

March 1, 2024

9:00 AM - 9:45 AM	Bi-weekly: Shauna & Alex
10:00 AM - 11:00 AM	Bi-weekly: Shauna & Sheila
11:00 AM - 11:30 AM	Shauna & Ana Touchbase
12:30 PM - 2:00 PM	Private Appointment
4:00 PM - 4:30 PM	Shauna\Tom: MIRR space

March 4, 2024

10:00 AM - 10:30 AM	Advice/Recommendations
11:30 AM - 12:00 PM	Advice/Recommendations; Government Financial Information
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Bi-weekly: Shauna & CJ
4:00 PM - 5:30 PM	MINISTER Estimates Prep

March 5, 2024

9:00 AM - 10:00 AM	Bi-weekly: Shauna & Walter
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Teri
12:00 PM - 1:00 PM	Lunch
1:30 PM - 1:45 PM	DMO/ADMO Exec Support Meeting
2:00 PM - 3:00 PM	Bi-weekly: Shauna & Sunny

March 6, 2024

9:30 AM - 10:00 AM	Weekly: Shauna & Vivian
10:00 AM - 11:00 AM	PAHC Project Executive Board Meeting
11:30 AM - 12:00 PM	BCPS Research Project
12:00 PM - 1:00 PM	Lunch

March 7, 2024

9:00 AM - 9:45 AM	Shauna, Krista & Courtney Touchbase -
12:00 PM - 1:00 PM	Lunch
4:00 PM - 4:30 PM	Weekly Check-in: Shauna\Paula

March 8, 2024

9:00 AM - 9:30 AM	Co-chair meeting (digital trust)/Rencontre des copresidents
9:30 AM - 11:30 AM	DMC
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:15 PM	Shauna\Tiffany touchbase
1:30 PM - 2:15 PM	Shauna, Krista & Ana Touchbase

March 11, 2024

10:00 AM - 11:00 AM MINISTER: Roundtable

March 12, 2024

9:00 AM - 10:00 AM Cabinet Confidences **Business Case review**

10:00 AM - 10:30 AM **Time for potential overrun**

11:00 AM - 11:15 AM **Shauna\Hayden check-in**

12:00 PM - 1:00 PM **Lunch**

1:00 PM - 2:00 PM **Deputy Ministers and Industry Infrastructure Forum (DMIIF)**

2:15 PM - 3:15 PM **Shauna & Holly Bi-Weekly/Finance RPD**

3:30 PM - 4:15 PM **3:30PM Shauna/Andy/CJ/Stuart/Alex SAP Meet and Greet**

March 13, 2024

9:00 AM - 10:00 AM **Bi-weekly: Shauna & Alex**

10:00 AM - 10:30 AM **Weekly: Shauna & Vivian**

11:30 AM - 12:00 PM **MINISTER Briefing: Shauna & Sunny**

12:00 PM - 1:00 PM **Lunch**

2:00 PM - 4:00 PM **Private Appointment**

March 14, 2024

8:30 AM - 9:00 AM	MINISTER Briefing: Advice/Recommendations
10:30 AM - 11:00 AM	DM Briefing - Person Credentials: Shauna, CJ, Alex & Jillian
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Charmaine
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	MINISTER\DM Touchbase
2:00 PM - 2:30 PM	MINISTER Pre-brief: Mtg with Minister Beech (Fed) -
3:00 PM - 4:00 PM	Bi-weekly: Shauna & Susan
4:30 PM - 5:00 PM	Weekly Check-in: Shauna\Paula

March 15, 2024

9:30 AM - 10:00 AM	Cabinet Confidences Shauna\CJ\Alex\JP\Alison
11:00 AM - 11:45 AM	BC\Quebec Bilateral Mtg on Digital Trust & Cybersecurity
12:00 PM - 1:00 PM	Lunch
12:30 PM - 12:45 PM	Cabinet Confidences
1:30 PM - 2:15 PM	DM WG - Population
2:30 PM - 3:00 PM	Shauna, Krista & Ana Touchbase
3:00 PM - 4:00 PM	Bi-weekly: Shauna & Sheila

March 18, 2024

9:00 AM - 10:00 AM	Bi-weekly: Shauna & Hayden
10:00 AM - 10:50 AM	Bi-weekly: Shauna & Sunny
11:00 AM - 11:45 AM	DM Pre-brief: Victoria Strategic Community Vision

Brouwer, Shauna CITZ:EX

March 18, 2024 Continued

12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Bi-weekly: Shauna & CJ
2:00 PM - 2:30 PM	DM Pre-brief - FPT DM's Table: Shauna\CJ\Sophia
2:45 PM - 3:15 PM	2:45 Bi-weekly: Shauna & Stuart

March 19, 2024

9:00 AM - 10:00 AM	Bi-weekly: Shauna & Walter
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Teri
12:00 PM - 1:00 PM	Lunch

March 20, 2024

9:00 AM - 9:30 AM	Gen Lambert ESL - Interview with Shauna Brouwer
10:00 AM - 10:30 AM	Kamloops Request to Lease: Shauna\Lori\Kay\Teri\Rick
10:30 AM - 12:00 PM	FPT DMs' Table on Digital Trust and Cybersecurity Meeting / Réunion de la Table des sous-ministres FPT sur la confiance numérique et la cybersécurité
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Weekly: Shauna & Vivian
2:30 PM - 3:00 PM	check in

March 21, 2024

10:30 AM - 12:00 PM	DMC DREM -- TEAMS; ^{Security Concern}
12:00 PM - 1:00 PM	Lunch
2:30 PM - 3:00 PM	Call: Jess and Shauna B.
3:15 PM - 3:45 PM	3:15 Shauna\Victoria touch base
4:00 PM - 4:30 PM	check in
4:00 PM - 4:30 PM	Weekly Check-in: Shauna\Paula

March 22, 2024

12:00 PM - 1:00 PM	Lunch
3:00 PM - 3:30 PM	Phone call: Shauna\Michael touch base -- Shauna to call Michael

March 25, 2024

10:00 AM - 11:30 AM	Bi-weekly: Shauna & Charmaine
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	CITZ\HLTH Touchbase: Shauna\Jonathan\Mark\Sunny\Teri\Rob

March 26, 2024

9:00 AM - 9:45 AM	RPD Financial Planning & Reporting: Shauna\Sunny\Holly
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Holly

March 26, 2024 Continued

12:00 PM - 1:00 PM	Lunch
2:00 PM - 2:30 PM	Shauna, Krista & Ana check-in
3:30 PM - 4:00 PM	DM Meeting: Pre-brief for March 28 DMCDD Meeting

March 27, 2024

9:30 AM - 9:55 AM	Meeting: Shannon and Shauna Brouwer - Bi-monthly Check In
10:30 AM - 11:00 AM	Monthly: Shauna, Alex and Stuart
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Alex -
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Weekly: Shauna & Vivian
2:00 PM - 3:00 PM	Bi-weekly: Shauna & Susan

March 28, 2024

9:00 AM - 11:00 AM	DMC Digital and Data Meeting
11:30 AM - 12:00 PM	Shauna\Michael follow up mtg.
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:20 PM	Bi-weekly: Shauna & Sunny
3:00 PM - 3:50 PM	Bi-weekly: Shauna & Sheila

March 29, 2024

8:00 AM - 5:00 PM

Good Friday