

March 1, 2017

Wednesday

All Day

Personal Information

- Bonnie Henry Coverage

7:00 AM - 7:35 AM

7:00 Helijet flt 702 Victoria to Vancouver

8:40 AM - 9:10 AM

Morning Staff Call --

Government Financial Information, Security Concern

9:20 AM - 10:30 AM

Best of Both Worlds: Dimensions of Quality, Indigenous Perspectives - Plenary Rapid Fires - Call to Action: Collaborating for the Best of Both Worlds - Lynn speaking

10:45 AM - 11:15 AM

Urgent TB: Revalidation Oversight Committee and Update

11:30 AM - 12:00 PM

Advice/Recommendations

Steve, Lynn, Ted, Michael, Mark

12:00 PM - 1:00 PM

Declaration Signing Ceremony - Lynn to give remarks

1:00 PM - 1:30 PM

Advice/Recommendations

(Lynn/Ian/Wendy/Linda/Barbara)

2:30 PM - 3:00 PM

Private Appointment

4:30 PM - 6:00 PM

Private Appointment

5:00 PM - 6:00 PM

Hotel: Security Concern

March 2, 2017

Thursday

All Day

Personal Information

Bonnie Henry Coverage

Please See Above

7:45 AM - 8:15 AM

7:45am David Galler/Lynn Stevenson re: Debate prep

8:20 AM - 9:40 AM

Board & Executive Quality Learning Series - Plenary Presentation - Tiffany Christensen

10:00 AM - 12:30 PM

Board & Quality Learning Series Workshop - Invitation Only

1:30 PM - 2:30 PM

DEBATE: Quips, Quandaries, and Comebacks: A Quality Debate - Lynn on Debate Team

March 2, 2017 Continued**Thursday**

3:00 PM - 3:30 PM Marilyn/Andy/Ian/Lynn re: Perioperative Services

4:30 PM - 5:30 PM **Hotel:** ^{Security Concern}

5:30 PM - 7:30 PM **Touch-Base *Reservations made under** ^{Personal Information}

March 3, 2017**Friday**

All Day ^{Personal Information} - **Bonnie Henry Coverage**
Please See Above

All Day ^{Personal Information} **(Sara back up)**

8:00 AM - 9:00 AM **BC Academic Health Science Network Society Orientation Session - Lynn to attend obo DM**

8:40 AM - 9:10 AM ^{Government Financial Information, Security Concern}
Morning Staff Call --

10:00 AM - 11:00 AM **HEABC Governance & Human Resources Committee Meeting**

11:00 AM - 2:30 PM **HEABC Board Meeting**

4:00 PM - 4:35 PM **16:00 Helijet flt 723 Vancouver to Victoria**

March 4, 2017**Saturday**

All Day ^{Personal Information} - **Bonnie Henry Coverage**
Please See Above

March 5, 2017**Sunday**

All Day ^{Personal Information} **Bonnie Henry Coverage**
Please See Above

March 6, 2017

Monday

All Day

Personal Information

- **Bonnie Henry Coverage**
Please See Above

12:00 AM - 12:00 AM

Personal Information

- **Sharon Stewart A/ADM**

All Day

Personal Information

8:00 AM - 8:30 AM

CFHI Board Check-In (Abby Hoffman/Lynn Stevenson)

8:30 AM - 9:00 AM

Personal Information

8:40 AM - 9:10 AM

Government Financial Information, Security Concern
Morning Staff Call --

9:00 AM - 9:45 AM

2017/18 Workforce Planning instructions and methodology, Ted, Mark, Lynn

10:00 AM - 11:00 AM

Heather/Lynn re: ADM Performance & Succession Plan Review

11:00 AM - 11:30 AM

Pre-Brief: Health System Steering Committee

11:30 AM - 12:00 PM

HEABC/MoH Weekly - Implementation Meetings, Ted, Steve, Lynn, Evan, Rod, Michael, Tony, Mark --

12:00 PM - 1:00 PM

LUNCH

1:00 PM - 1:30 PM

Advice/Recommendations

2:00 PM - 3:00 PM

Ian/Lynn re: ADM Performance & Succession Plan Review

2:45 PM - 3:45 PM

Arlene/Lynn re: ADM Performance & Succession Plan Review

3:45 PM - 4:15 PM

Advice/Recommendations, Government
Minister Briefing: Financial Information

March 7, 2017

Tuesday

All Day

Personal Information

- **Bonnie Henry Coverage**
Please See Above

All Day

Personal Information

- **Sharon Stewart A/ADM**
Please See Above

March 7, 2017 Continued**Tuesday**

8:00 AM - 8:30 AM	Call: Lynn Stevenson & Maureen O'Neil, CFHI touch-base
8:30 AM - 9:00 AM	CFHI - salary adjustment call (Lynn, Maureen & Nancy)
8:40 AM - 9:10 AM	Morning Staff Call -- Government Financial Information, Security Concern
9:00 AM - 10:00 AM	CFHI Governance Committee Teleconference
9:30 AM - 2:00 PM	Leadership Council - Health Authority CEOs & Ministry of Health DM, Associate DMs, Secretariat --
2:00 PM - 2:30 PM	Abbotsford RH - Michael Marchbank/DM/Lynn
2:30 PM - 3:00 PM	Island Health briefing
3:00 PM - 4:00 PM	Budget Discussion
4:30 PM - 5:30 PM	Lynn Stevenson, Personal Information Mentor Session

March 8, 2017**Wednesday**

All Day	Personal Information	Bonnie Henry Coverage Please See Above
All Day	Personal Information	Sharon Stewart A/ADM Please See Above
8:00 AM - 8:30 AM	CFHI Board Check-In (Martin Beaumont/Lynn Stevenson)	
8:30 AM - 9:00 AM	Next Steps for Cultural Safety and Humility work (Carl Roy/Joe Gallagher/Lynn Stevenson)	
8:40 AM - 9:10 AM	Morning Staff Call - Government Financial Information, Security Concern	
9:00 AM - 3:00 PM	Public Health & Opioid Overdose Public Health Emergency Forums - (Senior HA and MoH Executive)	

March 8, 2017 Continued

Wednesday

3:30 PM - 4:00 PM

FHA Reporting under OIC

4:00 PM - 4:45 PM

Perioperative Services Project Board - Bi-Weekly Meeting

March 9, 2017

Thursday

All Day

Personal Information

- Bonnie Henry Coverage
Please See Above

All Day

- Sharon Stewart A/ADM
Please See Above

Government Financial Information, Security Concern

8:40 AM - 9:10 AM

Morning Staff Call --

9:30 AM - 10:00 AM

Lynn/Jennifer Weekly Touch Base --

11:00 AM - 11:30 AM

Lynn/Mark re: Nurse Staffing Secretariat

11:45 AM - 12:00 PM

11:45--Discussion re: Maid

12:00 PM - 1:00 PM

LUNCH

1:00 PM - 1:30 PM

Wendy/Lynn Weekly 1:1

2:00 PM - 2:30 PM

Minister Briefing: JHealth

2:30 PM - 4:00 PM

Health System Steering Committee Meeting

4:00 PM - 4:30 PM

Advice/Recommendations
Lynn/Tan/Colleen re:

March 10, 2017

Friday

12:00 AM - 12:00 AM

Personal Information

- Bonnie Henry Coverage
Please See Above

12:00 AM - 12:00 AM

Personal Information

- Sharon Stewart A/ADM
Please See Above

8:30 AM - 9:00 AM

CFHI Board Check-In (Murray Ross/Lynn Stevenson)

March 10, 2017 Continued

Friday

8:40 AM - 9:10 AM

Morning Staff Call --

Government Financial Information, Security Concern

9:30 AM - 10:00 AM

Elaine Chong/Lynn Stevenson

10:00 AM - 10:30 AM

Calendar/Travel/Meeting Request Review - Lynn/Jania --

11:00 AM - 2:30 PM

DM/Associates: Planning

2:30 PM - 3:00 PM

Discussion (Lynn, Sabine, Teri)

3:00 PM - 4:00 PM

Lynn/DM

4:00 PM - 4:30 PM

Hydromorphone - Lynn S. / Manjit / Keva / Mitch / Brian / Arlene**March 13, 2017**

Monday

12:00 AM - 12:00 AM

Personal Information

- Jen Michell Coverage

12:00 AM - 12:00 AM

Personal Information

12:00 AM - 12:00 AM

All Day

8:30 AM - 9:00 AM

Personal Information

/Lynn Stevenson re: Reference

8:40 AM - 9:10 AM

Canceled - Morning Staff Call --

Government Financial Information, Security Concern

9:00 AM - 10:00 AM

DM/Lynn re: Succession Plan Review

10:00 AM - 11:30 AM

Discussion re:

Advice/Recommendations

11:30 AM - 11:40 AM

Quick touch base - IBN

Personal Information

March 13, 2017 Continued**Monday**

12:25 PM - 1:00 PM	12:25 Helijet Flt 716 Victoria to Vancouver
1:00 PM - 1:30 PM	LUNCH
1:30 PM - 2:00 PM	Privacy discussion (DM/Lynn/Deb/Paul)
1:40 PM - 3:00 PM	Confirmed: Meeting with Gail Tomblin Murphy from HALIFAX
3:30 PM - 5:30 PM	Oversight Committee Meeting (rescheduled from Mar 2nd - materials to follow) --
5:30 PM - 6:00 PM	Dianne Doyle/Lynn Stevenson re: PHC
6:30 PM - 7:30 PM	Personal Information
7:30 PM - 8:30 PM	HOTEL: Security Concern

March 14, 2017**Tuesday**

All Day	Personal Information	Jen Michell Coverage Please See Above
All Day	Personal Information	Please See Above
12:00 AM - 12:00 AM		Please See Above
All Day	CANCELLED (regrets sent via email)	ICD Lunch - Risk Communications
8:30 AM - 3:30 PM	SCHW March Meeting	
8:40 AM - 9:10 AM	Morning Staff Call -	Government Financial Information, Security Concern
11:00 AM - 11:35 AM	11:00 Helijet Flt 713 Vancouver to Victoria	
12:30 PM - 1:00 PM	Privacy discussion (DM/Lynn/Deb/Paul)	

March 14, 2017 Continued

Tuesday

1:15 PM - 1:45 PM	Pre Brief for the March 17th PT DM TC
2:00 PM - 2:30 PM	Bashir and Lynn to chat about April 26th ethics conference
2:30 PM - 3:00 PM	HR/Budget
3:00 PM - 4:00 PM	Analytic Strategy Project Board
4:00 PM - 4:30 PM	Toxicology Lab
4:30 PM - 5:00 PM	Lynn/Doug/Arlene re: Co-chair and member for FPT committee on problematic substance use and harms

March 15, 2017

Wednesday

All Day	Personal Information	- Jen Michell Coverage Please See Above
All Day	Personal Information	Please See Above
12:00 AM - 12:00 AM		
8:00 AM - 8:35 AM	8:00 Island Express Air Flt 301 Victoria Airport to Abbotsford Airport	
8:40 AM - 9:10 AM	Morning Staff Call --	Government Financial Information, Security Concern
9:00 AM - 12:00 PM	Abbotsford Regional Hospital Visit	
12:30 PM - 1:00 PM	LUNCH	
4:00 PM - 5:00 PM	Canada Health Info Board Meeting - Lynn to attend obo DM to present	
5:00 PM - 6:00 PM	HOTEL:	Security Concern
6:00 PM - 9:00 PM	Canada Health Infoway Board of Directors Dinner	

March 16, 2017

Thursday

All Day	Personal Information	Jen Michell Coverage Please See Above
All Day	Personal Information	Please See Above
All Day		Please See Above
8:40 AM - 9:10 AM	Morning Staff Call --	Government Financial Information, Security Concern
9:00 AM - 10:00 AM	David Byres/Lynn Stevenson	
9:00 AM - 9:30 AM	Corporate Calendar Review --	
12:00 PM - 1:00 PM	LUNCH	
12:00 PM - 12:35 PM	12:00 Helijet flt 715 Vancouver to Victoria	
1:00 PM - 1:30 PM	HOLD Tentative - Deb G to catch Lynn	
1:30 PM - 2:00 PM	Arlene/Lynn Monthly 1:1	
2:30 PM - 3:00 PM	Virtual Care Strategy - Ian R, Lynn S, Greg L	
3:00 PM - 3:30 PM	Pathology meeting, Ted, Lynn, Ian, Matt, Jane	
3:30 PM - 4:00 PM	BCNU Violence Campaign Discussion	
4:00 PM - 5:30 PM	PMO - Executive Project Board March	

March 17, 2017

Friday

12:00 AM - 12:00 AM	Personal Information	Jen Michell Coverage Please See Above
12:00 AM - 12:00 AM	Personal Information	Please See Above

March 17, 2017 Continued

Friday

All Day	Personal Information	Please See Above
All Day	Declined - DM Working Group Senior Officials Preparedness	
7:30 AM - 8:00 AM	CFHI Board Check-In (Tom Clossori/Lynn Stevenson)	
8:30 AM - 9:00 AM	LYNN MORNING STAFF CALL OBO DM	
8:40 AM - 9:10 AM	Morning Staff Call --	Government Financial Information, Security Concern
9:15 AM - 9:30 AM	Personal Information	Lynn Stevenson re: Healthcare article
9:45 AM - 10:00 AM	Quick touch base before PT DM Teleconference	
10:00 AM - 10:45 AM	PT DM Teleconference --	
11:00 AM - 11:30 AM	Updates with Deb Shera	
11:30 AM - 12:00 PM	Lynn/Jennifer Weekly Touch Base --	
12:00 PM - 1:00 PM	LUNCH	
1:00 PM - 2:00 PM	Deb G/Lynn Monthly 1:1	
1:00 PM - 1:30 PM	Minister Teleconference	
2:00 PM - 2:30 PM	Develop Ethics question	
2:30 PM - 3:00 PM	Ian/Lynn Monthly 1:1	
3:00 PM - 3:30 PM	Building Bench Strength - Skip Level Meeting - Marie Ty/Lynn Stevenson	
3:05 PM - 3:35 PM	URGENT Call Minister Lake w Manjit, Lynn Sabine and Kellie	
3:30 PM - 4:00 PM	Wendy/Lynn Weekly 1:1	

March 18, 2017

Saturday

All Day

Personal Information

Please See Above

March 19, 2017

Sunday

All Day

Personal Information

Please See Above

March 20, 2017

Monday

All Day

Personal Information

Please See Above

12:00 AM - 12:00 AM

Personal Information

- Carolyn Bell coverage

All Day

All Day

Personal Information

- Anne/Brianna coverage

8:30 AM - 9:00 AM

LYNN MORNING STAFF CALL OBO DM

8:40 AM - 9:10 AM

Morning Staff Call --

Government Financial Information, Security Concern

9:00 AM - 10:00 AM

Planning Session

10:00 AM - 11:00 AM

Louise Watson/Lynn Stevenson Phone Interview re: CPSBC Strategic Plan

11:00 AM - 12:00 PM

Doug/Lynn Monthly 1:1

12:00 PM - 1:00 PM

LUNCH

1:30 PM - 1:45 PM

Cathy Ulrich @ Northern Health

2:00 PM - 2:15 PM

Quick touch base (Sabine/Lynn)

Government Financial Information

2:30 PM - 3:00 PM

Building Bench Strength - Skip Level Meeting - Mark MacKinnon/Lynn Stevenson

3:30 PM - 4:30 PM

Lynn/Sabine/Deborah S/Paul Shrimpton - Discussion

March 20, 2017 Continued**Monday****5:00 PM - 8:00 PM****Private Appointment****March 21, 2017****Tuesday****All Day**

Personal Information

Please See Above**All Day**

Personal Information

Carolyn Bell coverage**Please See Above****12:00 AM - 12:00 AM**

Personal Information

8:00 AM - 8:30 AM**Maureen, Stephen & Lynn to touch-base before board meeting****8:30 AM - 9:00 AM****LYNN MORNING STAFF CALL OBO DM****8:40 AM - 9:10 AM**Government Financial Information, Security Concern
Morning Staff Call --**9:30 AM - 10:00 AM****Building Bench Strength - Skip Level Meeting - Matt Herman/Lynn Stevenson****10:30 AM - 11:00 AM****Pre-Brief: Health System Steering Committee****11:00 AM - 12:00 PM****Monthly Health Services Executive Team Meeting****12:00 PM - 1:00 PM****LUNCH****1:00 PM - 1:30 PM****Lynn/Jennifer Weekly Touch Base --****1:30 PM - 2:00 PM****Building Bench Strength - Skip Level Meeting - Mark Armitage/Lynn Stevenson****2:00 PM - 2:30 PM****Governance & Generics Status****2:30 PM - 3:00 PM****Lynn/Tricia/Brendan re: Providence****3:00 PM - 4:00 PM****Perioperative Services Project Board - Bi-Weekly Meeting****4:15 PM - 4:30 PM**

Advice/Recommendations

policy objective

March 22, 2017

Wednesday

All Day	Personal Information	Please See Above
All Day	Personal Information	- Carolyn Bell coverage Please See Above
All Day	Personal Information	Please See Above
All Day	CFHI Board Meeting	
7:00 AM - 4:30 PM	7:00 Air Canada Flt 8054 Victoria to Vancouver; 8:50 Air Canada Flt 166 Vancouver to Ottawa	
8:40 AM - 9:10 AM	CANCELED - Morning Staff Call --	Government Financial Information, Security Concern
11:00 AM - 11:30 AM	Minister Briefing:	Advice/Recommendations
5:00 PM - 5:30 PM	Phone call with Donna Karlin re: CFHI Employee Development Plan	
5:30 PM - 6:30 PM	HOTEL:	Security Concern
6:50 PM - 9:30 PM	CFHI Board Dinner	

March 23, 2017

Thursday

All Day	Personal Information	Please See Above
All Day	Personal Information	Carolyn Bell coverage Please See Above
All Day	Personal Information	Please See Above
All Day	CFHI Board Meeting	
All Day	Personal Information	
9:00 AM - 3:30 PM	CFHI Board Meeting	
12:00 PM - 1:00 PM	LUNCH	

March 23, 2017 Continued**Thursday**

1:30 PM - 3:30 PM	Health System Steering Committee Meeting
3:30 PM - 4:00 PM	Maureen O'Neil/Lynn Stevenson
6:00 PM - 10:30 PM	18:00 Air Canada Flt 463 Ottawa to Toronto; 20:20 Air Canada Flt 191 Toronto to Victoria

March 24, 2017**Friday**

12:00 AM - 12:00 AM	Personal Information	Please See Above
All Day	- Carolyn Bell coverage	Please See Above
All Day	Personal Information	Please See Above
All Day	Personal Information (Sara back up)	
8:30 AM - 9:00 AM	Pre Brief March 24th FPT DM Call	
9:00 AM - 10:00 AM	FPT DM Teleconference --	
10:00 AM - 11:00 AM	Heather/Lynn Monthly 1:1	
11:30 AM - 12:00 PM	PHC Updates (Sabine/Manjit/Lynn)	
12:00 PM - 12:30 PM	Draft Letter to HSA & Other Issues - Lynn, Mark & Michael	
12:30 PM - 1:30 PM	LUNCH	
1:30 PM - 2:00 PM	Building Bench Strength - Skip Level Meeting - Kevin Samra/Lynn Stevenson	
2:00 PM - 2:30 PM	Overdose Emergency \$\$ - Lynn / Perry / Warren / Arlene	
2:30 PM - 3:00 PM	Pre-Brief: Implementation Committee meeting March 31	
3:00 PM - 3:30 PM	Building Bench Strength - Skip Level Meeting - Warren O'Briain/Lynn Stevenson	

March 25, 2017

Saturday

All Day

Personal Information

Carolyn Bell coverage

Please See Above

All Day

Personal Information

Please See Above

March 26, 2017

Sunday

All Day

Personal Information

- Carolyn Bell coverage

Please See Above

All Day

Personal Information

Please See Above

March 27, 2017

Monday

All Day

Personal Information

Carolyn Bell coverage

Please See Above

All Day

Personal Information

Please See Above

All Day

Government Financial Information, Security Concern

8:40 AM - 9:10 AM

CANCELED - Morning Staff Call --

9:30 AM - 10:05 AM

9:30 Helijet Flt 710 Victoria to Vancouver

12:00 PM - 4:00 PM

BCCSS Society Board Meeting

5:45 PM - 6:20 PM

17:45 Helijet Flt 729 Vancouver to Victoria

March 28, 2017

Tuesday

All Day

Personal Information

Carolyn Bell coverage

Please See Above

All Day

Personal Information

Please See Above

Government Financial Information, Security Concern

8:40 AM - 9:10 AM

Morning Staff Call --

March 28, 2017 Continued

Tuesday

9:00 AM - 9:30 AM	Calendar/Travel/Meeting Request Review - Lynn/Jania --
10:00 AM - 10:30 AM	Building Bench Strength - Skip Level Meeting - Carolyn Bell/Lynn Stevenson
11:30 AM - 1:00 PM	Private Appointment
1:30 PM - 2:00 PM	Lynn/Jennifer Weekly Touch Base --
2:00 PM - 2:30 PM	Building Bench Strength - Skip Level Meeting - Tim Lambert/Lynn Stevenson
2:30 PM - 3:00 PM	Building Bench Strength - Skip Level Meeting - Brendan Abbott/Lynn Stevenson
3:30 PM - 4:00 PM	Building Bench Strength - Skip Level Meeting - Sharon Stewart/Lynn Stevenson
4:00 PM - 5:00 PM	Divisional Accountability meeting (Arlene Paton)
5:00 PM - 7:00 PM	DM & Associates Bi-Weekly Meeting --

March 29, 2017

Wednesday

All Day	Personal Information	- Carolyn Bell coverage Please See Above
All Day	Personal Information	Please See Above
All Day	Personal Information	- Victoria Schuckel A/ADM
7:45 AM - 8:00 AM	IHealth at NRGH	
8:40 AM - 9:10 AM	Morning Staff Call --	Government Financial Information, Security Concern
9:00 AM - 10:30 AM	DMCST - Lynn attending obo DM	
11:00 AM - 12:00 PM	Minister Meeting w/ Auditor General -	Advice/Recommendations
12:00 PM - 1:00 PM	LUNCH	

March 29, 2017 Continued

Wednesday

1:00 PM - 1:30 PM	Diana Campbell/Lynn Stevenson re: home care research
2:00 PM - 2:30 PM	Building Bench Strength - Skip Level Meeting - Eddy Piasentin/Lynn Stevenson
3:30 PM - 4:30 PM	CNO meeting re:Discuss summary of the CNO feedback

March 30, 2017

Thursday

All Day	Personal Information	Carolyn Bell coverage Please See Above
All Day	Personal Information	Please See Above
8:00 AM - 8:30 AM	Advice/Recommendations	(DM/Lynn/Brendan/Collette)
8:40 AM - 9:10 AM	CANCELED - Morning Staff Call -	Government Financial Information, Security Concern
10:30 AM - 11:00 AM	Building Bench Strength - Skip Level Meeting - Shana Ooms/Lynn Stevenson	
11:00 AM - 11:30 AM	Advice/Recommendations	
11:30 AM - 12:00 PM	Building Bench Strength - Skip Level Meeting - Thomas Guerrero/Lynn Stevenson	
12:00 PM - 1:00 PM	LUNCH	
1:00 PM - 1:30 PM	BCCSS Society Board Teleconference	
1:30 PM - 2:30 PM	Divisional Accountability meeting (Heather Davidson)	
2:30 PM - 3:30 PM	Advice/Recommendations	
3:30 PM - 4:30 PM	Lynn Stevenson	Personal Information Mentor Session
4:30 PM - 5:00 PM	Discussion (Lynn, Sabine, DM)	

March 31, 2017

Friday

12:00 AM - 12:00 AM

Personal Information

**- Carolyn Bell coverage
Please See Above**

Personal Information

12:00 AM - 12:00 AM

Please See Above

All Day

Personal Information

Victoria Schuckel A/ADM

7:50 AM - 8:25 AM

7:50 Helijet flt 704 Victoria to Vancouver

8:40 AM - 9:10 AM

CANCELED - Morning Staff Call --

Government Financial Information Security Concern

9:30 AM - 3:30 PM

IC Meetings

4:00 PM - 4:35 PM

16:00 Helijet flt 723 Vancouver to Victoria

4:00 PM - 4:30 PM

Revalidation Touchbase