

June 1, 2024

All Day	Sue - Vacation (Trish covering)
All Day	Brad Holiday (May 31 to June 7)
All Day	Hold: New Westminster Child Care Event
12:00 PM - 1:00 PM	FYI: MMD Event: Ribbon Cutting of Sea Otter YMCA Child Care

June 2, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
All Day	Brad Holiday (May 31 to June 7)	Please See Above
12:00 AM - 12:00 AM	Denise Holidays -- Microsoft Teams Meeting	
10:00 AM - 10:55 AM	Arrive at Ferry	
11:00 AM - 12:30 PM	11:00am BC Ferry Reservation --	Government Financial Information
11:30 AM - 1:25 PM	FYI - MRS HOLD: Possible Announcement (TBC)	Security Concern

June 3, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
All Day	Brad Holiday (May 31 to June 7)	Please See Above
All Day	Denise Holidays -- Microsoft Teams Meeting	Please See Above

June 3, 2024 Continued

12:00 AM - 12:00 AM	Sandra vacation, Karla covering
12:00 AM - 12:00 AM	MMD Vacation -- June 3 - 4
All Day	Security Concern (ask for Mark when you arrive)
All Day	Vancouver
All Day	Nina/Ellora - Vacation
6:30 AM - 6:55 AM	Check in at Helijet
7:10 AM - 7:40 AM	Helijet Flight No: 700 departing Vic at 7:10am -- Government Financial Information
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
10:00 AM - 12:00 PM	Meeting of the PT Deputy Ministers Most Responsible for Early Learning and Child Care (ELCC) -- Zoom Link will be provided by CICS - Registration Deadline is May 31, 2024
10:00 AM - 12:00 PM	Zoom Link for PT DM Most Responsible for ELCC
10:00 AM - 11:00 AM	ECC/PSEC/BCPSEA/PEBT/CUPE/PSB: Discussion about PEBT -- In Person: Security Concern Security Concern
12:00 PM - 2:00 PM	Minister Singh meeting w/Surrey Board (in person) -- Security Concern Security Concern

June 3, 2024 Continued

3:00 PM - 4:00 PM	Minister's Council -- Teams
4:30 PM - 5:15 PM	Arrive at Helijet
5:15 PM - 5:55 PM	Helijet Flight No.: 719 departing Van at 5:15pm -- <small>Government Financial Information</small>

June 4, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
All Day	Brad Holiday (May 31 to June 7)	Please See Above
All Day	Denise Holidays -- Microsoft Teams Meeting	Please See Above
All Day	Sandra vacation, Karla covering	Please See Above
12:00 AM - 12:00 AM	MMD Vacation -- June 3 - 4	Please See Above
12:00 AM - 12:00 AM	SLSD Div Pro D day	
7:30 AM - 9:00 AM	Child Care Project Board -- Teams	
7:30 AM - 8:30 AM	CZ stepping out of CCPB at 8:30am	
8:30 AM - 9:30 AM	Paideia working group (Christina, Cloe, Teresa, Jordan, Mark) -- Microsoft Teams Meeting	
9:30 AM - 10:00 AM	Melanie: Wkly Check-in <small>Security Concern</small>	Teams
10:00 AM - 1:00 PM	Invitation: Virtual Meeting of FPT Deputy Ministers Most Responsible for ELCC Steering Committee, June 4, 2024 from 1:00-4:00 pm ET / Invitation: Réunion du Comité directeur des SM FPT responsables de l'AGJE, 4 juin, 2024 de 13h à 16h HE -- Zoom	

June 4, 2024 Continued

10:00 AM - 1:00 PM	Zoom Link for FPT DM Most Responsible for ELCC Steering Committee
1:00 PM - 1:30 PM	Lunch
1:00 PM - 1:20 PM	MRS Meeting w/ JA Pankiw-Petty -- Teams
1:30 PM - 2:00 PM	CZ/Patti/Ellora Check in -- Teams
2:00 PM - 3:00 PM	DM/Melanie: Exec Feedback Survey Reports - <small>Security Concern</small>
2:00 PM - 2:30 PM	MRS Mtg w/Town of Ladysmith re: Schools -- Teams
2:30 PM - 3:00 PM	Ellora Weekly Check in -- Teams
3:00 PM - 4:00 PM	DM/Patti: Exec Feedback Survey Reports <small>Security Concern</small>
4:00 PM - 4:30 PM	Check in -- Microsoft Teams Meeting; <small>Security Concern</small>
4:30 PM - 5:00 PM	Office Time
5:00 PM - 6:30 PM	<small>Personal Information</small>

June 5, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
All Day	Brad Holiday (May 31 to June 7)	Please See Above
All Day	Denise Holidays -- Microsoft Teams Meeting	Please See Above
All Day	Sandra vacation, Karla covering	Please See Above

June 5, 2024 Continued

12:00 AM - 12:00 AM	SLSD Div Pro D day	Please See Above
12:00 AM - 12:00 AM	Ellen - Vacation	
12:00 AM - 12:00 AM	BCTC Spring 2024 Meeting (June 5-7) -Cloe	
All Day	Security Concern KK I	
All Day	Personal Information	
8:00 AM - 8:30 AM	Travel	
8:30 AM - 10:00 AM	FISA Board Meeting	Security Concern
10:00 AM - 10:30 AM	Travel	
10:30 AM - 11:00 AM	DM PB re: NWT Adoption and Adaptation of BC curriculum -- Teams	
10:30 AM - 11:00 AM	DM Wkly - PR Check-in	Security Concern
11:30 AM - 12:30 PM	Lunch	
12:30 PM - 1:00 PM	BC/NWT Mtg re: Adoption and Adaptation of BC curriculum -- Teams	
1:00 PM - 1:30 PM	HOLD: Bi-monthly Meeting: BCSTA Exec & Minister Singh -- Zoom	

June 5, 2024 Continued

1:30 PM - 2:00 PM	Office Time
2:00 PM - 3:00 PM	Deputy Ministers and Industry Infrastructure Forum (DMIIF) – Virtual -- Virtual – MS Teams
2:00 PM - 2:15 PM	Joint MRS/MMD Briefing re: OIC for enactment of ELCC (through regulation) -- Teams; <small>Security Concern</small>
2:30 PM - 3:00 PM	FYI: MMD Mtg w/ CCCABC
3:00 PM - 4:00 PM	Office Time
3:00 PM - 4:30 PM	Briefing with Public Bodies on Key Findings and Proposed Recs -- via Zoom
3:10 PM - 4:10 PM	MRS/RMD Bi-Weekly Briefing -- Teams
4:10 PM - 4:30 PM	Nina - Weekly -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	Office Time

June 6, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
All Day	Brad Holiday (May 31 to June 7)	Please See Above
All Day	Denise Holidays -- Microsoft Teams Meeting	Please See Above
All Day	Sandra vacation, Karla covering	Please See Above
All Day	Ellen - Vacation	Please See Above
All Day	BCTC Spring 2024 Meeting (June 5-7) -Cloe	Please See Above

June 6, 2024 Continued

12:00 AM - 12:00 AM	MMD Vacation -- June 6-7
All Day	DMCSI (Melanie attending)
All Day	Personal Information
All Day	MRS personal day
7:00 AM - 7:25 AM	Check in at <small>Security Concern</small>
7:30 AM - 7:55 AM	HARBOUR AIR Flight No: 2014 Depart Vic at 7:30am <small>Government Financial Information</small>
8:00 AM - 8:25 AM	Travel Time
8:15 AM - 8:30 AM	Daily Exec Update -- Microsoft Teams Meeting
9:00 AM - 10:00 AM	Patti: Weekly Check in -- Teams
10:00 AM - 11:00 AM	SD35 Capital Plan Submissions & Long Range Facility Plan Meeting -- Microsoft Teams Meeting
11:00 AM - 11:25 AM	Do not book
11:30 AM - 12:00 PM	ED Update -- Microsoft Teams Meeting; <small>Security Concern</small> <small>Security Concern</small>
12:00 PM - 1:00 PM	Christina/Heather: Bi-weekly -- Zoom

June 6, 2024 Continued

1:00 PM - 2:00 PM	DM/Jenn: Exec Feedback Survey Reports -- Teams
2:00 PM - 3:30 PM	DMCSI -- MST
2:15 PM - 2:45 PM	Travel
2:45 PM - 3:30 PM	MRS Speaking at BCTC <small>Security Concern</small>
4:15 PM - 5:00 PM	Check in at <small>Security Concern</small>
5:00 PM - 5:40 PM	HA Flight No. 2241 Depart Van at 5:00pm -- <small>Government Financial Information</small>

June 7, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
12:00 AM - 12:00 AM	Brad Holiday (May 31 to June 7)	Please See Above
All Day	Denise Holidays -- Microsoft Teams Meeting	Please See Above
12:00 AM - 12:00 AM	Sandra vacation, Karla covering	Please See Above
All Day	Ellen - Vacation	Please See Above
12:00 AM - 12:00 AM	BCTC Spring 2024 Meeting (June 5-7) -Cloe	Please See Above
12:00 AM - 12:00 AM	MMD Vacation -- June 6-7	Please See Above

June 7, 2024 Continued

All Day

Security Concern
KK -

All Day

Personal Information

7:30 AM - 8:30 AM

All Superintendents Call --
Security Concern

8:30 AM - 9:00 AM

Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk --
Security Concern

9:00 AM - 10:00 AM

DM/Cloe: Exec Feedback Survey Reports -- Security Concern

10:00 AM - 10:30 AM

DM/Chris: Exec Feedback Survey Reports -- Security Concern

10:30 AM - 11:00 AM

CZ/Melanie/Chris Touch base -- Chris in person / Melanie via Teams

11:00 AM - 11:30 AM

Weekly DMO Check-in -- MS&KK (Teams) / TT&NS Security Concern

11:30 AM - 12:00 PM

DM Mtg re: Overview of AI -- Security Concern

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Call Mike M - Security Concern

1:30 PM - 2:00 PM

Call Helen

2:00 PM - 2:55 PM

DMWG - Population -- Microsoft Teams Meeting

June 7, 2024 Continued

3:00 PM - 3:30 PM DMWG Debrief -- Teams

3:30 PM - 5:00 PM Office Time

6:30 PM - 8:00 PM Get together

June 8, 2024

All Day Sue - Vacation (Trish covering)
Please See Above

12:00 AM - 12:00 AM Denise Holidays -- Microsoft Teams Meeting
Please See Above

All Day Ellen - Vacation
Please See Above

June 9, 2024

All Day Sue - Vacation (Trish covering)
Please See Above

All Day Ellen - Vacation
Please See Above

June 10, 2024

12:00 AM - 12:00 AM Sue - Vacation (Trish covering)
Please See Above

All Day Ellen - Vacation
Please See Above

All Day Personal Information

7:00 AM - 7:30 AM Meeting With Christina -- Microsoft Teams Meeting

7:00 AM - 7:30 AM Meeting -- Microsoft Teams Meeting

7:30 AM - 8:00 AM Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk --
Security Concern

June 10, 2024 Continued

8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
8:15 AM - 8:45 AM	CMEC Material Review Time
8:45 AM - 9:30 AM	DM Mtg re: Classroom Enhancement Fund (CEF) -- Teams
9:30 AM - 10:30 AM	DM Monthly Mtgs re: CSF --Security Concern Teams
10:30 AM - 11:00 AM	CMEC Material Review Time
10:30 AM - 11:15 AM	Upcoming Orientation Session: AI in Education Summit -- Microsoft Teams Meeting
10:45 AM - 11:15 AM	DM Mtg with BCCA
11:00 AM - 11:30 AM	MRS Pre Brief - CMEC -- Teams
11:30 AM - 12:00 PM	MRS Mtg w/ BCTF -- Teams
12:00 PM - 12:30 PM	CZ call w/ Supe
12:30 PM - 1:00 PM	MRS/CZ Weekly 1:1 -- Teams
1:00 PM - 2:00 PM	Minister's Council -- Teams
2:00 PM - 4:00 PM	CCSI - School Foods Program *up at around 2:55pm -- Teams; - link sent direct to attendees
4:00 PM - 4:30 PM	Office Time
4:30 PM - 5:00 PM	Conflict of Interest - BCPSEA -- Microsoft Teams Meeting

June 10, 2024 Continued

4:30 PM - 4:45 PM

FYI - MRS/MMF - Hazel Trembath -- Teams

June 11, 2024

All Day

Ellen - Vacation

Please See Above

12:00 AM - 12:00 AM

Security Concern

Government Financial Information

12:00 AM - 12:00 AM

CMEC/ACDME Registration

All Day

Private Appointment

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

8:00 AM - 8:30 AM

MS to chair

8:15 AM - 8:50 AM

8:15 AC8148 Vict to Vanc -

Government Financial Information

9:00 AM - 9:30 AM

MMD - Infrastructure Fund Action Plan OIC -- Teams

9:30 AM - 10:30 AM

HOLD-PSW - Morning Coffee with Executive -

Security Concern

10:30 AM - 3:00 PM

10:30 AC108 Vanc to Toronto

Government Financial Information

11:30 AM - 12:00 PM

MMD Weekly Check in w/ CCD -- Teams

12:00 PM - 1:00 PM

HOLD- PSW - Lunch & Games -

Security Concern

Security Concern

2:00 PM - 3:00 PM

Exec: DRIPA/Reconciliation -- Microsoft Teams Meeting

June 11, 2024 Continued

5:00 PM - 6:30 PM

Personal Information

June 12, 2024

All Day	Ellen - Vacation	Please See Above
All Day	Security Concern	Government Financial Information
		Please See Above
All Day	CMEC/ACDME Registration	Please See Above
12:00 AM - 12:00 AM	CMEC King City, ON (Toronto)	
All Day	Cloe attending Governance Committee meeting.	
All Day	Trish Vacation -- Sue Covering	
8:30 AM - 3:55 PM	CMEC Meetings	
10:30 AM - 11:00 AM	DM Wkly - PR Check-in -	Security Concern
11:00 AM - 12:00 PM	Governance Committee Meeting --	Security Concern
12:30 PM - 2:30 PM	HOLD- Pizza Lunch & Games	Security Concern
3:00 PM - 3:30 PM	Nina/Melanie - Weekly -- Microsoft Teams Meeting	
4:00 PM - 5:30 PM	Office Time	

June 13, 2024

All Day	Ellen - Vacation	Please See Above
All Day	Security Concern	Government Financial Information
		Please See Above
12:00 AM - 12:00 AM	CMEC/ACDME Registration	Please See Above
All Day	CMEC King City, ON (Toronto)	Please See Above
All Day	Personal Information	
All Day	MMD - Vacation -- June 13	
All Day	Private Appointment	
All Day	Private Appointment	
7:15 AM - 7:45 AM	Bi-weekly: Christina Zacharuk -- MS Teams	
8:00 AM - 9:00 AM	Daily Exec Update - Budget and Transition Binders -- Microsoft Teams Meeting	
8:00 AM - 8:30 AM	MS to chair	
9:00 AM - 3:55 PM	AI Summit (Toronto)	
9:30 AM - 10:30 AM	HOLD PSW - Morning Coffee with Executive -	Security Concern
11:30 AM - 12:00 PM	ED Update -- Microsoft Teams Meeting;	Security Concern
	Security Concern	
11:30 AM - 12:00 PM	MS to chair	
12:00 PM - 1:00 PM	HOLD-PSW - Lunch & Games	Security Concern

June 13, 2024 Continued

12:00 PM - 1:00 PM	HOLD-PSW - Music Bingo -- ONLINE
3:45 PM - 4:00 PM	MRS PB re: Bill 40 -- Teams
4:00 PM - 4:30 PM	PDE Mtg - Bill 40 ^{Security Concern} Teams

June 14, 2024

All Day	Ellen - Vacation	Please See Above
12:00 AM - 12:00 AM	Security Concern	Government Financial Information
		Please See Above
12:00 AM - 12:00 AM	CMEC King City, ON (Toronto)	Please See Above
All Day	DMC - Melanie to attend	
All Day	Personal Information	
All Day	KK ^{Security Concern}	
All Day	Mary Vacation -- Acting ADM - TBD	
All Day	Melanie at DMC	
All Day	Private Appointment	
All Day	Sandra ^{Security Concern}	

June 14, 2024 Continued

5:05 AM - 10:00 AM

8:05 AC189 Toronto to Vancouver --

Government Financial Information

8:30 AM - 9:00 AM

Wkly DM PB - CC Project Board -- Teams

June 15, 2024

All Day

Ellen - Vacation

Please See Above

5:00 PM - 6:35 PM

Ferry to Victoria departs 5:00pm -- Booking#:

Government Financial Information

June 16, 2024

All Day

Ellen - Vacation

Please See Above

June 17, 2024

All Day

Ellen - Vacation

Please See Above

12:00 AM - 12:00 AM

Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD

7:15 AM - 8:00 AM

Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk --

Security Concern

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

8:30 AM - 9:00 AM

DM/Patti/Emily: Bi-Weekly -- Teams

9:00 AM - 9:30 AM

Office Time

9:30 AM - 10:00 AM

DM/MMD Monthly 1:1 -- Teams

10:00 AM - 11:00 AM

Minister's Council -- Teams

June 17, 2024 Continued

11:00 AM - 11:30 AM	Christina/Doug Scott: Quarterly Updates from K-12 -- Teams
11:30 AM - 12:00 PM	Weekly DMO Check-in -- <small>Security Concern</small>
12:00 PM - 12:30 PM	Kate/Christina ZOOM Meeting re: Chatelech Secondary Yearbook -- Join Zoom Meeting <small>Security Concern</small> Meeting ID: <small>Security Concern</small>
12:30 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	DM Mtg w/ VSB re: CSF Litigation -- Teams
1:00 PM - 1:30 PM	Ellora Weekly Check in -- Teams
1:30 PM - 2:00 PM	DM Mtg w/Chris Atchison, BC Construction Association -- Teams
2:00 PM - 3:00 PM	SD23 Capital Plan Submissions & Long Range Facility Plan Meeting -- Microsoft Teams Meeting
3:00 PM - 4:00 PM	DM/Nina Mtg re: Workforce -- <small>Security Concern</small>
4:00 PM - 5:00 PM	Patti: Weekly Check in -- Teams

June 18, 2024

All Day	Ellen - Vacation Please See Above
All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
All Day	Melanie at Bill 40
6:30 AM - 7:00 AM	Reminder - bring satellite phone to the office
8:00 AM - 8:30 AM	Child Care Project Board -- Teams

June 18, 2024 Continued

8:30 AM - 9:00 AM	DM/Emily: Exec Feedback Survey Reports ^{Security Concern}	Teams
9:05 AM - 10:00 AM	Jenn: Weekly Check-in ^{Security Concern}	
10:30 AM - 11:30 AM	Melanie: Wkly Check-in ^{Security Concern}	Teams
11:00 AM - 11:30 AM	Chris joining CZ/Melanie Check in ^{Security Concern}	
11:30 AM - 12:00 PM	DM Mtg - Budget -- CZ office or Teams; ^{Security Concern}	
12:00 PM - 1:00 PM	Christina/Heather: Bi-weekly -- Zoom	
1:00 PM - 1:45 PM	DM Mtg re: BCSTA -- Teams	
2:00 PM - 3:00 PM	Exec: Truth and Reconciliation Learning/Training ^{Security Concern} ^{Security Concern}	
3:00 PM - 3:30 PM	DM Bi-weekly (Brad) ^{Security Concern}	Teams
3:30 PM - 4:00 PM	DM Mtg: Bill 40 Updates (IRR/ECC) -- Teams	
3:30 PM - 3:55 PM	Melanie at Bill 40 mtg	
3:30 PM - 4:00 PM	Nina - Weekly -- Microsoft Teams Meeting	
4:00 PM - 5:00 PM	Office Time	
5:00 PM - 6:30 PM	^{Personal Security}	

June 19, 2024

12:00 AM - 12:00 AM	Ellen - Vacation	Please See Above
All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD	Please See Above
12:00 AM - 12:00 AM	Nisga'a Visit (DM/MRS)	
12:00 AM - 12:00 AM	Nass Valley Bed & Breakfast (2 nights)	Security Concern
All Day	Personal Information	
6:00 AM - 6:33 AM	6:00 AC8146 Vic to Van -	Government Financial Information
7:30 AM - 8:55 AM	7:30 AC8437 Vanc to Terrace --	Government Financial Information
9:00 AM - 11:00 AM	Jenn to pick up rental car/drive	
10:30 AM - 11:00 AM	DM Wkly - PR Check-in -	Security Concern
11:00 AM - 12:00 PM	ECC Monthly All Staff Meeting - June -- Microsoft Teams Meeting	
11:00 AM - 12:00 PM	MS to chair	
1:00 PM - 4:00 PM	BCPSEA Board of Directors Meeting (In-person) -	Security Concern
	Security Concern	' Back up: Zoom
1:00 PM - 2:30 PM	Executive Committee	Security Concern
	Teams;	Security Concern
1:00 PM - 2:30 PM	MS to chair ExComm	

June 20, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
All Day	Nisga'a Visit (DM/MRS) Please See Above
12:00 AM - 12:00 AM	Security Concern Please See Above
All Day	Personal Information
8:00 AM - 5:00 PM	Nisga'a
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
8:00 AM - 8:30 AM	MS to chair
11:30 AM - 12:00 PM	ED Update -- Microsoft Teams Meeting; Security Concern
11:30 AM - 12:00 PM	MS to chair
12:00 PM - 12:30 PM	MMD Weekly Check in w/ CCD -- Teams

June 21, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
12:00 AM - 12:00 AM	Nisga'a Visit (DM/MRS) Please See Above
All Day	Security Concern Personal Information KK
All Day	Personal Information

June 21, 2024 Continued

All Day	Security Concern
	Sandra -
All Day	Security Concern
	Trish
9:30 AM - 11:30 AM	Jenn driving to airport
11:50 AM - 1:27 PM	Government Financial Information
	11:50am AC8442 Terrace to Van
3:15 PM - 3:30 PM	PDE - suicide prevention training and supports in schools/education -- Teams
4:10 PM - 4:41 PM	Government Financial Information
	4:10 AC8161 Van to Vic --

June 22, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
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June 23, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
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June 24, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
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12:00 AM - 12:00 AM	MMD Vacation -- June 24 to Aug 5
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All Day	no new mtgs
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All Day	Personal Information
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June 24, 2024 Continued

6:00 AM - 6:30 AM	Reminder - Bring in passport
7:15 AM - 8:00 AM	Weekly Meeting: BCSTA Suzanne Hoffman & DM Christina Zacharuk -- Security Concern
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
8:15 AM - 9:00 AM	Chris: Wkly Check-in - Security Concern Teams; Security Concern
8:45 AM - 9:15 AM	Budget etc -- Security Concern
9:00 AM - 10:00 AM	Office/Pre-reading time (Leading for Tomorrow sessions)
9:30 AM - 10:00 AM	Call Ray
10:00 AM - 10:30 AM	Weekly DMO Check-in - Security Concern
10:30 AM - 11:00 AM	MRS Mtg w/ Heiltsuk Nation -- Teams
11:30 AM - 12:00 PM	Christina/Clay bi-weekly - Security Concern ' Teams
12:15 PM - 12:45 PM	Kit K - Security Concern
1:00 PM - 1:30 PM	DM Bi-weekly (Brad) - Security Concern Teams
1:00 PM - 1:30 PM	Ellora Weekly Check in -- Teams
1:30 PM - 2:00 PM	DM Mtg: Prep for June 25 Whiteboard Session - Security Concern /Teams
2:00 PM - 2:30 PM	DM Bi-weekly (Denise) Security Concern Teams
2:30 PM - 3:00 PM	DM Mtg: iOL Business Company - 2 year agreement -- Security Concern

June 24, 2024 Continued

3:15 PM - 4:15 PM Minister’s Council -- Teams

4:30 PM - 6:00 PM

Personal Information

June 25, 2024

All Day Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD
Please See Above

All Day MMD Vacation -- June 24 to Aug 5
Please See Above

7:00 AM - 7:30 AM Call Suz

7:30 AM - 8:15 AM

Security Concern

Jenn: Weekly Check-in --

8:15 AM - 8:30 AM Daily Exec Update -- Microsoft Teams Meeting

8:30 AM - 9:00 AM DM Monthly Mtgs re: CSF

Security Concern

 Teams;

Security Concern

9:00 AM - 9:30 AM

Security Concern

Mary - Touch base teams

9:00 AM - 9:30 AM MRS Pre-Brief | P&P Cell Phones -- Teams

9:30 AM - 10:00 AM Joint MRS/MGL Briefing re: RCY Report -- Teams;

Security Concern

10:00 AM - 12:00 PM

Security Concern

DMCC --

Security Concern

12:00 PM - 1:00 PM Lunch

1:00 PM - 2:00 PM

Security Concern

DM Mtg re: Capital on GRE --

2:00 PM - 3:00 PM Exec: DRIPA/Reconciliation --

Security Concern

June 25, 2024 Continued

3:00 PM - 4:00 PM **Patti: Weekly Check in --** Security Concern

4:00 PM - 4:30 PM **MRS/CZ Weekly 1:1 -- Teams**

4:30 PM - 5:00 PM **Office Time**

5:00 PM - 6:30 PM Personal Information

June 26, 2024

All Day **Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD**
Please See Above

All Day **MMD Vacation -- June 24 to Aug 5**
Please See Above

All Day **Cabinet - SD 47 name change & Teacher fees**

All Day **Sandra -** Security Concern

7:00 AM - 7:30 AM **Call Suz**

7:30 AM - 8:30 AM **Melanie: Wkly Check-in (vacation hand off) -** Security Concern **Teams**

8:30 AM - 9:30 AM **Emily: Bi-weekly Check in -- Microsoft Teams Meeting;** Security Concern

9:30 AM - 10:00 AM **Touch base pre vacation -** Security Concern

10:30 AM - 11:00 AM **DM Wkly - PR Check-in --** Security Concern

10:30 AM - 11:00 AM **DM/Assoc DM Mtg re: Interim Funding Change for Online Learning --** Security Concern

June 26, 2024 Continued

11:00 AM - 12:00 PM	Analytics Engagement + Staff Information Sharing Session -- Microsoft Teams Meeting <small>Security Concern</small>	<small>Security Concern</small>
11:10 AM - 12:00 PM	Kiersten obo Cloe: Weekly Check-in	<small>Security Concern</small>
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 2:30 PM	Executive Committee -	<small>Security Concern</small>
2:00 PM - 3:00 PM	P&P - Cell Phones *up at around 2:25pm -- Teams; - link will be provided directly to attendees via cab ops	
2:30 PM - 3:00 PM	DM Mtg: June 2024 Enrolment Forecast	<small>Security Concern</small> Teams
3:00 PM - 3:30 PM	DMCSI -- MST	
4:00 PM - 4:30 PM	Nina/Ellora - Touch base -- Microsoft Teams Meeting	
4:45 PM - 5:15 PM	Christina/Heather Touch Base -- Teams	

June 27, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
All Day	MMD Vacation -- June 24 to Aug 5 Please See Above
12:00 AM - 12:00 AM	Ellora - vacation
12:00 AM - 12:00 AM	Hold for Leading for Tomorrow - Security Concern

June 27, 2024 Continued

12:00 AM - 12:00 AM	<div>Security Concern</div> KK
12:00 AM - 12:00 AM	<div>Security Concern</div> Sandra
All Day	<div>Personal Information</div>
All Day	Last day of school
All Day	<div>Security Concern</div> Sue
All Day	<div>Security Concern</div> Trish
7:00 AM - 8:00 AM	Walk with Carole
8:00 AM - 8:55 AM	<div>Security Concern</div> Travel to
9:00 AM - 4:00 PM	<div>Security Concern</div> Leading Together Session (day 1) -
4:00 PM - 6:00 PM	<div>Security Concern</div> RSVP - Leading for Tomorrow <div>Security Concern</div> Conversations: Networking and Inspiration (optional) - <div>Security Concern</div>

June 28, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
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June 28, 2024 Continued

All Day	MMD Vacation -- June 24 to Aug 5 Please See Above
All Day	Ellora - vacation Please See Above
12:00 AM - 12:00 AM	Hold for Leading for Tomorrow -- In-person at Royal Roads University (2005 Sooke Road, Victoria, B.C.) Please See Above
12:00 AM - 12:00 AM	<small>Security Concern</small> KK 1 Please See Above
12:00 AM - 12:00 AM	<small>Security Concern</small> Sandra Please See Above
All Day	Trish Vacation
7:00 AM - 7:30 AM	7:00 DM/Teresa monthly call -- Teams
7:30 AM - 7:45 AM	Exec Touch Base -- Microsoft Teams Meeting
8:00 AM - 8:55 AM	<small>Security Concern</small> Travel to
8:30 AM - 8:45 AM	DMO Check-in -- Microsoft Teams Meeting
9:00 AM - 4:30 PM	<small>Security Concern</small> Leading Together Session (day 2) --
1:30 PM - 2:00 PM	DM - Touch base -- Microsoft Teams Meeting

June 29, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
All Day	MMD Vacation -- June 24 to Aug 5 Please See Above
All Day	Ellora - vacation Please See Above

June 30, 2024

All Day	Cloe Vacation - June 17 to July 5 -- Acting ADM - TBD Please See Above
All Day	MMD Vacation -- June 24 to Aug 5 Please See Above
All Day	Ellora - vacation Please See Above