

July 1, 2024

All Day	Canada Day - Dominion Day -- Canada
All Day	Memorial Day (Newfoundland and Labrador) -- Canada
8:00 AM - 5:00 PM	Canada Day

July 2, 2024

9:30 AM - 10:00 AM	Shauna\Jeannette check-in
10:00 AM - 10:30 AM	Cabinet Confidences; Government Financial Information Shauna, CJ & James
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Susan --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Hiring Audit: Shauna\Holly\Celeigh
1:30 PM - 2:00 PM	Ad Hoc DMC
3:30 PM - 4:00 PM	Shauna, CJ & Alex

July 3, 2024

11:00 AM - 12:00 PM	Bi-weekly: Shauna & Alex --
12:00 PM - 1:00 PM	Lunch
3:00 PM - 3:30 PM	Digital Plan 1 yr progress report: Shauna\CJ\Gen\Amy
3:00 PM - 3:30 PM	Weekly Check-in: Shauna\Paula --

July 3, 2024 Continued

3:30 PM - 4:00 PM Shauna, CJ, Alex re Cyber Update

July 4, 2024

9:30 AM - 10:00 AM Pre Brief - July CITZ Executive Meet and Greet

10:30 AM - 11:00 AM DM Meeting: Pre-brief for July 10 DMCDD Meeting

12:30 PM - 1:30 PM Lunch

2:30 PM - 3:00 PM Shauna\Charmaine touch base

3:00 PM - 3:30 PM Weekly: Shauna & Paula check in

July 5, 2024

10:00 AM - 11:00 AM Bi-weekly: Shauna & Sheila --

11:00 AM - 11:45 AM Shauna, Jeannette & Ana check-in --

12:00 PM - 1:00 PM Lunch

1:30 PM - 2:30 PM Bi-weekly: Shauna & Sunny --

2:30 PM - 3:30 PM Bi-weekly: Shauna & Hayden --

July 8, 2024

10:00 AM - 11:00 AM MINISTER: Roundtable meeting --

12:00 PM - 1:00 PM Lunch

July 8, 2024 Continued

2:00 PM - 3:00 PM	Bi-weekly: Shauna & CJ --
3:00 PM - 4:00 PM	Bi-weekly: Shauna & Holly --
4:00 PM - 4:30 PM	Fiscal Management: Shauna\Holly\Tim

July 9, 2024

10:00 AM - 11:30 AM	Executive Committee
11:30 AM - 12:00 PM	Shauna & Jeannette check-in --
12:30 PM - 1:30 PM	Lunch
1:30 PM - 1:55 PM	Meeting: Shannon S, Shauna B, Alex M, Heather Finn and Doug Holliston
2:00 PM - 3:00 PM	CITZ Executive Meet and Greet
3:00 PM - 4:00 PM	Shauna, Teri, Tamara R re Procurement Services Branch & Core Policy
4:00 PM - 4:30 PM	Weekly Check-in: Shauna\Paula --

July 10, 2024

10:00 AM - 12:00 PM	DMC Digital and Data Meeting --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Shauna\Deb: Staffing plans
2:30 PM - 3:00 PM	Connectivity Project Cash Flow: Shauna\Susan\Holly\Tim

July 10, 2024 Continued

3:00 PM - 3:30 PM

Weekly: Shauna & Vivian --

July 11, 2024

9:00 AM - 9:45 AM

Shauna, Krista & Courtney Touchbase --

10:00 AM - 10:25 AM

Meeting: Shannon and Shauna Brouwer - Bi-monthly Check In --

11:00 AM - 12:00 PM

Bi-weekly: Shauna & Teri --

12:00 PM - 1:00 PM

Lunch

1:30 PM - 2:00 PM

Shauna & Sheila catch up

2:00 PM - 2:30 PM

Bi-weekly: Shauna & Keith --

2:45 PM - 3:05 PM

Shauna\Stuart catch up

3:00 PM - 3:45 PM

Weekly: Shauna, Krista & Ana check-in --

July 12, 2024

11:00 AM - 11:45 AM

Shauna, Jeannette & Ana check-in --

12:00 PM - 1:00 PM

Lunch

3:00 PM - 3:30 PM

PAHC Project Board Meeting

July 13, 2024

All Day

July 15, 2024

10:00 AM - 11:00 AM	Bi-weekly: Shauna & Charmaine --
12:00 PM - 1:00 PM	Lunch
2:30 PM - 4:30 PM	Executive Committee --
3:00 PM - 3:30 PM	Monthly: Shauna & Stuart

July 16, 2024

8:30 AM - 9:00 AM	Travel
9:00 AM - 10:00 AM	Private Appointment
10:00 AM - 10:30 AM	Travel
11:00 AM - 11:45 AM	Space Planning: Shauna\Holly\Sunny
11:45 AM - 12:00 PM	Shauna\Susan quick chat
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Shauna & Paula touch base
2:00 PM - 3:00 PM	Bi-weekly: Shauna & Holly --
3:00 PM - 3:30 PM	Shauna & Jeannette check-in --

July 17, 2024

9:30 AM - 10:30 AM	Private Appointment
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July 17, 2024 Continued

11:00 AM - 12:00 PM	Bi-weekly: Shauna & Alex --
12:00 PM - 1:00 PM	Lunch
2:30 PM - 3:00 PM	Shauna & Heather Remacle Coffee Chat
3:00 PM - 4:00 PM	Budget Delegation Ltr Reqrmt: Shauna\Holly\Sunny

July 18, 2024

10:00 AM - 10:30 AM	MINISTER: Roundtable meeting --
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Hayden --
12:00 PM - 1:00 PM	Lunch
2:00 PM - 2:30 PM	Weekly: Shauna & Vivian --
2:30 PM - 3:00 PM	Weekly Check-in: Shauna\Paula --

July 19, 2024

10:30 AM - 11:30 AM	Bi-weekly: Shauna & Susan --
11:30 AM - 12:00 PM	Shauna, Jeannette & Ana check-in --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:30 PM	Shauna\Holly\Tony\Ashley touch base
3:00 PM - 3:30 PM	Meeting: Shannon S, Shauna B, Alex M, CJ R., Heather Finn, Jeff Hannah, Tim Howlett and Doug Holliston

July 22, 2024

9:00 AM - 9:30 AM	DM Pre-brief: for July 25 DMCDD
10:00 AM - 11:00 AM	Bi-weekly: Shauna & Sunny --
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Sheila --
11:30 AM - 12:00 PM	1:1 Shauna & Sheila + Kerry
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Bi-weekly: Shauna & CJ --
3:30 PM - 4:00 PM	DM Briefing: Cloud Strategy - Shauna\CJ\Alex\Gen\Jenny

July 23, 2024

9:00 AM - 9:30 AM	FPT DM's Table Pre-brief: Shauna, CJ, Sophia
10:00 AM - 10:15 AM	Shauna & Jeannette check-in --
10:15 AM - 10:30 AM	Shauna\Hayden touch base
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Teri --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Housing Project Board - Agenda item: STR registry regulations
2:00 PM - 2:30 PM	Meeting: Shauna Brouwer, Deb Godfrey, Shannon Salter
3:00 PM - 3:15 PM	Shauna\Celeigh touchbase

July 24, 2024

10:00 AM - 10:30 AM	Weekly: Shauna & Vivian --
10:30 AM - 11:00 AM	Shauna\Hayden connect
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:15 PM	Shauna & Susan touchbase

July 25, 2024

9:00 AM - 11:00 AM	DMC Digital and Data Meeting --
11:00 AM - 12:00 PM	Lunch
1:30 PM - 2:25 PM	DMWG - Population

July 26, 2024

9:00 AM - 4:00 PM	Vacation
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July 29, 2024

11:00 AM - 12:00 PM	Bi-weekly: Shauna & Stuart --
12:00 PM - 1:00 PM	Lunch
2:30 PM - 3:00 PM	Discussion with DM
3:30 PM - 4:30 PM	Bi-weekly: Shauna & Charmaine --

July 30, 2024

9:00 AM - 9:30 AM	Shauna/Keith Biweekly
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July 30, 2024 Continued

10:00 AM - 11:00 AM		CBRE Budget/Governance: Shauna, CSD & RPD
11:00 AM - 12:00 PM		Shauna & Tim check-in --
12:00 PM - 1:00 PM		Lunch
1:30 PM - 2:30 PM	Personal	/SB PDP Discussion
3:30 PM - 4:00 PM		MINISTER Briefing: Fiscal Management

July 31, 2024

9:00 AM - 10:00 AM		Bi-weekly: Shauna & Alex --
3:00 PM - 4:00 PM		Clean BC/EV Charging stations: Shauna, CSD & RPD