

**February 1, 2017**

Wednesday

8:30 AM - 9:00 AM	Competition
1:00 PM - 1:15 PM	Biometrics 2017/18 Funding Sources
1:15 PM - 1:45 PM	Shirley: touch base
2:00 PM - 2:30 PM	Prebrief for Feb. 03 FMP steering committee meeting
2:30 PM - 3:30 PM	SBC Space Discussion

**February 2, 2017**

Thursday

7:30 AM - 9:00 AM	PFM Economic Update Breakfast
9:30 AM - 10:30 AM	Monthly RAEG --
11:00 AM - 11:30 AM	Regional Mobility
1:00 PM - 4:00 PM	MINISTER: Roundtable (FYI for ADMs)

**February 3, 2017**

Friday

9:00 AM - 10:00 AM	Refinement in Procurement Processes: Sarf/David/Mark/Tracy/Pelle
10:00 AM - 12:00 PM	RSQ
1:00 PM - 2:30 PM	FMP Steering Committee monthly meeting --
4:00 PM - 4:30 PM	Executive Project Board meeting

**February 5, 2017**

Sunday

3:00 PM - 3:30 PM	Private Appointment
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**February 6, 2017**

Monday

9:00 AM - 9:30 AM	Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --
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**February 6, 2017 Continued**

Monday

3:45 PM - 4:15 PM Valleyview Project - Contract Signing

6:00 PM - 6:30 PM Abbotsford Courthouse Event

**February 7, 2017**

Tuesday

9:30 AM - 10:00 AM Budget

10:30 AM - 11:00 AM Competition prebrief

11:30 AM - 12:00 PM Weekly FOI Call --

11:45 AM - 12:00 PM Competition

1:00 PM - 1:30 PM Caroline Hergt and Sarf Ahmed: mentoring intro meeting

3:00 PM - 3:30 PM JTST space planning

7:00 PM - 7:30 PM IPAC mentoring call

**February 8, 2017**

Wednesday

9:00 AM - 9:30 AM RSQ

10:00 AM - 12:00 PM MTIC ExComm --

1:30 PM - 2:00 PM Sarf and Jeannette touch base

2:00 PM - 2:30 PM Coffee meeting: Sarf/Lenora

3:15 PM - 3:45 PM 360 interview questions for <sup>Personal</sup>Information assessment

3:45 PM - 4:45 PM Budget Lock-up prep

**February 9, 2017**

Thursday

9:30 AM - 10:00 AM Lease Advise

**February 9, 2017 Continued**

Thursday

1:00 PM - 1:30 PM	Discuss requirements for Feb 22 Senior Officials Emerg. Planning Meeting and Tour
1:30 PM - 2:30 PM	Colin and Sarf bi-weeklies --
3:00 PM - 3:30 PM	Okanagan Correctional Centre - Project Executive Board
4:00 PM - 4:30 PM	Regional Mobility

**February 10, 2017**

Friday

8:45 AM - 9:15 AM	Project Discussion
11:00 AM - 11:30 AM	BIWEEKLY CONFERENCE CALL: tech strategy implementation update --
2:00 PM - 2:30 PM	Valleyview prebrief --
2:45 PM - 3:30 PM	RAEG bi-weekly --

**February 14, 2017**

Tuesday

All Day	HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)
	Personal Information
8:30 AM - 9:00 AM	Weekly touch base
9:30 AM - 10:00 AM	RSQ
10:30 AM - 11:00 AM	Sarf and Jeannette touch base --
11:00 AM - 11:30 AM	Sarf/Brooke: monthly touch base --
1:00 PM - 2:00 PM	Emergency Preparedness
2:00 PM - 4:30 PM	THRONE SPEECH
4:30 PM - 5:00 PM	IPAC mentor call

## February 14, 2017 Continued

Tuesday

## February 15, 2017

Wednesday

All Day	HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)
11:30 AM - 12:00 PM	Phone Call with Becky
1:45 PM - 2:30 PM	Question Period
2:00 PM - 3:30 PM	Valleyview Discussion
5:00 PM - 9:00 PM	Hungry Hearts Fundraising Event in Support of Our Place

## February 16, 2017

Thursday

All Day	HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)
8:30 AM - 9:30 AM	Project discussion follow-up
10:00 AM - 10:30 AM	Personal Sarf/Information mentoring --
10:30 AM - 11:00 AM	Weekly FOI Call --
12:00 PM - 1:00 PM	So You Think You Can Plan @ 1200
1:30 PM - 3:00 PM	Valleyview Executive Project Board monthly meeting --
1:30 PM - 2:30 PM	Question Period
4:30 PM - 5:30 PM	Discuss written applications

**February 17, 2017**

Friday

<b>All Day</b>	<b>HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)</b>
<b>8:00 AM - 10:30 AM</b>	<b>DMC</b>
<b>11:00 AM - 11:30 AM</b>	Personal Information <b>DM Staffing</b>
<b>11:30 AM - 12:00 PM</b>	<b>Sarf and Jeannette touch base</b>
<b>12:30 PM - 1:30 PM</b>	<b>Executive Performance and Succession Management Review - Orientation Session</b>
<b>1:00 PM - 1:30 PM</b>	<b>Kim and Sarf</b>
<b>1:45 PM - 2:45 PM</b>	<b>Sarf and Lorne bi-weeklies --</b>
<b>3:00 PM - 3:30 PM</b>	<b>coffee w sarf</b>
<b>4:30 PM - 5:00 PM</b>	<b>Sarf/David bi-weeklies --</b>

**February 20, 2017**

Monday

<b>All Day</b>	<b>HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)</b>
<b>9:00 AM - 9:30 AM</b>	<b>budget lock up prep</b>
<b>9:30 AM - 10:00 AM</b>	<b>sponsorship</b>
<b>10:00 AM - 10:30 AM</b>	<b>Budget lock-up prep</b>
<b>10:30 AM - 11:00 AM</b>	<b>Interview prep</b>
<b>12:30 PM - 1:30 PM</b>	<b>Interview 1</b>
<b>1:45 PM - 2:30 PM</b>	<b>Question Period</b>
<b>2:45 PM - 3:15 PM</b>	<b>2:45pm MINISTER: Subs briefing</b>

## February 20, 2017 Continued

Monday

3:30 PM - 4:30 PM Interview 2

6:00 PM - 7:30 PM Private Appointment

## February 21, 2017

Tuesday

All Day HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)

8:00 AM - 3:00 PM BUDGET DAY

10:00 AM - 11:00 AM Question Period

3:00 PM - 3:30 PM Health procurement

3:30 PM - 4:00 PM DMC update

4:15 PM - 4:30 PM InterConnect 2017

4:30 PM - 5:00 PM Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --

5:00 PM - 5:30 PM Sarf and Jeannette touch base

## February 22, 2017

Wednesday

All Day HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)

11:30 AM - 12:30 PM Interview 3

12:30 PM - 12:45 PM Phone call: Elizabeth and Sarf

12:45 PM - 1:45 PM Interview 4

1:45 PM - 2:30 PM Question Period (Sarf)

2:30 PM - 3:15 PM RAEG bi-weekly (monthly RAEG is on Feb. 28) --

3:30 PM - 3:45 PM MINISTER: Pre-Brief

3:45 PM - 4:15 PM MINISTER: Meeting with Mayor Helps of City of Victoria

**February 22, 2017 Continued**

Wednesday

4:30 PM - 5:00 PM Touchbase

7:00 PM - 7:30 PM ipac mentor call

**February 23, 2017**

Thursday

All Day HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)

10:00 AM - 11:00 AM Question Period (Sarf)

11:00 AM - 11:30 AM Weekly FOI Call --

11:45 AM - 12:00 PM Touchbase

1:00 PM - 2:30 PM Bi-Weekly Telepresence Executive Project Board Meeting --

2:45 PM - 4:30 PM MINISTER: Roundtable

**February 24, 2017**

Friday

All Day HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)

10:00 AM - 11:00 AM Sub-Working Group on Critical Resources

11:00 AM - 11:30 AM BIWEEKLY CONFERENCE CALL: tech strategy implementation update --

1:30 PM - 2:00 PM Sarf and Jeannette touch base

3:00 PM - 3:30 PM ExComm agenda

**February 27, 2017**

Monday

All Day HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)

9:00 AM - 9:30 AM Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --

10:00 AM - 11:00 AM Teleconference of FPT Deputy Heads of Public Works

## February 27, 2017 Continued

Monday

11:00 AM - 11:15 AM	Touchbase
11:30 AM - 12:00 PM	KNC handover
1:00 PM - 1:30 PM	Sarf & Jeannette touch base
1:45 PM - 2:30 PM	Question Period (Sarf)
3:00 PM - 4:00 PM	Emergency Planning Committee Meeting
5:00 PM - 7:00 PM	Association of Consulting Engineering Companies of British Columbia spring reception

## February 28, 2017

Tuesday

All Day	HOUSE SITS: Feb. 14 to May 18 (break weeks: March 20 to 24; April 10 to 21)
8:30 AM - 9:30 AM	FLNRO RAEG: Surplus Property Sales Forecasts
10:00 AM - 11:00 AM	Question Period
10:00 AM - 10:30 AM	Monthly RAEG --
11:15 AM - 12:15 PM	Sarf/David bi-weeklies --
1:30 PM - 2:00 PM	Weekly FOI Call --
3:00 PM - 3:15 PM	reference check call with Sarf Ahmed
5:00 PM - 5:15 PM	Reference check