

February 1, 2024

08:30 - 09:00	Townhall Briefing with Shannon, Tara, Rick and PSA -- MS teams
09:00 - 09:30	DM Pre-Brief: ^{Advice/Recommendations} -- MS Teams
09:30 - 09:55	1:1 Monica/Tara -- MS Teams
10:00 - 10:30	10:00 MBM DM Check-in -- MS Teams
10:30 - 11:15	1:1 Kathryn/Tara -- MS Teams
13:30 - 15:00	Town Hall - Virtual Townhall on Emergency Management with Shannon, Tara and Rick
15:30 - 17:00	DMCSI -- MST
17:00 - 18:00	Private Appointment

February 2, 2024

08:15 - 09:00	DMC DREM Agenda Planning -- Microsoft Teams Meetings
09:00 - 09:15	1:1 Morgan/Tara ^{Security Concern} MS Teams
09:15 - 09:45	9:15 MBM: Follow up-EMCR/BCSARA Townhall with GSARs -- MS Teams
10:00 - 10:25	DM Pre-Brief: FNHA-EMCR bilateral -- MS Teams

February 2, 2024 Continued

11:00 - 11:35 Trilat: Alex/Teresa (ABSENT)/Tara -- MS Teams

11:40 - 12:40 11:40 MBM Briefing: 2023 Wildfire Recovery Dashboard -- MS Teams

13:30 - 13:45 Additional 1:1 Monica/Tara -- MS Teams

14:00 - 14:25 1:1 Christine A/Tara ^{Security} -Concern / MS Teams

14:45 - 15:00 Alex/Tara -- Microsoft Teams Meeting

February 5, 2024

09:00 - 09:55 1:1 Teresa/Tara ^{Security} -Concern 'MS Teams

10:00 - 11:30 10:00 FNHA/EMCR Quarterly *VIRTUAL -- MS Teams

11:30 - 12:00 11:30-MBM Briefing - ^{Advice/Recommendations} -- MS Teams

12:00 - 13:00 Blocked

13:00 - 13:55 Weekly with MA's -- MS Teams

14:00 - 14:30 Tara/Monica -- Microsoft Teams Meeting

14:30 - 15:00 2:30 MBM Briefing - 24/25 Service Plan -- MS Teams

15:00 - 15:25 Weekly Calendar Review: Sarah/Christine A/Tara ^{Security} Concern /MS Teams

15:30 - 16:00 Corporate Exec. Prep Time -- MS Teams

16:00 - 16:55 DM Pre-Brief - ESS Internal Discussion -- MS Teams

February 6, 2024

08:30 - 12:00 In-person Corporate Executive quarterly meeting

13:00 - 16:00 DMCNR -- Microsoft Teams Meeting

16:00 - 16:55 Bi-weekly 1:1 Monica/Tara -- MS Teams

February 7, 2024

09:00 - 10:30 ET Meeting -- MS Teams

11:00 - 11:25 Weekly 1:1 Morgan/Tara ^{Security Concern} / MS Teams

12:00 - 16:30 MEETING: Relationship Session with FNLC + DMs

February 8, 2024

08:30 - 08:55 Bi-weekly FOR/EMCR/WLRS Exec. Check-ins -- MS Teams

09:00 - 09:30 9:00 MBM Brief: DFA Dashboard -- MS Teams

10:00 - 12:00 REMP Regular Q1 Steering Committee Meeting -- Microsoft Teams Meeting

12:00 - 13:00 Private Appointment

14:00 - 14:30 2:00 DM Pre-Brief: ^{Cabinet Confidences} MS Teams

15:00 - 15:55 Bi-weekly 1:1 Jennifer M/Tara -- MS Teams

16:00 - 16:30 Weekly 1:1 Jennifer S/Tara ^{Security Concern} /MS Teams

February 9, 2024

09:00 - 09:30	Trilat: Christine A /Tara/Teresa -- ^{Security Concern} /MS Teams
09:30 - 11:30	DMC -- Microsoft Teams Meeting
11:45 - 12:15	Quick Connect - Tara, Tina, Heather -- Microsoft Teams Meeting
13:30 - 14:25	EDMA Engagement and Correspondence -- MS Teams
14:30 - 15:00	Bi-weekly Trilat: Krystal/Tara/Teresa -- ^{Security Concern}

February 12, 2024

09:00 - 09:45	9:00 MBM Brief: CEPF DRR-CA -- MS Teams
11:30 - 12:00	11:30-MBM Pre-brief - GLOBE Pre-Brief -- MS Teams
13:00 - 13:25	Weekly Calendar Review: Sarah/Christine A/Tara -- ^{Security Concern} /MS Teams
13:30 - 13:45	1:30-1:45pm - Pre-brief to Joint Minister Meeting - ^{Advice/Recommendations} MS Teams
13:45 - 16:30	EDMA Implementation Project Board -- Microsoft Teams
14:30 - 15:00	2:30-3:00pm - Joint Minister Briefing with MGH -- ^{Advice/Recommendations} Boundary Adjustment Proposal -- MS Teams
16:30 - 17:00	Weekly Bilat: Tara/Teresa -- Microsoft Teams Meeting

February 13, 2024

08:30 - 09:00	Weekly CPC Check-in: Christine F/Jenn S/Teresa/Tara -- MS Teams
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February 13, 2024 Continued

10:30 - 11:00	DM Pre-Brief: Ministers FPT -- MS Teams
11:00 - 11:45	Bi-Weekly 1:1 Jennifer M/Tara -- MS Teams
11:30 - 12:00	URGENT: ESS -- In Person ^{Security Concern}
13:00 - 13:30	1:00 Minister Pre-brief on Barrowtown (In advance of PDE Pre-brief) -- MS Teams
13:30 - 14:30	Meeting: Shannon C, Doug C, Tim H, Sage A, Tara R, Rick M, Eamon O, Heather W, -- MS teams
14:00 - 14:30	2:00 MBM/PS Russell Briefing: Lytton Update -- MS Teams
14:30 - 15:00	2:30 Weekly MBM/DM Check-in -- MS Teams
15:30 - 16:00	Connect: Sarah PJ /Tara -- ^{Security Concern}
16:45 - 17:00	4:45-PDE Briefing/Announcement -- MS Teams

February 14, 2024

08:30 - 09:00	Private Appointment
09:00 - 10:30	SET Meeting -- MS Teams
10:30 - 10:55	Weekly 1:1 Morgan/Tara ^{Security Concern} -- MS Teams
13:00 - 13:45	1:00pm Bi-weekly Trilat: Alex/Teresa/Tara -- MS Teams
14:30 - 15:00	Personal Information ^{Security Concern} -- /MS Teams

February 14, 2024 Continued

15:00 - 15:30 Meeting: Doug C, Maya, Tara R, Donna S, Andrea M -- MS teams

15:30 - 16:00 Monthly SHR: Christine F/Teresa/Tara -- MS Teams

16:30 - 18:00 Private Appointment

February 15, 2024

08:30 - 09:00 Trilat: Jennifer S/Teresa/Tara ^{Security Concern} /MS Teams

09:00 - 09:25 FNLC De-brief -- MS Teams

10:30 - 11:00 10:30-11:00am MBM Briefing ^{Cabinet Confidences} -- MS Teams

11:00 - 11:55 11:00 MBM Brief: FPT Ministers Responsible for Emergency Mgmt, Feb 20-21 -- MS Teams/Phone

14:00 - 14:45 DMCSI -- MST

February 16, 2024

09:00 - 09:45 Weekly with MA's -- MS Teams

10:00 - 10:30 Weekly 1:1 Jennifer S/Tara ^{Security Concern} /MS Teams

10:30 - 11:00 FW: Planning/pre-meeting for Feb 20 FNLC-EMCR call -- Microsoft Teams Meeting

11:00 - 11:25 DM Pre-Brief: Joint DM Brief ^{Advice/Recommendations; Cabinet Confidences} -- MS Teams

11:30 - 13:00 Lunch: Paul Squires and Tara Richards -- TBD

11:30 - 12:00 Private Appointment

13:30 - 13:55 ^{Advice/Recommendations} - MS Teams

February 16, 2024 Continued

14:00 - 14:30	Weekly Trilat Christine A/Tara/Teresa (ABSENT)	Security Concern	/MS Teams
14:30 - 15:00	DM Meeting with Katie, Morgan & Renee Extreme Heat -- Microsoft Teams		
15:00 - 15:45	3:00pm MBM Brief - PTFE: ESS -- MS Teams		
16:00 - 16:15	Connect: DM/Brian Daszko -- MS Teams		
17:00 - 18:00	Private Appoitment		

February 20, 2024

07:00 - 17:30	Meeting of FPT Ministers Responsible for Emergency Management and National Indigenous Organizations / Réunion des ministres FPT responsables de la sécurité civile et des organisations autochtones nationales		
14:00 - 14:25	Working Budget planning -- MS Teams		
14:30 - 15:00	DM Budget Day Pre-Brief -- MS Teams		
15:00 - 15:30	Additional 1:1 Tara/ Teresa		
15:30 - 16:00	Weekly Calendar Review: Sarah/Christine A/Morgan/Jenn/Tara	Security Concern	/MS Teams
16:00 - 16:55	Bi-weekly 1:1 Kathryn/Tara -- Microsoft Teams		

February 21, 2024

06:00 - 14:45	Meeting of FPT Ministers Responsible for Emergency Management / Réunion des ministres FPT responsables de la sécurité civile		
14:00 - 14:30	Bi-weekly 1:1 Monica/Tara Part 1 -- MS Teams		

February 21, 2024 Continued

14:30 - 15:30 Senior Executive Team Meeting -- TEAMS

15:30 - 16:00 Bi-weekly 1:1 Monica/Tara Part 2 -- MS Teams

16:00 - 16:30 DM mtg re Lytton -- MS Teams

17:00 - 18:45 Private Appointment

February 22, 2024

07:30 - 13:15 Budget Day - Lock up -- Victoria Conference Centre

08:30 - 08:55 Bi-weekly FOR/EMCR/WLRS Exec. Check-ins -- MS Teams;
Security Concern

14:00 - 14:25 DM Pre-brief Cabinet
-Confidences - Wildfire 2023 -- MS Teams

14:30 - 15:00 2:30 Monthly Drought Check-in: Tara\Teresa\Madeline\Kathryn -- MS Teams;
Security Concern

15:00 - 15:30 MBM Briefing Advice/Recommendations - MS Teams

16:30 - 17:15 Bi-weekly 1:1 Jennifer M/Tara -- MS Teams

February 23, 2024

08:30 - 09:00 1:1 Teresa/Tara -- Security Concern

09:30 - 11:30 DMC Security
-Concern /Teams

12:30 - 13:00 Joint DM Meeting | Lytton -- MS Teams

13:00 - 13:30 Weekly with MA's -- MS Teams;
Security Concern

February 23, 2024 Continued

14:00 - 14:30	Co Chair Meeting - ED Table - Tara/Teresa/Christine F/Mike McStravick/Jenn S -- Security Concern
14:30 - 15:00	Weekly CPC Check-in: Christine F/Jenn S/Tara/Teresa (absent) -- MS Teams; Security Concern
15:00 - 15:30	Weekly Check in with MBM -- MS Teams; Security Concern
15:30 - 16:00	Weekly 1:1 Jennifer S/Tara -- In Person/MS Teams
16:00 - 16:30	4:00pm Bi-weekly Trilat: Krystal/Tara/Teresa -- Security Concern

February 26, 2024

08:00 - 08:55	1:1 Teresa/Tara - Security Concern /MS Teams
09:00 - 12:00	EDMA Implementation Project Board -- Microsoft Teams Meeting
12:45 - 13:30	Weekly with MA's -- MS Teams; Security Concern
13:30 - 14:30	Ad-hoc DMC - Advice/Recommendations -- Microsoft Teams Meeting
14:30 - 15:00	Weekly Calendar Review: Christine/Morgan/Jenn S/Tara Security Concern /MS Teams
15:00 - 15:30	Weekly Check In with MBM -- MS Teams
16:00 - 16:30	DM Pre Brief w/Jennifer & Alex CRC VP, Pat Quealey -- MS Teams

February 27, 2024

08:45 - 09:30	DM Pre-Brief: Canadian Earthquake Early Warning (EEW) -- MS Teams
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February 27, 2024 Continued

09:30 - 10:15 DM Briefing - TB Sub - Tara/Alex/Dara -- MS TEAMS

10:30 - 10:55 Weekly 1:1 Jennifer S/Tara -- In Person/MS Teams

11:30 - 11:55 Weekly 1:1 Morgan/Tara -- ^{Security Concern} / MS Teams

13:00 - 14:00 Joint DM Meeting - ^{Advice/Recommendations} -- Microsoft Teams Meeting

14:00 - 14:30 Connect | DM Richards & Anita Owens -- MS Teams

14:30 - 15:00 2:30pm EMCR DM Mtg w/ CRC VP Pat Quealey -- ^{Security Concern}
^{Security Concern}

February 28, 2024

09:30 - 10:00 Silas/Leslie/Tara/Ian/Teresa -- MS Teams

10:30 - 10:45 Tara/Jenn -- Microsoft Teams Meeting

11:00 - 12:00 EMCR All Staff -- MS TEAMS

13:00 - 14:00 ^{Personal Information}

14:00 - 15:30 Senior Executive Team -- MS TEAMS

15:30 - 16:15 3:30 MBM Briefing: Canadian Early Earthquake Warning (EEW) -- MS Teams

February 29, 2024

08:15 - 09:00 AdHoc DMC DREM -- Microsoft Teams

09:00 - 09:30 Weekly CPC Check-in: Christine F/Jenn S/Teresa/Tara -- MS Teams; ^{Security Concern}
^{Security Concern}

February 29, 2024 Continued

09:30 - 10:00	DM Meeting w/Tara, Silas, Leslie & Jenn Nooksack -- MS Teams
10:00 - 10:30	Check in - Kathryn/Tara -- Microsoft Teams Meeting
11:00 - 11:30	DM Briefing ^{Advice/Recommendations} -- MS Teams
11:30 - 12:00	Check-in: Alex/Tara -- MS Teams
13:30 - 13:45	Tara/Monica -- Microsoft Teams Meeting
14:00 - 14:45	DMCSI -- MST
15:00 - 15:30	Kayla/Tara -- Microsoft Teams Meeting
15:30 - 16:00	Weekly Check-in Christine A/Tara -- MS Teams or ^{Security Concern}