

August 1, 2017

Tuesday

All Day

Personal Information

All Day

Personal Information

8:00 AM - 8:30 AM

8:00 Travel

8:30 AM - 9:00 AM

8:30 Sheila Purdy

9:00 AM - 10:30 AM

9:00 Executive Succession Management Meeting Security Concern

10:30 AM - 11:00 AM

10:30 Travel

11:00 AM - 11:30 AM

11:00 Coffee (Scott/Keven) -- Security Concern **Victoria**

11:30 AM - 12:00 PM

11:30 Travel

12:00 PM - 12:30 PM

Lunch

12:30 PM - 1:00 PM

12:30 Meeting: VSB Materials (Scott/Corinna/Sean) -- Security Concern

1:00 PM - 1:30 PM

1:00 Phone Call - Pre-Brief to BCSTA call -- Scott to call Ramona @ 604-396-6132
A pre-brief to the BCSTA President Monthly Call on Thursday

1:30 PM - 1:45 PM

1:30 Meeting (Scott/Gerald) -- Security Concern

1:45 PM - 2:15 PM

1:45 Meeting (Scott/Reg) -- Security Concern

2:15 PM - 2:30 PM

2:15 Travel

2:30 PM - 4:00 PM

2:30 Minister Briefing - Learning Division (Scott/Jennifer/Zita/Corinna/Liam/MRF) -- Security Concern

Apologies for another update, however the Minister's schedule has changed.

4:00 PM - 6:00 PM

4:00 Travel

6:00 PM - 9:00 PM

6:00 Dinner

August 2, 2017

Wednesday

All Day

Personal Information

Please See Above

August 2, 2017 Continued

Wednesday

All Day	Personal Information	Please See Above
12:00 AM - 12:00 AM	Personal Information	RYAN SPILLETT A/ ADM
8:15 AM - 8:30 AM	8:15 Travel	
8:30 AM - 9:00 AM	8:30 Executive Update -- Going forward these Executive updates will only occur on Thursday mornings. Will send new series momentarily.	<small>Security Concern</small> Dial in: <small>Government Financial Information, Security Concern</small> (DMO to moderate)
9:00 AM - 9:30 AM	9:00 Minister Pre-Brief - WE Day (Scott/MRF) -- DM would appreciate having staff support for this pre-brief and meeting with MRF.	<small>Security Concern</small>
9:30 AM - 9:45 AM	Travel	
10:00 AM - 1:00 PM	Cabinet --	<small>Security Concern</small>
11:00 AM - 12:00 PM	11:00 Bilateral (Scott/Heather) -- Will send new series for 45 min long bilaterals.	<small>Security Concern</small>
1:00 PM - 1:30 PM	HOLD	
1:30 PM - 3:30 PM	1:30 Executive Committee --	<small>Security Concern</small> DMO to call Ramona @ 604-396-6132
3:30 PM - 4:00 PM	3:30 CALL Shannon, Scott, Keith, Corinna, Jeff, Kevin, Nicola, Debbie -- ABE/ESL	<small>Security Concern</small> Dial: <small>Government Financial Information, Security Concern</small> (Debbie to moderate)
4:00 PM - 4:30 PM	HOLD	
4:30 PM - 5:00 PM	4:30 Meeting (Scott/Eleanor) - For Scott and Eleanor to connect prior to Eleanor's vacation.	<small>Security Concern</small>
5:00 PM - 6:00 PM	5:00 PHONE CALL: Lori Halls and Scott MacDonald -- Lori to call Scott @ 250-514-5553	

August 3, 2017

Thursday

All Day	Personal Information	Please See Above
All Day	Personal Information	Please See Above
All Day	Personal Information	RYAN SPILLETT A/ ADM Please See Above

August 3, 2017 Continued

Thursday

7:15 AM - 7:30 AM	7:15 Travel
7:30 AM - 8:30 AM	7:30 Breakfast Meeting: MRF, Scott MacDonald, Shelaina Postings, Marc Kielburger & Bryanna Baker - WE Schools -- Security Concern
8:30 AM - 8:45 AM	8:30 Travel
9:30 AM - 10:00 AM	9:30 Meeting: Grad Handbook (Scott/Emilie) -- Security Concern
10:00 AM - 10:45 AM	HOLD
10:45 AM - 11:15 AM	CONFERENCE CALL: Deputy Minister & BCSTA President Monthly Call - Scott, Ramona, Gordon Swan, Stephanie Higginson, & Mike Roberts -- Dial In: Government Financial Information, Security Concern (DM to moderate) Confirming this phone call on Thursday August 3 is at 10:45am. Thank you.
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Media Prep- MRF, Scott, Liam, Corinna, Sean -- Security Concern
2:00 PM - 2:30 PM	Media Teleconference: VSB -- Security Concern
3:30 PM - 4:00 PM	3:00pm Bilateral (Scott/Keith) -- Security Concern
4:00 PM - 5:30 PM	HOLD
5:30 PM - 7:30 PM	5:30 Mike McKay -- cc

August 4, 2017

Friday

12:00 AM - 12:00 AM	Personal Information	Please See Above
12:00 AM - 12:00 AM	Personal Information	Please See Above
All Day	Personal Information	RYAN SPILLET A/ ADM Please See Above
7:35 AM - 7:50 AM	Travel	
7:50 AM - 8:20 AM	7:50 Helijet to Vancouver -- Reservation: Government Financial Information, Personal Information	

August 4, 2017 Continued

Friday

8:30 AM - 10:00 AM	8:30 DMC -- Security Concern
8:30 AM - 9:00 AM	8:30 Executive Update - Security Concern Dial in: Government Financial Information, Security Concern Going forward these Executive updates will only occur on Thursday mornings.
10:00 AM - 11:00 AM	10:00 Meeting: MRF, Liam, Scott, & CUPE BC -- Security Concern Vancouver, BC
11:00 AM - 12:00 PM	11:00 Meeting: MRF, Liam, Scott, & Vancouver DPAC/PAN -- Security Concern Security Concern , Vancouver Hi all, Security Concern
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:20 PM	Travel
1:20 PM - 1:50 PM	1:20 Helijet to Victoria -- Reservation: Government Financial Information, Personal Information
3:00 PM - 4:30 PM	HOLD

August 5, 2017

Saturday

All Day	Personal Information	RYAN SPILLET A/ ADM Please See Above
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August 6, 2017

Sunday

All Day	Personal Information	RYAN SPILLET A/ ADM Please See Above
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August 7, 2017

Monday

All Day	Personal Information	RYAN SPILLET A/ ADM Please See Above
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All Day	BC Day
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8:30 AM - 6:00 PM	HOLIDAY
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August 7, 2017 Continued

Monday

1:30 PM - 3:30 PM

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August 8, 2017

Tuesday

12:00 AM - 12:00 AM

Personal Information

RYAN SPILLETT A/ ADM
Please See Above

8:30 AM - 9:00 AM

8:45 PreBrief

9:00 AM - 10:30 AM

9:00 ABE -- Security Concern

10:30 AM - 11:30 AM

10:30 BCSSA Prep (Scott/Suzanne/Ramona/Jan) -- Security Concern **'DMo to call Suz @ 604-418-5287**

11:30 AM - 12:00 PM

11:30 Meeting: Compensation Memo (Scott/Christina) -- Security Concern
Victoria

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

1:00 Meeting: NESLI Education Data -- Security Concern

1:30 PM - 3:30 PM

1:30 Executive Committee -- Security Concern
Aug 7th is a holiday.

August 9, 2017

Wednesday

8:30 AM - 9:00 AM

8:30 Executive Update -- Security Concern **/ Dial in:** Government Financial Information, Security Concern **(DMO to moderate)**
Going forward these Executive updates will only occur on Thursday mornings. Will send new series momentarily.

8:45 AM - 9:00 AM

8:45 Travel

9:15 AM - 9:45 AM

9:15 Minister Pre-brief - FNEsc (Scott/Shelaina/Ted) -- Security Concern

9:45 AM - 11:00 AM

9:45 Minister Briefing - IIPR Divison (Scott/Ramona/Zita/Corinna/Liam/MRF) -- Security Concern
This time slot is now confirmed.

11:00 AM - 12:00 PM

11:00 Minister meeting - Vision (Scott/MRF/Liam/Zita) - Security Concern

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

1:00 Phone call- Touch Base (Scott/Bindi Sawchuk) -- Bindi to call Scott @ 250-387-2026

August 9, 2017 Continued

Wednesday

1:30 PM - 2:00 PM	1:30 VPO Pre-brief -- Security Concern
2:00 PM - 2:30 PM	2:00 Meeting Q1 Forecast (Scott/Tiffany/Keith) -- Security Concern
3:30 PM - 4:00 PM	3:30 Meeting (Scott MacDonald/Jim Reger/Derek Sturko) -- Security Concern
4:00 PM - 4:30 PM	4:00 Touch Base (Scott/Corinna/Sean) -- Security Conc .

August 10, 2017

Thursday

7:00 AM - 7:30 AM	Helijet to Vancouver -- Reservation # Government Financial Information,Personal Information
7:30 AM - 7:55 AM	Travel
8:00 AM - 9:00 AM	8:00 Breakfast Meeting -- Security Concern Reservation for 2 under Scott MacDonald
9:00 AM - 9:30 AM	9:00 Travel
9:30 AM - 10:30 AM	9:30 Bilateral (Scott/Ramona) -- Security Concern Starting new bilateral series with new DM.
10:30 AM - 11:00 AM	10:30 Phone call - BCSSA Academy (Scott/Ramona/Suzanne/Jan/Pat/Tom) -- Dial in: Government Financial Information,Security Concern (DMO to moderate)
11:00 AM - 11:30 AM	11:00 FNEsc Stakeholder Intro (Tyrone McNeil/Debbie Jeffries/Scott/MRF) -- Security Concern Security Concern Vancouver Security Concern
11:30 AM - 12:15 PM	11:30 Minister Briefing - Capital Follow Up (Scott/Shanna/Liam/Zita/Corinna) -- Security Concern Security Concern Shanna, Zita & Corinna to call in: Government Financial Information,Security Concern
12:15 PM - 1:15 PM	Lunch
1:15 PM - 3:00 PM	HOLD
3:00 PM - 4:00 PM	3:00 (Scott MacDonald/Glen Hansman/Teri Mooring/Keith) -- Security Concern Vancouver Re: Implementation and September start up
5:00 PM - 5:45 PM	Travel
5:45 PM - 6:20 PM	5:45 Helijet to Victoria - Booking Government Financial Information,Personal Information

August 11, 2017

Friday

8:30 AM - 10:00 AM

8:30 DMC -- Security Concern

8:30 AM - 9:00 AM

8:30 Executive Update -- ^{Security Concern} ^{Government Financial Information, Security Concern} Dial in:
Going forward these Executive updates will only occur on Thursday mornings.

12:00 PM - 1:00 PM

Lunch

3:30 PM - 4:00 PM

3:30 Touch Base (Scott/Nancy) -- Security Conce

August 14, 2017

Monday

12:00 AM - 12:00 AM

Personal Information

12:00 AM - 12:00 AM

Overnight @ ^{Security Concern} Vancouver

8:45 AM - 9:15 AM

8:45 Touch Base (Scott/Eleanor) -- Security Conce

9:15 AM - 9:30 AM

9:15 Travel

9:30 AM - 10:00 AM

9:30 Minister pre-brief: BCCPAC (Minister/DM/Ramona) -- ^{Security Concern}
Pre-brief for Minister's meeting with BCCPAC Aug 15. DM does not require a pre-brief.

10:00 AM - 11:15 AM

10:00 Minister Briefing - TB (Scott/Keith/MRF) -- ^{Security Concern}

11:15 AM - 11:30 AM

11:15 Travel

11:30 AM - 12:50 PM

11:30 Executive Committee -- ^{Security Concern} ^{Government Financial Information, Security Concern} ' Shanna to dial in: ^{Government Financial Information, Security Concern}

DM is running late w/ Minister briefings. Adjusting Exec accordingly.

12:50 PM - 1:00 PM

12:45 Travel

1:00 PM - 2:00 PM

1:00 Touch Base (Scott/Don Wright) -- ^{Security Concern}
Victoria

2:00 PM - 2:15 PM

2:00 Travel

2:15 PM - 2:30 PM

2:15 CSF Briefing (Scott/MRF/AG et al) -- Scott to join MRF in MO (CC: ^{Government Financial Information, Security Concern} ^{Government Financial Information, Security Concern} Participant ID:

Attendees:

Attorney General David Eby
Minister of Education Rob Fleming
Deputy Minister of Education Scott MacDonald
Assistant Deputy Attorney General James Harvey

August 14, 2017 Continued

Monday

Karrie Wolfe, Legal Counsel, LSB

Leah Greathead, Supervising Solicitor Constitutional and Administrative Law Group, LSB

Conference Call details:

CC#s Government Financial Information, Security Concern

Participant ID: Government Financial Information, Security Concern

Meeting coordinator: Maya Engelbrecht (250-356-9260)

2:30 PM - 3:00 PM

2:30 Travel

3:00 PM - 3:15 PM

3:00 ADM Direct Report Update Security Concern **'Shanna to dial in:** Government Financial Information, Security Concern

Starting Aug 14th we will have an opportunity for Executive Committee members to provide an update to their Direct Reports. Typically this meeting will be 15 mins long and occur right after Exec Committee ends at 3:30, however, this week will have to be at 3pm due changes in the regular Exec Committee schedule.

Please stay tuned for a reoccurring meeting series beginning Aug 21.

3:30 PM - 5:00 PM

Travel

5:00 PM - 5:30 PM

5:00 Ferry to Vancouver

5:30 PM - 6:00 PM

5:30 Ferry Reservation (for 6pm boat) - Booking # Government Financial Information, Personal Information

6:00 PM - 7:45 PM

6:00 Ferry

NB – Ferry to Tsawassen travels more slowly than normal due to having mechanical issues.

7:45 PM - 8:45 PM

Travel

8:45 PM - 10:15 PM

Security Concern

Vancouver

\$349 – BC Govt rate.

Government Financial Information, Personal Information

August 15, 2017

Tuesday

All Day

Personal Information

Please See Above

12:00 AM - 12:00 AM

Overnight @ Security Concern

Vancouver

Please See Above

August 15, 2017 Continued

Tuesday

10:15 AM - 10:30 AM	10:15 Phone Call - Executive Recruitment (Scott/Anita/Zita) -- Dial in: Government Financial Information, Security Concern to moderate) (Zita)
11:30 AM - 12:00 PM	11:30 Meeting: Touch Base (DM & Jennifer) -- DM to call Jennifer @ 250-896-3735 Please note new date/time and that touch base is via phone now.
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	1:30 Travel
2:00 PM - 3:30 PM	2:00 BCPVPA - Meeting - Security Concern Vancouver Coffee break is at 2pm. Scott can mingle with BCPVPA Executive before his item which is at 2:15pm.
3:30 PM - 4:00 PM	3:30 Travel
4:00 PM - 4:30 PM	4:00 Meeting - TRB Commissioner (DM/Bruce Preston/Ramona) - Security Concern Please see updated location.
4:30 PM - 4:45 PM	4:30 Meeting - Org Review Input (Scott/Ramona) -- Security Concern Meeting requested by Ramona.

August 16, 2017

Wednesday

All Day	Personal Information Please See Above
12:00 AM - 12:00 AM	BCSSA Summer Academy
12:00 AM - 12:00 AM	Overnights @ Security Concern - Government Financial Information, Personal Information
7:30 AM - 12:00 PM	7:30 Drive to Kelowna
8:30 AM - 9:00 AM	8:30 Executive Update -- Security Dial in: Government Financial Information, Security Concern (DMO to moderate) Going forward these Executive updates will only occur on Thursday mornings. Will send new series momentarily.
8:30 AM - 9:00 AM	8:30 Executive Update -- Security Dial in: Government Financial Information, Security Concern Scott will be on the road but would still like to connect with Exec via phone.
9:00 AM - 9:15 AM	9:00 Phone Call (Scott/Gerald Morton) -- Scott to call Gerald @ 250-216-5774
11:00 AM - 12:00 PM	11:00 Bilateral (Scott/Heather) -- Security Conc Will send new series for 45 min long bilaterals.

August 16, 2017 Continued

Wednesday

12:00 PM - 1:00 PM	Lunch	
1:00 PM - 2:00 PM	1:00 BCSSA Executive Meeting - Q&A regarding Ministry and BCSSA priorities.	<small>Security Concern</small> Kelowna
2:00 PM - 5:00 PM	2:00 HOLD Minister tour of Okanagan Schools	
5:00 PM - 6:30 PM	5:00 Minister at BCSSA	

August 17, 2017

Thursday

All Day	<small>Personal Information</small> Please See Above	
All Day	BCSSA Summer Academy Please See Above	
All Day	Overnights @ <small>Security Concern</small> Please See Above	<small>Government Financial Information, Personal Information</small>
9:00 AM - 12:00 PM	Treasury Board - Keith attending obo DM -- Item up: <small>Security Concern</small>	<small>Security Concern</small>
1:00 PM - 2:00 PM	1:00 Bilateral (Scott/Suzanne) -- <u>Update: Please note new location. Also, the LMP item is now first on the agenda, so Eleanor please attend at 1pm.</u>	<small>Security Concern</small>
2:30 PM - 3:00 PM	Hold -- JT -- Planning Surrey Event	
3:30 PM - 4:00 PM	3:30 Conference Call - Upcoming updates (Christina/Scott/Keith/Robert/Ken) -- Teleconference: <small>Government Financial Information, Security Concern</small>	
4:00 PM - 4:15 PM	4:00 Touch Base (Scott/Roger/Keith) --	<small>Security Concern</small> Kelowna)
6:00 PM - 7:30 PM	6:00 Ministry Staff Team Dinner -- Please advise if you have any dietary restrictions. I hope to find a restaurant suitable for all!	<small>Security Concern</small> Kelowna (Reservation is under Scott)

August 18, 2017

Friday

12:00 AM - 12:00 AM	<small>Personal Information</small> Please See Above	
12:00 AM - 12:00 AM	BCSSA Summer Academy Please See Above	

August 18, 2017 Continued

Friday

12:00 AM - 12:00 AM **Overnights @** Security Concern Government Financial Information
Please See Above

All Day Personal Information

8:30 AM - 12:00 PM **BCSSA - Summer Event**

8:30 AM - 10:00 AM **8:30 DMC** -- Security Concern

12:00 PM - 1:00 PM **Lunch**

1:00 PM - 5:30 PM **1:00 Drive to Vancouver**

August 20, 2017

Sunday

1:00 PM - 2:30 PM **1:00 Ferry** Government Financial Information, Personal Information

August 21, 2017

Monday

12:00 AM - 12:00 AM Personal Information

All Day Personal Information

9:00 AM - 10:00 AM **9:00 Minister Briefing - Chief Educator (Scott/Suzanne/Liam/MRF) -** Security Concern

10:00 AM - 11:00 AM **10:00 Minister Briefing - S&T Division (Scott/Eleanor/Corinna/Liam/MRF) --** Security Concern
This time slot is now confirmed.

11:00 AM - 11:15 AM **11:00 Travel**

11:15 AM - 11:45 AM **11:15 Pre-Brief - DMCC (Scott/Ryan) --** Security Concern
Pre-brief for DMCC on Tuesday.

DM may want staff support at the DMCC meeting so I will send invite to Ryan for him to hold in his calendar.

We already have deck "Status of Mandate Letter and Platform Commitments" as materials.

11:45 AM - 12:00 PM **11:45 Travel**

12:00 PM - 1:00 PM **Lunch - CJ/Scott --** Security Concern

August 21, 2017 Continued

Monday

1:00 PM - 1:04 PM	1:00 Travel
1:30 PM - 3:30 PM	1:30 Executive Committee - <small>Security Concern</small>
3:30 PM - 3:45 PM	3:30 ADM Direct Reports Update <small>Security Concern</small> 'Dial in Wilma @ 1-604-775-4817
3:45 PM - 4:30 PM	3:45 Bilateral (Scott/Keith) -- <small>Security Concern</small>

August 22, 2017

Tuesday

All Day	Personal Information	Please See Above
7:45 AM - 8:15 AM	7:45 Coffee (Scott/Claire) -- <small>Security Concern</small>	
8:15 AM - 8:30 AM	8:15 Travel	
8:45 AM - 9:00 AM	8:45 Connect (Scott/Suz) -- <small>Security Conce</small>	
9:00 AM - 10:30 AM	9:00 Surrey Project Board Meeting #6 (Scott/Ryan/Amanda F/Greg F/Jordan T) -- <small>Security Concern</small> <small>Security Concern</small> 'Scott to dial in: <small>Government Financial Information, Security Concern</small> (Mora to moderate)	
10:30 AM - 11:00 AM	10:30 Meeting (Scott/Sally) -- <small>Security Concern</small>	
11:00 AM - 12:00 PM	11:00 Bilateral (Scott/Ramona) -- <small>Security Conce</small>	
12:00 PM - 12:50 PM	Lunch w/ Minister	
12:50 PM - 1:00 PM	12:50 Travel	
1:00 PM - 3:00 PM	DMC on Capital - <small>Security Concern</small>	
3:00 PM - 3:30 PM	3:00 Travel	
3:30 PM - 4:30 PM	3:30 HOLD OFFICE TIME	

August 23, 2017

Wednesday

All Day	Personal Information	Please See Above
8:00 AM - 9:00 AM	Personal Information	

August 23, 2017 Continued

Wednesday

9:00 AM - 9:30 AM	9:00 Travel
10:00 AM - 11:00 AM	10:00 Bilateral (Scott/Eleanor) -- Security Conce
10:45 AM - 11:30 AM	10:45 Meeting - Framework for Enhancing Student Learning (Scott/Keith/Dave D/Dean) -- Security Conce
11:30 AM - 11:45 AM	11:30 Meeting - SD62 Bullets (Scott/Kim) -- Security Conce DM would like to discuss the bullets drafted for MRF regarding Advice/Recommendations
11:45 AM - 12:00 PM	11:45 Meeting - TRB Budget (Scott/Ramona/Keith) -- Security Concern Moving as Scott has lunch with Minister today. DMO to call Ramona @ 604-396-6132
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	1:00 Bilateral (Scott/Jennifer) -- Security Concern to call Ramona @ 604-396-6132 Ramona to join via phone for first agenda item.
2:00 PM - 2:15 PM	2:00 Phone call (Scott/Ryan/Dianne) -- Scott to call Dianne @ (604) 218-2749
3:00 PM - 3:30 PM	3:00 Coffee (Scott/Talya) -- Meet in Security Concern
4:00 PM - 4:30 PM	4:00 Meeting - AWIS Contract (Scott/Suz/Eleanor) -- Security Concern DM would like to be briefed on this contract (CLIFF 195396) Advice/Recommendations

August 24, 2017

Thursday

All Day	Personal Information Please See Above
8:45 AM - 9:00 AM	8:45 Travel
10:00 AM - 11:00 AM	10:00 Meeting - Funding Review (Scott/Keith/Kim/Jonathan + staff) -- Security Concern
11:30 AM - 12:00 PM	11:30 Phone Call (Scott MacDonald/Curtis Clarke) -- Scott to dial Curtis @ Government Financial Information
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	12:30 Travel
1:00 PM - 1:30 PM	1:00 Meeting - SD 61 (Scott/Piet/Deb Whitten) -- Security Concern
1:30 PM - 2:00 PM	1:30 Travel

August 24, 2017 Continued

Thursday

2:00 PM - 2:30 PM	2:00 Meeting (Scott/Keith/Bill) -- Security Concern	Victoria
2:30 PM - 3:15 PM	2:30 Meeting - Accountability Framework (Scott/Keith/Tiffany) -- Security Conc	
3:30 PM - 4:30 PM	3:30 meeting - Seismic Resilience in Schools (Becky / Scott) -- Security Concern	

August 25, 2017

Friday

12:00 AM - 12:00 AM	Personal Information	Please See Above
8:30 AM - 10:00 AM	8:30 DMC -- Security Concern	
10:00 AM - 11:00 AM	10:00 Travel	
11:00 AM - 11:35 AM	11:00 Helijet 714 - Booking # Government Financial Information, Personal Information	
12:00 PM - 12:15 PM	12:00 Travel	
12:15 PM - 1:15 PM	12:15 Lunch (Charles U/Scott) -- MacDonald	(Reservation under Scott
1:15 PM - 1:30 PM	1:15 Travel	
1:30 PM - 2:00 PM	1:30 Phone Call (Scott/Terry-Lee) -- Scott to call Terry @ *250-878-6038.	
2:00 PM - 2:30 PM	2:00 Phone call (Scott/Shannon) -- Scott to call Shannon @ 250-216-0712	
2:45 PM - 3:00 PM	2:45 Meeting - SD 70 Letter (Scott/Ryan) -- Security Concern	
3:00 PM - 3:30 PM	3:00 Pre-brief for Capital Funding Meeting (Scott/Ryan) -- Security Concern	
3:30 PM - 4:30 PM	3:30 Ministry-Partners Meeting - Capital Funding (Scott/Ryan/BCSTA/BCASBO/BCPVPA/BCSSA/BCTF) -- Security Concern	
4:30 PM - 5:30 PM	Hold PVPA	
5:30 PM - 6:00 PM	5:00 Meeting (Scott/MRF)	
6:00 PM - 6:40 PM	6:00 Travel	

August 25, 2017 Continued

Friday

6:40 PM - 7:15 PM

6:40 Helijet 731 - Booking # Government Financial Information, Personal Information

August 28, 2017

Monday

9:00 AM - 9:30 AM

9:00 Meeting - Funding Follow up (Scott/Jonathan/Kim/Tammy/Keith) -- Security Conce

9:30 AM - 10:00 AM

9:30 Conference Call: Christina Zacharuk / Ken Dawson / Robert Pauliszyn / Scott MacDonald / Mike Roberts / Gordon Swan re: Touch Base -- Teleconference: Government Financial Information, Security Concern
Moderator (Christina) ID: Government Financial Information, Security Concern

10:00 AM - 10:15 AM

10:00 Personal Information Interview

10:30 AM - 10:45 AM

10:30 Interview

11:00 AM - 11:15 AM

11:00 Interview

11:30 AM - 12:30 PM

11:30 Conference Call: Christina Zacharuk / Ken Dawson / Scott MacDonald / Renzo Del Negro / Janet Stewart / Keith Godin - Prep for Sept. 5 Implementation Meeting -- Teleconference: Government Financial Information, Security Concern
Participant ID: Government Financial Information, Security Concern

12:30 PM - 1:30 PM

12:30 Meeting - System Performance (Scott/Keith/Dean/Gerald/Suzanne) -- Security Concern 'DMO to call Suz
@ 604-418-5287

1:30 PM - 3:30 PM

1:30 Executive Committee - Security Concern 'Jennifer and Suzanne to dial in: Government Financial Information, Security Concern

3:30 PM - 4:15 PM

3:30 ADM Direct Reports Update -- Security Concern Wilma, Jennifer, Suz to dial in: Government Financial Information, Security Concern
(Zita to moderate)
This meeting will be longer than usual as the Deputy would like to show the Ministry's presentation from the BCSSA conference.

3:30 PM - 4:00 PM

3:30 ADM Direct Reoprts - Online Meeting for presentation -- Online Meeting (Dial in for phone: Government Financial Information, Security Concern
Hi Wilma,

Scott will be sharing a PowerPoint during this meeting so I'm hoping this online meeting works so that you can see it too!

Join online meeting

Security Concern

First online meeting?

August 28, 2017 Continued

Monday

4:15 PM - 4:45 PM

4:15 Touch Base (Scott/Sally) -- Security Concern

5:00 PM - 5:15 PM

5:00 Phone call - HR matter (Scott/Tim) -- Tim to Call Scott 250-514-5553

August 29, 2017

Tuesday

9:15 AM - 9:30 AM

9:15 Meeting - SD forecast letter (Scott/Keith/Tiffany) -- Security Concern
Moving as per request from Tiffany.

I'm afraid this is the latest time available before Finance needing the letter back by 12pm.

9:30 AM - 10:00 AM

9:30 Phone Call (Scott/Dan Turner) -- Scott to call Dan @ 604-595-5101
Hi Dan,

Apologies for moving this call again, but we're having to adjust Scott's schedule for tomorrow.

Hope this new time works for you; if not please let me know!

Thanks,
Laura

9:30 AM - 10:00 AM

9:30 Travel

10:00 AM - 11:30 AM

10:00 DMC-SSP -- Security Concern

11:30 AM - 12:00 PM

11:30 Phone call - Touch Base (Scott/Jennifer) -- Scott to call Jennifer @ 250-896-3735
Scott and Jennifer to quickly chat about today's Minister briefings.

11:30 AM - 12:00 PM

11:30 Travel

12:00 PM - 1:30 PM

12:00 GAD Minister Briefing (Scott/Keith/Zita/Corinna/Liam/MRF) - Security Concern
Since this falls over lunch, you are welcome to order food from the legislative dining room, or bring your own meal.

1:30 PM - 3:00 PM

1:30 Minister Briefings - Aboriginal Education (Scott/MRF/Jennifer/Zita/Corinna) -- Security Concern
Security Concern
MO has confirmed this time.

3:00 PM - 4:00 PM

3:00 Minister briefing - Learning Div Platform Commitments (Scott/Jennifer/MRF/Corinna) -- Security Concern
Security Concern

4:15 PM - 6:15 PM

4:15 Minister Meeting - CWGCC -- Security Concern

August 30, 2017

Wednesday

9:00 AM - 10:00 AM

9:00 Bilateral (Scott/Suzanne) -- Security Concern
New bilateral series with new DM.

10:00 AM - 10:45 AM

10:00 Touch Base (Scott/Maureen) -- Security Concern
Hi Maureen – I’m afraid Scott is no longer available to meet you on the 29th for coffee.
Hoping this new time works for you as well - let me know if not.

Also, due to time constraints Scott would like you to meet at Security Concern

Thanks,

Laura Sampson | Senior Executive Assistant
Deputy Minister’s Office | Ministry of Education
Ph: 250-387-2026 E: laura.sampson@gov.bc.ca

10:45 AM - 11:30 AM

10:45 Meeting - Funding review con't (Scott/Keith/Kim/Tammy/Jonathan) -- Security Concern
DM would like to meet to review the deck once again before it to goes to Minister tomorrow.

11:30 AM - 12:00 PM

11:30 Phone call - CPD PP (Scott/Ramona) -- Scott to call Ramona @ 604-396-6132

12:00 PM - 1:00 PM

Lunch

1:30 PM - 2:00 PM

1:30 Meeting - Cross Canada Funding (Scott/Keith/Tiffany) -- Security Concern

2:00 PM - 2:15 PM

2:00 Meeting - VSB (Scott/Keith/Dave) -- Security Concern

2:15 PM - 2:30 PM

2:15 Meeting/Call - Letter to Superintendents (Scott/Paul/Ramona/Trevor) - Security Concern
Ramona at 604-396-6132 **Scott to call**

2:30 PM - 3:30 PM

2:30 Meeting - Curriculum, Provincial Assessment, Grad Requirements (Scott/Suz/Eleanor) -- Security Concern

3:30 PM - 4:00 PM

3:30 Meeting - Touch base (Scott/Eleanor) -- Security Concern
Scott just requested a chance for you two to connect tomorrow.

August 31, 2017

Thursday

8:30 AM - 8:45 AM

8:30 Executive Update -- Security Concern **Dial in:** Government Financial Information, Security Concern **(Scott to moderate)**

8:45 AM - 9:00 AM

8:45 Meeting - 30-60-90 Items (Scott/Keith) -- Security Concern

August 31, 2017 Continued

Thursday

9:00 AM - 9:20 AM	9:00 Phone Call - Intro and ABCDE AGM (Scott/Dr. Ralf St. Clair) -- Scott to call Ralf @ <small>Personal Information</small>
9:30 AM - 10:00 AM	9:30 Meeting - S&T Division (Scott/James) - <small>Security Concern</small>
10:00 AM - 10:30 AM	10:00 Travel
10:30 AM - 11:30 AM	<p>MEETING: DMs Briefing re: FNLG -- <small>Security Concern</small> / Conference Call (see attached details)</p> <p>The presentation below was provided to your Minister today, and I'm providing it to you for your reference.</p> <p>Hi everyone,</p> <p>As I mentioned in my email, this briefing is optional but recommended for any DMs who have never attended an FNLG. However, all DMs are encourage to join, if their schedules permit.</p> <p>If your DM is attending, please confirm if he/she will attend in person or call in.</p> <p>Also, delegates are permitted. Please let me know if your DM needs to send a delegate</p> <p>Thank you.</p> <p>Dial in: <small>Government Financial Information, Security Concern</small> Participant: <small>Government Financial Information, Security Concern</small> Moderator: Doug Caul</p>
11:30 AM - 12:00 PM	11:30 Travel
12:00 PM - 12:45 PM	<p>12:00 Minister Meeting - Funding Review (Scott/MRF/Keth/Reg/Kim) - <small>Security Concern</small> Feel free to bring your lunch or order from the legislative dining room at the start of the meeting.</p>
12:45 PM - 1:00 PM	12:45 Travel
1:00 PM - 1:45 PM	<p>1:00 Bilateral (Scott/Heather) -- <small>Security Conce</small> Sorry to change this last minute Heather, but we have to fit in some other meetings today.</p>
2:00 PM - 2:30 PM	2:00 Meeting - MRF Briefing Schedule -- <small>Security Conc</small>
3:30 PM - 4:15 PM	3:30 Review School Act (Scott/Dave D/Jennifer Champion) -- <small>Security Conce</small>