

April 3, 2017

Monday

All Day

Personal Information

9:30 AM - 11:00 AM

Special Session for SET

11:00 AM - 11:15 AM

Discussion (Lynn, Sabine, Deborah)

12:00 PM - 1:00 PM

LUNCH

1:00 PM - 1:30 PM

Christina Berlanda/Lynn Stevenson re: catch up

1:45 PM - 2:30 PM

Arlene/Lynn Monthly 1:1

2:30 PM - 4:00 PM

Divisional Accountability meeting (Ian Rongve)

4:00 PM - 4:30 PM

Joint Task Force Opioid Emergency Discussion

April 4, 2017

Tuesday

Personal Information

12:00 AM - 12:00 AM

9:00 AM - 9:30 AM

Staffing (Lynn/Doug/Debbie/Ted/Ian)

9:30 AM - 10:00 AM

PHC Affiliation Agreement (Lynn/Ian/Brendan/Tricia)

10:00 AM - 11:00 AM

Monthly update, Lynn, Kevin, Karla --

11:00 AM - 11:30 AM

Wendy/Lynn Weekly 1:1

11:30 AM - 12:00 PM

Building Bench Strength - Skip Level Meeting - Tricia Braidwood-Looney/Lynn Stevenson

12:00 PM - 12:30 PM

URGENT MEETING: Discussion re:

Advice/Recommendations

12:30 PM - 1:00 PM

LUNCH

1:00 PM - 2:00 PM

Discussion (Lynn, Doug, Ian, Teri, Deb)

2:00 PM - 3:00 PM

Divisional Accountability Meeting (Teri)

April 4, 2017 Continued**Tuesday****3:15 PM - 4:15 PM** **Divisional Accountability Meeting (Ted)****4:15 PM - 4:45 PM** **Oversight Committee****April 5, 2017****Wednesday****All Day**

Personal Information

Please See Above**7:30 AM - 8:00 AM** **Private Appointment****9:00 AM - 9:30 AM** **Keeley Shaff/Lynn Stevenson re: keynote speaker for CNSA conference in Nanaimo January 25****9:30 AM - 10:00 AM** **Building Bench Strength - Skip Level Meeting - Marilyn Copes/Lynn Stevenson****10:30 AM - 11:00 AM** **Forensic Pathology - Lynn Stevenson & Ian Rongve****11:00 AM - 12:00 PM** **Discussion (Ted, Lynn, Ian, Teri, Doug, Deb)****12:00 PM - 1:00 PM** **LUNCH****1:00 PM - 1:30 PM** **Building Bench Strength - Skip Level Meeting - Tim Woolfrey/Lynn Stevenson****3:00 PM - 4:00 PM** **Perioperative Services Project Board - Bi-Weekly Meeting****4:00 PM - 4:30 PM** **Satellite Phone Drill****4:30 PM - 5:00 PM** **Private Appointment****5:00 PM - 6:00 PM** **Private Appointment****April 6, 2017****Thursday****All Day**

Personal Information

Please See Above**9:00 AM - 10:00 AM** **Special SET Meeting****10:30 AM - 11:00 AM** **Calendar/Travel/Meeting Request Review - Lynn/Jania --**

April 6, 2017 Continued

Thursday

11:00 AM - 12:00 PM	Kristy/Lynn/Sabine/Deb
12:00 PM - 1:00 PM	LUNCH
1:00 PM - 2:00 PM	Kristy/Lynn/Sabine/Deb
2:00 PM - 3:00 PM	Deb G/Lynn Monthly 1:1
3:00 PM - 3:30 PM	follow-up from AM SET meeting

April 7, 2017

Friday

12:00 AM - 12:00 AM	Personal Information
All Day	
9:00 AM - 10:00 AM	Ted/Lynn Monthly 1:1
10:00 AM - 10:30 AM	Building Bench Strength - Skip Level Meeting - Jane Crickmore/Lynn Stevenson
10:30 AM - 12:00 PM	Health System Steering Committee Meeting
12:00 PM - 1:00 PM	LUNCH
1:00 PM - 2:00 PM	HHR Modelling and Analytics Update (Sabine/Lynn/Teri)
2:30 PM - 3:00 PM	Building Bench Strength - Skip Level Meeting- Kevin Brown/Lynn Stevenson
3:00 PM - 3:30 PM	Royal Inland Hospital (Sabine/Lynn/Ted/Joel)
3:30 PM - 4:00 PM	Prescription Monitoring (Lynn/Sabine/Mitch/Arlene/Warren/Teri)

April 10, 2017

Monday

All Day	Personal Information
All Day	
9:30 AM - 12:30 PM	Project Launch Meeting - Phase 1

April 10, 2017 Continued

Monday

12:30 PM - 1:30 PM

LUNCH

4:30 PM - 7:00 PM

Private Appointment

April 11, 2017

Tuesday

9:00 AM - 10:00 AM

Special SET Meeting

11:00 AM - 12:00 PM

Doug/Lynn Monthly 1:1

12:00 PM - 1:00 PM

LUNCH

2:00 PM - 2:45 PM

Privacy

2:45 PM - 3:00 PM

2:45 - Transformation of Health Care for Correctional Health Services: Lynn S, Ian R

3:15 PM - 3:45 PM

Social Policy Framework Feedback (DM/Lynn/Ariene/Doug)

4:00 PM - 5:00 PM

Planning/ Discussion --

April 12, 2017

Wednesday

All Day

Personal Information

7:00 AM - 7:30 AM

7:00 Harbour Air flt 322 Victoria to Vancouver

8:00 AM - 8:30 AM

Personal Information

8:30 AM - 12:00 PM

Anesthesia Services Planning Session, April 12

11:30 AM - 12:05 PM

11:30 Harbour Air flt 213 Vancouver to Victoria -- Booking

Government Financial
Information, Personal
Information

12:00 PM - 1:00 PM

LUNCH

12:30 PM - 2:00 PM

Budget Discussion

2:00 PM - 2:45 PM

Research

2:45 PM - 3:30 PM

David/Lynn Monthly 1:1

April 12, 2017 Continued**Wednesday****3:30 PM - 4:30 PM****Specialty Nursing Education Meeting****April 13, 2017****Thursday****All Day**Personal
Information**(Sara back up)****8:00 AM - 9:00 AM****Divisional Accountability meeting (Doug Hughes)****10:00 AM - 11:30 AM****Oversight Committee Meeting --****11:00 AM - 11:30 AM****Hold - FPT Ministers' teleconference re: Advice/Recommendations****11:30 AM - 12:00 PM****Lunch****12:00 PM - 1:00 PM****strategic check in****1:30 PM - 2:30 PM****Divisional Accountability meeting (Manjit Sidhu)****2:30 PM - 3:00 PM****Lynn/Jennifer Weekly Touch Base --****3:15 PM - 4:00 PM****Fraser Health Ethics Conference (Bashir, David, Kathryn, and Lynn) to connect re: conference****4:00 PM - 4:30 PM**

Advice/Recommendations

-- Lynn / Sabine / Mitch / Warren / Arlene**April 14, 2017****Friday****All Day****Good Friday****8:00 AM - 5:00 PM****Stat Holiday - Good Friday****April 17, 2017****Monday****All Day****Easter Monday****All Day**

Personal Information

8:00 AM - 5:00 PM**Stat Holiday - Easter Monday**

April 17, 2017 Continued**Monday****6:00 PM - 8:30 PM****Private Appointment****April 18, 2017****Tuesday****9:00 AM - 9:30 AM****Pre-Brief: Health System Steering Committee Meeting****9:30 AM - 11:00 AM****PMO- Executive Project Board April****11:00 AM - 12:00 PM****Monthly Health Services Executive Team Meeting****12:00 PM - 12:30 PM**

Advice/Recommendations

Lynn / Sabine / Manjit / Teri / Peter / Arlene**12:30 PM - 1:00 PM****LUNCH****1:00 PM - 2:00 PM****Pre-meet: Physician Services Committee (PSC)****2:00 PM - 2:30 PM****17/18 Cultural Safety Plan - Lynn / Deb / Tara / Stephen Sxwithultxw / Arlene****2:30 PM - 3:00 PM****Lynn/Sabine/Teri/Arlene/Warren re: Advice/Recommendations****4:30 PM - 7:00 PM****DM & Associates Bi-Weekly Meeting****April 19, 2017****Wednesday****8:45 AM - 12:00 PM****Lynn Stevenson Presenting at Executive Performance Review Panel****12:00 PM - 1:00 PM****LUNCH****1:00 PM - 1:15 PM**

Advice/Recommendations

audit re:**1:15 PM - 2:00 PM****Ian/Lynn Monthly 1:1****2:00 PM - 3:00 PM****Lynn Stevenson briefing : draft 2017/18 HHR Planning instructions****3:00 PM - 3:30 PM****Lynn/Jennifer Weekly Touch Base --****3:15 PM - 3:45 PM****3:15 Lynn/Mitch/Eric/Heather/Victoria**

April 20, 2017

Thursday

8:00 AM - 9:00 AM	Confirming Leadership
8:45 AM - 9:30 AM	8:45 Lynn Stevenson/Carl Roy/Joe Gallagher
9:30 AM - 3:00 PM	Leadership Council - Health Authority CEOs & Ministry of Health DM, Associate DMs, Secretariat --
3:00 PM - 3:30 PM	Wendy/Lynn Weekly 1:1
3:30 PM - 5:00 PM	Go Forward Discussion

April 21, 2017

Friday

8:00 AM - 8:30 AM	Lynn Stevenson/Nancy Quattrocchi CFHI
8:00 AM - 8:30 AM	Private Appointment
8:30 AM - 9:00 AM	Amanda Farrell/Lynn Stevenson/Sabine Feulgen re: ^{Advice/Recommendations}
9:00 AM - 9:30 AM	Pre-Brief - PT DM TC April 21
9:30 AM - 10:00 AM	Building Bench Strength - Skip Level Meeting - Greg Leake/Lynn Stevenson
10:00 AM - 11:30 AM	PT DM Teleconference --
11:00 AM - 12:30 PM	Health System Steering Committee Meeting
11:15 AM - 12:00 PM	Phase 1 Project - Weekly Update --
11:15 AM - 11:45 AM	Debrief - PT DMs of Health
12:30 PM - 1:00 PM	LUNCH
1:00 PM - 2:30 PM	Senior Executive Team (SET) Committee Meeting --
2:30 PM - 3:30 PM	DM/Lynn/David re: NPS Briefing
3:30 PM - 4:00 PM	Discuss Division Accountabilities document - Lynn S. / Arlene
4:00 PM - 4:30 PM	DoBC Committee Workplans 2017/18

April 24, 2017

Monday

12:00 AM - 12:00 AM

Personal Information

12:00 AM - 12:00 AM

Personal Information

(Victoria S A/ADM)

All Day

Declined - JPOR Monthly Update (Vivian/Barb/Lynn/Marilyn/Leanne) 11:00-12:00

All Day

Personal Information

9:00 AM - 10:30 AM

Ministry of Health Executive Team (MET) Committee Meeting --

10:30 AM - 11:30 AM

Lynn/Doug/Ian/Ted/Teri/Debbie re: Phase 1 Project discussion

11:30 AM - 12:00 PM

Calendar/Travel/Meeting Request Review - Lynn/Jania --

12:00 PM - 1:00 PM

LUNCH

1:00 PM - 1:30 PM

Wendy/Lynn Weekly 1:1

1:30 PM - 2:00 PM

Touchbase before Ethics Conference

2:00 PM - 4:00 PM

Physician Services Committee (PSC) Meeting

April 25, 2017

Tuesday

All Day

Personal Information

Please See Above

All Day

Personal Information

(Victoria S A/ADM)

Please See Above

8:40 AM - 9:15 AM

8:40 Helijet flt 708 Victoria to Vancouver

9:45 AM - 10:30 AM

John Andruschak/Lynn Stevenson

11:00 AM - 4:00 PM

Opioid Overdose Public Health Emergency

1:00 PM - 1:30 PM

FPT Multilateral Framework Agreement Discussion

5:00 PM - 6:00 PM

HOTEL:

Security Concern

April 26, 2017
Wednesday

All Day	Personal Information	Please See Above
All Day	Personal Information	(Victoria S A/ADM) Please See Above
12:00 AM - 12:00 AM		
All Day	Dedined - Western Strategic Advisory Collaborative (WSAC) Spring Meeting 7:00am-1:00pm	
7:00 AM - 8:00 AM	Corrections Transfer to PHSA - Teleconference	
8:00 AM - 4:30 PM	Fraser Health 11th annual Ethics Conference - Lynn to speak	
8:00 AM - 8:30 AM	DM Working Group - CBS Governance TC	

April 27, 2017
Thursday

All Day	Personal Information	Please See Above
All Day	Personal Information	(Victoria S A/ADM) Please See Above
All Day		Please See Above
12:00 AM - 12:00 AM		Jennifer Micheli coverage
8:30 AM - 9:00 AM	Private Appointment	
9:00 AM - 9:30 AM	Special SET Meeting	
9:30 AM - 10:00 AM	Pre Brief - FPT DM TC April 28	
10:00 AM - 11:00 AM	Discussion- Steve, Rick, Lynn	
12:00 PM - 1:00 PM	LUNCH	
1:00 PM - 1:30 PM	Senior's Health - Meeting with Deloitte (Jamie Sawchuk/Patti Telford/Lynn Stevenson/Doug Hughes)	
1:30 PM - 2:00 PM	Travel discussion - Lynn/Doug	
3:00 PM - 4:00 PM	Continued Discussion	

April 28, 2017

Friday

All Day

Personal Information

Please See Above

All Day

Personal Information

(Victoria S A/ADM)

Please See Above

All Day

Please See Above

All Day

Jennifer Michell coverage

Please See Above

All Day

Personal Information

(Sara back up)

9:00 AM - 9:30 AM

Cambie Update

9:30 AM - 11:00 AM

Weekly SET Meeting (April 28 to June 9)

11:00 AM - 12:30 PM

FPT DM Teleconference --

11:15 AM - 12:00 PM

Phase 1 Project - Weekly Update --

12:30 PM - 1:00 PM

LUNCH

1:00 PM - 2:30 PM

Hold for Priority Discussion with the DM, Associate DMs, Core ADMs and Core Group re: Draft Policies

2:30 PM - 3:00 PM

Advice/Recommendations

- Lynn / Warren / Arlene

3:00 PM - 4:00 PM

Discussion re: iHealth

4:00 PM - 4:30 PM

Lynn/Jennifer Weekly Touch Base --

April 29, 2017

Saturday

All Day

Personal Information

Please See Above

All Day

Personal Information

(Victoria S A/ADM)

Please See Above

All Day

Please See Above

All Day

Jennifer Michell coverage

Please See Above

April 30, 2017

Sunday

All Day

Personal Information

Please See Above

All Day

Personal Information

(Victoria S A/ADM)

Please See Above

All Day

Please See Above

All Day

Jennifer Michell coverage

Please See Above

