

August 1, 2024

All Day	Nicole Away (Alex Kortum A/CG Jul 22-26, Diane Lianga A/CG Jul 29 - Aug 2)
All Day	Jordan Away (A/Assoc.DM - July 22 – July 28th – Susan Laidlaw, July 29th – August 5 – Satish Perhar) Jul 23 - Aug 2
All Day	Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)
All Day	Jerymy Away (Tania B A/ADM July 29th -Aug 2nd)
12:00 AM - 12:00 AM	Amanada Away Aug 1-9th (Gabriel B A/ADM)
8:15 AM - 8:30 AM	Call: Shannon and Heather -- Shannon to call Heather's cell: <small>Government Financial Information</small>
9:00 AM - 11:30 AM	Office Time
11:30 AM - 12:00 PM	TRAVEL
12:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:00 PM	TRAVEL
2:00 PM - 3:00 PM	Office Time
3:00 PM - 3:30 PM	Meeting: Shannon, Matt, Heather, Doug, Tom, Teri Collins, Zach Young, Tracy Campbell, John Thomson, Don Bain, JM McColl -- Teams

August 1, 2024 Continued

3:45 PM - 4:00 PM Heather & Breanne Connect

4:00 PM - 5:00 PM Office Time

August 2, 2024

12:00 AM - 12:00 AM Nicole Away (Alex Kortum A/CG Jul 22-26, Diane Lianga A/CG Jul 29 - Aug 2)
Please See Above

12:00 AM - 12:00 AM Jordan Away (A/Assoc.DM - July 22 – July 28th – Susan Laidlaw, July 29th – August 5 – Satish Perhar) Jul 23 - Aug 2
Please See Above

All Day Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)
Please See Above

12:00 AM - 12:00 AM Jerymy Away (Tania B A/ADM July 29th -Aug 2nd)
Please See Above

All Day Amanada Away Aug 1-9th (Gabriel B A/ADM)
Please See Above

All Day Alexandra B Away

All Day HOLD VACATION

10:00 AM - 12:00 PM Risk Committee Meeting - August 2nd 2024 -- Microsoft Teams Meeting

August 3, 2024

All Day Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)
Please See Above

All Day Amanada Away Aug 1-9th (Gabriel B A/ADM)
Please See Above

August 4, 2024

All Day Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)
Please See Above

August 4, 2024 Continued

All Day	Amanada Away Aug 1-9th (Gabriel B A/ADM) Please See Above
8:00 AM - 8:00 AM	Private Appointment

August 5, 2024

All Day	Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16) Please See Above
All Day	Amanada Away Aug 1-9th (Gabriel B A/ADM) Please See Above
All Day	BC Day Stat
1:30 PM - 2:30 PM	Private Appointment

August 6, 2024

All Day	Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16) Please See Above
All Day	Amanada Away Aug 1-9th (Gabriel B A/ADM) Please See Above
12:00 AM - 12:00 AM	Jeremy Away (A/ADM Steve H Aug 6th-18th)
12:00 AM - 12:00 AM	Doug Away (Aug 6th -9th)
9:00 AM - 9:25 AM	Meeting: Shannon and Heather W -Weekly Check in -- Shannon will call Heather's cell
9:30 AM - 10:00 AM	Office Time
10:15 AM - 11:15 AM	DM Mtg Advice/Recommendations; Cabinet Confidences

Government Financial Information

August 6, 2024 Continued

Security Concern

11:30 AM - 12:00 PM

Monthly | Blair & Heather -- MS Teams;

12:00 PM - 1:00 PM

Do Not Book

1:00 PM - 2:00 PM

Agenda/PPS Weekly Meeting -- Teams/

Security Concern

2:00 PM - 2:30 PM

DM | Mtg EDI (Ana)

2:30 PM - 3:00 PM

Office Time

3:00 PM - 3:25 PM

Meeting: Shannon S, Matt S, Heather W and Danielle M -- MS teams

3:25 PM - 3:55 PM

DM | Mtg with Danielle & Keefer -- Teams

4:00 PM - 4:30 PM

Advice/Recommendations; Cabinet Confidences;
Intergovernmental Communications

Microsoft Teams Meeting

4:30 PM - 5:00 PM

hold for Christina Z (call)

August 7, 2024

All Day

Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)

Please See Above

All Day

Amanada Away Aug 1-9th (Gabriel B A/ADM)

Please See Above

All Day

Jeremy Away (A/ADM Steve H Aug 6th-18th)

Please See Above

All Day

Doug Away (Aug 6th -9th)

Please See Above

August 7, 2024 Continued

9:00 AM - 9:30 AM Heather & Irene | Touch base

9:30 AM - 11:30 AM Office Time

11:30 AM - 12:30 PM Do Not Book

12:30 PM - 3:30 PM Private Appointment

August 8, 2024

All Day Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)

Please See Above

All Day Amanada Away Aug 1-9th (Gabriel B A/ADM)

Please See Above

All Day Jeremy Away (A/ADM Steve H Aug 6th-18th)

Please See Above

All Day Doug Away (Aug 6th -9th)

Please See Above

8:15 AM - 9:00 AM

MKC | Mtg Advice/Recommendations;
Cabinet
Confidences Teams

9:00 AM - 11:00 AM Office Time

11:00 AM - 11:30 AM Heather & Jordan | Touch Base

11:30 AM - 12:00 PM Office Time

12:00 PM - 1:00 PM Do Not Book

1:00 PM - 2:00 PM Office Time

August 8, 2024 Continued

2:00 PM - 2:30 PM

Call Lori F -- Heather to call Lori at

Personal Information

2:45 PM - 3:15 PM

Monthly | Nicole & Heather -- MS Teams;

Security Concern

3:30 PM - 4:00 PM

Special MFEX Mtg

4:00 PM - 5:00 PM

Office Time

August 9, 2024

All Day

Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)

Please See Above

12:00 AM - 12:00 AM

Amanada Away Aug 1-9th (Gabriel B A/ADM)

Please See Above

All Day

Jeremy Away (A/ADM Steve H Aug 6th-18th)

Please See Above

12:00 AM - 12:00 AM

Doug Away (Aug 6th -9th)

Please See Above

All Day

1/2 Vacation day - Jordan A/DM

August 10, 2024

All Day

Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)

Please See Above

All Day

Jeremy Away (A/ADM Steve H Aug 6th-18th)

Please See Above

August 11, 2024

All Day

Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)

Please See Above

August 11, 2024 Continued

All Day **Jeremy Away (A/ADM Steve H Aug 6th-18th)**
Please See Above

August 12, 2024

All Day **Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)**
Please See Above

All Day **Jeremy Away (A/ADM Steve H Aug 6th-18th)**
Please See Above

12:00 AM - 12:00 AM **Jen Holidays (Rachel covering)**

All Day **Vacation - Jordan A/DM**

9:00 AM - 9:30 AM Advice/Recommendations; Cabinet
Confidences **Microsoft Teams Meeting**

9:15 AM - 10:00 AM **MEETING: IRR/WLRS/EMLI** Advice/Recommendations; Cabinet
Confidences; Intergovernmental
Communications **MS Teams;** Security Concern

August 13, 2024

All Day **Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)**
Please See Above

All Day **Jeremy Away (A/ADM Steve H Aug 6th-18th)**
Please See Above

All Day **Jen Holidays (Rachel covering)**
Please See Above

9:00 AM - 9:20 AM **Joint DM Briefing** Advice/Recommendations; Government Financial Information; Intergovernmental
Communications **Microsoft Teams Meeting**

9:30 AM - 10:00 AM **Office Time**

August 13, 2024 Continued

10:00 AM - 11:00 AM	DM Sec TB Pre-Brief (Aug 26th)
11:00 AM - 11:30 AM	Office Time
11:30 AM - 12:00 PM	Travel
12:00 PM - 1:00 PM	Heather & Fisnik - Lunch -- <small>Security Concern</small>
1:00 PM - 1:30 PM	Travel
1:30 PM - 2:00 PM	Office Time
2:00 PM - 2:30 PM	Heather & Jordan Bi-Weekly -- MS Teams
2:45 PM - 3:15 PM	Call: Tom -- Heather to call Tom at <small>Personal Information</small>
3:30 PM - 4:00 PM	Office Time
4:15 PM - 4:45 PM	Monthly Amanda & Heather -- MS Teams; <small>Security Concern</small>
5:00 PM - 8:00 PM	Private Appointment

August 14, 2024

All Day	Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16) Please See Above
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August 14, 2024 Continued

All Day	Jeremy Away (A/ADM Steve H Aug 6th-18th) Please See Above
All Day	Jen Holidays (Rachel covering) Please See Above
9:00 AM - 10:00 AM	Office Time
10:00 AM - 10:30 AM	Heather & Mark Touch Base
10:30 AM - 11:30 AM	Office Time
11:30 AM - 12:00 PM	Travel
12:00 PM - 1:00 PM	Heather & Linda - Lunch -- Security Concern
1:00 PM - 2:00 PM	HOLD MLA Sandhu Briefing -- Teams
1:00 PM - 1:30 PM	Travel
1:30 PM - 2:00 PM	Office Time
2:00 PM - 2:25 PM	Meeting: Shannon and Heather W -Weekly Check in -- Shannon will call Heather's cell Government Financial Information
2:45 PM - 3:15 PM	DM Security Concern Advice/Recommendations; Cabinet Confidences Security Concern
3:30 PM - 4:00 PM	DM Mtg Advice/Recommendations Security Concern

August 14, 2024 Continued

4:00 PM - 4:30 PM Monthly | Amy & Heather -- Microsoft Teams Meeting; Security Concern

4:30 PM - 5:00 PM Office Time

August 15, 2024

All Day Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16)
Please See Above

All Day Jeremy Away (A/ADM Steve H Aug 6th-18th)
Please See Above

All Day Jen Holidays (Rachel covering)
Please See Above

12:00 AM - 12:00 AM Nicole Holidays (Alex K Acting)

12:00 AM - 12:00 AM Amanda Away (A/ADM Rebecca J)

8:30 AM - 9:00 AM Heather/Okenge/Donna/Rosa -- MS Teams

9:30 AM - 10:00 AM Advice/Recommendations;
Cabinet
Confidences DM Mtg Stephen/Tiffany) -- Teams; Security Concern

10:00 AM - 10:30 AM Office Time

10:45 AM - 11:15 AM Heather/Tiffany - Touch Base -- Teams

11:30 AM - 12:00 PM Do Not Book

12:00 PM - 12:15 PM DM Meeting Neilane/Heather -- Microsoft Teams Meeting

August 15, 2024 Continued

12:30 PM - 1:00 PM	Do Not Book
1:00 PM - 2:00 PM	DM <small>Advice/Recommendations; Cabinet Confidences</small>
2:00 PM - 2:30 PM	FIN check-in -- Microsoft Teams Meeting
2:30 PM - 3:00 PM	Office Time
3:00 PM - 3:30 PM	TRAVEL
3:30 PM - 5:00 PM	Private Appointment

August 16, 2024

12:00 AM - 12:00 AM	Minister Summer Leave (July 26-Aug 16 - Minister Dix is covering Jul 26-31, Minister Singh covering Aug 1-16) Please See Above
All Day	Jeremy Away (A/ADM Steve H Aug 6th-18th) Please See Above
12:00 AM - 12:00 AM	Jen Holidays (Rachel covering) Please See Above
All Day	Nicole Holidays (Alex K Acting) Please See Above
12:00 AM - 12:00 AM	Amanda Away (A/ADM Rebecca J) Please See Above
All Day	Heather Vacation (Jordan Acting)
All Day	Jim Away (Karl A/ADM)
9:00 AM - 9:30 AM	<small>Advice/Recommendations; Cabinet Confidences</small> Microsoft Teams Meeting

August 17, 2024

All Day	Jeremy Away (A/ADM Steve H Aug 6th-18th) Please See Above
All Day	Nicole Holidays (Alex K Acting) Please See Above

August 18, 2024

12:00 AM - 12:00 AM	Jeremy Away (A/ADM Steve H Aug 6th-18th) Please See Above
All Day	Nicole Holidays (Alex K Acting) Please See Above

August 19, 2024

All Day	Nicole Holidays (Alex K Acting) Please See Above
12:00 AM - 12:00 AM	Rachel Holidays (Aug 19-30)
12:00 AM - 12:00 AM	Heather Working
All Day	Alexandra B Away
8:30 AM - 8:30 AM	Private Appointment
9:00 AM - 9:30 AM	<div>Advice/Recommendations; Cabinet Confidences</div> Microsoft Teams Meeting
9:30 AM - 10:30 AM	Agenda/PPS Weekly Meeting -- Teams, <div>Security Concern</div>
2:00 PM - 3:00 PM	PSP & GEO Bi-weekly check-in -- MS Teams
3:45 PM - 4:15 PM	MKC Pre-Brief Public Accounts 1 -- <div>Security Concern</div> <div>Teams Link for DM only</div>

August 20, 2024

12:00 AM - 12:00 AM	Nicole Holidays (Alex K Acting) Please See Above
All Day	Rachel Holidays (Aug 19-30) Please See Above
All Day	Heather Working Please See Above
8:30 AM - 9:00 AM	<div><div>MKC</div><div>Advice/Recommendations; Cabinet Confidences</div><div>Security Concern </div><div>Teams</div></div>
9:00 AM - 10:00 AM	MKC TB Pre-Brief (Aug 26 TB) -- Teams
10:15 AM - 11:15 AM	<div><div>MKC</div><div>Advice/Recommendations; Cabinet Confidences</div><div>- Teams</div></div>
10:30 AM - 12:00 PM	PSP GBVA EAC Meeting -- Teams
11:15 AM - 12:15 PM	<div><div>MKC</div><div>Advice/Recommendations; Cabinet Confidences</div><div>Teams</div></div>
1:45 PM - 2:00 PM	MKC Pre-Brief OAG Mtg -- Teams
2:00 PM - 2:30 PM	MKC & OAG Mtg -- Teams
2:45 PM - 3:00 PM	Heather/Amy - Touchbase -- Teams
3:30 PM - 4:30 PM	<div><div>Multi-Minister</div><div>Advice/Recommendations; Cabinet Confidences; Intergovernmental Communications</div><div>Teams</div></div>
4:30 PM - 4:45 PM	PDE briefing Public Accounts (Heather/Nicole) -- MS Teams

August 21, 2024

All Day	Rachel Holidays (Aug 19-30)	Please See Above
All Day	Heather Working	Please See Above
8:15 AM - 8:45 AM	DM Mtg <div>Advice/Recommendations; Cabinet Confidences</div>	Richard P, Amanda, Rebecca, Michael, Abid) -- MS Teams
9:00 AM - 10:00 AM	MKC <div>Advice/Recommendations</div>	- Teams
10:45 AM - 11:45 AM	TB Minor -- Teams	
1:00 PM - 1:30 PM	MKC Briefing by EMLI <div>Advice/Recommendations; Cabinet Confidences</div>	(Les M, Jim) -- <div>Security Concern</div>
2:00 PM - 2:30 PM	MKC Pre-Brief Public Accounts 2 <div>Security Concern</div>	
2:30 PM - 3:30 PM	MKC Public Accounts Bear Pit <div>Security Concern</div>	

August 22, 2024

All Day	Rachel Holidays (Aug 19-30)	Please See Above
12:00 AM - 12:00 AM	Heather Working	Please See Above
8:00 AM - 8:45 AM	DM Meeting <div>Advice/Recommendations; Cabinet Confidences</div>	Microsoft Teams Meeting <div>Security Concern</div>
9:00 AM - 10:00 AM	MKC Media Prep (Lisa, Nova & Robyn) -- Teams	
9:00 AM - 9:30 AM	PSP Briefing by PSSG <div>Advice/Recommendations; Government Financial Information; Intergovernmental Communications</div>	Asha, Alison) -- MS Teams

August 22, 2024 Continued

10:00 AM - 10:30 AM	Private Appointment
12:30 PM - 3:00 PM	PUBLIC ACCOUNTS
4:00 PM - 4:25 PM	Meeting: Shannon S, Finance and EMLI -- MS teams

August 23, 2024

All Day	Rachel Holidays (Aug 19-30) Please See Above
All Day	Heather Away Aug 23 (Jordan Acting)
9:00 AM - 9:30 AM	Advice/Recommendations; Cabinet Confidences - Microsoft Teams Meeting

August 24, 2024

All Day	Rachel Holidays (Aug 19-30) Please See Above
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August 25, 2024

All Day	Rachel Holidays (Aug 19-30) Please See Above
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August 26, 2024

All Day	Rachel Holidays (Aug 19-30) Please See Above
12:00 AM - 12:00 AM	Jeremy Away (A/ADM Joey Aug 26- Sept 4)
12:00 AM - 12:00 AM	Heather working remotely

August 26, 2024 Continued

All Day	Jordan to attend DM mtg at 8am 8	Advice/Recommendations; Cabinet Confidences	for you
8:00 AM - 8:45 AM	DM Meeting	Advice/Recommendations; Intergovernmental Communications	Microsoft Teams Meeting
8:00 AM - 8:30 AM	Minister Briefing -- MS Teams		
8:30 AM - 9:00 AM		Advice/Recommendations; Cabinet Confidences	Microsoft Teams Meeting
8:30 AM - 9:00 AM	Minister Briefing	Advice/Recommendations; Cabinet Confidences; Intergovernmental Communications	Richard P, Amanda, Rebecca, Abid, Michael) -- Teams
9:00 AM - 12:00 PM	Treasury Board	Security Concern	Teams
9:30 AM - 10:30 AM	Agenda/PPS Weekly Meeting -- Teams/	Security Concern	
12:00 PM - 1:30 PM	FER review time		
1:30 PM - 4:30 PM	BLOCK		

August 27, 2024

All Day	Rachel Holidays (Aug 19-30)	Please See Above
All Day	Jeremy Away (A/ADM Joey Aug 26- Sept 4)	Please See Above
All Day	Heather working remotely	Please See Above
9:00 AM - 10:00 AM	DM Mtg	Advice/Recommendations; Cabinet Confidences Tom, Amanda, Richard) -- Teams

August 27, 2024 Continued

10:15 AM - 10:45 AM	DM Mtg Advice/Recommendations; Cabinet Confidences (Lori, Richard, Amanda) -- Teams
11:00 AM - 2:00 PM	BLOCK
2:15 PM - 2:30 PM	MKC Pre-Brief Meeting Canada Pension Plan Investment Board (John Graham) -- Teams
2:30 PM - 3:00 PM	MKC Mtg Canada Pension Plan Investment Board (John Graham) -- Teams
3:15 PM - 3:45 PM	BCFSA Quarterly Mtg with Minister -- Teams
4:00 PM - 5:00 PM	BLOCK

August 28, 2024

All Day	Rachel Holidays (Aug 19-30)	Please See Above
All Day	Jeremy Away (A/ADM Joey Aug 26- Sept 4)	Please See Above
All Day	Heather working remotely	Please See Above

August 29, 2024

All Day	Rachel Holidays (Aug 19-30)	Please See Above
All Day	Jeremy Away (A/ADM Joey Aug 26- Sept 4)	Please See Above
All Day	Heather working remotely	Please See Above
1:30 PM - 2:00 PM	Advice/Recommendations; Cabinet Confidences; Intergovernmental Communications (Heather, Shannon, Jennifer) -- Microsoft Teams Meeting;	Security Concern

August 29, 2024 Continued

3:00 PM - 3:30 PM	DM Mtg	Advice/Recommendations; Cabinet Confidences	(Shannon, Nate, Jordan, Richard, Amanda) -- Teams;	Security Concern

August 30, 2024

12:00 AM - 12:00 AM	Rachel Holidays (Aug 19-30)	Please See Above
All Day	Jeremy Away (A/ADM Joey Aug 26- Sept 4)	Please See Above
12:00 AM - 12:00 AM	Heather working remotely	Please See Above
12:00 AM - 12:00 AM	Asha Holidays Aug 30-Sep 16 (Alison A/ADM)	
All Day	Alexandra B Away	
9:30 AM - 10:00 AM	Joint DM Mtg (Heather, Tom, Shannon, Lori, Richard P) -- Teams	

August 31, 2024

All Day	Jeremy Away (A/ADM Joey Aug 26- Sept 4)	Please See Above
All Day	Asha Holidays Aug 30-Sep 16 (Alison A/ADM)	Please See Above