

**April 2, 2024**

|                     |                                       |                                                    |
|---------------------|---------------------------------------|----------------------------------------------------|
| All Day             | Charmaine Vacation - A/Mary Laboucane |                                                    |
| 10:00 AM - 10:30 AM | Advice/Recommendations                |                                                    |
| 10:30 AM - 11:00 AM | Advice/Recommendations                | Shauna\CJ\Alex\Savannah -- Microsoft Teams Meeting |
| 11:30 AM - 12:00 PM | 11:30 DTC Update CJ/Sophia/Dallas     |                                                    |
| 2:00 PM - 3:30 PM   | BC OCIO x Gartner - Workshop          |                                                    |

## April 3, 2024

|                     |                   |
|---------------------|-------------------|
| 9:15 AM - 9:45 AM   | Vacation Handover |
| 10:00 AM - 11:00 AM | ELT               |
| 11:30 AM - 12:30 PM | Lunch w/ Alex     |
| 2:30 PM - 3:00 PM   | CJ & James Bilat  |

## April 4, 2024

|                     |                                                               |
|---------------------|---------------------------------------------------------------|
| 10:00 AM - 11:00 AM | Joint Councils                                                |
| 1:40 PM - 2:10 PM   | Pre-brief - Intergovernmental Agreement (CANDy) Board Meeting |

## April 8, 2024

|                     |                                                |
|---------------------|------------------------------------------------|
| 9:30 AM - 10:00 AM  | Advice/Recommendations                         |
| 10:30 AM - 11:00 AM | PSCIOC Co-Chairs: Review of Updated ToR        |
| 2:00 PM - 3:30 PM   | Executive Committee -- Microsoft Teams Meeting |

## April 9, 2024

|                     |                                                                                                                                                                        |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9:00 AM - 10:00 AM  | Updated invitation: DIACC Board of Director Meeting (2024) @ Monthly from 12pm to 1pm on the second Tuesday from Tue Mar 12 to Fri Dec 13 (EDT) (cj.ritchie@gov.bc.ca) |
| 10:30 AM - 11:00 AM | Gen Bilat                                                                                                                                                              |
| 11:30 AM - 12:00 PM | Catch-up w Elaine McKnight                                                                                                                                             |
| 2:00 PM - 2:10 PM   | Meeting with P/T PSCIOC Co-Chair                                                                                                                                       |
| 2:15 PM - 2:45 PM   | GCIO                                                                                                                                                                   |
| 4:00 PM - 4:15 PM   | 4:00   CJ & Mary Sue -- Microsoft Teams Meeting                                                                                                                        |

## April 9, 2024 Continued

## April 10, 2024

| All Day             | Open Door                                |
|---------------------|------------------------------------------|
| 9:30 AM - 9:50 AM   | 9:30 Open Door - Mackenzie K.            |
| 10:00 AM - 10:20 AM | 10:00 Open Door - Tyron C.               |
| 10:30 AM - 10:50 AM | 10:30 Open Door - David K.               |
| 11:00 AM - 11:20 AM | 11:00 Open Door - Sal H.                 |
| 11:30 AM - 11:50 AM | 11:30 Open Door - Justin H.              |
| 1:00 PM - 2:00 PM   | CANdy Board/Conseil de gouvernance CANdy |
| 2:00 PM - 2:30 PM   | 2:00 Open Door - Reefat S.               |

**April 11, 2024**

|                     |                                                 |
|---------------------|-------------------------------------------------|
| 9:00 AM - 10:00 AM  | PSCIOC Meeting - Réunion du CDPISP              |
| 10:30 AM - 11:00 AM | 10:30 Alex & Gen - Gartner Huddle               |
| 11:30 AM - 12:00 PM | 11:30 CJ & Cherrie - PDP Conversation           |
| 12:45 PM - 1:15 PM  | 12:45 PM PST - CJ & Blair                       |
| 2:00 PM - 2:30 PM   | 2:00 CJ & JP - Bilat -- Microsoft Teams Meeting |
| 3:00 PM - 3:15 PM   | 3:00 CJ & Keith - Modernization                 |
| 4:00 PM - 5:00 PM   | MINISTER: Roundtable                            |

## April 15, 2024 Continued

9:30 AM - 10:00 AM

9:30 CJ & Charmaine - Touch Base

1:00 PM - 1:30 PM

1:00 GCIO Pre-brief - Digital Era Leadership Program and MOTI Delivery

## April 15, 2024

10:30 AM - 11:30 AM

Bi-weekly: Shauna & CJ -- Microsoft Teams Meeting

1:00 PM - 1:30 PM

Assoc DM Briefing w/ CITZ re: DMC-DD -- Microsoft Teams Meeting

1:30 PM - 2:00 PM

Gartner Update

2:00 PM - 2:30 PM

2:00 BC OCIO & Nortel Canada

## April 16, 2024

10:00 AM - 10:30 AM

10:00 CJ, Alex, Savannah - Advice/Recommendations

11:15 AM - 12:00 PM

11:15 CJ & Alex (& Dallas) - Bilal -- Microsoft Teams Meeting

|                     |                                   |
|---------------------|-----------------------------------|
| 10:00 AM - 10:30 AM | 10:00 CJ & Shelly - Narrative 360 |
| 12:00 PM - 1:00 PM  | Lunch w/ Bobbi                    |
| 2:00 PM - 2:45 PM   | Satellite Phone Orientation       |

## April 18, 2024

|                     |                                                                                    |
|---------------------|------------------------------------------------------------------------------------|
| 9:30 AM - 10:00 AM  | Pre-brief: OCIO DMCD items - Shauna\CJ\Alex\Jillian\Gen -- Microsoft Teams Meeting |
| 10:00 AM - 10:30 AM | DM Meeting: Pre-brief for April 25 DMCD Meeting -- Microsoft Teams Meeting         |
| 10:30 AM - 10:45 AM | Shauna\CJ quick check in                                                           |
| 11:00 AM - 12:00 PM | 11:00 CJ, Patrick & Lauri - RISE Mentorship                                        |
| 1:30 PM - 2:00 PM   | 1:30 CJ & Cherrie - Touch Base                                                     |
| 3:00 PM - 3:30 PM   | Pre-brief: Bondcast -- Microsoft Teams Meeting                                     |

## April 19, 2024

|                     |                                                                                    |
|---------------------|------------------------------------------------------------------------------------|
| 10:00 AM - 11:30 AM | BC OCIO x Gartner - Read-Out -- Microsoft Teams Meeting                            |
| 2:30 PM - 3:00 PM   | Launch of new Service Desk: Shauna, CJ, Alex, & Natalie -- Microsoft Teams Meeting |

## April 22, 2024

|                     |                                                           |
|---------------------|-----------------------------------------------------------|
| 12:00 AM - 12:00 AM | Stuart Vacation (Apr 22-25) -- Denise Evdokimoff acting   |
| 10:00 AM - 10:45 AM | 10:00 CJ & James - Bilat & PDP -- Microsoft Teams Meeting |
| 11:30 AM - 11:45 AM | 11:30 CJ & Jillian - Touch Base                           |
| 1:00 PM - 1:15 PM   | 1:00 CJ & Jaimie - Touch Base (phone call)                |
| 3:00 PM - 4:30 PM   | Executive Committee -- Microsoft Teams Meeting            |

## April 23, 2024

|                     |                                                                                                      |
|---------------------|------------------------------------------------------------------------------------------------------|
| All Day             | Stuart Vacation (Apr 22-25) -- Denise Evdokimoff acting<br>Please See Above                          |
| 10:00 AM - 11:00 AM | 10:00 CJ & Stephen - Touch Base                                                                      |
| 1:15 PM - 1:45 PM   | 1:15 CJ & JP - Bilat -- Microsoft Teams Meeting                                                      |
| 2:00 PM - 2:30 PM   | 2:00 CJ, Sophia, Dallas - Pre-brief Co-Chairs Digital Trust Meeting (Apr 25)                         |
| 3:15 PM - 3:45 PM   | Jnt DM Classification Service Modernization and Digital Enablement – Demo -- Microsoft Teams Meeting |
| 4:00 PM - 5:00 PM   | MINISTER Roundtable                                                                                  |

## April 24, 2024

|                     |                                                                                                |
|---------------------|------------------------------------------------------------------------------------------------|
| All Day             | Stuart Vacation (Apr 22-25) -- Denise Evdokimoff acting<br>Please See Above                    |
| 8:00 AM - 9:30 AM   | Bondcast with DM Allison Bond -- Microsoft Teams Meeting                                       |
| 10:00 AM - 10:30 AM | 10:00AM CJ/Charmaine/Jillian/Alex <sup>Advice/Recommendations</sup> -- Microsoft Teams Meeting |
| 11:30 AM - 12:00 PM | 11:30 CJ & Gen - Bilat --                                                                      |
| 1:00 PM - 1:30 PM   | 1:00 CJ & Sophia - DTCP Update                                                                 |
| 2:15 PM - 2:45 PM   | 2:15 Alex, Charmaine & Jillian - Microsoft Pre-Brief                                           |

## April 25, 2024

|                     |                                                                             |
|---------------------|-----------------------------------------------------------------------------|
| 12:00 AM - 12:00 AM | Stuart Vacation (Apr 22-25) -- Denise Evdokimoff acting<br>Please See Above |
| 9:00 AM - 11:00 AM  | DMC Digital and Data Meeting -- Microsoft Teams Meeting                     |

11:15 AM - 12:15 PM  
1:30 PM - 2:00 PM  
2:30 PM - 3:00 PM

Lunch  
1:30 CJ & Charmaine (& Dallas) - Bilat -- Microsoft Teams Meeting  
2:30 CJ & Elaine - Touch Base -- Microsoft Teams Meeting

## April 26, 2024

All Day

Vacation Day

## April 29, 2024

12:00 AM - 12:00 AM

JP Vacation (Apr 29 - May 3) -- Cecily acting

12:00 AM - 12:00 AM

Alex Vacation (Apr 29 - May 1) -- Savannah Acting

9:30 AM - 10:00 AM

DM MEETING - CITZ/MOTI | Digital/Data Literacy approach -- Microsoft Teams Meeting

10:00 AM - 10:30 AM

10:00 AM PST - Microsoft: AI Tools

11:00 AM - 11:30 AM

Advice/Recommendations

\MGC meeting with AWS

1:00 PM - 2:00 PM

Bi-weekly: Shauna & CJ --

2:00 PM - 2:30 PM

Intergovernmental Communications

4:30 PM - 4:45 PM

Advice/Recommendations

-- Microsoft Teams Meeting

## April 30, 2024

All Day

JP Vacation (Apr 29 - May 3) -- Cecily acting  
Please See Above

All Day

Alex Vacation (Apr 29 - May 1) -- Savannah Acting  
Please See Above

9:00 AM - 9:45 AM

Joint Councils Co-Chairs meeting - DCTP September Proposal & ICCS Realignment Conversations

1:00 PM - 1:25 PM

Board Meeting 1x1 with Joni: CJ Ritchie

2:20 PM - 2:40 PM

Shauna\CJ\Jill touch base -- Microsoft Teams Meeting