June 3, 2024

9:00 AM - 9:30 AM **Meeting: Stephanie, Amanda, Mel, Deb -- Microsoft Teams Meeting**

9:30 AM - 10:30 AM **1:1 - Indy/Deb -- Microsoft Teams Meeting**

10:30 AM - 11:00 AM **1:1 - Dr. Lakey/Deb -- MS Teams**

11:00 AM - 12:00 PM

Org Model Discussion Part 2 | Service Modernization -- Microsoft Teams Meeting

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Time Confirmed

Additional information to be shared

Advice/Recommendations

11:30 AM - 11:55 AM

1:00 PM - 3:45 PM **Executive Steering Committee -- MS Teams**

1:10 PM - 3:10 PM **ESC -- MS Teams**

1:45 PM - 2:10 PM **ESC -- MS Teams**

2:30 PM - 2:40 PM

2:40 PM - 3:00 PM **ESC -- MS teams**

3:10 PM - 3:25 PM **ESC -- MS Teams**

June 3, 2024 Continued

3:45 PM - 4:00 PM

ESC de-brief -- Microsoft Teams Meeting
*new series from Kevena's calendar

4:15 PM - 4:45 PM

Meeting: Kim, Steven, Rueben, Deb -- Microsoft Teams Meeting

June 3, 2024 Continued

June 4, 2024

9:00 AM - 9:30 AM	**DMO Touch base**
9:30 AM - 10:00 AM	**1:1 - Rueben/Deb -- MS Teams**

10:00 AM - 11:00 AM

June FPT Public Service Commissioner's Teleconference -- Microsoft Teams Meeting

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Public Service Commissioners,

We look forward to connecting with you all at our next scheduled teleconference on June 4, 2024. Please provide recommendations for any agenda items you would like addressed to PSC.FPTRequests@gov.ab.ca by May 14th. Thank you for your flexibility with the date change.

Meeting materials will be shared closer to the meeting date and also added to FPT SharePoint for reference.

Please do not hesitate to reach out to the Alberta team at PSC.FPTRequests@gov.ab.ca if you have any questions.

Sincerely,

Karin Buchanan

FPT Coordinator

Security Concern

12:45 PM - 1:30 PM **Meeting: Ken, Angela, Rueben, Deb**

Security Concern

Advice/Recommendations

June 4, 2024 Continued

1:30 PM - 2:00 PM

Meeting: Ian H, Steven, Deb -- Microsoft Teams Meeting
Advice/Recommendations

2:30 PM - 3:00 PM

Meeting: Barb Carmichael, Deb Godfrey -- Microsoft Teams Meeting

June 4, 2024 Continued

June 5, 2024

8:15 AM - 9:15 AM **Executive Coaching -- Zoom**

June 5, 2024 Continued

9:15 AM - 9:30 AM Advice/Recommendations **Microsoft Teams Meeting**

9:30 AM - 10:00 AM **9:30 | MEETING | Deb, Doug & Mary Sue** Advice/Recommendations **Teams**

Meeting requested by Mary Sue

Advice/Recommendations

Topic:

Advice/Recommendations

Materials: Yes – Materials will be provided in advance,

Advice/Recommendations

Microsoft Teams Need help?

10:00 AM - 10:30 AM **Bi-weekly Touch base: John/Deb -- MS Teams**

10:30 AM - 11:00 AM	**Meeting: Kennedy Stewart, Deb Godfrey -- Microsoft Teams Meeting**

12:00 PM - 12:30 PM **Shauna\Deb connect -- Microsoft Teams Meeting**

June 5, 2024 Continued

12:00 PM - 12:30 PM **Shauna\Deb connect -- Microsoft Teams Meeting**

12:45 PM - 1:00 PM **Meeting: Jenn A, Rueben, Deb, Shannon Salter -- Microsoft Teams Meeting**

2:30 PM - 2:50 PM

Meeting: Angela Swan, Deb Godfrey -- Microsoft Teams Meeting

Apologies, please let me know if this updated time does not work! Thank you!

3:00 PM - 3:20 PM

Meeting: Cary Skrine, Deb Godfrey -- Microsoft Teams Meeting

June 5, 2024 Continued

June 6, 2024

9:00 AM - 9:30 AM

Meeting: Janet, Karen, Raeleen, Ken, Deb -- Microsoft Teams Meeting

Will adjust occurrences as needed. Thank you!

9:30 AM - 10:00 AM

1:1 Raeleen Siu, Deb Godfrey -- Microsoft Teams Meeting

10:00 AM - 11:00 AM **Meeting: David McCoy/Deb Godfrey -- Microsoft Teams Meeting**

11:00 AM - 11:30 AM

Meeting: Shannon S, Rick M, Donna S, Tara R and Andrea M -- MS teams
Advice/Recommendations

11:30 AM - 12:00 PM **Monthly DM Communications Meeting -- MS Teams**

1:00 PM - 1:30 PM

Meeting | Jay Chalke & DM Deb Godfrey -- MS Teams

2:00 PM - 2:15 PM **Meeting: Ken, Angela, Rueben, Deb -- Microsoft Teams Meeting**

Government Financial Information

2:15 PM - 3:00 PM **Meeting: Shannon and Deb Godfrey - Weekly check-in -- Shannon to call Deb's cell**

June 7, 2024

9:00 AM - 9:30 AM **Meeting: Janet/Deb -- Microsoft Teams Meeting**

9:30 AM - 10:00 AM **Meeting: Zoe Caron, Deb Godfrey --Microsoft Teams Meeting**

Please let me know if this time works ok. Thank you!

10:00 AM - 10:30 AM

Meeting: David Stevenson, Deb Godfrey -- Microsoft Teams Meeting

Apologies, please let me know if this updated time works.

10:30 AM - 11:00 AM **Deb-Julia with a link -- Microsoft Teams Meeting**

11:00 AM - 12:00 PM **Ethics Governance Council --Microsoft Teams Meeting**

June 7, 2024 Continued

Interview Panel Pre-brief - Security Concern

12:45 PM - 1:00 PM

Interview #1 -- MS Teams; Security Concern

1:00 PM - 2:00 PM

Bi-weekly meeting: Iris, Deb -- Microsoft Teams Meeting

2:30 PM - 3:00 PM

Advice/Recommendations

June 7, 2024 Continued

3:00 PM - 3:30 PM **Meeting: Tara Van Zuiden, James Innes, Deb Godfrey -- MS Teams**

June 10, 2024

7:15 AM - 8:45 AM **Executive Leadership Advisory Committee --**

June 10, 2024 Continued

10:00 AM - 10:30 AM	**DMO Touch base**
11:00 AM - 11:30 AM	Security Concern **1:1 - Steven/Deb**
11:30 AM - 12:00 PM	**1:1 Kevena, Deb -- MS Teams**

Security Concern

1:00 PM - 4:00 PM **Executive Steering Committee -- MS Teams;**

Security Concern

1:10 PM - 3:50 PM **ESC -- MS Teams**

2:35 PM - 3:05 PM **ESC -- MS Teams**

3:15 PM - 3:50 PM

ESC -- MS Teams

June 11, 2024

10:00 AM - 10:30 AM **Meeting: Nancy, Ken, Angela, Mel, Deb -- Microsoft Teams Meeting**
Advice/Recommendations; Cabinet Confidences

June 11, 2024 Continued

11:30 AM - 12:00 PM

Executive Review meeting: Indy, Deb -- Microsoft Teams Meeting

[redacted]

2:00 PM - 4:00 PM

Advice/Recommendations

Security Concern

June 11, 2024 Continued

4:30 PM - 5:00 PM **Executive Review meeting: Steven, Deb -- Microsoft Teams Meeting**

June 12, 2024

9:00 AM - 9:30 AM **Executive Review meeting: Mel, Deb -- Microsoft Teams Meeting**

10:30 AM - 11:00 AM **Monthly Internal Comms meeting -- Microsoft Teams Meeting**

11:00 AM - 12:00 PM **PSA all-staff PSW Celebration (11am briefing, 11:15am event start) --**

1:00 PM - 3:00 PM

Advice/Recommendations

Security Concern

3:30 PM - 4:00 PM

Executive Review meeting: Alyson, Deb -- Microsoft Teams Meeting

4:00 PM - 4:30 PM **Executive Review meeting: Kevena, Deb -- Microsoft Teams Meeting**

4:30 PM - 5:00 PM

Meeting: Ken McLean, Deb Godfrey -- Microsoft Teams Meeting

June 13, 2024

8:30 AM - 9:30 AM **Executive Coaching -- Zoom**

PSA Exec -- Microsoft Teams Meeting

10:45 AM - 11:30 AM

Security Concern

11:30 AM - 12:00 PM **Executive Review meeting: Rueben, Deb -- Microsoft Teams Meeting**

1:00 PM - 2:00 PM HOLD Meeting: Shannon and Deb Godfrey - Weekly check-in -- Shannon to call Deb's cell Government Financial Information

3:30 PM - 4:00 PM

Executive Review meeting: Dr. Lakey, Deb -- Microsoft Teams Meeting

June 13, 2024 Continued

4:00 PM - 4:20 PM **Discussion with Deb --Teams**

June 14, 2024

9:00 AM - 9:30 AM **9:00 | MEETING** Advice/Recommendations **Teams**

Security Concern

Security Concern

9:30 AM - 10:45 AM **DMC** **Teams**

10:45 AM - 11:15 AM

PSA Exec DMC Debrief -- Microsoft Teams Meeting

June 14, 2024 Continued

11:30 AM - 12:00 PM

Ministry HR leads - DM Update -- Microsoft Teams Meeting

Thank you for accepting this invite for Ministry HR leads to attend an in-camera DM update

2:15 PM - 3:15 PM

Interview #2 -- MS Teams

June 15, 2024

June 17, 2024

9:00 AM - 10:30 AM **Speaker Series - Jonny Morris, June 17, 9:00am - 10:30am**

10:30 AM - 11:00 AM **Bi-Weekly Budget & Staffing Update -- Ms Teams**

June 17, 2024 Continued

11:00 AM - 12:00 PM **Executive & Direct Reports -- MS Teams**

1:00 PM - 3:30 PM **Executive Steering Committee --MS Teams**

1:10 PM - 3:30 PM

ESC -- Microsoft Teams Meeting

2:30 PM - 2:50 PM

ESC -- MS Teams

Jaime will send a message when committee is ready for you to join. Please be on standby 10 mins before. Thank you!

2:50 PM - 3:10 PM

ESC --MS Teams

3:30 PM - 4:00 PM

ESC de-brief -- Microsoft Teams Meeting
*new series from Kevena's calendar

4:30 PM - 4:45 PM

Meeting: Korina, Alyson, Deb --Microsoft Teams Meeting

7:00 PM - 7:15 PM

Briefing: Alyson/Korina/Deb --Microsoft Teams Meeting

June 17, 2024 Continued

June 18, 2024

9:00 AM - 9:30 AM **Meeting: David Galbraith, Deb Godfrey -- Microsoft Teams Meeting**

9:30 AM - 10:00 AM

Meeting: Sam Myers, Deb Godfrey --Microsoft Teams Meeting

Updating to next available time. Thank you!

June 18, 2024 Continued

10:00 AM - 10:30 AM

10:00 | BI-WEEKLY 1:1 | Deb & Mary Sue -- Teams
Bi-weekly; series end date is Dec. 3/24.

10:30 AM - 11:00 AM

Meeting: Anita/Deb reg: ETM -- MS Teams

June 18, 2024 Continued

DMO Touch base

11:00 AM - 11:30 AM

11:30 AM - 12:00 PM

Meeting: Gen/Deb --Microsoft Teams Meeting Security Concern

June 18, 2024 Continued

1:00 PM - 2:00 PM	**Interview #3 -- MS Teams**
2:00 PM - 2:15 PM	**Connect: Heather & Debbie -- MS Teams**
2:30 PM - 3:00 PM	**1:1 - Dr. Lakey/Deb -- MS Teams**

3:00 PM - 4:00 PM **PSA Exec -- Microsoft Teams Meeting**

Advice/Recommendations

4:00 PM - 4:30 PM **Tara / Deb - workshop debrief -- Microsoft Teams Meeting**

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4:30 PM - 4:45 PM **Meeting: Korina, Alyson, Deb --Microsoft Teams Meeting**

June 18, 2024 Continued

7:30 PM - 8:00 PM **Meeting: Deb/Korina/Alyson -- Microsoft Teams Meeting**

June 19, 2024

8:00 AM - 9:00 AM **Executive Coaching -- Microsoft Teams Meeting**

Hi Heather,

Is it possible to start this meeting at 8am? Thanks so much

9:00 AM - 12:00 PM

9:00 Wider Working Group: Update to DM -- Microsoft Teams Meeting

12:00 PM - 12:15 PM **Melanie/Deb Connect -- Teams**

1:00 PM - 1:45 PM

DMC DREM -- Microsoft Teams Meeting, Security Concern

June 19, 2024 Continued

2:00 PM - 2:15 PM **Meeting: Kevena, Steven, Deb -- Microsoft Teams Meeting; /** Security Concern Advice/Recommendations

2:30 PM - 3:00 PM **1:1 Raeleen Siu, Deb Godfrey -- Microsoft Teams Meeting**

3:00 PM - 3:30 PM

Meeting: Karen, Raeleen, Ken, Deb -- Microsoft Teams Meeting
Will adjust occurrences as needed. Thank you!

3:30 PM - 4:00 PM

Meeting: Rebecca, Angela, Deb -- Microsoft Teams Meeting
Advice/Recommendations

4:00 PM - 4:30 PM

Meeting: Rob Byers, Deb Godfrey -- Microsoft Teams Meeting

4:30 PM - 5:00 PM

Meeting: Korina, Alyson, Deb --Microsoft Teams Meeting

June 19, 2024 Continued

June 20, 2024

9:00 AM - 9:10 AM **Ethics opening -- MS Teams**

9:30 AM - 10:00 AM **Meeting: Alex MacLennan, Deb Godfrey -- Microsoft Teams Meeting**

10:00 AM - 10:30 AM

Meeting: Jaime/Deb -- Microsoft Teams Meeting
Advice/Recommendations

10:30 AM - 11:00 AM

Meeting: Marcus, Kevena, Deb -- Microsoft Teams Meeting
Security Concern

June 20, 2024 Continued

11:00 AM - 11:30 AM **DM 1:1: Tara Richards, Deb Godfrey -- Microsoft Teams Meeting**

11:30 AM - 12:00 PM **DM 1:1: Teri Collins, Deb Godfrey --Microsoft Teams Meeting**

June 20, 2024 Continued

12:00 PM - 12:20 PM

Discussion with Deb -- Teams
Advice/Recommendations

1:00 PM - 1:45 PM

Meeting: Shannon and Deb Godfrey -Weekly check-in --Shannon to call Deb's cell Government Financial Information

2:30 PM - 3:00 PM

Meeting: Kim, Indy, Deb --Microsoft Teams Meeting
Advice/Recommendations; Security Concern

3:00 PM - 3:30 PM

Meeting: Janet/Deb -- Microsoft Teams Meeting

3:30 PM - 4:00 PM

Meeting: Anita/Deb reg: Shannon debrief -- MS Teams

4:00 PM - 4:30 PM

Meeting: Peter Pokorny, Deb Godfrey, Shannon Salter -- Microsoft Teams Meeting
Materials to be provided in advance. Thank you!

June 20, 2024 Continued

June 21, 2024

9:00 AM - 10:00 AM **Meeting: Rheannon, Jennifer, Leanna, Mel, Kevena, Deb --Microsoft Teams Meeting**

Advice/Recommendations

10:00 AM - 10:30 AM

Bi-weekly Touch base: John/Deb -- MS Teams

June 21, 2024 Continued

10:30 AM - 11:00 AM **Bi-weekly meeting: Iris, Deb -- Microsoft Teams Meeting**

Advice/Recommendations

11:00 AM - 11:30 AM **Meeting: Tara Richards, Deb Godfrey, Shannon Salter -- Microsoft Teams Meeting**

11:30 AM - 12:00 PM

Meeting: Barb Carmichael, Deb Godfrey, Shannon Salter --Microsoft Teams Meeting

1:00 PM - 1:30 PM

Meeting: Stephen Brown, Deb Godfrey, Shannon Salter -- Microsoft Teams Meeting

Materials will be sent in advance of meeting. Thank you!

2:00 PM - 2:30 PM

Meeting: Debbie/Jaime/Angela/Melissa/Raymond/Heather/Ken/Nancy -- MS Teams

2:30 PM - 3:00 PM **Meeting: Janet, Deb -- Microsoft Teams Meeting**

June 21, 2024 Continued

June 24, 2024

10:45 AM - 12:00 PM **Interview #4 -- MS Teams**

1:00 PM - 4:15 PM **Executive Steering Committee -- / MS Teams;** Security Concern Security Concern

1:10 PM - 4:00 PM

ESC --MS Teams

1:20 PM - 2:20 PM

ESC --MS Teams

2:20 PM - 2:50 PM **ESC**

3:00 PM - 3:20 PM

ESC -- MS Teams

3:30 PM - 3:50 PM

Meeting: Shannon S, Deb G, Rueben and Carly P -- MS teams
Security Concern

3:50 PM - 4:20 PM **ESC --MS Teams**

June 24, 2024 Continued

4:00 PM - 4:30 PM

ESC de-brief -- Microsoft Teams Meeting
*new series from Kevena's calendar

4:30 PM - 4:45 PM

Meeting: Korina, Alyson, Deb -- Microsoft Teams Meeting

June 24, 2024 Continued

June 25, 2024

9:15 AM - 5:00 PM **LDB Tour #1 BC Liquor Distribution Branch Overview & Tours -- various locations**

June 25, 2024 Continued

4:30 PM - 4:45 PM **Meeting: Korina, Alyson, Deb -- MS Teams**

June 26, 2024

8:30 AM - 12:00 PM **LDB 101: virtual overview of LDB -- Teams ; (link below)**

Alisha Rawji
Operations Manager, Executive Group - General Manager & CEO
BC Liquor Distribution Branch
3383 Gilmore Way, Burnaby BC V5G 4S1
T: 604 252-6219 E: alisha.rawji@bcldb.com

The LDB is proud to contribute over $1 billion annually to the Province of British Columbia. Our contribution helps provide financial support for vital public services including health care and education.

individual or entity to whom it is addressed. If you have received this communication in error, be aware that forwarding it, copying it, or in any way disclosing its content to any other person, is strictly prohibited. If you have received this communication in error, please notify the author immediately and delete the message including any attachments.

Effective June 18, 2023, the LDB has updated their email system. To ensure I receive emails from you, please delete me from the auto-complete list in the TO: line of your next email to me. Then manually add me in the TO: line. You will only need to complete this once, after that, all your emails to me will get to my mailbox (help instructions Manage suggested recipients in the To, Cc, and Bcc boxes with Auto-Complete - Microsoft Support).

1:00 PM - 1:30 PM **Meeting: Ken McLean, Deb Godfrey -- Microsoft Teams Meeting**

1:30 PM - 2:00 PM

Meeting: Anita/Deb reg: Shannon debrief -- MS Teams

2:00 PM - 2:30 PM

Meeting: Steven, Deb -- Microsoft Teams Meeting

Re: Executive Review

3:00 PM - 4:30 PM

June PSA Virtual Meeting -- Microsoft Teams Meeting

Join us for the June PSA Virtual Meeting.

Please mute your mic until it's time for questions.

Transcription (live text to right of presenter): Turn it on by clicking the three dots icon on your Teams window and choose "Record and transcribe" and choose "Transcript".

Captions (live text on screen): Turn it on by clicking the three dots icon on your Teams window and choose "Language and speech" and choose "turn on live captions".

Please share your feedback with internal communications after the meeting to let us know how you found these captions compared to CART services. If you require further accommodation, please contact internal communications.

Agenda:

1. Deputy Minister's update

Questions and answers

Deb Godfrey

2. HR Renewal

Steven Emery, ADM, HR Planning, Modernization and Corporate Services

Katherine Seaward, Director, Classifications and Exclusions

3. Division Update

Steven Emery, ADM

4. REDI 10-minute topic – Indigenous History Month

David Hendricks, Cheri Maisonneuve, Emma Gillespie

5. PSA Work Environment Survey – Analysis and next steps

Employee Engagement Working Group

June 26, 2024 Continued

June 27, 2024

12:00 AM - 12:00 AM **Hold for Leading for Tomorrow -** Security Concern

Please join your corporate executive colleagues at **Leading for Tomorrow**, a two-day immersive leadership development program at Royal Roads University.

This calendar invitation is intended to hold space in your calendar for the two-day program and is not used for attendance tracking. Please register in the learning system to secure your spot.

I look forward to seeing you there.

Sincerely,

Deb Godfrey

Deputy Minister

BC Public Service Agency

8:30 AM - 4:30 PM **Hold: Leading for Tomorrow**

June 27, 2024 Continued

[redacted]

3:00 PM - 3:30 PM

MKC Briefing -- MS Teams
Advice/Recommendations

Please use Teams link sent in email. Thank you.

June 28, 2024

12:00 AM - 12:00 AM

Hold for Leading for Tomorrow . Security Concern

Please See Above

June 28, 2024 Continued

8:30 AM - 4:30 PM **Hold: Leading for Tomorrow**