

All Day	MMD Vacation -- Jan 19 - Feb 3
All Day	<div>WES Survey</div> <div></div> <div>3b - ECC WES Timeline and Rol...</div>
All Day	<div>Security Personal Information Concern</div> <div>KK</div>
All Day	<div>Personal Information</div> <div>KK</div>
All Day	Melanie at DMCSI
7:30 AM - 8:30 AM	Patti: Weekly Check in -- Teams
8:30 AM - 9:30 AM	<div>Security Concern</div> <div>Cloe: Weekly Check-in --</div>
9:30 AM - 10:00 AM	MRS PB: 2024-25 Ministry of Education and Child Care Service Plan -- Teams
10:15 AM - 11:15 AM	<div>Security Concern</div> <div>Chris: Wkly Check-in --</div> <div>Security Concern</div> <div>or Teams;</div>
11:00 AM - 11:45 AM	MRS Mtg: Clint BCTF - cell phones in schools -- teams
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	<div>Security Concern</div> <div>DM Mtg w/YWCA Metro Vancouver --</div>
1:30 PM - 2:00 PM	DM Mtg: Leg and Policy prep -- teams

## February 1, 2024 Continued

2:00 PM - 3:00 PM	Virtual town hall on emergency management -- Teams Live Event (Link to join enclosed)
2:00 PM - 2:30 PM	Call Tom M
3:00 PM - 3:30 PM	Meeting: Shannon S, Heather W, Jessica P, Marie DM, Christina Z, Donna S, Okenge, Teri C, Stephen B, Bobbi P, Shauna B and Allison B -- Teams
3:30 PM - 4:00 PM	CZ/Kelly - Weekly <sup>Security Concern</sup> Teams
4:30 PM - 5:00 PM	DM/DM Mtg: Fruit and Veggie 2.0 (follow up) -- Teams

## February 2, 2024

All Day	MMD Vacation -- Jan 19 - Feb 3 Please See Above
All Day	WES Survey Please See Above
12:00 AM - 12:00 AM	KK <sup>Security Personal Information Concern</sup> Please See Above
6:30 AM - 7:30 AM	Walk -- meet outside <sup>Security Concern</sup>
7:45 AM - 8:15 AM	Meet re TB decision -- Microsoft Teams Meeting
8:15 AM - 8:30 AM	DM Mtg: Follow up disucssion <sup>Security Concern</sup> Teams
9:00 AM - 10:00 AM	Private Appointment
9:00 AM - 10:00 AM	Private Appointment
10:30 AM - 11:30 AM	Private Appointment
10:30 AM - 11:30 AM	Private Appointment
11:30 AM - 12:00 PM	Possible debrief -- <sup>Security Concern</sup>

## February 2, 2024 Continued

12:00 PM - 1:00 PM                      Lunch -- TBD

1:00 PM - 1:30 PM                      Hold

1:30 PM - 4:30 PM                      Office Time

## February 3, 2024

12:00 AM - 12:00 AM                      MMD Vacation -- Jan 19 - Feb 3  
Please See Above

All Day                                      WES Survey  
Please See Above

## February 4, 2024

All Day                                      WES Survey  
Please See Above

12:00 AM - 12:00 AM                      FYI - Caucus Retreat -- Feb 4 - Feb 6

## February 5, 2024

All Day                                      WES Survey  
Please See Above

All Day                                      FYI - Caucus Retreat -- Feb 4 - Feb 6  
Please See Above

All Day                                      **KK** Security Concern      Personal Information

7:15 AM - 8:00 AM                      **Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk --**  
Security Concern

8:00 AM - 8:15 AM                      Daily Exec Update -- Microsoft Teams Meeting

8:30 AM - 9:00 AM                      Joint DM Mtg re: IEC (mtg 2 of 2) -- Teams

## February 5, 2024 Continued

9:00 AM - 9:30 AM	Melanie: Wkly Check-in <small>Security Concern</small>	Teams
9:30 AM - 10:00 AM	Weekly DMO Check-in -- <small>Security Concern</small>	
10:45 AM - 11:30 AM	Chris: Wkly Check-in <small>Security Concern</small>	Teams; <small>Security Concern</small>
11:30 AM - 12:00 PM	DM Bi-weekly (Denise) <small>Security Concern</small>	Teams
12:00 PM - 12:30 PM	Lunch	
12:30 PM - 4:00 PM	PSEC   ECC - Mandate Planning Whiteboard Session -- <small>Security Concern</small>	
4:00 PM - 4:30 PM	Office Time	
4:30 PM - 5:00 PM	DM/DM Mtg: Pre Budget Prep -- Teams	


## February 6, 2024

All Day	WES Survey	Please See Above
12:00 AM - 12:00 AM	FYI - Caucus Retreat -- Feb 4 - Feb 6	Please See Above
7:00 AM - 7:30 AM	Call Helen	
7:30 AM - 8:00 AM	Jenn: Weekly Check-in -- <small>Security Concern</small>	
8:00 AM - 8:25 AM	Walk to Grand Pacific	
8:30 AM - 12:00 PM	In-person Corporate Executive quarterly meeting -- <small>Security Concern</small>	

## February 6, 2024 Continued

12:00 PM - 1:00 PM	Private Appointment
1:00 PM - 1:30 PM	DM/Assoc DM Mtg: Holocaust Education Plan -- Teams
1:30 PM - 2:00 PM	DM Bi-weekly (Brad) <sup>Security Concern</sup> Teams
2:00 PM - 3:00 PM	Exec: DRIPA/Reconciliation <sup>Security Concern</sup>
3:15 PM - 4:15 PM	Patti: Weekly Check in -- Teams
4:15 PM - 4:45 PM	DM Mtg - Cell Phones <sup>Security Concern</sup> teams
5:15 PM - 6:30 PM	Personal Information

## February 7, 2024

All Day	WES Survey	Please See Above
12:00 AM - 12:00 AM	DMO Team <sup>Security Concern</sup>	
12:00 AM - 12:00 AM	Personal Information	
12:00 AM - 12:00 AM	2 night: <sup>Security Concern</sup>  Christina Zacharuk.pdf	
All Day	CZ/Cloe Vancouver Meeting	
All Day	Jenn: Joint Min (MMHA/ECC/MCFD) - ICY Update	

## February 7, 2024 Continued

All Day

Personal Information

All Day

Melanie attending: Joint Min PB: Partner Liaison Meeting at 3:00pm

All Day

Security Personal Information  
Sue Concern

6:30 AM - 6:55 AM

Check in at Helijet

7:00 AM - 7:25 AM

Helijet Flight No. 700 departs Victoria 7:10am <sup>Security Concern</sup>



Thank you for  
choosing to tak...

8:30 AM - 4:00 PM

Private Appointment

8:30 AM - 2:55 PM

DM/Cloe -- Vancouver (boardroom not required)

10:00 AM - 10:30 AM

DM Wkly - PR Check-in -- <sup>Security Concern</sup>

3:00 PM - 4:30 PM

CZ not attending

3:00 PM - 3:30 PM

Joint Min PB: Partner Liaison Meeting (Feb 9) -- teams

3:30 PM - 4:30 PM

Minister's Council -- Teams

## February 8, 2024

All Day

WES Survey

Please See Above

All Day

Security Concern

Please See Above

## February 8, 2024 Continued

All Day

Personal Information

Please See Above

12:00 AM - 12:00 AM

Security Concern

Please See Above

8:00 AM - 4:00 PM

**HOLD: All Superintendents Meeting -- Richmond, BC**

4:00 PM - 5:00 PM

**Office Time**

## February 9, 2024

All Day

**WES Survey**

Please See Above

12:00 AM - 12:00 AM

Security Concern

Please See Above

12:00 AM - 12:00 AM

Personal Information

Please See Above

All Day

**Hold: Partner Liaison Mtg**



Feb 9 Partner  
Liaison Meeting ...

All Day

**Patti attending DMC**

6:30 AM - 7:30 AM

**Breakfast with Suz**

8:00 AM - 4:00 PM

**HOLD: Partner Liaison Meeting -- Richmond, BC**

9:30 AM - 11:30 AM

Security Concern  
**DMC** **Teams**

5:00 PM - 5:55 PM

**Check in at Helijet**

6:00 PM - 6:36 PM

**Helijet Flight No. 721 - depart Vancouver at 6:00pm --**  
Security Concern

Security Concern

## February 9, 2024 Continued

## February 10, 2024

All Day	WES Survey	Please See Above
9:30 AM - 9:55 AM	Possible BCPVPA	
10:00 AM - 11:00 AM	Brunch -- TBC	

## February 11, 2024

All Day	WES Survey	Please See Above
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## February 12, 2024

All Day	WES Survey	Please See Above
7:00 AM - 8:00 AM	Meeting With Christina -- Security Concern	
7:30 AM - 9:15 AM	Personal Information	
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting	
9:30 AM - 10:15 AM	DM Mtg: Cabinet Confidences; Government Financial Information; Intergovernmental Communications Security Concern	
10:30 AM - 11:15 AM	MRS/RMD Bi-Weekly Briefing -- Teams; Security Concern	
11:30 AM - 12:00 PM	MRS Mtg: Feeding Futures Update -- Teams	
12:00 PM - 1:00 PM	Lunch	
12:00 PM - 12:15 PM	IT Issue (Jeff) -- Security Concern	



## February 12, 2024 Continued

1:00 PM - 1:30 PM	DM Mtg: Follow up from CSF meeting Jan 23 -- <small>Security Concern</small>
1:30 PM - 2:00 PM	DM Mtg re: Olympic Village (VSB) -- Microsoft Teams Meeting
2:00 PM - 2:30 PM	Budget Day Prep -- <small>Security Concern</small>
2:30 PM - 3:00 PM	CZ/Karla: Biweekly Check in -- <small>Security Concern</small>
3:00 PM - 3:30 PM	Weekly DMO Check-in -- <small>Security Concern</small>
3:30 PM - 4:00 PM	Christina check-in w/Matthew Monkman SD 92 -- Teams
4:00 PM - 4:30 PM	Chris & DM Check -in   re SFAF -- <small>Security Concern</small>
4:30 PM - 5:30 PM	Office Time

## February 13, 2024

All Day	WES Survey  Please See Above
6:00 AM - 7:00 AM	Christina/Neilane: Morning walk -- TBD
7:00 AM - 7:30 AM	Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk -- <small>Security Concern</small>
7:30 AM - 8:30 AM	Child Care Project Board -- Teams
8:30 AM - 8:55 AM	Travel Time
9:00 AM - 10:00 AM	Joint MRS/MMD Mtg: <small>Cabinet Confidences; Security Concern</small> CZ/Patti in person; Teams

## February 13, 2024 Continued

10:15 AM - 11:00 AM	Patti: Weekly Check in -- Teams
11:00 AM - 11:25 AM	ED Update -- Teams
11:30 AM - 12:00 PM	MMD Weekly Check in w/ CCD -- CZ/Patti in person; Teams
12:00 PM - 12:30 PM	MMD Pre-Brief re: Mtg w/ Karen Ranalletta, CUPE BC President -- CZ/Patti in person; Teams
12:45 PM - 1:30 PM	Jenn: Weekly Check-in -- <small>Security Concern</small>
1:30 PM - 2:00 PM	Joint Min Mtg: Olympic School Village (MRS/MBB) -- tbc
2:00 PM - 2:30 PM	FYI: MMD Mtg w/ Karen Ranalletta, CUPE BC President -- In Person <small>Security Concern</small>
2:00 PM - 2:25 PM	Break
2:15 PM - 2:45 PM	Joint Min Pre-Brief: Youth Advisory Joint w/ MJW, MGL -- Teams
2:30 PM - 2:45 PM	DM/PO: Follow up to mtg w/Dr. Paul Kershaw -- Teams
3:00 PM - 4:00 PM	Exec: Truth and Reconciliation Learning/Training -- Microsoft Teams Meeting; <small>Security Concern</small>
4:00 PM - 5:00 PM	Do Not Book

## February 14, 2024

All Day	WES Survey	Please See Above
8:15 AM - 9:00 AM	Melanie: Wkly Check-in <small>Security Concern</small>	Teams

## February 14, 2024 Continued

9:00 AM - 9:30 AM	Christina/Paul Block: Check in -- Microsoft Teams Meeting
9:30 AM - 10:00 AM	DM Mtg: DBN- Online Learning - iOL Report and DBN (SD73) -- DMs office; <small>Security Concern</small>
10:00 AM - 10:30 AM	DM Wkly - PR Check-in -- <small>Security Concern</small>
11:00 AM - 11:30 AM	Chris
11:45 AM - 12:45 PM	Christina/Silas: Lunch Mtg -- <small>Security Concern</small>
1:00 PM - 2:30 PM	Executive Committee <small>Security Concern</small> Teams
1:00 PM - 1:30 PM	FYI: MMD Mtg w/ ECEBC -- Teams; No Staff Required <small>Security Concern</small>
2:30 PM - 3:00 PM	MRS Mtg: K-12 Workforce Strategy -- Teams
3:00 PM - 4:00 PM	Joint Min PB 1 of 2   re: Budget Day (MRS/MMD) -- Teams
4:00 PM - 5:00 PM	Office Time

## February 15, 2024

All Day	WES Survey  Please See Above
All Day	KK i <small>Personal Information</small>
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting

## February 15, 2024 Continued

8:15 AM - 9:00 AM	Cloe: Weekly Check-in <sup>Security Concern</sup> Teams
9:15 AM - 10:00 AM	Chris: Wkly Check-in <sup>Security Concern</sup> Teams; <sup>Security Concern</sup>
10:00 AM - 10:30 AM	FYI: MMD Visit to Aspire Preschool -- No staff required
10:00 AM - 10:30 AM	Joint Min Mtg: Fruit and Veggie Program (MRS/MSR/MSM) -- Teams
10:30 AM - 11:00 AM	CZ/Kelly/Nina - Touch base -- <sup>Security Concern</sup>
11:00 AM - 11:30 AM	CZ/Kelly/Nina/Chris/Meghan - Budget -- <sup>Security Concern</sup>
11:30 AM - 12:00 PM	Joint MRS/MMD Mtg re: CC on School Grounds <sup>Security Concern</sup> teams; <sup>Security Concern</sup> <sup>Security Concern</sup>
12:00 PM - 12:45 PM	MMD Mtg re: PCCC Discussion -- Teams
1:00 PM - 2:00 PM	MRS Mtg - BCCPAC Tracy Humphreys <sup>Security Concern</sup>
1:00 PM - 1:30 PM	MMD Mtg re: Tomorrow's Topkids Child Care Society w/ Michael Starchuk -- Teams
1:30 PM - 2:00 PM	Touch Base (Alyson and Christina) -- Teams
2:00 PM - 4:00 PM	P&P - Access to safe schools (supporting AG)
2:00 PM - 2:45 PM	DMCSI -- MST
2:45 PM - 5:00 PM	Do not book

February 15, 2024 Continued

3:45 PM - 4:15 PM

Continue 1:1 Security  
--Concern

February 16, 2024

12:00 AM - 12:00 AM

WES Survey

Please See Above

All Day

ACDME - Grant attending

All Day

CZ vacation -- Cloe a/DM

All Day

CZ Vacation day - Cloe acting

All Day

Personal Information

All Day

Melanie - Vacation -- Checking emails

7:30 AM - 8:30 AM

Personal Information

February 19, 2024

All Day

stat - family day

February 20, 2024

All Day

Security Concern

Security Concern

## February 20, 2024 Continued

Security Concern

All Day

Speech from the Throne

All Day

Personal Information

7:30 AM - 8:30 AM

Jenn: Weekly Check-in --

Security Concern

8:30 AM - 8:45 AM

Daily Exec Update -- Microsoft Teams Meeting

9:00 AM - 11:00 AM

ECCPT/PDC Meeting --  
Security  
Concern

Security Concern

11:30 AM - 12:30 PM

Christina/Heather: Bi-weekly -- Zoom

12:30 PM - 1:30 PM

Minister's Council -- Teams

1:30 PM - 2:00 PM

DM Bi-weekly (Denise)

Security Concern

Teams

2:00 PM - 4:00 PM

Throne Speech

2:00 PM - 3:00 PM

Exec: DRIPA/Reconciliation --

Security Concern

3:30 PM - 4:30 PM

FYI: MMD Briefing w/ CCD re: Budget -- Patti in Person

3:30 PM - 4:00 PM

Kelly - Touch base -- Microsoft Teams Meeting

## February 20, 2024 Continued

4:00 PM - 4:30 PM	DM Mtg: Ransom Ware SD67 <sup>Security Concern</sup>	Teams
4:30 PM - 5:30 PM	Office Time	
5:30 PM - 8:00 PM	<u>Speech from the Throne Reception --</u> <sup>Security Concern</sup>	

## February 21, 2024

All Day	House Sitting	
All Day	Personal Information	
All Day	Personal Information	
7:30 AM - 8:30 AM	Melanie: Wkly Check-in <sup>Security Concern</sup>	Teams
8:30 AM - 9:30 AM	Chris: Wkly Check-in <sup>Security Concern</sup>	Teams; <sup>Security Concern</sup>
10:00 AM - 10:50 AM	Patti: Weekly Check in -- Teams	
10:00 AM - 10:30 AM	DM Wkly - PR Check-in <sup>Security Concern</sup>	
11:30 AM - 11:55 AM	ED Update -- Teams	
12:00 PM - 12:30 PM	Lunch	

## February 21, 2024 Continued

12:30 PM - 1:00 PM	<b>Special Board meeting --</b> Security Concern	
1:00 PM - 2:30 PM	<b>Executive Committee</b> Security Concern	<b>Teams</b>
2:30 PM - 3:00 PM	<b>DM Mtg: Request for Decision - Tripartite Memorandum of Understanding</b> Security Concern	<b>Teams</b>
3:00 PM - 4:00 PM	<b>MRS PB 2 of 2   re: Budget Day (Feb 22) --</b> Security Concern	
3:00 PM - 3:45 PM	<b>MMD Weekly Check in w/ CCD -- Teams</b>	
4:00 PM - 5:00 PM	<b>Do Not Book</b>	
5:00 PM - 7:00 PM	<b>Christina/Carolyn/Suz: Dinner Meeting --</b> Security Concern	

## February 22, 2024

All Day	<b>FYI - Budget Day</b>	
All Day	Personal Information	
All Day	Personal Information	
7:30 AM - 4:00 PM	<b>Budget Lock up (Registration 7:30-7:45) --</b> Security Concern	
8:00 AM - 8:15 AM	<b>Daily Exec Update -- Microsoft Teams Meeting</b>	
9:00 AM - 9:15 AM	<b>Daily Comms/Issues Check in -- Teams</b>	



February 22, 2024 Continued

1:30 PM - 1:45 PM	Todd M
3:30 PM - 3:45 PM	Karim
4:00 PM - 4:30 PM	CZ/Kell - Weekly -- Kelly to call CZ on cell
4:30 PM - 5:30 PM	Travel
5:30 PM - 7:30 PM	Arrive at Ferry
7:30 PM - 9:20 PM	<div><div>**7:30pm Ferry Reservation --</div><div>Security Concern</div></div>

February 23, 2024

All Day	<div><div>Personal Information</div></div>
All Day	Vancouver
7:00 AM - 7:30 AM	7:00 DM/Teresa monthly call -- Teams
8:30 AM - 9:00 AM	DM Mtg: PEBT -- Teams
8:30 AM - 9:00 AM	Wkly DM PB - CC Project Board -- Teams
9:30 AM - 11:30 AM	<div><div>Security Concern</div><div>DMC</div><div>Teams</div></div>

## February 23, 2024 Continued

12:00 PM - 12:55 PM	Travel to <sup>Security Concern</sup>
12:00 PM - 12:30 PM	MMD Meeting w/ CCCABC -- Teams
1:00 PM - 2:00 PM	Christina/Helen: Touch Base -- <sup>Security Concern</sup>
2:00 PM - 2:30 PM	DM Mtg w/SD67 -- Microsoft Teams Meeting
2:00 PM - 2:30 PM	<sup>Security Concern</sup> VSB reserved for CZ
2:30 PM - 3:30 PM	Office Time
3:45 PM - 4:00 PM	MRS PB: SD40 -- Teams
4:00 PM - 4:30 PM	MRS Mtg w/ SD 40 -- Teams

## February 24, 2024

9:00 AM - 10:00 AM	HOLD/FYI: MMD Speaking at YMCA CCRR Conference
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## February 25, 2024

10:00 AM - 10:55 AM	Arrive at Ferry
10:00 AM - 10:30 AM	Touch base -- Microsoft Teams Meeting

## February 25, 2024 Continued

11:00 AM - 12:25 PM

**11:00am Ferry Reservation --**  
Security Concern

Security Concern

## February 26, 2024

12:00 AM - 12:00 AM

**House Sitting**

All Day

**Melanie to attend DMC Digital and Data**

7:30 AM - 8:15 AM

**All Superintendents/Secretary-Treasurers Call: Budget Recap -- Zoom**

8:15 AM - 8:30 AM

**Daily Exec Update -- Microsoft Teams Meeting**

8:30 AM - 9:00 AM

**CZ/Karla: Biweekly Check in --**

Security Concern

9:00 AM - 9:15 AM

**Daily Comms/Issues Check in -- Teams**

11:00 AM - 11:30 AM

**Weekly DMO Check-in -**

Security Concern

11:30 AM - 12:00 PM

**DM/MMD Monthly 1:1 -- Teams**

12:00 PM - 1:00 PM

**Lunch**

1:00 PM - 1:30 PM

**DM Bi-weekly (Brad) --**

Security Concern

1:30 PM - 2:30 PM

**Ad-hoc DMC - Human Resources Update -- Microsoft Teams Meeting**

## February 26, 2024 Continued

2:30 PM - 3:00 PM	DM Mtg: Regional Coordinators under CCRR Contracts -- Teams
3:00 PM - 4:00 PM	HOLD: Bi-Monthly Meeting: BCSTA President & Minister Singh -- Zoom
3:00 PM - 3:30 PM	FYI: MMD Mtg w/ MLA Sonia Furstenau -- No Staff Required
4:00 PM - 4:45 PM	MRS/RMD Bi-Weekly Briefing -- Teams; <sup>Security Concern</sup>
4:30 PM - 6:25 PM	<sup>Security Concern</sup>

## February 27, 2024

All Day	House Sitting	Please See Above
7:00 AM - 7:30 AM	Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk -- <sup>Security Concern</sup>	
7:30 AM - 8:30 AM	Child Care Project Board -- Teams	
8:30 AM - 8:45 AM	Daily Exec Update -- Microsoft Teams Meeting	
9:00 AM - 9:15 AM	Daily Comms/Issues Check in -- Teams	
9:30 AM - 10:00 AM	DM Mtg re: BCPSEA Board -- Teams	
10:00 AM - 11:00 AM	Melanie: Wkly Check-in <sup>Security Concern</sup>	Teams
11:00 AM - 11:30 AM	Office time	
11:30 AM - 12:00 PM	MMD Mtg re: 24 Hour Childcare - PC Urban -- In person <sup>Security Concern</sup>	teams

## February 27, 2024 Continued

12:00 PM - 1:00 PM	Private Appointment
1:00 PM - 1:30 PM	No Mtgs
1:30 PM - 1:55 PM	DM Mtg: TRB quarterly update -- Teams , <small>Security Concern</small>
2:30 PM - 3:00 PM	DM Mtg - Bill 40 -- <small>Security Concern</small>
3:00 PM - 4:00 PM	Jenn: Weekly Check-in -- <small>Security Concern</small>
4:00 PM - 4:30 PM	Office Time
4:30 PM - 6:00 PM	Joint Minister Youth Advisory Group (MMHA, ECC, MCFD) -- Teams

## February 28, 2024

All Day	House Sitting	Please See Above
All Day	Pink Shirt Day	
7:15 AM - 8:15 AM	Breakfast mtg w/Christine Lloyd -- <small>Security Concern</small>	
8:30 AM - 9:00 AM	No Mtgs	
9:30 AM - 11:00 AM	ACDME videoconference, Wednesday February 28, 2024, from 12:30 to 2 p.m. EST. / Vidéoconférence du CCSME, le mercredi 28 février 2024, de 12 h 30 à 14 h HNE -- <small>Security Concern</small>	
10:00 AM - 10:30 AM	DM Wkly - PR Check-in -- <small>Security Concern</small>	
11:00 AM - 12:00 PM	ECC Monthly All Staff Meeting - February -- Microsoft Teams Meeting	
12:00 PM - 12:15 PM	DM Mtg - DMC HR mtg -- <small>Security Concern</small>	

## February 28, 2024 Continued

12:30 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Executive Committee -- <small>Security Concern</small>
1:00 PM - 2:00 PM	Analytics Engagement and Staff Information Sharing Session -- Microsoft Teams Meeting
2:30 PM - 3:00 PM	CZ/Sandra Weekly Check-in -- <small>Security Concern</small>
3:00 PM - 3:30 PM	MRS Mtg: International teacher application fee issue -- Teams
3:30 PM - 4:00 PM	CZ/Kelly/Nina - Weekly <small>Security Concern</small> Teams
4:00 PM - 4:30 PM	Call DJ
4:30 PM - 5:00 PM	Touch base -- Microsoft Teams Meeting; or call if needed!

## February 29, 2024

12:00 AM - 12:00 AM	House Sitting  Please See Above
All Day	11:30 MRS Mtg w/Saanich School Board Chair (no staff or mats required)
All Day	<small>Personal Information</small>
All Day	<small>Security Concern</small>
7:30 AM - 8:30 AM	Patti: Weekly Check in -- Teams
8:30 AM - 8:45 AM	Daily Exec Update -- Microsoft Teams Meeting

**February 29, 2024 Continued**

9:00 AM - 9:15 AM	Daily Comms/Issues Check in -- Teams
9:30 AM - 10:30 AM	Cloe: Weekly Check-in -- <sup>Security Concern</sup>
10:30 AM - 11:15 AM	Chris: Wkly Check-in <sup>Security Concern</sup> Teams; <sup>Security Concern</sup>
11:30 AM - 12:00 PM	ED Update -- Microsoft Teams Meeting
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	Christina/David: Monthly Meeting -- Teams
1:00 PM - 1:30 PM	MMD Weekly Check in w/ CCD -- Teams
2:00 PM - 2:45 PM	DMCSI -- MST
2:05 PM - 2:25 PM	DMCSI - <sup>Cabinet Confidences</sup> Teams
3:30 PM - 4:00 PM	<sup>Security Concern</sup> DM Mtg w/Patti and Emily -- Teams; <sup>Security Concern</sup>
4:00 PM - 5:00 PM	Office Time
5:00 PM - 7:00 PM	JU