

July 2, 2024

10:45 AM - 11:00 AM

Phone Call | Neilane and Heather

11:00 AM - 11:30 AM

Teams mtg - Neilane, Andrea, Maya

1:00 PM - 1:30 PM

Weekly Meeting | Neilane and Chelsea --

1:30 PM - 2:00 PM

**Ad Hoc DMC -- Teams
As requested by Finance**

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For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Toll-free (audio only): Government Financial Information; Security Concern

2:00 PM - 2:30 PM

Weekly | Corinna Filion and Neilane Mayhew --

July 2, 2024 Continued

3:00 PM - 3:30 PM

check in: Andrea / Neilane --
Security Concern

3:30 PM - 4:00 PM

Monthly Meeting | Amanda Farrell and Neilane Mayhew --

4:30 PM - 5:00 PM

Weekly HR Call --

July 3, 2024

8:45 AM - 9:30 AM

Coffee Neilane and Ardys

11:30 AM - 12:30 PM

DM / Dir of Exec Ops Tour
Security Concern

1:30 PM - 2:00 PM

Neilane/Melissa | Weekly Touchbase --

2:00 PM - 3:00 PM

TACS Exec Comm (Bi-Weekly) --

3:00 PM - 3:45 PM

Monthly Check in | Isabelle Mondou and Neilane Mayhew --

July 4, 2024

12:00 AM - 12:00 AM

Security Concern

9:00 AM - 10:35 AM

9am Ferry to
Security Concern

1:30 PM - 3:00 PM

DM Coffee Chat

3:30 PM - 4:30 PM

Coffee with Christine Massey

July 5, 2024

All Day

Security Concern

Please See Above

8:30 AM - 9:00 AM

TACS - Exec Check In --

9:00 AM - 9:30 AM

Meeting: Shannon S and Neilane -- IN person, ^{Security Concern}

10:00 AM - 10:45 AM

Quarterly Meeting | Ken Cretney and Neilane Mayhew --

11:15 AM - 11:45 AM

Tour Robson Street Property

11:45 AM - 12:00 PM

11:45 AM Fazil/Neilane -- Fazil to call Neilane at ^{Government Financial Information}
Subject: Tourism concerns

1:00 PM - 2:00 PM

DM Meeting with BC Coalition of Arts, Culture, and Heritage

July 6, 2024

12:00 AM - 12:00 AM

Security Concern

-

Please See Above

July 8, 2024

12:00 AM - 12:00 AM

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)

10:30 AM - 11:30 AM

Kim L. /Neilane 1:1 (Bi-weekly) --

11:45 AM - 12:00 PM

Weekly | Corinna Filion and Neilane Mayhew --

1:00 PM - 1:30 PM

Weekly HR Call --

Advice/Recommendations

2:00 PM - 2:45 PM

3:00 PM - 3:45 PM

DM Meeting with Elevate Consulting

July 9, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

9:00 AM - 12:00 PM

DMCNR -- Microsoft Teams Meeting
DMCNR series for 2024. Conflicts will be rescheduled proactively.

Microsoft Teams meeting

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1:00 PM - 1:15 PM

Touch Base - Neilane and Jenn

2:00 PM - 3:00 PM

MSD Governance Committee -- Microsoft Teams Meeting

Microsoft Teams [Need help?](#)

July 9, 2024 Continued

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3:00 PM - 3:15 PM

Touch Base Neilane and Lisa

3:30 PM - 4:00 PM

DM Meeting with Neilane, Robert, Jason, Colin and Nick

July 10, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

9:00 AM - 12:00 PM

Cabinet - OIC

11:45 AM - 12:45 PM

Security Concern
Lunch with viaSport in Victoria - Neilane, Charlene and Geoff --
Security Concern

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July 10, 2024 Continued

2:00 PM - 2:30 PM

Lisa G and Neilane Check in

2:30 PM - 3:30 PM

RAWG Meeting --

3:30 PM - 4:15 PM

DM Meeting with BCMA

July 11, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

9:00 AM - 10:00 AM

TACS Expanded Executive Committee Monthly Meeting --

10:30 AM - 11:00 AM

Meeting: Neilane Mayhew, Deb Godfrey, Shannon Salter -- Microsoft Teams Meeting
Materials to be provided in advance of meeting. Thank you!

Microsoft Teams [Need help?](#)

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11:30 AM - 12:30 PM

Connect: Emily Arthur & Neilane -- Microsoft Teams Meeting;^{Security Concern}

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1:30 PM - 2:00 PM

All Staff Call Discussion | Neilane, Kiera and Shelaina

2:00 PM - 3:00 PM

Econ Sector Course Notification: Getting to Know Management Services Division -- Microsoft Teams Meeting



Dear Economy Sector Colleagues,

We are excited to invite you to a virtual session, "Getting to Know Management Services Division" on July 11, from 2:00 PM to 3:00 PM.

In this session, we will explore the role of the Management Services Division (MSD) and our shared services model. We will introduce the functions and services of each of MSD's five branches and discuss the competencies needed for roles in these areas. You will also learn about upcoming career opportunities and initiatives from our MSD leaders.

This session will be facilitated by MSD's ADMs, EDs, and the SHR team, and will provide a platform to ask questions, gain insights, and connect with colleagues across our sector.

We look forward to your participation!

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July 11, 2024 Continued

3:00 PM - 4:00 PM

Kim Horn/ Neilane 1:1 (Bi-weekly) --

July 12, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

8:00 AM - 8:25 AM

Weekly FOR/EMCR/WLRS/TACS Exec. Check-ins -- virtual
Microsoft Teams meeting

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9:30 AM - 10:15 AM

Quarterly Meeting | Richard Porges and Neilane Mayhew --

1:00 PM - 2:00 PM

Claire/DM 1:1 (Bi-weekly) --

3:00 PM - 3:30 PM

Lisa G - Touch Base

July 13, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

July 14, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

July 15, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

9:30 AM - 10:00 AM

Weekly HR Call --

1:00 PM - 1:30 PM

MEETING: IRR/JEDI/HOUS/TACS re: MST -- MS Teams

Follow up to Apr 19, 3 PM briefing.

Microsoft Teams [Need help?](#)

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July 15, 2024 Continued

2:00 PM - 2:30 PMWeekly Meeting | Neilane and Chelsea --

2:30 PM - 3:00 PMCall with MLA Coralee Oakes (Nick Attending)

3:00 PM - 3:30 PMWeekly | Corinna Filion and Neilane Mayhew --

July 16, 2024

All DayAndrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

8:15 AM - 9:15 AMCoffee with Zac and Neilane

9:30 AM - 10:15 AMMeeting with Neilane, Troy, Kristina and Kelly

10:30 AM - 11:00 AMNeilane/Melissa | Weekly Touchbase --

11:00 AM - 11:30 AMTACS Q1 Forecast DM Briefing

11:30 AM - 12:00 PMNeilane/Melissa - Weekly Touchbase

1:00 PM - 1:45 PMQuarterly Meeting | Neilane and Michelle --

1:45 PM - 2:30 PMCheck In | Neilane, Kim and Rhonda

2:30 PM - 2:45 PMLisa G Check in

July 16, 2024 Continued

3:00 PM - 4:00 PM

Nick/DM 1:1 (Bi-weekly) --

July 17, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

9:00 AM - 9:45 AM

TACS All Staff

9:45 AM - 10:45 AM

Meeting with Cultural Precinct Planning Committee

2:00 PM - 3:00 PM

TACS Exec Comm (Bi-Weekly) --
Security Concern

3:00 PM - 3:45 PM

Check In - Neilane and Darian

July 18, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

12:00 AM - 12:00 AM

Kim Horn Vacation - Rhonda Acting

12:00 AM - 12:00 AM

BC Summer Games

8:30 AM - 9:00 AM

DM call with Neilane and Justin

2:30 PM - 3:00 PM

MLP Meeting with UVic

3:45 PM - 4:15 PM

MLP Pre-brief Belleville

July 19, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

All Day

Kim Horn Vacation - Rhonda Acting
Please See Above

July 19, 2024 Continued

All Day BC Summer Games
Please See Above

All Day A/DM Claire Avison

8:30 AM - 8:55 AM Updated: Weekly FOR/EMCR/WLRS Exec. Check-ins -- virtual
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9:30 AM - 11:00 AM Belleville Terminal Redevelopment Project Update with MRF

1:00 PM - 1:30 PM PNWER Summit Speaker Coordination Call

July 20, 2024

All Day Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

All Day Kim Horn Vacation - Rhonda Acting
Please See Above

July 20, 2024 Continued

| | | |
|---------|-----------------|------------------|
| All Day | BC Summer Games | Please See Above |
|---------|-----------------|------------------|

July 21, 2024

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| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) | Please See Above |
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| All Day | Kim Horn Vacation - Rhonda Acting | Please See Above |
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|---------------------|-----------------|------------------|
| 12:00 AM - 12:00 AM | BC Summer Games | Please See Above |
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July 22, 2024

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|---------|--|------------------|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) | Please See Above |
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| All Day | Kim Horn Vacation - Rhonda Acting | Please See Above |
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|---------|--------------------|
| All Day | A/DM Claire Avison |
|---------|--------------------|

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|-------------------|--|
| 4:00 PM - 5:00 PM | Meeting with U.S Ambassador Cohen with MRF |
|-------------------|--|

| | |
|-------------------|---|
| 6:30 PM - 7:00 PM | Meeting with Minister Mary Ng Canadian Federal Minister of Export Promotion, International Trade and Economic Development and RTC |
|-------------------|---|

July 23, 2024

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|---------|--|------------------|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) | Please See Above |
|---------|--|------------------|

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| All Day | Kim Horn Vacation - Rhonda Acting | Please See Above |
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|---------------------|---------------------------------------|
| 12:00 AM - 12:00 AM | Corinna Filion Vacation - Jill Acting |
| | July 23 – Aug. 6 |

| | |
|---------------------|---|
| 12:00 AM - 12:00 AM | Hotel Reservation - ^{Security Concern} |
|---------------------|---|

| | |
|---------------------|--|
| 12:00 AM - 12:00 AM | PNWER 33rd Annual Summit in Whistler - Registration Confirmation |
|---------------------|--|

July 23, 2024 Continued

8:45 AM - 9:20 AM

Harbour Air Flight Victoria to Vancouver

10:00 AM - 10:45 AM

Harbour Air Flight Vancouver to Whistler

11:30 AM - 12:00 PM

MLP Meeting with Minister Caitlin Cleveland Minister of Education, Culture and Employment - Minister of Industry, Tourism and Investment

1:00 PM - 1:45 PM

Housing Project Board - Agenda item: STR registry regulations -- Microsoft Teams Meeting; ^{Security Concern}
^{Security Concern}

This is a hybrid meeting,. If you are able to join in person, please call Lisa Shepherd at 250-356-1527 for access to ^{Security Concern}

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1:45 PM - 3:30 PM

PNWER Regional Tourism Council Listening Session - PNWER Annual Summit
Security Concern

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PNWER Regional Tourism Council Listening Session - PNWER Annual Summit
Summit
Join Zoom Meeting
Security Concern

This event has been updated with a note:
"Hi all, For those of you joining us virtually, please feel free to log in using the Zoom link in the calendar invite. Our agenda and speakers are also attached. Thank you, and we look forward to having you join us!"
Changed: description, attachments

Security Concern

Description

CHANGED
Join Zoom Meeting
Security Concern

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One tap mobile
Security Concern

Dial by your location
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Meeting ID: Security Concern
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When

Tuesday Jul 23, 2024 · 1:45pm – 3:30pm (Pacific Time - Los Angeles)

Guests

Advice/Recommendations

Advice/Recommendations

Reply for neilane.mayhew@gov.bc.ca
Security Concern

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More options

Invitation from [Google Calendar](#)

July 23, 2024 Continued

You are receiving this email because you are an attendee on the event. To stop receiving future updates for this event, decline this event.

Forwarding this invitation could allow any recipient to send a response to the organizer, be added to the guest list, invite others regardless of their own invitation status, or modify your RSVP. [Learn more](#)

July 24, 2024

| | |
|-------------------|--|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) Please See Above |
| All Day | Kim Horn Vacation - Rhonda Acting Please See Above |
| All Day | Corinna Filion Vacation - Jill Acting Please See Above |
| All Day | <div>Security Concern</div> Hotel Reservation - Please See Above |
| All Day | PNWER 33rd Annual Summit in Whistler - Registration Confirmation Please See Above |
| 9:00 AM - 9:45 AM | Meeting with Neilane and Belinda |

2:30 PM - 3:30 PM

Security Concern

Neilane/Ginny --
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July 24, 2024 Continued

4:30 PM - 5:15 PM

Harbour Air Flight Whistler to

Security Concern

5:40 PM - 6:15 PM

Harbour Air Flight Vancouver to

Security Concern

July 25, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

All Day

Kim Horn Vacation - Rhonda Acting
Please See Above

All Day

Corinna Filion Vacation - Jill Acting
Please See Above

12:00 AM - 12:00 AM

Hotel Reservation -
Please See Above

Security Concern

12:00 AM - 12:00 AM

PNWER 33rd Annual Summit in Whistler - Registration Confirmation
Please See Above

4:30 PM - 5:00 PM

MLP Meeting Jasper Impacts

July 26, 2024

All Day

Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting)
Please See Above

All Day

Kim Horn Vacation - Rhonda Acting
Please See Above

All Day

Corinna Filion Vacation - Jill Acting
Please See Above

8:00 AM - 8:30 AM

MLP Briefing with TACS staff, Labour and JEDI staff (pb for JULY 29th mtg)

8:00 AM - 8:25 AM

Weekly FOR/EMCR/WLRS/MOTI Exec. Check-ins -- virtual
Microsoft Teams meeting

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July 26, 2024 Continued

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| | |
|---------------------|--|
| 9:45 AM - 10:00 AM | 1:1 Call with Lisa and Neilane |
| 10:00 AM - 10:30 AM | Weekly Jill Nessel and Neilane Mayhew -- |
| 10:30 AM - 11:00 AM | Follow up Call with Neilane, Robert, Colin and Jason |

July 27, 2024

| | |
|---------|--|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) Please See Above |
| All Day | Kim Horn Vacation - Rhonda Acting Please See Above |
| All Day | Corinna Filion Vacation - Jill Acting Please See Above |

July 28, 2024

| | |
|---------|--|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) Please See Above |
| All Day | Kim Horn Vacation - Rhonda Acting Please See Above |
| All Day | Corinna Filion Vacation - Jill Acting Please See Above |

July 29, 2024

| | |
|---------------------|--|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) Please See Above |
| All Day | Kim Horn Vacation - Rhonda Acting Please See Above |
| All Day | Corinna Filion Vacation - Jill Acting Please See Above |
| 9:00 AM - 9:30 AM | Check in Neilane and Kim |
| 9:30 AM - 10:00 AM | MLP Briefing with TACS staff (BCMA) |
| 10:00 AM - 12:00 PM | TACS Minister's Council with Executive |
| 1:00 PM - 1:45 PM | Impact Initiative Decisions -- ^{Security Concern} |
| 2:10 PM - 2:55 PM | MLP Briefing with TACS staff (Budget Projections) |
| 3:00 PM - 4:00 PM | MLP Meeting BC RFA |

July 30, 2024

| | |
|-------------------|--|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) Please See Above |
| All Day | Kim Horn Vacation - Rhonda Acting Please See Above |
| All Day | Corinna Filion Vacation - Jill Acting Please See Above |
| 8:30 AM - 8:45 AM | DMEC Touch Base -- Microsoft Teams Meeting |

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9:30 AM - 10:30 AM

Quarterly Meeting w/ Tracey Drake --

11:00 AM - 12:00 PM

Quarterly Teams Mtg. w/ DM Neilane Mayhew, TACS, & Prem Gill, Creative BC - UPDATED to July 30, 2024 - 11am-12pm -- Microsoft Teams Meeting

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From: Anita Reichenback
Sent: Wednesday, November 8, 2023 11:17 AM
To: Wood, Chelsea TACS:EX Chelsea.Wood@gov.bc.ca
Cc: Prem Gill pgill@creativebc.com
Subject: Quarterly Meetings for 2024 with DM Neilane Mayhew, TACS, & Prem Gill, Creative BC - Feb. 5, June 12, and Oct. 16, 2024 confirmed

Hi Chelsea,

Thank you for your help with sorting the 1-hour quarterly meetings via Teams with DM Neilane Mayhew and Prem Gill. I'll send the calendar invites shortly to Neilane.Mayhew@gov.bc.ca.

Mon., Feb. 5, 2024 – 2:00pm – 3:00pm, or

Wed., June 12, 2024 – 2:00pm – 3:00pm

Wed., Oct. 16, 2024 – 2:00pm – 3:00pm

Best,

Anita

Anita Reichenback (she/her)

Executive Assistant to the CEO, VP + Board

+1 604-730-2249

Security Concern

Security Concern

We gratefully acknowledge the unceded ancestral territories of the 34 First Nations language and cultural groups upon whose homelands British Columbia’s creative industries work and live.

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Chelsea Wood
Senior Executive Assistant

Deputy Minister’s Office, Ministry of Tourism, Arts, Culture and Sport
Cell: 250-920-6886 | Office: 778-974-5432

| | |
|-------------------|--|
| 1:00 PM - 2:00 PM | Meeting with TACS and ViaSport CEO recruiting and transition |
| 3:00 PM - 3:30 PM | MLP Meeting with Township of Langley (Mayor Eric Woodward) |

| | |
|--------------------|--|
| All Day | Andrea Vacation - July 8 - Aug 5 (Lisa Grant Acting) Please See Above |
| All Day | Kim Horn Vacation - Rhonda Acting Please See Above |
| All Day | Corinna Filion Vacation - Jill Acting Please See Above |
| 9:30 AM - 10:30 AM | Kim L. /Neilane 1:1 (Bi-weekly) -- |

July 31, 2024 Continued

| | |
|---------------------|--|
| 11:00 AM - 12:00 PM | Claire/DM 1:1 (Bi-weekly) -- |
| 1:00 PM - 1:30 PM | Lisa / Chelsea |
| 1:30 PM - 2:00 PM | Meeting with Altitude Team |
| 2:15 PM - 3:30 PM | Rhonda McGinnis/Neilane 1:1 (Bi-weekly) -- |