

June 1, 2024

All Day Sue - Vacation (Trish covering)

All Day Jenn Wray Vacation -- Laura H - Acting ADM

All Day Brad Holiday (May 31 to June 7)

June 2, 2024

All Day Sue - Vacation (Trish covering)
Please See Above

All Day Jenn Wray Vacation -- Laura H - Acting ADM
Please See Above

All Day Brad Holiday (May 31 to June 7)
Please See Above

12:00 AM - 12:00 AM Denise Vacation -- Microsoft Teams Meeting

June 3, 2024

All Day Sue - Vacation (Trish covering)
Please See Above

12:00 AM - 12:00 AM Jenn Wray Vacation -- Laura H - Acting ADM
Please See Above

All Day Brad Holiday (May 31 to June 7)
Please See Above

All Day Denise Vacation -- Microsoft Teams Meeting
Please See Above

12:00 AM - 12:00 AM Sandra vacation, Karla covering

12:00 AM - 12:00 AM MMD Vacation -- June 3 - 4

All Day Nina/Ellora - Vacation

June 3, 2024 Continued

8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
8:00 AM - 8:15 AM	MS to chair
8:30 AM - 10:00 AM	Office Time
10:00 AM - 12:00 PM	10:00 ISRR Technical Table Meeting - ECC/PSFS/FNESC/FNLC -- Zoom
12:00 PM - 12:30 PM	12:00 De-brief from ISRR Technical Table -- Teams
12:30 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Melanie/Kristen Patten Connect -- Teams
1:45 PM - 2:00 PM	Melanie/Emily Connect -- Teams
2:00 PM - 3:00 PM	Office Time
3:00 PM - 4:00 PM	Minister's Council -- Teams
4:00 PM - 5:00 PM	Do not book - hold/urgent mtgs

June 4, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
All Day	Brad Holiday (May 31 to June 7)	Please See Above
All Day	Denise Vacation -- Microsoft Teams Meeting	Please See Above

June 4, 2024 Continued

All Day	Sandra vacation, Karla covering	Please See Above
12:00 AM - 12:00 AM	MMD Vacation -- June 3 - 4	Please See Above
7:30 AM - 9:00 AM	Child Care Project Board -- Teams	
9:30 AM - 10:00 AM	Melanie: Wkly Check-in	Security Concern Teams
10:00 AM - 10:30 AM	block for calls -- Microsoft Teams Meeting	
10:30 AM - 11:00 AM	Melanie/Mary Weekly 1:1	Security Concern Teams
11:00 AM - 11:30 AM	Melanie/Karla Weekly 1:1	Security Concern
11:30 AM - 12:00 PM	Office Time	
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:20 PM	MRS Meeting w/ JA Pankiw-Petty -- Teams	
1:30 PM - 2:00 PM	call JM	
2:00 PM - 3:00 PM	DM/Melanie: Exec Feedback Survey Reports	Security Concern
3:00 PM - 3:15 PM	Assoc DM Mtg re: HR -- Teams	
3:30 PM - 4:00 PM	Assoc DM Mtg re: Holocaust Education and BCTF -- Teams	
4:15 PM - 5:00 PM	Do not book - hold/urgent mtgs	

June 5, 2024

All Day	Sue - Vacation (Trish covering) Please See Above
All Day	Brad Holiday (May 31 to June 7) Please See Above
All Day	Denise Vacation -- Microsoft Teams Meeting Please See Above
All Day	Sandra vacation, Karla covering Please See Above
12:00 AM - 12:00 AM	Ellen - Vacation
All Day	<small>Security Concern</small> KK
All Day	<small>Personal Information</small>
8:00 AM - 8:30 AM	Travel
8:30 AM - 10:00 AM	<small>Security Concern</small> FISA Board Meeting --
10:00 AM - 10:30 AM	Travel
10:30 AM - 11:00 AM	DM PB re: NWT Adoption and Adaptation of BC curriculum -- Teams
10:30 AM - 11:00 AM	DM Wkly - PR Check-in <small>Security Concern</small>
11:00 AM - 11:30 AM	PR -- Microsoft Teams Meeting
11:35 AM - 12:00 PM	Melanie/Mark Pearmain: Monthly 1:1 -- Microsoft Teams Meeting

June 5, 2024 Continued

12:00 PM - 12:30 PM	12:00 ECC/MAG re IECs -- Teams
12:30 PM - 1:00 PM	BC/NWT Mtg re: Adoption and Adaptation of BC curriculum -- Teams
1:00 PM - 1:30 PM	Lunch
1:30 PM - 2:00 PM	Melanie/Mary Connect re: Exec Review <small>Security Concern</small>
2:00 PM - 2:15 PM	Jessica/Melanie Connect re: BSV Program: IN University Transfer Program -- Teams
2:15 PM - 2:30 PM	break
2:30 PM - 3:00 PM	Melanie/Jenn Wray Weekly 1:1 <small>Security Concern</small>
3:00 PM - 4:30 PM	Briefing with Public Bodies on Key Findings and Proposed Recs -- via Zoom
4:10 PM - 4:30 PM	Nina - Weekly -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	Do not book - hold/urgent mtgs

June 6, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
All Day	Brad Holiday (May 31 to June 7)	Please See Above
All Day	Denise Vacation -- Microsoft Teams Meeting	Please See Above
All Day	Sandra vacation, Karla covering	Please See Above
All Day	Ellen - Vacation	Please See Above

June 6, 2024 Continued

12:00 AM - 12:00 AM

MMD Vacation -- June 6-7

All Day

Personal Information

8:15 AM - 8:30 AM

Daily Exec Update -- Microsoft Teams Meeting

8:30 AM - 9:00 AM

Office Time - Do not book

9:00 AM - 11:00 AM

Jun 2024-BCTF/ECC Monthly Meeting- 2023-24 School Year (In person meeting at Ministry)
Security Concern

Security Concern

9:30 AM - 10:00 AM

check in on Minister msg

11:10 AM - 11:25 AM

Assoc DM Mtg w/ HR -- Teams

11:30 AM - 1:00 PM

Holocaust Engagement Meeting: British Columbia Teachers' Federation
Security Concern

Security Concern

11:30 AM - 12:00 PM

ED Update -- Microsoft Teams Meeting;
Security Concern

Security Concern

1:00 PM - 2:00 PM

Lunch

2:00 PM - 3:30 PM

DMCSI -- MST

2:00 PM - 3:30 PM

MS attending DMCSI obo CZ

3:30 PM - 5:00 PM

Do not book

June 6, 2024 Continued

3:30 PM - 4:00 PM	<div>Security Concern</div> Microsoft Teams Meeting
4:00 PM - 4:30 PM	<div>Security Concern</div> HR Issue
4:30 PM - 5:00 PM	Stacey and Jenn -- Microsoft Teams Meeting

June 7, 2024

All Day	Sue - Vacation (Trish covering) Please See Above
12:00 AM - 12:00 AM	Brad Holiday (May 31 to June 7) Please See Above
All Day	Denise Vacation -- Microsoft Teams Meeting Please See Above
12:00 AM - 12:00 AM	Sandra vacation, Karla covering Please See Above
All Day	Ellen - Vacation Please See Above
12:00 AM - 12:00 AM	MMD Vacation -- June 6-7 Please See Above
All Day	KK <div>Security Concern</div>
All Day	KK <div>Personal Information</div>
7:30 AM - 8:30 AM	All Superintendents Call -- <div>Security Concern</div>
8:00 AM - 8:15 AM	Travel <div>Security Concern</div>
8:15 AM - 8:30 AM	8:15am Interview Panel Touch base -- <div>Security Concern</div>

June 7, 2024 Continued

8:30 AM - 9:00 AM	Assoc DM Mtg re: HR Issue -- Teams	
9:00 AM - 10:30 AM	Superintendent Interview and Interview Consensus Meeting	Security Concern
10:30 AM - 11:00 AM	CZ/Melanie/Chris Touch base -- Chris in person / Melanie via Teams	
11:00 AM - 11:30 AM	Weekly DMO Check-in -- MS&KK (Teams) / TT&NS	Security Concern
11:30 AM - 12:00 PM	Office Time	
12:00 PM - 12:45 PM	Lunch	
12:45 PM - 1:00 PM	12:45pm Interview Panel Touch base	Security Concern
1:00 PM - 2:30 PM	Superintendent Interview and Interview Consensus Meeting	Security Concern
2:30 PM - 4:00 PM	Superintendent Interview and Interview Consensus Meeting	Security Concern
4:00 PM - 5:00 PM	Do not book - hold/urgent mtgs	

June 8, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
12:00 AM - 12:00 AM	Denise Vacation -- Microsoft Teams Meeting	Please See Above
All Day	Ellen - Vacation	Please See Above

June 9, 2024

All Day	Sue - Vacation (Trish covering)	Please See Above
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June 9, 2024 Continued

All Day	Ellen - Vacation	Please See Above
All Day	Personal Information	

June 10, 2024

12:00 AM - 12:00 AM	Sue - Vacation (Trish covering)	Please See Above
All Day	Ellen - Vacation	Please See Above
8:00 AM - 8:15 AM	FW: Daily Exec Update -- Microsoft Teams Meeting	
8:30 AM - 9:00 AM	Office Time	
9:00 AM - 9:30 AM	call maddy -- Microsoft Teams Meeting	
9:00 AM - 9:15 AM	Melanie Stewart/Doug Caul - touch base -- Microsoft Teams Meeting	
9:30 AM - 10:00 AM	Office Time	
10:00 AM - 12:00 PM	L&P Small Table -- Zoom	
10:00 AM - 10:45 AM	Presencing Institute Leadership Program: planning meeting	Security Concern
11:30 AM - 12:00 PM	MRS Mtg w/ BCTF -- Teams	
12:00 PM - 12:15 PM	L&P Debrief -- Microsoft Teams Meeting	
12:30 PM - 1:00 PM	Travel	Security Concern
12:30 PM - 1:00 PM	Lunch	

June 10, 2024 Continued

1:00 PM - 2:00 PM	Minister's Council -- Teams
1:00 PM - 4:30 PM	Booked for you: <small>Security Concern</small>
2:00 PM - 3:30 PM	Superintendent Interview and Interview Consensus Meeting <small>Security Concern</small>
2:00 PM - 4:00 PM	First Nations CYIC Protocol Technical Table Meeting -- <small>Security Concern</small>
4:00 PM - 4:30 PM	4:15 zoom call -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	Do not book - hold/urgent mtgs

June 11, 2024

All Day	Ellen - Vacation	Please See Above
All Day	Jenn Wray Vacation -- Stacey - Acting ADM	
7:30 AM - 8:00 AM	Travel <small>Security Concern</small>	
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting	
8:00 AM - 8:30 AM	MS to chair	
8:15 AM - 8:45 AM	Jan -- Microsoft Teams Meeting	
8:30 AM - 9:00 AM	Office Time	
9:00 AM - 9:30 AM	Melanie/Charles Touch base -- Teams	

June 11, 2024 Continued

9:30 AM - 10:30 AM	HOLD-PSW - Morning Coffee with Executive <small>Security Concern</small>
10:30 AM - 11:00 AM	Melanie/Jeff re: Calendar Issues -- Teams
11:00 AM - 11:30 AM	Planning Meeting for BCSSA Summer Conference -- Teams
11:30 AM - 12:00 PM	Office Time
12:00 PM - 1:00 PM	Lunch
12:00 PM - 1:00 PM	HOLD- PSW - Lunch & Games -- <small>Security Concern</small> <small>Security Concern</small>
1:00 PM - 2:00 PM	Melanie/Mary Weekly 1:1 <small>Security Concern</small> Teams
2:00 PM - 3:00 PM	Exec: DRIPA/Reconciliation -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	Melanie/Meghan Connect re: Transition Binder <small>Security Concern</small> Teams
3:30 PM - 4:00 PM	Ministry Correspondence conversation -- Microsoft Teams Meeting
4:00 PM - 4:30 PM	Do not book - hold/urgent mtgs
4:30 PM - 5:00 PM	Travel
5:00 PM - 5:30 PM	<small>Personal Information</small>

June 12, 2024

All Day

Ellen - Vacation

Please See Above

June 12, 2024 Continued

All Day	Trish Vacation -- Sue Covering
8:00 AM - 8:30 AM	call
8:30 AM - 9:00 AM	Call Christine M -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	Melanie/Karla Weekly 1:1 ^{Security Concern} Teams
9:30 AM - 10:00 AM	Melanie/Cloe Connect re: Staffing -- Teams
10:00 AM - 11:00 AM	Melanie/Jenn Wray Weekly 1:1 ^{Security Concern}
10:30 AM - 11:00 AM	DM Wkly - PR Check-in ^{Security Concern}
11:00 AM - 11:30 AM	Julian - check in
11:30 AM - 12:00 PM	Melanie/Sandra Weekly 1:1 ^{Security Concern} Teams
12:00 PM - 12:30 PM	Lunch
12:30 PM - 2:30 PM	HOLD- Pizza Lunch & Games ^{Security Concern}
2:00 PM - 2:30 PM	call with P Steenkamp
2:30 PM - 3:00 PM	Melanie/Mary: ADM Review Discussion - ^{Security Concern}
3:00 PM - 3:30 PM	Nina/Melanie - Weekly -- Microsoft Teams Meeting
3:30 PM - 4:00 PM	Office Time

June 12, 2024 Continued

4:30 PM - 5:00 PM	call w/Adam
4:30 PM - 5:00 PM	Do not book - hold/urgent mtgs

June 13, 2024

All Day	Ellen - Vacation	Please See Above
All Day	Personal Information	
All Day	MMD - Vacation -- June 13	
All Day	Room Block for you: Security Concern	(11:00am to 2:00pm)
8:00 AM - 8:15 AM	Daily Exec Update - Budget and Transition Binders -- Microsoft Teams Meeting	
8:00 AM - 9:00 AM	MS to chair	
9:00 AM - 9:30 AM	Office Time	
9:30 AM - 10:30 AM	HOLD PSW - Morning Coffee with Executive Security Concern	
10:30 AM - 11:00 AM	Karla - HR Security Concern	
11:00 AM - 11:30 AM	1:1 w/Jan Unwin (bi-weekly) -- Microsoft Teams Meeting	
11:30 AM - 12:00 PM	ED Update -- Microsoft Teams Meeting; Security Concern	
11:30 AM - 12:00 PM	MS to chair	

June 13, 2024 Continued

12:00 PM - 1:00 PM	HOLD-PSW - Music Bingo -- ONLINE
12:00 PM - 1:00 PM	HOLD-PSW - Lunch & Games -- <small>Security Concern</small>
1:00 PM - 1:30 PM	<small>Personal Information</small>
1:30 PM - 3:30 PM	Office Time
3:45 PM - 4:00 PM	MRS PB re: Bill 40 -- Teams
3:45 PM - 4:00 PM	MRS PB re: Bill 40 -- Teams
4:00 PM - 4:30 PM	PDE Mtg - Bill 40 <small>Security Concern</small> Teams

June 14, 2024

All Day	Ellen - Vacation	Please See Above
All Day	<small>Personal Information</small>	
All Day	KK <small>Security Concern</small>	
All Day	Mary Vacation -- Acting ADM - TBD	
All Day	Sandra <small>Security Concern</small>	

June 14, 2024 Continued

8:30 AM - 9:00 AM	Wkly DM PB - CC Project Board -- Teams
8:30 AM - 9:00 AM	CZ not attending
9:00 AM - 9:25 AM	Travel Time <small>Security Concern</small>
9:30 AM - 10:45 AM	DMC <small>Security Concern</small> Teams
10:45 AM - 11:00 AM	Travel Time
11:00 AM - 11:30 AM	Office Time
11:30 AM - 11:45 AM	KK/SC - Staffing -- Microsoft Teams Meeting
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Office Time
1:30 PM - 2:00 PM	Melanie/Jenn Biweekly 1:1 -- Microsoft Teams Meeting
2:00 PM - 2:30 PM	Call Joel
2:15 PM - 2:30 PM	Melanie/Trish Weekly 1:1 -- <small>Security Concern</small>
3:00 PM - 3:30 PM	Melanie/Jeremy Higgs: Staffing Request -- <small>Security Concern</small>
3:30 PM - 5:00 PM	Do not book - hold/urgent mtgs

June 15, 2024

All Day

Ellen - Vacation

Please See Above

June 16, 2024

All Day

Ellen - Vacation

Please See Above

June 17, 2024

All Day

Ellen - Vacation

Please See Above

12:00 AM - 12:00 AM

Cloe Vacation - June 17 to July 5

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

8:30 AM - 9:00 AM

Office Time

9:00 AM - 10:30 AM

Speaker Series w/ Jonny Morris: Leading with Courage and Humanity in Difficult Times -- Teams

10:00 AM - 11:00 AM

Minister's Council -- Teams

11:00 AM - 11:30 AM

Office Time

11:30 AM - 12:00 PM

Weekly DMO Check-in^{Security Concern}

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Office Time

1:30 PM - 2:00 PM

DM Mtg w/Chris Atchison, BC Construction Association -- Teams

June 17, 2024 Continued

2:15 PM - 2:45 PM	call - block Security Concern
2:45 PM - 3:30 PM	Melanie/Jenn Wray Weekly 1:1 Security Concern
3:30 PM - 4:00 PM	Reminder - Karla will send you a email
4:00 PM - 5:00 PM	Do not book - hold/urgent mtgs

June 18, 2024

All Day	Ellen - Vacation Please See Above
All Day	Cloe Vacation - June 17 to July 5 Please See Above
8:00 AM - 8:30 AM	Child Care Project Board -- Teams
8:30 AM - 9:00 AM	
8:30 AM - 9:00 AM	Office Time
9:00 AM - 9:30 AM	Melanie/Jennifer L Monthly 1:1 - Emergency Preparedness -- Security Concern
9:30 AM - 10:00 AM	Melanie/Sandra Weekly 1:1 - Security Concern
10:30 AM - 11:30 AM	Melanie: Wkly Check-in -- Security Concern Teams
11:00 AM - 11:30 AM	Chris joining CZ/Melanie Check in Security Concern
11:30 AM - 12:00 PM	DM Mtg - Budget Security Concern Teams; Security Concern

June 18, 2024 Continued

11:30 AM - 12:00 PM	Lunch
12:00 PM - 1:00 PM	12:00PM PST - Financial Planning Discovery with Melanie Stewart, Dana Brooks and Kareen Leung -- Microsoft Teams Meeting
1:00 PM - 2:00 PM	Quarterly Ministry Operations Centre Training - VIRTUAL -- Microsoft Teams Meeting
2:00 PM - 3:00 PM	Exec: Truth and Reconciliation Learning/Training -- <small>Security Concern</small>
3:00 PM - 3:20 PM	Melanie/Patti Connect -- <small>Security Concern</small>
3:30 PM - 4:00 PM	DM Mtg: Bill 40 Updates (IRR/ECC) -- Teams
3:30 PM - 4:00 PM	Nina - Weekly -- Microsoft Teams Meeting
4:00 PM - 5:00 PM	Do not book - hold/urgent mtgs
4:00 PM - 4:30 PM	get card for KR

June 19, 2024

12:00 AM - 12:00 AM	Ellen - Vacation	Please See Above
All Day	Cloe Vacation - June 17 to July 5	Please See Above
All Day	Personal Information	
8:30 AM - 9:00 AM	Jan and Melanie -- Microsoft Teams Meeting	
9:00 AM - 10:00 AM	Melanie Stewart -- Microsoft Teams Meeting	

June 19, 2024 Continued

10:00 AM - 10:45 AM	S&T ADM Shortlisting Meeting -- Teams
10:30 AM - 11:00 AM	DM Wkly - PR Check-in ^{Security Concern}
11:00 AM - 12:00 PM	ECC Monthly All Staff Meeting - June -- Microsoft Teams Meeting
11:00 AM - 12:00 PM	MS to chair
12:00 PM - 12:15 PM	Melanie/Deb Connect -- Teams
12:15 PM - 12:45 PM	call - melanie to call RC
12:30 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Executive Committee ^{Security Concern} Teams; ^{Security Concern}
1:00 PM - 2:30 PM	MS to chair
2:30 PM - 3:00 PM	Office Time
3:00 PM - 4:00 PM	Melanie/Mary Weekly 1:1 ^{Security Concern} Teams
4:00 PM - 4:30 PM	Do not book
4:30 PM - 5:00 PM	appt FL

June 20, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above
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June 20, 2024 Continued

All Day

Personal Information

8:00 AM - 8:15 AM

Daily Exec Update -- Microsoft Teams Meeting

8:00 AM - 8:30 AM

MS to chair

8:30 AM - 9:00 AM

Office Time

9:00 AM - 11:00 AM

BC Jordan's Principle Committee - Meeting Invitation -- MS Teams

11:00 AM - 11:30 AM

Melanie Joy Stewart and Jon Helm CFP, CIM, FCSI

11:30 AM - 12:00 PM

ED Update -- Microsoft Teams Meeting;
Security Concern

11:30 AM - 12:00 PM

MS to chair

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Office Time

1:45 PM - 2:00 PM

Travel
Security Concern

2:00 PM - 3:20 PM

Leadership Culture Advisory Committee (LCAC) Quarterly Meeting -- Microsoft Teams Meeting

2:00 PM - 3:15 PM

BCASBO Executive Transition Meeting --
Security Concern

2:30 PM - 2:45 PM

Travel

June 20, 2024 Continued

3:30 PM - 4:00 PM	Office Time
4:00 PM - 5:00 PM	Do not book - hold/urgent mtgs
4:30 PM - 5:00 PM	travel
5:00 PM - 6:00 PM	Personal Information

June 21, 2024

All Day	Cloe Vacation - June 17 to July 5	Please See Above
All Day	KK Security Concern	Personal Information
All Day	Personal Information	
All Day	Sandra Security Concern	
All Day	Trish Security Concern	
8:30 AM - 9:30 AM	Office Time	
9:30 AM - 10:30 AM	Melanie/Trish Weekly 1:1 and PDP Conversation -- Teams	
10:30 AM - 11:00 AM	Melanie/Chris Monthly 1:1 -- Teams	

June 21, 2024 Continued

11:00 AM - 11:30 AM	Melanie/Karla Weekly 1:1 -- Teams
11:30 AM - 12:00 PM	Office Time
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Office Time
1:00 PM - 1:30 PM	call -Julie
2:30 PM - 3:45 PM	DNB
3:45 PM - 4:15 PM	Personal Information
4:30 PM - 5:30 PM	Do not book - hold/urgent mtgs

June 22, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above
6:00 PM - 6:30 PM	Personal Information

June 23, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above
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June 24, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above
12:00 AM - 12:00 AM	MMD Vacation -- June 24 to Aug 5

June 24, 2024 Continued

7:00 AM - 7:45 AM	[OECD HPST] Recording for Webinar EHF on 28 June 2024 -- <small>Security Concern</small>
8:00 AM - 8:15 AM	Daily Exec Update -- Microsoft Teams Meeting
8:30 AM - 9:30 AM	Office Time
8:45 AM - 9:15 AM	Budget etc - <small>Security Concern</small>
9:30 AM - 10:00 AM	Melanie/Sandra Weekly 1:1 -- <small>Security Concern</small>
10:00 AM - 10:30 AM	Weekly DMO Check-in - <small>Security Concern</small>
10:30 AM - 11:30 AM	Office Time
11:30 AM - 12:20 PM	Travel
12:20 PM - 12:50 PM	<small>Personal Information</small>
12:50 PM - 1:30 PM	Travel
1:30 PM - 2:00 PM	Office Time
2:00 PM - 2:30 PM	Melanie/Patti Monthly 1:1 -- Teams
2:30 PM - 3:00 PM	DM Mtg: iOL Business Company - 2 year agreement - <small>Security Concern</small>
3:15 PM - 4:15 PM	Minister's Council -- Teams

June 24, 2024 Continued

4:15 PM - 5:00 PM

Do not book - hold/urgent mtgs

June 25, 2024

All Day

Cloe Vacation - June 17 to July 5

Please See Above

All Day

MMD Vacation -- June 24 to Aug 5

Please See Above

8:15 AM - 8:30 AM

Daily Exec Update -- Microsoft Teams Meeting

8:30 AM - 9:00 AM

Office Time

9:00 AM - 9:30 AM

MRS Pre-Brief | P&P Cell Phones -- Teams

9:30 AM - 10:00 AM

Joint MRS/MGL Briefing re: RCY Report -- Teams; Security Concern

10:00 AM - 11:00 AM

Office Time

11:00 AM - 12:00 PM

Melanie/Mary Weekly 1:1

Security Concern

Teams

12:00 PM - 1:00 PM

Lunch

1:00 PM - 2:00 PM

DM Mtg re: Capital on GRE --

Security Concern

2:00 PM - 3:00 PM

Exec: DRIPA/Reconciliation

Security Concern

3:00 PM - 4:00 PM

Melanie/Jenn Wray Weekly 1:1

Security Concern

4:00 PM - 4:30 PM

Do not book - hold/urgent mtgs

4:30 PM - 5:00 PM

SE call

June 26, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above	
All Day	MMD Vacation -- June 24 to Aug 5 Please See Above	
All Day	Cabinet - SD 47 name change & Teacher fees	
All Day	Sandra <small>Security Concern</small>	
7:30 AM - 8:30 AM	Melanie: Wkly Check-in (vacation hand off) <small>Security Concern</small>	Teams
8:30 AM - 9:00 AM	1:1 w/Jan Unwin (bi-weekly) -- Microsoft Teams Meeting	
9:00 AM - 9:30 AM	Melanie/Karla Weekly 1:1 <small>Security Concern</small>	Teams
9:30 AM - 10:00 AM	Touch base pre vacation <small>Security Concern</small>	
10:30 AM - 11:00 AM	DM/Assoc DM Mtg re: Interim Funding Change for Online Learning -- <small>Security Concern</small>	
10:30 AM - 11:00 AM	DM Wkly - PR Check-in <small>Security Concern</small>	
11:00 AM - 12:00 PM	Analytics Engagement + Staff Information Sharing Session -- Microsoft Teams Meeting; <small>Security Concern</small>	<small>Security Concern</small>
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 2:30 PM	Executive Committee -- <small>Security Concern</small>	
2:00 PM - 3:00 PM	P&P - Cell Phones *up at around 2:25pm -- Teams; - link will be provided directly to attendees via cab ops	
3:30 PM - 4:00 PM	Melanie/Jenn Biweekly 1:1 -- Microsoft Teams Meeting	
4:00 PM - 4:30 PM	Nina/Ellora - Touch base -- Microsoft Teams Meeting	

June 26, 2024 Continued

4:30 PM - 5:00 PM Do not book - hold/urgent mtgs

June 27, 2024

All Day Cloe Vacation - June 17 to July 5
Please See Above

All Day MMD Vacation -- June 24 to Aug 5
Please See Above

12:00 AM - 12:00 AM Ellora - vacation

12:00 AM - 12:00 AM Hold for Leading for Tomorrow -- In-person Security Concern

12:00 AM - 12:00 AM KK Security Concern

12:00 AM - 12:00 AM Sandra Security Concern

All Day Personal Information

All Day Sue Security Concern

All Day Trish Security Concern

June 27, 2024 Continued

8:00 AM - 9:00 AM	Travel
9:00 AM - 4:00 PM	In-Person Leading for Tomorrow (Restricted to Corporate Executive) -- <small>Security Concern</small>
9:00 AM - 9:30 AM	Leading for tomorrow - confirmed registration
4:00 PM - 4:30 PM	TRAVEL
4:00 PM - 6:00 PM	RSVP - Leading for Tomorrow <small>Security Concern</small> Conversations: Networking and Inspiration (optional) -- <small>Security Concern</small>
4:30 PM - 5:00 PM	4:30 ECC/FNESC/Harmony Johnson re Indigenous-specific racism review in BC education -- Zoom

June 28, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above
All Day	MMD Vacation -- June 24 to Aug 5 Please See Above
All Day	Ellora - vacation Please See Above
12:00 AM - 12:00 AM	Hold for Leading for Tomorrow -- In-person <small>Security Concern</small> Please See Above
12:00 AM - 12:00 AM	KK <small>Security Concern</small> Please See Above
12:00 AM - 12:00 AM	Sandra <small>Security Concern</small> Please See Above
All Day	Trish Vacation -- Sue Covering
7:30 AM - 7:45 AM	Exec Touch Base -- Microsoft Teams Meeting
8:00 AM - 9:00 AM	Travel <small>Security Concern</small>

June 28, 2024 Continued

8:30 AM - 8:45 AM	DMO Check-in -- Microsoft Teams Meeting
9:00 AM - 4:00 PM	In-Person Leading for Tomorrow (Restricted to Corporate Executive) - Security Concern Security Concern

June 29, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above
All Day	MMD Vacation -- June 24 to Aug 5 Please See Above
All Day	Ellora - vacation Please See Above

June 30, 2024

All Day	Cloe Vacation - June 17 to July 5 Please See Above
All Day	MMD Vacation -- June 24 to Aug 5 Please See Above
All Day	Ellora - vacation Please See Above