

November 1, 2016

Tuesday

8:30 AM - 10:00 AM	Out of Office
10:00 AM - 11:00 AM	Webcast: Embracing the art of the possible: How the public sector can take advantage of digital disruptors
10:00 AM - 10:30 AM	Bette-Jo/Philip re: FMI on Nov 2
11:15 AM - 12:15 PM	Bette-Jo/Dan
11:30 AM - 11:45 AM	Pre-Brief
11:45 AM - 12:15 PM	Conference Call with Auditor General Carol Bellringer
12:30 PM - 5:00 PM	Out of Office

November 2, 2016

Wednesday

8:30 AM - 4:30 PM	Out of Office
10:00 AM - 12:00 PM	MTIC ExComm *online info for John and BJH*

November 3, 2016

Thursday

8:30 AM - 9:30 AM	Office Time
10:00 AM - 12:00 PM	Citizens' Experience Board --
12:00 PM - 12:30 PM	Bobbi and Bette-Jo
1:00 PM - 1:30 PM	Lunch
1:30 PM - 2:00 PM	Bette-Jo Hughes/Barry Perkins re: Catch Up
2:00 PM - 2:30 PM	Review items with Jen
2:30 PM - 3:00 PM	Tri-weekly: Bette-Jo/Belinda (Meeting Series ends Dec 27, 2016) --
3:00 PM - 4:00 PM	MTIC/HPAS touch base

November 3, 2016 Continued

Thursday

4:00 PM - 4:15 PM **Bette-Jo/Dan - 15 minute touch base**

November 4, 2016

Friday

8:30 AM - 9:00 AM **Monthly Satellite Phone Check --**

9:00 AM - 10:30 AM **MINISTER: roundtable (FYI for ADMs)**

9:00 AM - 10:00 AM **AGENDA: PSCIOC Teleconference - Nov. 4th, 2016**

10:30 AM - 11:00 AM **IMITCIB Pre-brief re: Agenda**

11:00 AM - 12:00 PM **Gartner Monthly Meeting w/Bette-Jo/Niki and Paul**

12:00 PM - 1:00 PM **Lunch**

1:00 PM - 1:30 PM **Conference Call: Kim/Bette-Jo/Philip Twyford re: IMIT Capital Request**

1:30 PM - 2:00 PM **Do Not Book**

2:00 PM - 2:30 PM **Louise Panneton**

2:30 PM - 3:00 PM **Contact Centre Negotiation Weekly meeting**

November 7, 2016

Monday

8:30 AM - 9:00 AM **Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --**

9:00 AM - 9:30 AM **Bette-Jo/Sarf/Ian/David & Dan re: Workstation Support Services Contract PAC Meeting Preparation**

10:00 AM - 11:30 AM **DMCC**

12:00 PM - 1:30 PM **Lunch with Bette-Jo Hughes & Niki Sieben**

2:30 PM - 2:45 PM **Bette-Jo/Susan**

3:00 PM - 5:00 PM **Office Time (Do Not Book)**

November 7, 2016 Continued

Monday

Personal Information

5:30 PM - 7:00 PM

November 8, 2016

Tuesday

8:30 AM - 9:00 AM

Bette-Jo / Lou touch base --

9:30 AM - 10:30 AM

Briefing with Bette-Jo/Cheryl/Ian & David re CIRM Update - Information Management (Mtg requested by Michael Carpenter)

11:00 AM - 12:00 PM

Cell Phone: Transfer of Service & Air Watch Enrollment

12:00 PM - 12:30 PM

Lunch

12:30 PM - 1:00 PM

Bette-Jo/Ian - Items to discuss

1:00 PM - 1:15 PM

Phone Call: Bette-Jo/Ken McLean re: MOTI

1:30 PM - 2:00 PM

Bette-Jo/Philip/Ian D & Jill re: Mainframe Communications

2:00 PM - 3:00 PM

Ian/Bette-Jo/Stephen Gordon - OCIO Cloud Strategy

3:00 PM - 4:00 PM

Office Time

4:00 PM - 5:00 PM

NGN Steering Committee Meeting

November 9, 2016

Wednesday

9:00 AM - 4:30 PM

Security Day: Risk-e-Business

9:00 AM - 9:30 AM

Bette-Jo to provide Opening Remarks for Security Day

10:00 AM - 10:30 AM

Bi-weekly: Bette-Jo & Bev (Meeting Series ends Dec 28/2016) --

10:30 AM - 10:45 AM

Call w/ Bette-Jo

11:30 AM - 12:15 PM

Lunch

12:15 PM - 1:00 PM

DLT Executive re: Strategy

November 9, 2016 Continued

Wednesday

1:30 PM - 2:00 PM

Bette-Jo/Ian/Sophia re: Cabinet
Confidences

3:00 PM - 4:00 PM

Bette-Jo/Susan & Howard re: Undersea Cable

November 10, 2016

Thursday

8:30 AM - 9:00 AM

Final MCCF review (Bette-Jo/Colin)

9:00 AM - 9:30 AM

DM Staffing --

9:30 AM - 10:00 AM

SMC Meeting Material Review (Nov 15 Mtg)

10:30 AM - 11:30 AM

Secure Comms for Bette-Jo Hughes; Bobbi Plecas and Kim Henderson

12:00 PM - 1:00 PM

Lunch with Bette-Jo Hughes & Lori Wanamaker

1:30 PM - 2:00 PM

Monthly Forecast Mtg (Bette-Jo/Belinda & Stu)

3:00 PM - 3:30 PM

Bette-Jo/Philip re: FIN IMIT Capital Budget Ltr

3:30 PM - 4:00 PM

Bette-Jo/Ken Prosser re: iSmart Tool Briefing

4:00 PM - 4:30 PM

Bette-Jo/Ian - Budget Forecast

4:30 PM - 5:00 PM

Office Time

6:45 PM - 7:45 PM

Private Appointment

November 11, 2016

Friday

8:00 AM - 5:00 PM

Remembrance Day

November 14, 2016

Monday

9:00 AM - 9:30 AM

Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --

10:00 AM - 11:00 AM

BCAA - Report Review

November 14, 2016 Continued

Monday

11:30 AM - 12:00 PM	Security Briefing w/Kim/Bette-Jo Hughes & Gary Perkins
12:00 PM - 12:45 PM	Lunch
1:00 PM - 1:30 PM	IT Report Review
2:00 PM - 2:30 PM	Conference Call - Bette Jo Tim
2:30 PM - 3:00 PM	Weekly Mtg: Bette-Jo & Jen (Mtg Series ends Dec 26/16) --
3:00 PM - 4:30 PM	Office Time (Do Not Book)

November 15, 2016

Tuesday

8:00 AM - 10:00 AM	DM Working Group Senior Official Preparedness
10:30 AM - 12:00 PM	Office Time (Do Not Book)
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:30 PM	TSMA Adhoc SMC - Service Improvement Project --
2:30 PM - 3:00 PM	Bi-weekly touch base w/ JJ and BJH --
4:00 PM - 4:30 PM	Bette-Jo/Simon Lanoix re: Innovation Lab Discussion

November 16, 2016

Wednesday

9:00 AM - 11:00 AM	Office Time
11:00 AM - 11:30 AM	Bette-Jo/Jen re: FOI Request
11:30 AM - 12:30 PM	Lunch

November 16, 2016 Continued

Wednesday

1:00 PM - 3:00 PM	MINISTER: Roundtable (FYI for ADMs)
3:00 PM - 4:00 PM	Integrity video shoot: Bette-Jo Hughes
4:00 PM - 4:30 PM	Tri-weekly: Bette-Jo/Niki (Mtg series ends Dec 27/2016) --

November 17, 2016

Thursday

9:00 AM - 12:00 PM	FW: executive briefing on Office 365
12:30 PM - 1:30 PM	Lunch w/Bette-Jo & Sally Barton
2:15 PM - 3:00 PM	OCIO Hiring Pre-brief & Division Leadership Team Meeting (Meeting Series ends Dec 29/2016) --
3:00 PM - 3:30 PM	Tri-weekly: Bette-Jo/Philip (Mtg Series ends Dec 29/16) --
3:30 PM - 4:00 PM	IMITCIB Meeting Material Review (Mtg Nov 22)

November 18, 2016

Friday

8:00 AM - 9:00 AM	Breakfast Mtg: Bette-Jo Hughes/Paul Stokes
10:00 AM - 10:30 AM	CCIO Agenda Pre-brief (Dec 8 Mtg)
10:30 AM - 11:00 AM	Bette-Jo/Shanna
11:30 AM - 11:45 AM	Phone Call: Bette-Jo & Elizabeth Killam re: Background to a mtg invite
12:00 PM - 12:15 PM	Bette-Jo/Ian
12:15 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Bette-Jo/Ron/Niki (Bev optional)
1:30 PM - 2:00 PM	Security Concern
2:00 PM - 2:30 PM	Contact Centre Negotiation Weekly meeting
2:30 PM - 3:30 PM	Bette-Jo/Ian/Nadine re: Update for WSPP

November 18, 2016 Continued

Friday

3:30 PM - 4:30 PM

Office Time (Do Not Book)

November 19, 2016

Saturday

1:15 PM - 3:15 PM

Private Appointment

November 21, 2016

Monday

8:00 AM - 9:00 AM

Framework Working Group Consultation with PSSDC and PSCIOC Members from BC

9:00 AM - 9:30 AM

Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --

10:00 AM - 1:30 PM

The Information Technology Infrastructure Roundtable

1:30 PM - 2:00 PM

Bette-Jo/Ian re: OAG MDM

2:00 PM - 2:30 PM

Lunch

2:30 PM - 3:00 PM

Meeting to discuss Contract Centre contract

3:00 PM - 3:30 PM

Phone Call: Bette-Jo Hughes/Chris Rathbone re: MCCF IT Stream

3:30 PM - 4:00 PM

Nov 30 TSMA SMC Prep Mtg

4:00 PM - 4:30 PM

Phone Call: Bette-Jo/Pierre re: CloudBC & #BCTECH Summit

4:30 PM - 5:00 PM

Office Time (Do Not Book)

November 22, 2016

Tuesday

9:30 AM - 10:00 AM

Ian/Bette-Jo - OCIO Funding Constraints for Workstations Memo

11:00 AM - 12:30 PM

IMIT Capital Investment Board Mtg (IMIT CIB)

12:30 PM - 12:45 PM

Bette-Jo/Sarf

November 22, 2016 Continued

Tuesday

1:30 PM - 2:30 PM	Lunch
2:30 PM - 3:00 PM	Bette-Jo/Scott
3:00 PM - 3:30 PM	Weekly Mtg: Bette-Jo & Jen (Mtg Series ends Dec 26/16) --
3:30 PM - 4:30 PM	Monthly 1:1 (Bette-Jo/Colin) --
4:30 PM - 5:00 PM	Ian/Bette-Jo/Stephen G. - Cloud BC Working Group

November 23, 2016

Wednesday

8:30 AM - 9:00 AM	Bi-weekly: Bette-Jo & Bev (Meeting Series ends Dec 28/2016) --
9:00 AM - 9:30 AM	Bette-Jo/Niki/Sherri re: Holdback Data & Nov Report
11:00 AM - 11:35 AM	Helijet
11:45 AM - 12:45 PM	Lunch
1:00 PM - 4:00 PM	Select Standing Committee on Public Accounts - Getting IT Right (Bette-Jo & Philip) Management of Mobile Devices (IAN & Cheryl W-Y)
5:10 PM - 5:45 PM	Helijet

November 24, 2016

Thursday

8:30 AM - 9:30 AM	Office Time
10:30 AM - 11:00 AM	Tri-weekly: Bette-Jo/Belinda (Meeting Series ends Dec 27, 2016) --
11:30 AM - 12:30 PM	Joint Executive Committee (JEC)
12:30 PM - 1:00 PM	Bette-Jo/David Morel - Cloud BC Initial Intake
1:00 PM - 3:00 PM	Workstation Services JEC

November 24, 2016 Continued

Thursday

3:00 PM - 3:30 PM **Bette-Jo/Philip/Terry & Jillian re: IT Talent Platform**

3:30 PM - 4:00 PM **Bette-Jo/Pierre Vorster/Anthony Roy - ITSO**

4:00 PM - 6:00 PM **EY Victoria Office, launch event**

November 25, 2016

Friday

9:00 AM - 9:30 AM **Ian/Bette-Jo/Scott MacDonald/Hayden Lansdell - CDI Project Approach**

9:30 AM - 10:00 AM **Bette-Jo/Niki & Denise re: Succession Management Summary**

10:30 AM - 11:00 AM **Bette-Jo/Niki re: OCIO Communications**

11:30 AM - 12:00 PM **Lori Halls, Bette-Jo Hughes, Elizabeth Killam and Philip Twyford RE: Follow up on IT Key Streams**

12:30 PM - 1:00 PM **Prebrief: Bette-Jo & Bev - Dec 1 FPT DM's Meeting on Service Delivery**

1:00 PM - 3:30 PM **Office Time**

3:30 PM - 4:30 PM **MEETING: Bobbi, Bette-Jo and Ian Bailey**

November 28, 2016

Monday

8:30 AM - 9:00 AM **Bette-Jo/Niki/Susan & Sherri re: DM Holdbacks**

9:00 AM - 9:30 AM **Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --**

9:30 AM - 10:00 AM **Weekly Mtg: Bette-Jo & Jen (Mtg Series ends Dec 26/16) --**

10:00 AM - 11:00 AM **Bette-Jo/Ian/Scott Anderson/Jason Hermitage of Microsoft Meet & Greet**

11:30 AM - 12:30 PM **Lunch**

12:45 PM - 1:00 PM **Bette-Jo/Philip**

1:30 PM - 2:00 PM **Bi-weekly touch base w/ JJ and BJH --**

2:15 PM - 2:45 PM **Introductory call with Bette-Jo Hughes (F-P-T DM Table on Service)**

November 28, 2016 Continued

Monday

3:00 PM - 4:00 PM	Emergency Planning Committee Meeting --
4:00 PM - 4:30 PM	Bette-Jo/Niki
4:30 PM - 5:00 PM	Office Time (Do Not Book)

November 29, 2016

Tuesday

8:30 AM - 9:00 AM	Personal Information
9:00 AM - 9:30 AM	Tri-weekly: Bette-Jo/Niki (Mtg series ends Dec 27/2016) --
9:30 AM - 10:30 AM	Executive Update - Where Ideas Work with Kim Henderson
9:30 AM - 10:30 AM	MTIC All Staff w/Kim Henderson
10:30 AM - 11:00 AM	Do Not Book
11:00 AM - 12:00 PM	CloudBC Management Committee Meeting -
12:00 PM - 2:00 PM	Executive Luncheon
2:30 PM - 4:00 PM	EPBC Government Board Meeting
4:30 PM - 5:00 PM	STOB 50

November 30, 2016

Wednesday

10:00 AM - 12:15 PM	MTIC ExComm (Online info for John) -- Security Concern
12:45 PM - 1:30 PM	Lunch
1:30 PM - 3:00 PM	TSMA SMC
3:00 PM - 4:00 PM	Bette-Jo/Susan/Tony/Nisha & Bob Duggan
4:00 PM - 4:30 PM	Bette-Jo/Philip/Elizabeth Killam/ Steve Bachop & Julie Spiteri re: Managing in the Public Service Program

November 30, 2016 Continued

Wednesday

4:30 PM - 5:00 PM

Pierre

