

August 1, 2017

Tuesday

8:30 AM - 9:00 AM	DMC debrief
9:00 AM - 9:30 AM	Private Appointment
9:30 AM - 10:00 AM	Sarf / JC Touch Base
10:00 AM - 11:00 AM	Sarf/David bi-weeklies --
11:30 AM - 12:00 PM	Weekly FOI Call --
1:00 PM - 1:30 PM	Sarf: FOI requests
2:30 PM - 3:30 PM	SRES (RAEG) discussion
4:00 PM - 4:30 PM	Audit meeting call
6:00 PM - 6:45 PM	MDEC (Fire 19)

August 2, 2017

Wednesday

8:30 AM - 10:30 AM	Citizens' Services Executive Committee meetings --
10:30 AM - 11:30 AM	Prep for Minister briefing
3:00 PM - 4:00 PM	Invitation: All Staff with new Minister and Deputy Minister
5:00 PM - 5:30 PM	Private Appointment

August 3, 2017

Thursday

8:30 AM - 10:30 AM	IT procurement
10:30 AM - 11:00 AM	Audit
11:00 AM - 11:30 AM	KNC (Sarf/Rudy/Glenna)

August 3, 2017 Continued

Thursday

11:30 AM - 12:00 PM	Cab Ops alternative space
1:00 PM - 1:30 PM	1:00 DM CALL Shannon, Sarf
2:00 PM - 2:30 PM	Sarf / JC Touch Base
3:30 PM - 4:00 PM	Sarf to call Carl Fischer
4:00 PM - 4:30 PM	Cabinet Confidences
4:30 PM - 4:45 PM	Tent City Costs
6:00 PM - 6:45 PM	MDEC (Fire 20)

August 4, 2017

Friday

8:30 AM - 9:30 AM	Records Storage Contracts
9:30 AM - 11:00 AM	Service Plan Workshop
11:00 AM - 12:00 PM	Monthly Courthouse Project Executive Board
12:00 PM - 12:15 PM	Sarf to call Jacquie
1:00 PM - 3:30 PM	Private Appointment
3:30 PM - 4:00 PM	BMO Mortgage: Interest payment

August 7, 2017

Monday

7:00 PM - 7:30 PM	IPAC mentoring call
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August 8, 2017

Tuesday

11:30 AM - 12:00 PM	Weekly FOI Call --
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August 14, 2017

Monday

7:00 PM - 7:30 PM

IPAC mentoring call

August 15, 2017

Tuesday

9:00 AM - 9:30 AM

Betty to call Sarf

9:30 AM - 9:40 AM

Phone call with Sarf

10:00 AM - 11:00 AM

Sarf/David bi-weeklies --

11:00 AM - 11:30 AM

Weekly FOI Call --

11:30 AM - 12:00 PM

Touch base

1:30 PM - 2:00 PM

Prebrief for monthly FMP Steering Committee meetings (first Friday of the month) --

2:00 PM - 3:00 PM

RAEG bi-weekly --

3:00 PM - 3:30 PM

Debrief: RCSWG --

4:00 PM - 4:30 PM

Minister Briefing: MCJ, Jill, Sarf and Lori

5:00 PM - 5:30 PM

Lorne: touch base

6:00 PM - 9:00 PM

Private Appointment

August 16, 2017

Wednesday

8:30 AM - 9:00 AM

RPD SMT: touch base w/Sarf

10:00 AM - 12:00 PM

Citizens' Services Executive Committee meetings --

1:00 PM - 1:30 PM

Jill/Sarf: touch base

1:30 PM - 2:00 PM

Valleyview prebrief --

2:00 PM - 3:00 PM

Reform Initiatives

August 16, 2017 Continued

Wednesday

3:00 PM - 3:30 PM	Sarf and Jeannette touch base
4:00 PM - 4:30 PM	Sarf/Brooke: monthly touch base --
4:30 PM - 4:45 PM	Leslie to call Sarf

August 17, 2017

Thursday

9:00 AM - 9:30 AM	Facility Management Procurement
9:30 AM - 10:00 AM	LWS
10:00 AM - 10:30 AM	Real Property briefing
11:00 AM - 11:45 AM	Energy retrofits/smart buildings
1:30 PM - 3:00 PM	Valleyview Executive Project Board monthly meeting --
6:00 PM - 6:45 PM	MDEC (Fire 23)

August 21, 2017

Monday

9:00 AM - 10:00 AM	RPD Senior Management Team meeting
10:30 AM - 11:00 AM	Sarf and Jeannette touch base
11:00 AM - 11:30 AM	DMC debrief
1:00 PM - 1:45 PM	MINISTER: FM Procurement
2:00 PM - 2:45 PM	MINISTER: RAEG

August 22, 2017

Tuesday

9:30 AM - 10:00 AM	DMCC prebrief
10:00 AM - 10:15 AM	Allison/Sarf - chat

August 22, 2017 Continued

Tuesday

11:30 AM - 12:00 PM	Weekly FOI Call --
1:00 PM - 3:00 PM	DMC on Capital
3:45 PM - 4:15 PM	Debrief
4:30 PM - 5:00 PM	Robson Square

August 23, 2017

Wednesday

9:00 AM - 10:00 AM	Colin and Sarf bi-weeklies --
10:00 AM - 12:00 PM	Citizens' Services Executive Committee meetings --
12:45 PM - 1:00 PM	DMCC debrief
1:00 PM - 1:30 PM	Risk and Opportunities in the Division
2:00 PM - 2:30 PM	Sarf and Jeannette touch base
2:30 PM - 3:00 PM	Robson Square

August 24, 2017

Thursday

8:30 AM - 10:00 AM	Executive photos
9:30 AM - 10:00 AM	MINISTER: prebrief re MST Nations
11:00 AM - 12:00 PM	Meet & Greet: Sunny Dhaliwal, ADM (**NEW TIME)
12:00 PM - 12:30 PM	Sunny: touch base
1:15 PM - 2:00 PM	Capital Park 2
3:30 PM - 4:00 PM	Sarf and Jill: touch base

August 28, 2017

Monday

8:30 AM - 9:00 AM	DMC debrief
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August 28, 2017 Continued**Monday**

9:30 AM - 10:30 AM	FMP
10:30 AM - 10:45 AM	Phone Call: Sarf/Bobbi
11:00 AM - 11:30 AM	Catch up discussion - Sarf & Mike
1:30 PM - 2:00 PM	Sarf and Jeannette touch base
2:00 PM - 2:30 PM	Staffing
2:30 PM - 3:00 PM	MINISTER: Service Plan
4:00 PM - 4:30 PM	Susan to call Sarf
4:30 PM - 5:00 PM	David/Sarf/Robin: touch base
5:15 PM - 6:15 PM	Private Appointment

August 29, 2017**Tuesday**

8:30 AM - 9:15 AM	MDEC (Fire 24)
9:30 AM - 10:00 AM	Debrief: RCSWG --
10:00 AM - 11:00 AM	Sarf/David bi-weeklies --
11:30 AM - 12:00 PM	Weekly FOI Call --
1:00 PM - 1:30 PM	FMP w/Sarf, Jill, Sunny, Graham, Karen, David
1:30 PM - 2:15 PM	Child care and properties
2:15 PM - 3:00 PM	RAEG bi-weekly --
3:15 PM - 3:45 PM	Sarf/Jill: touch base
3:45 PM - 4:45 PM	Smart buildings/energy retrofit debrief

August 29, 2017 Continued

Tuesday

5:00 PM - 5:15 PM Discussion

7:00 PM - 7:30 PM Private Appointment

August 30, 2017

Wednesday

9:00 AM - 9:30 AM KNC (Sandy/Claire//Sarf)

10:00 AM - 12:00 PM Citizens' Services Executive Committee meetings --

1:00 PM - 2:00 PM Meeting: Rudy Buttignol, Sarf Ahmed and Sandra Carroll

3:45 PM - 4:45 PM Capital Investment Board

5:30 PM - 6:00 PM MDEC (Fire 25)

August 31, 2017

Thursday

9:00 AM - 9:30 AM Discuss FOI request

9:30 AM - 9:45 AM Sunny to call Sarf

9:45 AM - 10:00 AM Call: Sarf & Steve - Touch base

10:30 AM - 11:30 AM FW: MEETING: DMs Briefing re: FNLG

12:00 PM - 12:30 PM Private Appointment

1:00 PM - 1:15 PM CALL: Mark & Sarf

1:45 PM - 2:00 PM Sarf to call Doug re UNDRIP

2:00 PM - 3:00 PM Corrections Capital - Project Executive Board

3:00 PM - 3:30 PM Surplus Property Sales Update

3:30 PM - 4:30 PM Sunny/Sarf: touch base

