

| Description | Invoice # | Pmt Date | Exp Amount | HST/GST Amt | Total Paid |
|--|--------------|----------|-------------------|------------------|-------------------|
| Deloitte & Touche LLP - Contract# 2013-096 | 3183848 | | 75,000.00 | 9,000.00 | 84,000.00 |
| Deloitte & Touche LLP - Contract# 2013-096 | 3220974 | | 75,000.00 | 9,000.00 | 84,000.00 |
| Deloitte & Touche LLP - Contract# 2013-096 | 3220975 | | 318,721.41 | 38,246.57 | 356,967.98 |
| Deloitte & Touche LLP - Contract# 2013-096 | 3277638A | | 142,269.37 | 17,072.32 | 159,341.69 |
| | TOTAL | | 610,990.78 | 73,318.89 | 684,309.67 |



May 27, 2013

Notice of Intent to Contract_____

Notice is hereby given by the Ministry of Health of an intent to contract with:

Deloitte LLP.

To ensure that the Ministry has interpreted, planned and implemented the Road Map Deloitte LLP designed to mitigate security and privacy concerns. Deloitte LLP will provide support for internal and external reporting and communications.

This Phase 2 of the over-all project requires continued focus on emphasizing a Ministry-wide approach ensuring continued risk reduction, while a strategic plan for implementation of the Governance structure and the remaining recommendations are established.

The total value of the contract is expected not to exceed \$650,000 for the period covering approximately May 27, 2013 to September 30, 2013.

The Ministry of Health believes that this vendor is the only one qualified to provide the services based on the following reasons:

1. Work based on the involvement of Deloitte LLP's senior partners and consultants included the development of a Road Map of recommendations to support enhanced security and privacy. Accordingly, Deloitte LLP is considered the unique expert in this regard.
2. Deloitte's expert knowledge of, experience with and unique perspective of the Road Map for the recommendations will ensure project consistency, continuity and timely completion of close out work and the continued appropriate level of risk reduction.
3. Timely completion of the close out work is imperative for the Ministry to move on with the final phase of the over-all project.

Vendors wishing to object to this decision should contact Catherine Minvielle, Ministry of Health, by email at catherine.minvielle@gov.bc.ca on or before 2:00 p.m. local time on _____, presenting specific reasons for their objection. Vendor ability to offer the same level of service at a lower cost in the same time frame will be the key criterion with regard to the consideration of vendor objections.

Ministry of Health

Version Date: January 23, 2012

MOH Security Review – Detailed Activity Description (in support of Invoice #3183848)

The following summarizes key activities delivered for Phase 1 of the Security Review and covered by the above invoice number.

Confirmation of review objectives

- Interviews conducted with Project Sponsor and Project Leads to confirm Ministry objectives and to validate our proposed approach

Review of relevant documentation related to:

- Health Ideas data warehouse (architecture, PIA, access management, etc.) and legacy information assets
- Relevant business processes (access provisioning, development of sharing agreements, etc.)
- Previous analyses related to access issues and incidents
- Information and system architecture
- Information Governance

Interviews with representatives (~25 Individuals) across the following Divisions:

- IM&KS
- Financial Services
- Planning & Innovation
- Pharmaceutical Services Division
- Population & Public Health
- Health Authorities Division
- Medical Services and Health Human Resources

Supported development of system inventory and data flow model

- Supported development of inventory questionnaire and template
- Conducted "kick-off" sessions with representatives of each Division to communicate objectives, approach and to answer questions in order to support consistency across submissions
- Provided ongoing support to the Divisions as inventories were compiled and questions were raised
- Received and reviewed inventories from each Division and initiated the development of data flow models and highlighted questions for follow up
- Conducted inventory of known Ministry enhancement activities that were already underway

Developed detailed workplan

- Based on information compiled through the above activities, a detailed workplan was created that included four work streams:
 - o Stream 0 – Coordination of existing and new enhancement opportunities
 - o Stream 1 – Risk assessment
 - o Stream 2 – High-level Roadmap
 - o Stream 3 – Priority enhancement activities
- These streams addresses the need to triage, coordinate and support priority Ministry enhancement projects (Stream 0 and Stream 3), while at the same time building a solid understanding of current gaps and medium-long term remediation options (Streams 1 and 2)



Ministry of Health

CONTRACT INFORMATION SLIP
New Contracts

| | | | | |
|--|--|---|--|-------------------------------|
| Contractor Deloitte & Touche LLP | | Contact for Pickup/Revisions from Contract Mgmt Name: Phone: | | CONTRACT NUMBER 2013-096 |
| TERM: FROM: September 6, 2012 TO: December 31, 2012 | | CATEGORY | | CONTRACT TOTAL \$75,000.00 |
| CONTRACTOR PERSONNEL Tejinder Basi | | PROJECT/COMMITMENT NUMBER | | MAXIMUM FEES |
| Jamie Sawchuk | | SERVICE LINE 66003 | | MAXIMUM EXPENSES |
| Jamie Ross | | RESPONSIBILITY 44200 | | HOLDBACK AMOUNT |
| Tarlok Birdi | | STOB 6309/6310 | | |
| Don Macpherson | | DIVISION DMO | | BASIS OF FEE |
| PROGRAM Deputy Minister's Office | | | | |
| TYPE OF CONTRACT | | | | |
| RENEWAL PLEASE PROVIDE ORIGINAL CONTRACT INFORMATION | | | | |
| <input checked="" type="checkbox"/> INITIAL | | CONTRACT NUMBER | | TERM |
| <input type="checkbox"/> RENEWAL | | FROM: TO: | | CONTRACT MAXIMUM (TOTAL) |

BACKGROUND (WHY IS THIS CONTRACT NECESSARY? WHY CAN'T SERVICES BE OBTAINED IN-HOUSE?):

The Ministry is seeking a Data Security Review to assist in evaluating the internal controls relating to the protection of health information, specifically the appropriate sharing of health information and to provide for remediation in the shorter and longer term.

DESCRIPTION OF SERVICES AND SPECIFIC DELIVERABLES (SUMMARY OF SCHEDULE A):

The contractor will conduct a phased approach to the project as follows:

Phase 1: Planning and Scoping

Activities:

- Confirm Objectives of Review
- Understand incident and known root causes
- Understand current information systems environment
- Understand security control environment
- Understand existing remediation plans
- Prepare detailed workplan

Phase 2: Detailed security assessment

Phase 3: Options Analysis

Note: Phase 2 and 3 will be further detailed upon completion of phase 1

CONTRACTOR SELECTION INFORMATION

| | |
|---|---|
| <input type="checkbox"/> Open Competitive Process (Tender) (Indicate method and attach copies of tender document, evaluation summary and winning proposal) | DETAILS OF SOLICITATION PROCESS (Including direct award details) Unforeseeable emergency exists See attached direct award justification template. |
| <input type="checkbox"/> Competition Among Select # of Vendors (attach same documentation as above) | |
| <input type="checkbox"/> Selection/Competition from Pre-Qualification List (attach same documentation as above) | |
| <input checked="" type="checkbox"/> Direct Award (Including NOIs) (Attach a Direct Award Justification Template) | |

☐ APPROVED FOR DIRECT CONTRACT

ASSISTANT DEPUTY MINISTER SIGNATURE REQUIRED FOR ALL DIRECT AWARDS

DATE

HLTH 1746

Version Date: March 1, 2012

AMOUNTS FOR EACH FISCAL YEAR (IF MULTIPLE YEAR TERM):

FINANCIAL IMPLICATIONS (WHAT ARE THE FINANCIAL IMPLICATIONS IF THIS CONTRACT IS NOT APPROVED? E.G. HIGHER COSTS TO THE PUBLIC)

NON FINANCIAL IMPLICATIONS (WHAT ARE THE IF CONTRACT IS NOT APPROVED? E.G. REDUCED PUBLIC PRECEPTION)

The Ministry must understand and address any issues related to the protection of health information and the appropriate sharing of health information. Without this contract the Ministry would not be in a position to answer any concerns from the public regarding a recent investigation of allegations regarding data use.

PRE-APPROVAL CHECKLIST

CONTRACT METHOD USED BECAUSE:

| YES | NO | YES | NO |
|--------------------------|---|--------------------------|---|
| X | <input type="checkbox"/> 1. LEAST COSTLY ALTERNATIVE | X | <input type="checkbox"/> 5. CONTRACTOR REFERENCES CHECKED |
| X | <input type="checkbox"/> 2. SPECIALIZED KNOWLEDGE, TECHNIQUES NOT AVAILABLE IN GOVERNMENT | X | <input type="checkbox"/> 6. MONITORING TIMETABLE AND REPORTING REQUIREMENTS ESTABLISHED |
| <input type="checkbox"/> | X 3. ADDITIONAL RESOURCE REQUIREMENT TO MEET PEAK LOAD SITUATIONS OR RESPOND TO EMERGENCIES | <input type="checkbox"/> | X 7. CONTRACTOR FILLING AN ESTABLISHED POSITION |
| X | <input type="checkbox"/> 4. OBJECTIVITY, INDEPENDENCE OF EXTERNAL, SOURCE REQUIRED | X | <input type="checkbox"/> 8. FUNDS AVAILABLE IN BUDGET |

CONTRACT MANAGER

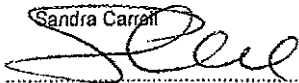
I have read the Government Contract Policy and certify that this contract meets requirements therein. I certify that no work will be undertaken in accordance with the terms of this contract prior to the approval of Finance Decision and Support and the signing of the contract.

NAME:

Sandra Carrai

PHONE NO:

SIGNATURE



DATE SEP 12 2012

STOB 60 DIRECT AWARD JUSTIFICATION

Contracts for services may be negotiated and directly awarded without competitive process where one of the following exceptional conditions applies:

Check the Policy that applies to the contract, and provide a justification for the direct award. The justification must be kept on file.

CONTRACTOR NAME: Deloitte & Touche LLP

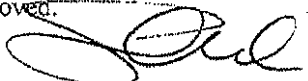
TOTAL CONTRACT: \$75,000

TYPE OF SERVICE: Consulting


CONTRACT TERM: September 6, 2012- December 31, 2012

| ✓ | POLICY RE: DIRECT AWARDS | JUSTIFICATION/EXPLANATION |
|--------------------------|--|--|
| <input type="checkbox"/> | service has an estimated value of less than \$5,000 and is not cost effective or reasonable to tender (Internal Ministry Policy) | |
| <input type="checkbox"/> | the contract is with another government organization (CPPM 6.3.3 (a) 1.) | |
| <input type="checkbox"/> | the ministry can <u>strictly prove</u> that only one contractor is qualified, or <u>is available</u> , to provide the service (CPPM 6.3.3 (a) 1.) | |
| X | an unforeseeable emergency exists and the services could not be obtained in time by means of a competitive process (an urgent time frame due to inadequate planning (e.g. not allowing sufficient time to tender a new or renewed contract) is not considered justification for a Direct Contract) (CPPM 6.3.3.(a) 1.) | The contract is necessary in regards to an incident involving the potentially inappropriate sharing of Ministry data. It is urgent that the Ministry understand and address the issues related to this incident and action remediation options identified to address any control weaknesses. |
| <input type="checkbox"/> | a competitive process would interfere with a ministry's ability to maintain security or order or to protect human, animal or plant life or health. (CPPM 6.3.3. (a) 1.) | |
| X | the acquisition is of a confidential or privileged nature and disclosure through an open bidding process could reasonably be expected to compromise government confidentiality, cause economic disruption or be contrary to the public interest (CPPM 6.3.3. (a) 1.) | |

Note: your justification/explanation must clearly explain how and why the contract meets one of the exceptional conditions or it will not be approved.


Authorized Approval Signature, Program Area ADM

SEP 12 2012
Date


Authorized Approval Signature, EFO (if required)

SEP 10, 2012
Date



Ministry of Health

CONTRACT INFORMATION SLIP

Modified Contracts x / TUA ☐

| | | | |
|---|-------------------|---|-------------------------------|
| ORIGINAL CONTRACT NUMBER 2013-096 | | Modification Number e.g. 1, 2 or 3 2 | RESPONSIBILITY 44280 66003 |
| CONTRACTOR Deloitte & Touche LLP | | SERVICE LINE 66003 44200 | STOB 6309/6310 |
| PROGRAM Chief Operating Officer | | CATEGORY | PROJECT/COMMITMENT NUMBER |
| DIVISION COO | | | |
| | CURRENT | AS AMENDED (LEAVE BLANK IF UNCHANGED) | |
| START DATE | Sept 6, 2012 | | |
| END DATE | December 31, 2012 | January 31, 2013 | |
| RATE | various | | |
| FEES | \$150,000 | \$611,000 | |
| EXPENSES | 0 | | |
| CONTRACT MAXIMUM | \$150,000 | \$611,000 | |

AMOUNTS FOR EACH FISCAL YEAR (IF MULTIPLE YEAR TERM):

SUMMARY OF CHANGES TO DELIVERABLES, IF ANY:

Add:

Complete phase 2 of the original work plan; add one month to ensure appropriate consultation on the development of the enhancement roadmap.

BACKGROUND: RATIONALE FOR MODIFICATION (WHAT WOULD HAPPEN IF THIS MODIFICATION WAS NOT APPROVED?)

The work as originally outlined in the contract would be incomplete. The initial contract outlined 3 phases of work (now condensed into two phases, but with the same scope). The first phase, now complete, was the planning phase. With that planning complete this amendment now details the work and cost for completion of the work.

CONTRACT MANAGER

I have read the Government Contract Policy and certify that this contract meets requirements therein.

PRINT NAME..... Kelly Mason

PHONE NO. 2-1541

SIGNATURE..... [Signature]

DATE Jan 21 2013

STOB 60 DIRECT AWARD JUSTIFICATION

Contracts for services may be negotiated and directly awarded without competitive process where one of the following exceptional conditions applies:

Check the Policy that applies to the contract, and provide a justification for the direct award. The justification must be kept on file.

CONTRACTOR NAME: Deloitte & Touche LLP

TOTAL CONTRACT: \$75,000 + \$75,000 + 461,000 = \$611,000

TYPE OF SERVICE: Consulting


CONTRACT TERM: September 6, 2012- ~~January 31, 2013~~ December 31, 2012

| ✓ | POLICY RE: DIRECT AWARDS | JUSTIFICATION/EXPLANATION |
|--------------------------|--|---|
| <input type="checkbox"/> | service has an estimated value of less than \$5,000 and is not cost effective or reasonable to tender (Internal Ministry Policy) | |
| <input type="checkbox"/> | the contract is with another government organization (CPPM 6.3.3 (a) 1.) | |
| <input type="checkbox"/> | the ministry can <u>strictly prove</u> that only one contractor is qualified, or <u>is available</u> , to provide the service (CPPM 6.3.3 (a) 1.) | |
| X | an unforeseeable emergency exists and the services could not be obtained in time by means of a competitive process {an urgent time frame due to inadequate planning (e.g. not allowing sufficient time to tender a new or renewed contract) is not considered justification for a Direct Contract} (CPPM 6.3.3.(a) 1.) | The contract is necessary in regards to an incident involving the potentially inappropriate sharing of Ministry data. It is urgent that the Ministry understand and address the issues related to this incident and action remediation options identified to address any control weaknesses. <u>The original contract outlined the work required for this initiative; the purpose of the planning phase was to determine the scope, approach and cost for the remaining work. This amendment details the deliverables, outcomes and cost to completion for the work directed to Deloitte & Touche to address the issue.</u> |
| <input type="checkbox"/> | a competitive process would interfere with a ministry's ability to maintain security or order or to protect human, animal or plant life or health. (CPPM 6.3.3. (a) 1.) | |
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Authorized Approval Signature, Program Area ADM

Dec 10/12
Date


Authorized Approval Signature, EFO (if required)

Jan. 8/12
Date



Ministry of Health

CONTRACT INFORMATION SLIP

Modified Contracts ☒ / TUA ☐

| | | | |
|---|-------------------|---|---------------------------|
| ORIGINAL CONTRACT NUMBER 2013-096 | | Modification Number e.g. 1, 2 or 3 1 | RESPONSIBILITY 44200 |
| CONTRACTOR Deloitte & Touche LLP | | SERVICE LINE 66003 | STOB 6309/6310 |
| PROGRAM Chief Operating Officer | | CATEGORY | PROJECT/COMMITMENT NUMBER |
| DIVISION COO | | | |
| | CURRENT | AS AMENDED (LEAVE BLANK IF UNCHANGED) | |
| START DATE | Sept 6, 2012 | | |
| END DATE | December 31, 2012 | | |
| RATE | various | | |
| FEES | \$75,000 | \$150,000 | |
| EXPENSES | 0 | | |
| CONTRACT MAXIMUM | \$75,000 | \$150,000 | |
| AMOUNTS FOR EACH FISCAL YEAR (IF MULTIPLE YEAR TERM): | | | |

SUMMARY OF CHANGES TO DELIVERABLES, IF ANY:

Add:

Establish a project coordination office to support the review, coordination, alignment, monitoring and status reporting for urgent, short-term enhancement projects. In preparation for phase 2, coordinate development of a detailed inventory of systems that are in scope for phase 2.

BACKGROUND: RATIONALE FOR MODIFICATION (WHAT WOULD HAPPEN IF THIS MODIFICATION WAS NOT APPROVED?)

Critical coordination of a number of concurrent initiatives affecting the protection of health information and the appropriate sharing of health information would not be performed.

CONTRACT MANAGER

I have read the Government Contract Policy and certify that this contract meets requirements therein.

PRINT NAME

SANDRA CARROLL

PHONE NO.

250-952-2402

SIGNATURE

DATE

Oct 22, 2012

STOB 60 DIRECT AWARD JUSTIFICATION

Contracts for services may be negotiated and directly awarded without competitive process where one of the following exceptional conditions applies:

Check the Policy that applies to the contract, and provide a justification for the direct award. The justification must be kept on file.

CONTRACTOR NAME: Deloitte & Touche LLP

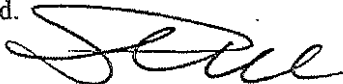
TOTAL CONTRACT: \$75,000 + \$75,000 = \$150,000

TYPE OF SERVICE: Consulting

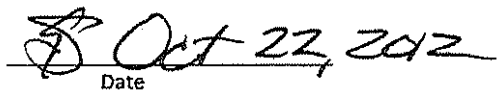
CONTRACT TERM: September 6, 2012- December 31, 2012

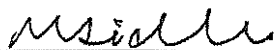
| ✓ | POLICY RE: DIRECT AWARDS | JUSTIFICATION/EXPLANATION |
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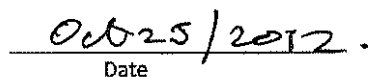


Authorized Approval Signature, Program Area ADM


Date



Authorized Approval Signature, EFO (if required)


Date



| | | |
|---|---|---------------------------|
| ORIGINAL CONTRACT NUMBER 2013-096 | Modification Number e.g. 1, 2 or 3 2 | RESPONSIBILITY 44200 |
| CONTRACTOR Deloitte & Touche LLP | SERVICE LINE 66003 | STOB 6309/6310 |
| | CATEGORY | PROJECT/COMMITMENT NUMBER |
| PROGRAM Chief Operating Officer | DIVISION COO | |

| | CURRENT | AS AMENDED (LEAVE BLANK IF UNCHANGED) |
|------------------|-------------------|---------------------------------------|
| START DATE | Sept 6, 2012 | |
| END DATE | December 31, 2012 | January 31, 2013 |
| RATE | various | |
| FEES | \$150,000 | \$611,000 |
| EXPENSES | 0 | |
| CONTRACT MAXIMUM | \$150,000 | \$611,000 |

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SUMMARY OF CHANGES TO DELIVERABLES, IF ANY:

Add:

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BACKGROUND: RATIONALE FOR MODIFICATION (WHAT WOULD HAPPEN IF THIS MODIFICATION WAS NOT APPROVED?)

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CONTRACT MANAGER

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PRINT NAME.....

PHONE NO.....

SIGNATURE.....

DATE.....

STOB 60 DIRECT AWARD JUSTIFICATION

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CONTRACTOR NAME: Deloitte & Touche LLP


TOTAL CONTRACT: \$75,000 + \$75,000 + 461,000 = \$611,000

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Authorized Approval Signature, Program Area ADM

Dec 10/12
Date

Authorized Approval Signature, EFO (if required)

Date



Ministry of Health

CONTRACT INFORMATION SLIP

Modified Contracts x / TUA ☐

| | | |
|---|---|---------------------------------------|
| ORIGINAL CONTRACT NUMBER 1013-096 | Modification Number e.g. 1, 2 or 3 1 | RESPONSIBILITY 44200* <i>66000</i> |
| CONTRACTOR Deloitte & Touche LLP | SERVICE LINE 66003-1 <i>44225</i> | STOB 6309/6310 |
| | CATEGORY | PROJECT/COMMITMENT NUMBER |
| PROGRAM Chief Operating Officer | DIVISION COO | |

| | CURRENT | AS AMENDED (LEAVE BLANK IF UNCHANGED) |
|------------------|-------------------|---------------------------------------|
| START DATE | Sept 6, 2012 | |
| END DATE | December 31, 2012 | |
| DURATION | various | |
| FEES | \$75,000 | \$150,000 |
| EXPENSES | 0 | |
| CONTRACT MAXIMUM | \$75,000 | \$150,000 |

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CONTRACT MANAGER

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PRINT NAME *SANDRA CARROLL*PHONE NO. *250-952-2402*SIGNATURE *[Signature]*DATE *Oct 22, 2012*

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TOTAL CONTRACT: \$75,000 + \$75,000 = \$150,000

TYPE OF SERVICE: Consulting

CONTRACT TERM: September 6, 2012- December 31, 2012

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|--------------------------|--|--|
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Authorized Approval Signature, Program Area ADM

Authorized Approval Signature, EFO (if required)

Date

Date