

August 1, 2024

11:00 AM - 11:30 AM	Weekly: Shauna & Vivian --
11:30 AM - 12:00 PM	Shauna & Jeannette check-in --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:30 PM	Bi-weekly: Shauna & Hayden --
2:30 PM - 3:30 PM	Bi-weekly: Shauna & Susan --
3:30 PM - 3:45 PM	Touchbase: Shauna & Rachel G
4:00 PM - 4:30 PM	Touchbase: Shauna, Tim O, Quinn D re Space

August 2, 2024

8:00 AM - 8:45 AM	DMEC
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Touchbase: Shauna, Charmaine, Melissa S, David P, Vivan

August 3, 2024

9:00 AM - 9:30 AM	Joint ADM/DM - EC --
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August 5, 2024

8:00 AM - 5:00 PM	BC Day
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August 6, 2024

8:30 AM - 9:00 AM	Joint ADM/DM - EC
9:00 AM - 10:00 AM	Bi-weekly: Shauna & Teri --
11:00 AM - 11:30 AM	ICCS Pre-brief: Shauna, CJ, Sophia Howse and Lin Zhu
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Bi-weekly: Shauna & CJ --
2:30 PM - 3:00 PM	In-Range Submissions: Shauna & Celeigh
3:00 PM - 4:00 PM	Bi-weekly: Shauna & Sheila --

August 7, 2024

10:00 AM - 11:00 AM	Bi-weekly: Shauna & Sunny --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Weekly: Shauna & Vivian --
3:00 PM - 3:45 PM	Shauna, Krista, Courtney Comms Update

August 8, 2024

9:30 AM - 10:30 AM	DM Bilat: Shauna & Allison
11:00 AM - 11:30 AM	Co-Chair pre-brief FPT DMs' Table on Digital Trust and Cybersecurity Meeting
11:30 AM - 12:00 PM	Private Appointment

August 8, 2024 Continued

12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Shauna\Sheila touch base
2:30 PM - 3:00 PM	Lab Paper & Workshop Update: Shauna/CJ/JP

August 9, 2024

8:00 AM - 8:45 AM	DMEC
10:00 AM - 10:45 AM	Bilateral Meeting: BC and GoC
11:00 AM - 11:45 AM	Shauna, Jeannette & Ana check-in --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	DM Bilat: Shauna & Silas

August 12, 2024

10:00 AM - 11:15 AM	MINISTER: Roundtable meeting --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:30 PM	Bi-weekly: Shauna & Stuart --
2:30 PM - 3:00 PM	Executive Committee --
3:30 PM - 5:00 PM	Private Appointment

August 13, 2024

9:15 AM - 10:15 AM	Bi-weekly: Shauna & Holly --
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August 13, 2024 Continued

11:30 AM - 12:00 PM	Travel
12:00 PM - 1:00 PM	Private Appointment
1:00 PM - 1:30 PM	Travel
2:00 PM - 3:00 PM	DM Bilat: Shauna & Teri
3:00 PM - 4:00 PM	Bi-weekly: Shauna & Charmaine --

August 14, 2024

11:00 AM - 12:00 PM	DM Bilat: Shauna & Doug S.
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	Meeting: Home Pilot
1:00 PM - 2:00 PM	Introduction to CBRE Executives
3:00 PM - 4:00 PM	Bi-weekly: Shauna & Alex --

August 15, 2024

9:00 AM - 10:00 AM	DM Bilat: Shauna & Peter
10:00 AM - 10:50 AM	Bi-weekly: Shauna & Hayden --
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Susan --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Leasing: Shauna, RPD & CSD

August 15, 2024 Continued

3:00 PM - 3:30 PM CITZ Lab: Shauna\Alex\Hayden

3:30 PM - 4:00 PM Weekly: Shauna & Paula check-in --

August 16, 2024

8:00 AM - 8:45 AM DMEC

9:00 AM - 10:00 AM Bi-weekly: Shauna & Sheila --

10:00 AM - 11:00 AM DM Bilat: Shauna & Tara

11:00 AM - 11:45 AM Shauna, Jeannette & Ana check-in --

12:00 PM - 1:00 PM Lunch

2:00 PM - 3:00 PM Bi-weekly: Shauna & Sunny --

August 19, 2024

10:45 AM - 11:45 AM DM Bilat: Shauna & Kevin

12:00 PM - 1:00 PM Lunch

1:00 PM - 2:00 PM Bi-weekly: Shauna & CJ --

3:30 PM - 4:30 PM AI Policy Framework: Shauna\CJ\Charmaine\Colleen

August 20, 2024

9:30 AM - 10:00 AM READI: Shauna\Holly\Celeigh\Mark\Angie

August 20, 2024 Continued

11:00 AM - 12:00 PM	Bi-weekly: Shauna & Teri --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Shauna & Jeannette check-in --
2:00 PM - 3:00 PM	DM Bilat: Shauna & Kaye
3:30 PM - 4:30 PM	DM Bilat: Shauna Brouwer & Jeff Aitken

August 21, 2024

9:00 AM - 12:30 PM	EL Panel Interview
12:30 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Advice/Recommendations; Security Concern
3:00 PM - 4:00 PM	DMCPSC presentation material: Shauna\Teri\Stuart

August 22, 2024

9:30 AM - 10:00 AM	Shauna\Deb Bi-weekly Check-in --
10:00 AM - 10:30 AM	Weekly: Shauna & Paula check-in --
11:00 AM - 11:30 AM	Coffee - Greg Steves Shauna Brouwer
11:30 AM - 1:00 PM	FPT DMs' Table on Digital Trust and Cybersecurity Meeting

August 22, 2024 Continued

12:00 PM - 12:30 PM Shauna\Deb call

1:00 PM - 2:00 PM Lunch

2:00 PM - 2:30 PM Shauna\Teri

August 23, 2024

9:00 AM - 9:30 AM DM Bilat: Shauna & Barbara

11:00 AM - 11:45 AM Shauna, Jeannette & Ana check-in --

12:00 PM - 1:00 PM Lunch

August 26, 2024

10:00 AM - 11:00 AM MINISTER: Roundtable meeting --

11:00 AM - 12:00 PM Bi-weekly: Shauna & Stuart --

12:00 PM - 1:00 PM Lunch

1:30 PM - 2:00 PM Government Financial Information; Intergovernmental Communications
DM Briefing

2:30 PM - 4:30 PM Executive Committee --

August 27, 2024

9:00 AM - 9:15 AM EL next steps: Shauna\Courtney

9:30 AM - 10:00 AM Government Financial Information; Intergovernmental Communications

August 27, 2024 Continued

10:00 AM - 11:00 AM	DM Bilat: Shauna & Christina
11:30 AM - 12:00 PM	Shauna & Jeannette check-in --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:30 PM	FPR Review: Shauna, Sunny & CSD team
2:30 PM - 3:30 PM	Bi-weekly: Shauna & Holly --

August 28, 2024

9:00 AM - 9:30 AM	DM Bilat: Shauna & Jonathan
10:00 AM - 11:00 AM	Bi-weekly: Shauna & Susan --
11:00 AM - 12:00 PM	Bi-weekly: Shauna & Sunny --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Weekly: Shauna & Vivian --
2:00 PM - 2:30 PM	DM Bilat: Shauna & Fazil
3:00 PM - 3:30 PM	Bi-weekly: Shauna & Sheila --
3:30 PM - 4:00 PM	AG Briefing: Vernon Courthouse Update

August 29, 2024

9:00 AM - 10:00 AM	Post-incident Review - Shauna Brouwer / Deloitte
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August 29, 2024 Continued

11:00 AM - 12:00 PM	Digital Office All Staff (Required)
11:30 AM - 12:00 PM	Discussion
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:30 PM	Bi-weekly: Shauna & Hayden --
3:00 PM - 3:30 PM	Alouette Site
3:30 PM - 4:00 PM	Weekly: Shauna & Paula check-in --
4:00 PM - 4:30 PM	Call with Shauna Brouwer

August 30, 2024

11:00 AM - 11:45 AM	Shauna & Ana check-in --
12:00 PM - 1:00 PM	Lunch