



PERSONAL AND CONFIDENTIAL

October 29, 2013

Mr. Gordon Wilson

S22

Dear Mr. Wilson:

This correspondence is to confirm your services as the LNG – Buy BC Advocate for a term effective October 28, 2013 until February 21, 2014. Should your services be required for a longer period of time an extension will be considered to a maximum of one year.

Remuneration will be \$50,000 for the period of October 28, 2013 to February 21, 2014. You will not be eligible to participate in any employer paid health and welfare benefit programs, employer pension contributions, long term disability, or group life insurance programs.

Should the assignment conclude prior to February 21, 2013, any outstanding prorated remuneration will not be payable. There are no severance provisions being offered or implied.

For purposes of consultation and strategic direction you will be accountable to me in my capacity as the Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour. For administrative purposes you will take direction and support from Mr. Dave Byng, Deputy Minister of Jobs, Tourism, and Skills Training and Minister Responsible for Labour. Your primary deliverables are included as an appendix to this correspondence.

Any travel conducted in the course of this assignment will be reimbursed at the Group 3 rates as noted on the following link:

http://www2.gov.bc.ca/local/myhr/documents/travel/travel_allowances_app1.pdf.

The *Public Service Act* requires that you swear or affirm an oath of employment. Your acceptance of this offer confirms your understanding of an agreement to comply with the Standards of Conduct for Public Service Employees. These documents are available at: http://employment.gov.bc.ca/employee_paperwork/.

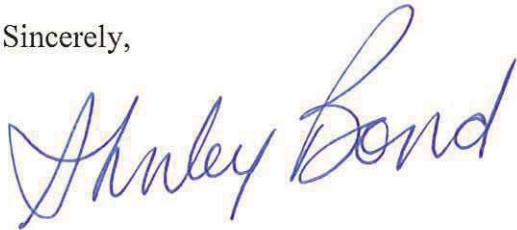
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Mr. Gordon Wilson
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Please sign and return a copy of this letter to myself and Dave Byng. If you have any questions, please contact Dave directly at 250 952-0102.

I wish you every success in meeting the deliverables of this assignment.

Sincerely,



Shirley Bond
Minister

Enclosure

pc: Ms. Lynda Tarras
Deputy Minister
BC Public Service Agency

Mr. Dave Byng
Deputy Minister
Ministry of Jobs, Tourism, and Skills Training
and Minister responsible for Labor


☒ I Accept / ☐ Decline



Date: OCT 30 2013.

PROVINCE OF BRITISH COLUMBIA
ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 467, Approved and Ordered October 28, 2013


~~Lieutenant Governor~~
Administrator

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the ^{Administrator}~~Lieutenant Governor~~, by and with the advice and consent of the Executive Council, orders that

- (a) Gordon Wilson is appointed to the position of LNG - Buy BC Advocate, in the office of the Minister of Jobs, Tourism and Skills Training for a term ending February 21, 2014, and
- (b) as LNG - Buy BC Advocate, Gordon Wilson is to receive remuneration of \$50 000.



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Public Service Act, R.S.B.C. 1996, c. 385, s. 15 (1) (b)

Other: _____

October 27, 2013

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RESUB 2 O/661/2013/33

Information and Communications Technology (ICT) Agreement

Information Management and Information Technology Management

I, GORDON F.D. WILSON, have received
a copy of the Standards of Conduct and Chapter 12, Core Policy and
Procedures Manual and understand my responsibilities regarding the
appropriate use of government information and communications
technology.


Employee Signature

2013 11 06
Date

Pc: BCPSA HR Client Services for Employee Personnel File

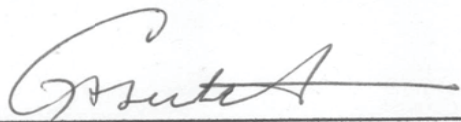
The **Standards of Conduct Policy** for BC Public Service employees can be read [online](#) and downloaded in [printable format](#).

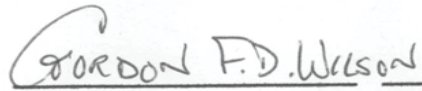
The objectives of this policy are to describe the standards of conduct expected of employees and to define employer and employee responsibilities related to them. Some of the principles described in the policy statement are reflected in the [Oath of Employment](#) taken by all employees upon entering the Public Service.

Public Service employees who breach the Standards of Conduct may be subject to disciplinary action up to and including dismissal.

Please ensure you read the policy and adhere to its principles and procedures, noting especially the accountabilities of employees. **Sign the statement at the bottom of this page and return it to MyHR@gov.bc.ca within ten working days.** Retain the attached policy for your records.

I hereby acknowledge that I have received a copy of the policy on Standards of Conduct and that I have read and understood this policy.


Signature

 2013 11 06
Name Date

Brought to you by the

BC Public Service Agency