

January 3, 2017

Tuesday

All Day Molly Acting DM

8:30 AM - 5:30 PM HOLD

January 4, 2017

Wednesday

All Day Michael Acting DM

8:30 AM - 5:30 PM HOLD

January 5, 2017

Thursday

8:30 AM - 9:00 AM Travel

9:00 AM - 10:30 AM DMCST -- Security Concern

10:30 AM - 11:00 AM Travel

1:00 PM - 1:30 PM Phone call with Val -- Sheila call Val

2:00 PM - 2:15 PM Sheila and Hovan -- Security Concern

2:30 PM - 2:45 PM Review Time and Leave with Launa -- Security Concern

January 6, 2017

Friday

9:00 AM - 11:00 AM CLBC F&A Committee -Jan 6, 2017 -- Conf Call

11:00 AM - 5:30 PM HOLD

January 9, 2017

Monday

9:00 AM - 9:30 AM Time and Leave Sign Off

9:30 AM - 2:30 PM Office time

10:00 AM - 10:30 AM Meeting - Molly/Sheila -- Security Concern

January 9, 2017 Continued

Monday

2:30 PM - 3:30 PM 2% Excluded Review - Planning Session -- Security Concern

3:00 PM - 3:15 PM Sheila to call MMS on cell

3:30 PM - 5:00 PM Ministry of Finance - Finance Key Stream Meeting -- Phone call

January 10, 2017

Tuesday

9:15 AM - 10:00 AM 9:15 - Mtg w/Chris and Sheila -- Security Concern

10:30 AM - 11:30 AM Sergei/Sheila - Weekly -- Security Concern

3:30 PM - 4:00 PM Debi and Sheila re: Provincial Hiring Project -- Security Concern

January 11, 2017

Wednesday

9:30 AM - 10:00 AM Q3 Update -- Security Concern

11:00 AM - 11:30 AM Rob/Sheila - Weekly -- Security Concern

11:30 AM - 12:30 PM Executive Mtg -- Security Concern

2:00 PM - 2:30 PM Karen/Sheila - Weekly -- Security Concern

2:30 PM - 3:00 PM Molly/Sheila - Weekly -- Security Concern

3:00 PM - 3:30 PM Calendar Review -- Security Concern

3:30 PM - 4:00 PM Michael/Sheila - Weekly -- Security Concern

January 12, 2017

Thursday

7:30 AM - 8:30 AM Private Appointment

9:30 AM - 10:00 AM Debi/Sheila - Weekly -- Security Concern

January 13, 2017

Friday

8:00 AM - 8:30 AM	Travel
8:30 AM - 10:30 AM	DMC -- Security Co
10:30 AM - 11:00 AM	Travel
11:00 AM - 12:00 PM	Employee Accessibility Advisory Council -- Security Concern
12:30 PM - 1:00 PM	Travel
1:00 PM - 1:30 PM	MEETING: Kim Henderson and Sheila Taylor -- Security Concern Security Concern
1:30 PM - 2:00 PM	Travel
2:00 PM - 5:00 PM	Do not book - office time
2:30 PM - 2:45 PM	Sheila & Seonag -- Seonag to Sheila

January 16, 2017

Monday

9:15 AM - 9:40 AM	9:15 - 9:40 Pacific Coastal Flt# 8P104 Victoria Airport to South Terminal Van
10:00 AM - 12:30 PM	Do not book
12:30 PM - 4:30 PM	Minister's Council / President's Group - Minister Qualtrough -- Pacific Family Autism Centre - 3688 Cessna Drive, Richmond, B.C
6:30 PM - 6:55 PM	4:45 - 5:10 Pacific Coastal Flt# 8P123 Vancouver Airport to Victoria Airport

January 17, 2017

Tuesday

8:30 AM - 9:30 AM	Project - Sheila and Molly -- Security Concern
9:30 AM - 11:00 AM	Executive -- Security Concern
11:00 AM - 1:00 PM	Do not book

January 17, 2017 Continued

Tuesday

1:00 PM - 1:30 PM	Minister's Briefing - SDSI and CLBC Service Plans -- Conf Call
1:30 PM - 2:30 PM	Do not book
2:30 PM - 3:00 PM	Karen/Sheila - Weekly -- Security Concern
3:00 PM - 3:30 PM	Calendar Review -- Security Concern
3:30 PM - 4:00 PM	Rob/Sheila - Weekly -- Security Concern
4:00 PM - 5:00 PM	

January 18, 2017

Wednesday

8:45 AM - 9:00 AM	8:45 - 9:00 Travel
9:00 AM - 10:30 AM	DMCST -- Security Concern
10:30 AM - 11:00 AM	Travel
11:00 AM - 3:00 PM	Do not book
3:00 PM - 3:30 PM	Michael/Sheila - Weekly -- Security Concern
3:30 PM - 4:00 PM	Budget Discussion -- Security Concern
4:00 PM - 4:30 PM	Molly/Sheila - Weekly -- Security Concern

January 19, 2017

Thursday

8:00 AM - 1:30 PM	Do not book
1:30 PM - 2:00 PM	Travel
2:00 PM - 4:00 PM	Minister's Roundtable -- Security Concern
2:30 PM - 2:45 PM	2:30 - 2:45 Time and Leave - Sheila and launa -- Security Concern
4:00 PM - 4:30 PM	MEETING: Kim and Sheila Taylor -- Security Concern

January 20, 2017

Friday

9:00 AM - 11:00 AM

11:00 AM - 11:30 AM

Debi/Sheila - Weekly -- Security Concern

11:30 AM - 2:00 PM

Do Not Book

2:00 PM - 5:00 PM

January 23, 2017

Monday

9:00 AM - 9:30 AM

Time and Leave Sign Off

10:00 AM - 11:00 AM

Sheila not attending - Teleconference FPT DMs of Social Services / Téléconférence des sous-ministres
FPT responsables des services sociaux -- Conf Call

11:00 AM - 11:30 AM

Sheila / Sergei Weekly -- Security Concern

11:30 AM - 12:00 PM

Minister's Call -- Conf Call

2:15 PM - 2:45 PM

Follow up w/ Sheila, Don, Nancy & Pat -- Conf Call

3:30 PM - 5:00 PM

Do not book

January 24, 2017

Tuesday

8:15 AM - 8:40 AM

8:15-8:40 Pacific Coastal Fit # 8P102 Victoria Airport to South Terminal Van

9:00 AM - 10:00 AM

Travel

10:00 AM - 3:30 PM

CLBC Board & Committees Meetings Jan 24-25, 2017 -- Security Concern
Security Concern

3:30 PM - 4:30 PM

Travel

January 24, 2017 Continued

Tuesday

4:45 PM - 5:10 PM

4:45 - 5:10 - Pacific Coastal Flt # 8P123 - South Terminal to Vic Airport

January 25, 2017

Wednesday

All Day

FYI - CLBC Open and Closed Board Mtgs -- Van

9:30 AM - 10:00 AM

Michael/Sheila - Weekly -- Security Concern

10:30 AM - 11:00 AM

Travel

11:00 AM - 11:35 AM

11:00-11:35 Helijet Flight #714 -- Vic - Van

11:40 AM - 1:00 PM

1:00 PM - 4:00 PM

P&P -- Security Concern

4:00 PM - 5:10 PM

Travel

4:40 PM - 5:15 PM

4:40-5:15 Helijet Flight#725 -- Van-Vic

January 26, 2017

Thursday

9:15 AM - 9:45 AM

Karen/Sheila - Weekly -- Security Concern

9:30 AM - 10:00 AM

Travel

10:00 AM - 11:30 AM

Deputy Minister ISD Walk-Through -- Rob to meet DM in lobby of Security Concern

11:30 AM - 12:00 PM

Travel

12:00 PM - 1:00 PM

1:00 PM - 1:30 PM

Sheila, Michael, Kerry -- Security Concern

1:30 PM - 2:00 PM

Kelly McQuillen/Sheila 1:1 -- Security Concern

2:00 PM - 2:30 PM

Rob/Sheila - Weekly -- Security Concern

January 26, 2017 Continued

Thursday

2:30 PM - 3:00 PM

Sheila not attending - Briefing for MSC re: MRSS -- Conf Call

January 27, 2017

Friday

9:00 AM - 9:30 AM

Sheila / Nichola - Touch base -- Sheila please call Personal Information

10:15 AM - 10:30 AM

10:15-10:30 - Meeting - Molly/Sheila -- Security Concern

10:30 AM - 11:00 AM

Debi/Sheila - Weekly -- Security Concern

11:00 AM - 11:30 AM

Michael/Sheila - T5 -- Security Concern

11:30 AM - 12:00 PM

Phone call with Leanne -- Leanne please call Sheila at Personal Information

12:00 PM - 2:00 PM

2:00 PM - 4:30 PM

DO NOT BOOK

January 30, 2017

Monday

8:00 AM - 8:30 AM

Conf Call - Sheila T, Molly H, Richard F -- Conf Call

9:30 AM - 11:30 AM

Executive -- Security Concern

11:30 AM - 12:00 PM

CALL: Sheila Taylor, Don Munroe, Nancy & Pat -- Conf Call

12:00 PM - 2:30 PM

2:30 PM - 3:30 PM

Litigation

3:30 PM - 5:00 PM

January 31, 2017

Tuesday

9:00 AM - 10:30 AM

Employee Advisory Committee (First Meeting) -- Virtual Meeting

2:00 PM - 2:30 PM

Sergei/Sheila - Weekly -- Security Concern

3:30 PM - 4:00 PM

Calendar Review -- Security Concern