Meeting

February 22, 2024

12:00 AM - 12:00 AM	JR Out of office Prior commitment
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February 23, 2024

12:00 AM - 12:00 AM	JR Out of office Please See Above
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February 26, 2024

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:00 AM - 9:30 AM	Emails/Office time
9:30 AM - 10:30 AM	FW: Agenda/PPS Weekly Meeting -- Teams
10:30 AM - 11:30 AM	BREAK
11:30 AM - 12:30 PM	Update -- Microsoft Teams Meeting

February 26, 2024 Continued

12:30 PM - 1:15 PM	MNBC -- Security Concern
1:30 PM - 2:30 PM	FW: Ad-hoc DMC - Update -- Microsoft Teams Meeting
2:00 PM - 3:30 PM	QP
2:30 PM - 3:00 PM	Emails/Office time
3:00 PM - 3:45 PM	3:00 Safer Communities Action Plan Meeting -- MS Teams
3:50 PM - 4:20 PM	GCPE/PSA connect -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	Huddle Security Concern Microsoft Teams Meeting
5:00 PM - 6:00 PM	Emails/Office time

February 27, 2024

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:00 AM - 9:30 AM	JR/AL Security Concern Microsoft Teams Meeting
9:30 AM - 10:00 AM	Emails/Office time
10:00 AM - 11:00 AM	GCPE Orientation Session: Executive Meet & Greet -- Microsoft Teams Meeting
10:30 AM - 12:00 PM	QP
11:00 AM - 12:00 PM	Executive Meeting -- Security Concern

February 27, 2024 Continued

12:00 PM - 12:30 PM	Aileen/Jim -- MS teams
12:30 PM - 1:00 PM	BREAK
1:00 PM - 1:30 PM	Executive Staffing Approvals ^{Security Concern} Microsoft Teams Meeting
1:30 PM - 2:00 PM	Emails/Office time
2:00 PM - 2:30 PM	JR/TH 1:1 ^{Security Concern} Microsoft Teams Meeting
2:30 PM - 3:00 PM	JR/KA
3:00 PM - 3:30 PM	Emails/Office time
3:30 PM - 4:00 PM	GS -- Teams
4:00 PM - 4:30 PM	JR/SA/DS -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	Pre Cabinet ^{Security Concern} Microsoft Teams Meeting
5:00 PM - 6:00 PM	Emails/Office time

February 28, 2024

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	8:30 Meeting -- MS Teams Meeting
9:00 AM - 12:00 PM	Cabinet
12:00 PM - 1:00 PM	Lunch & Learn

February 28, 2024 Continued

1:00 PM - 1:30 PM	Wednesday Debrief ^{Security Concern} Microsoft Teams Meeting
2:00 PM - 3:30 PM	QP
2:20 PM - 2:50 PM	Jim/Karen -- Call
3:00 PM - 3:30 PM	MLS meets Jim ^{Security Concern}
4:30 PM - 5:00 PM	GS Follow up -- Microsoft Teams Meeting

February 29, 2024

8:00 AM - 8:30 AM	8 am Check-in -- Microsoft Teams Meeting
8:15 AM - 9:00 AM	AdHoc DMC DREM -- Microsoft Teams
9:00 AM - 9:30 AM	Emails/Office time
9:30 AM - 10:00 AM	JR/SA ^{Security Concern} Microsoft Teams Meeting
10:00 AM - 10:30 AM	Emails/Office time
10:30 AM - 12:00 PM	QP
11:00 AM - 12:00 PM	SCAP Steering Committee Meeting Series -- Teams or In Person
11:30 AM - 2:00 PM	Joint Ministry of Health and Premier's Office Monthly Meeting -- ^{Security Concern}
2:00 PM - 4:00 PM	P&P
2:30 PM - 3:15 PM	FW: Longterm calendar meeting -- Microsoft Teams Meeting

February 29, 2024 Continued

4:00 PM - 4:30 PM	Huddle Security Concern Microsoft Teams Meeting
4:30 PM - 5:00 PM	Emails/Office time
5:00 PM - 7:00 PM	Private Appointment