



BRITISH
COLUMBIA

LICENSEE RETAIL STORE (LRS)

Application for Transfer of Location

Liquor Control and Licensing Form LCLB092

INSTRUCTIONS:

Complete all applicable fields then submit with payment as outlined in Part 5 of this form.

- If you have any questions about completing this application, call the Liquor Control and Licensing Branch (LCLB) toll-free at: 1 866 209-2111.
- LCLB forms and supporting materials which may be referred to in this document can be found at: www.pssg.gov.bc.ca/lclb

ELIGIBILITY REQUIREMENTS FOR RELOCATING A LICENSEE RETAIL STORE (LRS):

As an LRS licensee, you may apply to move your LRS:

- Anywhere within the current local government/First Nation Jurisdiction,
- To a neighbouring jurisdiction, as long as the proposed site is within 5 km of your current LRS location, or
- To a site at least 1 km from any existing or proposed LRS sites. Visit the LCLB website for a current listing of LRS locations.

There are only four circumstances, set out in s.14(6) of the *Liquor Control and Licensing Regulation*, under which the general manager has authority to approve a proposed new location that is within 1 km of another LRS. For details, please refer to LCLB Policy Directive 13-04 (available online at <http://www.pssg.gov.bc.ca/lclb/resources/index.htm>). To apply for approval to relocate within 1 km of an existing or proposed LRS, you must submit, at the time of application and together in one package:

- Documentation that clearly demonstrates that you meet one of the four criteria for approval; and
- A processing fee of \$440.

If a staff report is prepared regarding your application you will be provided with a copy and will have two weeks to respond before the request is considered by the General Manager. Part 6 of this form explains the approval process.

If you want to move within the same building, please use a structural change application form (available at http://www.pssg.gov.bc.ca/lclb/forms_fees/index.htm).

PART 1: Licensee Information

Licensee Name (as on licence): Coast Hotels Ltd

Office use only (C4 - LIC)

Sub Job No. 2301436-15

Mailing address (all correspondence will be sent to this address unless otherwise indicated):

900- 1090 West Georgia Street Vancouver BC V6E 3V7
Street City Province Postal Code

Contact Person: Illao / Manny
(Full name)

Title/Position: CFO

Business Contact Information:

Tel: 604.682.7982

Fax: n/a

E-mail: m.illao@coasthotels.com

PART 2: Establishment Information

Current Establishment/Licence Name (as on licence): Denman's Wine and Spirits

Proposed Establishment/Licence Name (if applicable): n/a

(NOTE: Changes to the establishment name, signs, awnings, advertising, etc. are subject to approval by LCLB)

Establishment Contact Information:

Tel: 604 633 1863

Fax: n/a

LRS Licence #: 195425

Current Physical Address of LRS:

111A 1030 Denman Street Vancouver BC V6G 2M6
Street City Province Postal Code

Proposed New Address of LRS:

s.21 s.21 s.21
Street City Province Postal Code

Legal Description of New Proposed Site:

s.21

(Legal description and parcel identifier (PID) or Strata Plan number of the establishment site, found on property tax notice or from Land Titles office)

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Local government/First Nation Jurisdiction for New Proposed Site: City of Vancouver

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Part 3: Required Documentation Checklist... (an application must be complete before it can be processed)

To be considered a "complete application" the following documents must be provided:

1. Completed Licensee Retail Store (LRS) - Application for a Transfer of Location (LCLB092).
2. Proof of Valid Interest in the site proposed for licensing. Provide a copy of the necessary documentation listed below for the type of valid interest relevant to your application:
 - If the applicant owns the property, a Certificate of Title in the applicant's name.
 - If the applicant is renting or leasing, a fully executed lease or assignment/offer of lease, which does not expire for at least 12 months from the date of licensing. The document must bear the same names as the applicant for the LRS licence. An offer for rent/lease must show rent paid, have a term and an expiry date and be signed by both the applicant and the property owner, or
 - If the applicant is buying the land and building(s), a copy of the offer or option to purchase the property and building(s) in the applicant's name. An offer or option must show price paid, have a term and an expiry date, and be signed by both the applicant and property owner.

NOTE: Valid interest must be maintained at the current and proposed site until the relocation is finalized.

3. Local government documentation and zoning map showing zoning classification and listing permitted uses for the proposed site.
4. A scaled map showing the current and proposed location of the LRS and the distance (as the crow flies) from the current location to the proposed new location of the LRS.
5. A scaled site plan showing all buildings and entrances to those buildings on the proposed site.
6. A minimum of four 5" x 7" colour photographs of the proposed LRS site, one facing each side of the property.
7. A sketch of all proposed exterior signs if new signs will be constructed. Signage is subject to LCLB approval.
8. If applicable, written request for approval under section 14(6) of the *Liquor Control and Licensing Regulations*, including fees. For additional information refer to page 1 under Eligibility Requirements for Relocating a Licensee Retail Store.

Please ensure that you advise the Liquor Distribution Branch and any other relevant external agencies of your intention to relocate your Licensee Retail Store.

PART 4: Legal Declaration


My signature (the licensee's) below indicates I understand and acknowledge:

All of the information given is true and complete to the best of my knowledge. Section 15(2) of the Liquor Control and Licensing Act states, "A person applying for the issue, renewal, transfer or amendment of a licence who fails to disclose a material fact required by the form of application or makes a false or misleading statement in the form of application, commits an offence".

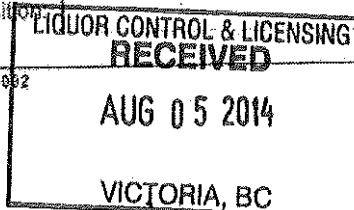
Signature of applicants

(Signature of any shareholder of a private corporation, signing officer of a public corporation or society, sole proprietor or all individuals in a partnership is required below.)

Note: An agent, lawyer, resident manager or third party operator may not sign the declaration on behalf of the applicant.

Full Name of Official:	KATSUNAGA KOMODA		
Position:	EXEC. VICE PRESIDENT	Date:	24/07/2014 (Day/Month/Year)
		Signature:	
Full Name of Official:			
Position:		Date:	 (Day/Month/Year)
		Signature:	
Full Name of Official:			
Position:		Date:	 (Day/Month/Year)
		Signature:	
Full Name of Official:			
Position:		Date:	 (Day/Month/Year)
		Signature:	

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PART 5: Application Fee

☒ Transfer of Location fee (non-refundable): \$330.00

☒ Consideration under section 14(6) fee, if applicable (non-refundable): \$440.00

In accordance with Payment Card Industry Standards, the branch is no longer able to accept credit card information via email.

Payment is by (check ☐) one:

☐ Cheque, payable to Minister of Finance (if cheque is returned as non-sufficient funds, a \$30 fee will be charged)

☐ Money order, payable to Minister of Finance

☒ Credit card: ☐ VISA ☐ MasterCard ☒ AMEX

☒ I am submitting my application by email and I will call with my credit card information. I will call Victoria Head Office at 250-952-5787 or 1-866-209-2111 and understand that no action can proceed with my application until the application fee is paid in full.

☐ I am submitting my application by fax or mail and have given my credit information in the space provided at the bottom of the page.

Liquor Control and Licensing Branch

Location: 4th Floor, 3350 Douglas St., Victoria BC V8Z 3L1

For Mail Only: PO Box 9292 Stn Prov Govt Victoria, BC V8W 9J8

Phone: 250 952-5787 Fax: 250 952-7066 Web: www.psgg.gov.bc.ca/liclb E-mail: liquor.licensing@gov.bc.ca

PART 6: What happens next?

The licensee retail store transfer of location application and approval process.

1. The applicant must submit a complete application package to Victoria Liquor Control and Licensing Branch Head Office.
2. The Liquor Control and Licensing Branch (LCLB) staff will review the application package for completeness and will advise the applicant by phone or mail, of any information/documentation required before the application can be processed.
3. The application and plans will be reviewed. If all necessary requirements have been met, the applicant will receive notification of plans approval-in-principle and be asked to go ahead with move/construction if necessary.
4. When move/construction has been completed, or the establishment has been relocated to the new premises, the applicant should contact the local liquor inspector to arrange for a final inspection. If the establishment passes the inspection, the applicant will be issued a new licence.

LIQUOR CONTROL & LICENSING
RECEIVED

AUG 05 2014

VICTORIA, BC

Freedom of Information and Privacy Act - The information requested on this form is collected for the purpose of obtaining or making changes to a liquor licence application. All personal information is collected under the authority of Section 15 of the Liquor Control and Licensing Act (RSBC 1996, c.267). Questions should be directed to: Liquor Control and Licensing Branch, Freedom of Information Officer, PO Box 9292 STN PROV GOVT, Victoria, BC V8W 9J8. Ph: In Victoria, 250 952-5787 Outside Victoria, 1 866 209-2111, Fax: 250 952-7066

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Credit Card Information (To be submitted by fax or mail only)

Name of cardholder (as it appears on card):

Credit card number:

Expiry date:

(Month)

(Year)

Signature: _____

December 22, 2014 Revised

Rising Tide Consultants
Via email: risingtide@shawcable.com

Re: Application for Transfer of Location- Licensee Retail Store: Approval in Principle (AIP)
Applicant: Coast Hotels Ltd.
Licensee Retail Store Licence # 195425
Current Location: 11A 1030 Denman Street, Vancouver
Proposed Location: s.21
AIP Expiry Date: s.21

We have completed our review of the proposed name and floor plans for the above Licensee Retail Store (LRS). Your transfer of location application for your LRS has been "approved in principle".

s.21

This approval allows you to proceed with construction and/or renovations of your proposed LRS store providing building and local government conditions have been met including zoning requirements.

Floor Plans

Your detailed floor plans for the proposed LRS store have been "approved in principle". The area proposed for licensing is outlined in yellow. One copy is enclosed with this letter and you will need to provide this to the liquor inspector when the final inspection of the premise is conducted. You may construct or renovate the LRS establishment in accordance with the approved plans. Please note that if any changes are required to the approved floor plans, you must submit the revised plans for review prior to the final inspection.

This AIP is subject to but not limited to BC Building Code, Local Government Bylaws and with the regulations under the Fire Services and Health Acts as enforced by your local government.

If the floor plans for your proposed LRS encompass part or all of an approved licensed red lined area, you must submit an Application for Structural Change (application available on our web site). The structural application for the amendment to the red-lined area must be completed by the Branch before final approval for the LRS relocation will be issued.

Terms and Conditions for your LRS Licence

1. Hours of sale must start no earlier than 9:00 am and end no later than 11:00 pm;
2. Only packaged snacks, liquor related items and other items such as British Columbia Lottery Corporation (BCLC) lottery products authorized by the general manager may be sold;
3. Minors must be in the company of a parent or guardian to be present in an LRS;
4. Entertainment and games, and consumption of liquor, except as authorized by the general manager, are not allowed;
5. "Drive thru" windows are not permitted.

LDB Stores

Any LRS that expects sales of thirty cases per week should take advantage of the Direct Delivery process through Store 100/Vancouver Wholesale Customer Centre (604-775-0681) as their primary outlet with a secondary outlet available for emergency purchases. Prior to your final inspection please confirm with your local government liquor store that you will be able to purchase liquor for your LRS establishment at that location.

Establishment Requirements:

The establishment must be a permanent free standing building or if the establishment is adjacent to other business, the LRS must have its own entrance and exit separate from the other businesses, a solid floor to ceiling wall, its own signage and not appear to be associated with another business.

Final Inspection

Please contact **Edward Osei-Appiah, Liquor Inspector at 604-775-0059 or via email to Edward.OseiAppiah@gov.bc.ca** approximately two weeks prior to completion to arrange for the final inspection. At the time of inspection, a color copy of the attached floor plan must be available for the inspector to verify that construction has been completed in accordance with the plans.

The final inspection must be attended by Coast Hotels Ltd one of the shareholders of the licensee. When the final inspection has been completed and approved by the Liquor Inspector, the final inspection documents will be mailed to the Victoria office for final review. If approved, a new licence will be issued and the floor plans will be validated. One copy of the plans will be returned to you to be kept with your new LRS liquor licence.

Please note that you may not operate the LRS at the new relocated site until you have received final approval, in writing, from the Branch.

Timelines and Request for Extension

The approval in principal will expire on **s.21** If you require additional time you must request an extension at least 30 days prior to the expiry to the approval, or your application may be terminated with no further notice on the expiry date mentioned above.

Extension requests must include an explanation for the delay and should be accompanied by evidence demonstrating that the delay is beyond the control of the applicant. Where a third party is responsible for the delay, a letter from the third party outlining the current status and schedule for completion should accompany the request for extension. The Branch must be satisfied that the need for an extension is reasonable and that the delay is not directly attributable to the applicant.

As a reminder your LRS liquor licence #195425 expires on August 31, 2015. You will need to renew the LRS liquor licence prior to that date. If the licence is not renewed before that date it may cause delays in your application to relocate your LRS.

If you have any questions, please contact me at Erica.Owsianski@gov.bc.ca or 250-952-5772 or toll-free at 1-866-209-2111.

Sincerely,

A handwritten signature in black ink, appearing to read "Erica Owsianski". The signature is fluid and cursive, with the first name "Erica" written in a larger, more prominent script than the last name "Owsianski".

Erica Owsianski
Case Manager

Enclosures – 1 floor plan

cc: Coast Hotels Ltd, Licensee

Page 7 redacted for the following reason:

s.21