

November 1, 2017

Wednesday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:45 AM	Prebrief for Nov. 03 DMCC
11:45 AM - 12:45 PM	MINISTER: Shaw Communications (Kiersten Enemark, Govt Relations Manager, BC; Peter Johnson, EVP, Chief Legal & Regulatory Officer
1:00 PM - 2:00 PM	IM/IT
1:30 PM - 2:30 PM	QP
3:00 PM - 3:30 PM	Jill/JC: touch base --
3:30 PM - 4:00 PM	Investigation & Audit Program Briefing
4:00 PM - 4:30 PM	Roundtable prebrief

November 2, 2017

Thursday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:00 AM - 9:00 AM	PECSF meet and greet
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 10:00 AM	IM/IT Capital Investment Board Meeting
10:00 AM - 11:00 AM	QP
12:00 PM - 1:00 PM	Doug/Jill: touch base lunch
2:30 PM - 3:30 PM	MINISTER: Auditor General, Carol Bellringer

November 3, 2017

Friday

All Day

HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30

7:00 AM - 8:00 AM

Allison/Jill - breakfast

8:30 AM - 10:00 AM

DMC

10:00 AM - 10:15 AM

Wonderlab (Scott/Jill)

10:30 AM - 12:30 PM

DMCC

12:30 PM - 1:00 PM

Jill/Charlotte: t Cabine
Confid for P&A
ences

1:00 PM - 5:00 PM

Out of Office

November 6, 2017

Monday

All Day

HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30

8:30 AM - 9:00 AM

8:30-9:00am - Daily Communications Meeting --

9:00 AM - 9:45 AM

BC Services Card transition

10:00 AM - 11:00 AM

HOLD Minister: Roundtable

11:00 AM - 12:00 PM

MINISTER: FMP

12:00 PM - 1:00 PM

Lunch and Eapprovals

1:00 PM - 1:30 PM

Don/Jill: touch base

1:30 PM - 2:30 PM

QP

1:45 PM - 2:15 PM

Salesforce Meeting

2:30 PM - 3:00 PM

Jill/JC: touch base --

November 6, 2017 Continued**Monday**

3:00 PM - 4:00 PM	BC Bid
4:00 PM - 4:30 PM	Bobbi: touch base
4:30 PM - 5:00 PM	8:00am meeting rescheduled

November 7, 2017**Tuesday**

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:00 AM - 10:00 AM	DMCPSI
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
10:00 AM - 11:00 AM	QP
11:00 AM - 12:00 PM	Jeannette: touch base
12:00 PM - 12:30 PM	Lunch and Eapprovals
12:30 PM - 1:00 PM	Jill to call Jim Maynard, Wavefront
1:00 PM - 1:30 PM	Phone Call: Follow Up to Friday -- Grant to Call Jill
2:00 PM - 2:30 PM	MINISTER: Victoria Mayor Helps
2:30 PM - 3:00 PM	MINISTER: weekly touch base
3:15 PM - 4:00 PM	David C: touch base/prebrief for Nov. 10 --
4:00 PM - 7:00 PM	4:30 Carlos

November 8, 2017**Wednesday**

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --

November 8, 2017 Continued**Wednesday**

9:15 AM - 9:45 AM	Planning meeting
9:30 AM - 10:00 AM	Ian: touch base --
12:00 PM - 1:00 PM	Bobbi/Jill: lunch meeting
1:00 PM - 1:30 PM	Bobbi: priorities and accountabilities deck
1:30 PM - 2:30 PM	QP
3:00 PM - 4:30 PM	3:00 PM DMC SSP
3:00 PM - 3:15 PM	MINISTER: Wavefront prebrief
3:15 PM - 4:00 PM	MINISTER: Wavefront
4:30 PM - 4:40 PM	Call: Jill/David

November 9, 2017**Thursday**

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:45 AM	MEET: Tim, Jill
10:00 AM - 11:00 AM	QP
12:00 PM - 1:00 PM	Jill/Dave Marecek: lunch meeting
1:30 PM - 2:00 PM	Bev: touch base --
2:15 PM - 3:15 PM	MINISTER: Budget 2018
3:30 PM - 4:30 PM	MINISTER: prebrief for FOI stakeholders meeting on Nov. 10
4:45 PM - 5:15 PM	Con Call: Lori, Jill & Grant

November 10, 2017

Friday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 10:30 AM	9:00 AM DM Board Mtg
11:30 AM - 12:00 PM	Jill/JC: touch base --
12:00 PM - 2:30 PM	Helijet
2:30 PM - 4:00 PM	MINISTER: hold for FOI stakeholder meeting
4:00 PM - 6:00 PM	Helijet

November 13, 2017

Monday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 5:00 PM	STAT: Remembrance Day

November 14, 2017

Tuesday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Cloud BC
9:30 AM - 10:00 AM	Jill/Brad Call
10:00 AM - 10:30 AM	CSD All Staff Meeting - Jill's Speaking Points (Colin/Jill)
10:30 AM - 11:00 AM	Rafael Parra Hernandez re data questions

November 14, 2017 Continued

Tuesday

11:00 AM - 11:45 AM	Jill/Denise touch base --
11:45 AM - 1:00 PM	Lunch and Eapprovals
12:00 PM - 12:30 PM	Discuss Transition
2:30 PM - 4:00 PM	DMCSC --
4:00 PM - 4:30 PM	Prebrief for Nov. 17 DMC

November 15, 2017

Wednesday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:00 AM - 10:00 AM	Security Concern booked for DM's morning meetings
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Jill/Denise: touch base --
9:30 AM - 10:00 AM	IM/IT Procurement
10:00 AM - 12:00 PM	CITZ EXCOM
10:00 AM - 10:45 AM	CITZ Executive Committee: UNDRIP/TRC Implementation
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:30 PM - 2:15 PM	CIRMO Divisional Meeting
2:30 PM - 4:30 PM	2:30 PM DMC SSP
4:30 PM - 5:00 PM	Jill/Ian/Ian: Review IM/IT slide deck
6:00 PM - 9:00 PM	Personal Information

November 16, 2017

Thursday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Gordon Hardwick: PlaceSpeak
9:30 AM - 10:00 AM	Sarf/Jill: touch base
10:30 AM - 11:00 AM	Emily Hillier: touch base
11:00 AM - 11:30 AM	Doug Campbell, Christian Kittleson, Cory Smith - Ernst & Young
11:30 AM - 12:00 PM	Touch base: Jill/Bobbi
12:00 PM - 1:00 PM	Lunch/eapprovals
1:00 PM - 1:30 PM	Bill Reid/Elizabeth Vannan
1:30 PM - 2:00 PM	Trish: weekly touch base --
2:30 PM - 3:00 PM	Chris Hauff: touch base
3:00 PM - 4:00 PM	Internal Communications overview
4:00 PM - 4:30 PM	Jill/Ian/Ian/David: Microsoft Pre brief

November 17, 2017

Friday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
7:30 AM - 8:00 AM	Sunny: prep for RPD town hall on Nov. 22
8:30 AM - 10:00 AM	DMC
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:30 AM - 10:00 AM	FYI MINISTER: Capital Park tour

November 17, 2017 Continued

Friday

10:30 AM - 11:00 AM	Jill/Denise: touch base --
11:00 AM - 11:30 AM	Karla Limion
12:00 PM - 1:45 PM	MINISTER: lunch
2:00 PM - 2:30 PM	MINISTER: TB briefing
3:15 PM - 3:25 PM	3:15 Phone call Mark and Jill
3:30 PM - 5:00 PM	Email and eapprovals
4:00 PM - 4:30 PM	Smart cities

November 20, 2017

Monday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:45 AM	Jill/Colin - Touchbase
10:00 AM - 11:30 AM	HOLD Minister: Roundtable
11:30 AM - 12:00 PM	MINISTER: Abbotsford Courthouse
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 2:00 PM	Denise/Jennifer: touch base
1:30 PM - 2:30 PM	QP - David
2:30 PM - 3:00 PM	Quarterly update meetings: OAG & CITZ --
3:00 PM - 3:15 PM	IAAS Audit Project
3:45 PM - 4:15 PM	MINISTER: Weekly Touch Base (Bobbi attending with Jill)

November 21, 2017

Tuesday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Jeannette: touch base
9:30 AM - 10:30 AM	Office Time
10:30 AM - 11:00 AM	QP - Ian D
11:00 AM - 12:00 PM	Office Time
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:30 PM - 4:30 PM	Estimates
5:00 PM - 9:00 PM	Premier's Innovation and Excellence Awards - Provincial Ceremony

November 22, 2017

Wednesday

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
7:30 AM - 8:30 AM	Service BC Leadership Council (Jill to join for breakfast/address Council)
9:00 AM - 9:45 AM	Executive Planning Session Prep (Jill K./Colin M./Jody E.)
9:30 AM - 10:00 AM	Ian: touch base --
9:45 AM - 10:00 AM	Jill/Hayden: prebrief
10:00 AM - 10:30 AM	CITZ ExComm: DM Project Board overview
10:30 AM - 12:00 PM	CITZ Executive Committee
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 2:00 PM	RPD Town Hall with DM Kot

November 22, 2017 Continued**Wednesday**

2:00 PM - 2:30 PM

QP - Ian B

3:00 PM - 4:00 PM

NRPP Project Board

4:45 PM - 5:15 PM

IT 101

November 23, 2017**Thursday**

All Day

HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30

7:30 AM - 9:30 AM

Service BC Leadership Council Meeting Invite

10:00 AM - 10:30 AM

Susan: touch base --

10:30 AM - 11:00 AM

QP *Susan

11:00 AM - 11:30 AM

Jill/Tan/Tan: Cloud pre brief

12:00 PM - 1:00 PM

Lunch and Eapprovals

1:00 PM - 1:30 PM

Trish: weekly touch base --

1:30 PM - 2:00 PM

Jill/Bobbi re: Review DMCPSC Materials

2:30 PM - 2:45 PM

MINISTER: prebrief

2:45 PM - 3:15 PM

MINISTER: Mike Stropke, Zayo Canada

3:30 PM - 4:00 PM

MINISTER: Briefing

3:30 PM - 4:00 PM

MINISTER: SSP Briefing

4:15 PM - 4:45 PM

Don Fast

November 24, 2017**Friday**

All Day

HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30

November 24, 2017 Continued**Friday**

8:30 AM - 10:00 AM	DMC
11:00 AM - 11:30 AM	Jill/JC: touch base --
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 2:00 PM	Jill/JC/Jennifer: touch base --
2:00 PM - 2:30 PM	Jill/Sarf/Mike re: Corporate Policy overview
2:30 PM - 3:30 PM	Sarf: touch base
3:30 PM - 4:00 PM	Jill/David Hume re: Pre-brief for Personalized Digital Services Mtg on Nov. 27
4:00 PM - 5:00 PM	HOLD for Eapprovals/emails/office work

November 27, 2017**Monday**

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:00 AM - 8:30 AM	Personalized Digital Services w/Evan Lloyd and David Hume
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:30 AM - 10:00 AM	Jill/Tan B/Bobbi re: DM Speaking Notes for GovConnect BC
10:00 AM - 10:30 AM	Prebrief for IM/IT Capital
11:00 AM - 11:30 AM	Jill/CJ re: Supercluster
11:30 AM - 12:00 PM	Conference Call: Jill Kot/Charlotte Pederson re: GovConnect BC
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/Bev re: Touch Base

November 27, 2017 Continued

Monday

1:30 PM - 2:00 PM	QP *Bev
2:30 PM - 3:00 PM	Steve Rossander
3:00 PM - 3:30 PM	Jill/JC: touch base --
4:00 PM - 4:30 PM	Phone Call: Jill/Anita re: GCIO Recruitment

November 28, 2017

Tuesday

All Day	** TO BE RESCHEDULED** MINISTER: weekly touch base - Security Concern
All Day	DMCSI - Bev attending for DM
All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
All Day	NOTE: Min Mtg with Gavin McGarrigle / Unifor @ 11:30 am - MO confirmed you don't need to be at that meeting
8:30 AM - 9:00 AM	Phone Call: Jill, Sarf, Sunny and Lori
9:30 AM - 10:30 AM	Jeannette: touch base
10:30 AM - 11:00 AM	Watch QP -- Susan
11:00 AM - 11:30 AM	Minister: Pre-Brief (Jill, Sarf, Colin)
11:30 AM - 12:00 PM	MINISTER: Meeting with Gavin McGarrigle / Unifor
12:30 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Office Time
2:30 PM - 4:00 PM	DMCSC --
4:15 PM - 4:45 PM	MINISTER: Weekly Touch Base w/MJS
5:30 PM - 6:30 PM	Dave & Jill; Leadership discussion

November 29, 2017**Wednesday**

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:00 AM - 8:45 AM	Presentation to DMCPSE, PDS Submission
9:00 AM - 10:00 AM	Wildfire Recognition Event -- Atrium, 4000 Seymour or Webcast (link below)
10:00 AM - 12:00 PM	CITZ EXCOM
12:00 PM - 12:30 PM	Jill/Colin (Sarf not available) re: Dec 4 Roundtable item: HR Overview
12:30 PM - 1:30 PM	Lunch and Eapprovals
1:30 PM - 2:30 PM	QP *David
1:30 PM - 1:45 PM	BC Services Card
2:30 PM - 3:00 PM	Office Time
3:00 PM - 4:30 PM	3:00 PM DMC SSP
4:10 PM - 4:45 PM	MINISTER: Additional Pre-brief re: Capital Days Meeting
4:30 PM - 6:15 PM	Capital Day

November 30, 2017**Thursday**

All Day	HOUSE SITS: Sept 11-21 (break week Sept 25-29); Oct 02-05 (break week Oct 10-13); Oct 16-Nov 09 (break week Nov 13-17); Nov 20-30
8:00 AM - 8:30 AM	CALL: Wilf/Jill re NRPP Review - CIO Sitting on PB Necessary
8:30 AM - 4:00 PM	Citizens' Services Executive Planning Session
10:00 AM - 11:00 AM	QP *Sunny
2:15 PM - 2:45 PM	FYI - MINISTER: 2:15-2:45pm - Meeting with DigiBC / James Hursthouse (Kerry Pridmore to staff minister)

November 30, 2017 Continued
Thursday

4:00 PM - 6:00 PM

Citizens' Services Executive Planning Session - Team Building