

MINISTRY OF HEALTH INFORMATION NOTE

CLIFF #218604

PREPARED FOR: Honourable Terry Lake, Minister of Health and
Honourable Stephanie Cadieux, Minister of Children and Family
Development

TITLE: Online Map: Child & Youth Mental Health and Substance Use Services

PURPOSE: Launch of Child & Youth Mental Health and Substance Use (CYMHSU)
Online Service Map listing health authority and Ministry of Children and
Family Development (MCFD) services

BACKGROUND:

- Key findings of *A Review of Child and Youth Mental Health Services in BC* (Berland, 2008) and *Still Waiting: First-hand Experiences with Youth Mental Health Services in B.C.* (Representative for Children and Youth, April 2013) identified a number of concerns, including the difficulties families experience in trying to understand, navigate and access services within the Child and Youth Mental Health (CYMH) system.
- To address these concerns, MCFD undertook a strategic initiative to improve its CYMH system under the title “Building on the Strengths of Child and Youth Mental Health Services”.
- The initiative aims to incrementally improve the quality of CYMH and Aboriginal Child and Youth Mental Health (ACYMH) services. One of the projects within the MCFD strategic initiative is to improve active system navigation for families trying to access CYMH and ACYMH supports and services.
- The Ministry of Forests, Lands and Natural Resource Operations developed an online interactive map (google-like), which MCFD then utilized to map their services.
- Subsequently, the Ministry of Health (the Ministry) partnered with MCFD on this project to include related health authority CYMHSU services, and to improve the quality and accessibility of services for families.
- Development of the online map has been undertaken through collaboration with non-government partners including the Federation of Community and Social Services, The FORCE Society for Kids’ Mental Health, and youth and parents with lived experience accessing CYMHSU services.

DISCUSSION:

- Improving system navigation was raised in Estimates Debate this year, as it was last year.
- Work to compile an inventory of services for MCFD and the health authorities was started in April; the inventory was completed May 30, 2014.
- The Ministry has worked collaboratively with MCFD to develop an external communication plan.
- HealthLink BC will ensure appropriate linking and consistency of information, during their annual validation process.

- The map will be hosted on the Ministry's Healthy Minds, Healthy People website with a description and direct link on the MCFD website.
- The launch will take place once Ministers have been briefed.
- Provides active navigation to address concerns about accessibility to mental health and substance use services.
- Includes all CYMHSU services that allow for self-referral.
- Improves understanding about services provided in neighboring rural/remote locations, and supports information about the new MCFD intake model.
- Provides greater opportunity for integration of CYMHSU services and health authority initiatives, strengthening relationships with non-government partners while providing a tangible resource for the public.
- Provides a foundation for potential future expansion, including a more comprehensive listing of community services and development of a smart phone application.
- Addresses in-part recommendations made by Representative for Children and Youth.
- Will assist and support staff to utilize online service map and become more aware of CYMHSU services in BC.
- Could serve to decrease number of non-emergency walk-ins to Emergency Departments.

Program ADM/Division:	Doug Hughes, ADM, MoH and Bev Dicks, ADM, MCFD
Telephone:	250-952-1049/250 387-7423
Program Contact:	Mark Armitage, Executive Director, Tami Currie, Executive Director
Drafter:	Pamela Liversidge, A/Director, MHSU Integrated Primary and Community Care; Virge Silveira, Director - MCFD
Date:	September 6, 2014

**MINISTRY OF CHILDREN & FAMILY DEVELOPMENT
INFORMATION BRIEFING NOTE**

CLIFF #218517

PREPARED FOR: Minister Stephanie Cadieux - **FOR INFORMATION**

TITLE: Child Care Major Capital Funding Program

PURPOSE: Provide an update of 2014/15 progress to date

BACKGROUND:

Major Capital Funding Program:

- As announced in the Early Years Strategy, \$32 million will be provided over the next two years to support the creation of up to 2,000 new licensed child care spaces, with the long-term goal of opening 13,000 new spaces throughout the province over an eight year period.
- The 2014/15 budget is \$14.8 million to support the creation of up to 1,000 new licensed child care spaces.
- Funding is available in two funding streams: 1) Targeted - for child care spaces created on school grounds; and 2) Regular – for creation of child care spaces in a non-school setting.
- The first application intake of the 2014/15 program was announced May 1 and closed June 30, 2014. Two subsequent intake periods are planned for September 1 – October 31, 2014 and February 1 – March 31, 2015.

DISCUSSION:

Major Capital Funding Applications – First Intake:

- A total of 125 applications were received; 119 were received by the intake closing date and 6 late applications were received.
- Of the 119, 1 submission is ineligible as it was incomplete.
- The 118 complete applications included:
 - 30 submissions for targeted funding (11 non-profit organizations and 19 private).
 - 88 applications for regular funding (26 non-profit organizations and 62 private).
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Review Process:

- A review committee composed of representatives from the Provincial Office for the Early Years, Child Care Programs and Services, Early Years Policy and Ministry of Education and where needed Ministry of Health has been assembled.
- Applications are currently in a “pre-committee evaluation” process in preparation for the review committee.

- The review committee will kick-off with an introductory meeting on July 28 where each committee member will receive a set of application packages for evaluation during the week of July 28-August 1.
- The Committee will then meet on August 6-7 to finalize the evaluations.
- The announcement of successful projects/applicants is targeted for the week of August 26, 2014.
- A work plan has been developed outlining the first intake activities (Appendix A).

Program ADM/Branch: Policy and Provincial Services

Program Contact: Arif Lalani, Executive Director

Drafter: Tracy Boyd

Date: July 17, 2014

APPENDIX 1: 2014/15 First Intake Work Plan

APPENDIX A
Child Care Major Capital Funding Program
2014/15 First Intake work Plan

Date	Item/Task	Responsibility	Complete
May 1	Program announced	Minister	✓
May 2	Materials uploaded on ministry website	Webmaster	✓
June 30	First intake period closes	Program	✓
July 1	Funding Agreements sent to procurement for review	Program	✓
July 2	Website revised to remove applications and guidelines and advise 2 nd intake opens Sep 1	Program Webmaster	✓
July 10	Pre-Committee Evaluation checklist finalized	Program	✓
July 11	Funding Agreements sent to legal for review	Program	✓
July 11	Committee welcome email and meeting invitations sent to Appointees	Program	✓
July 8-11	Pre-Committee Evaluation–targeted funding Assessment of completeness and mandatory requirements for targeted applications to determine which moves forward for MoE Capital Group review.	Program Director	✓
July 11-22	Pre-Committee Evaluation–non-targeted funding Assessment of completeness/mandatory requirements for non-targeted applications to determine which moves forward for committee review	Program Staff	
July 14	Targeted applications prepared for MoE Capital Group	Program	
July 15	Targeted Applications delivered to MoE Capital Group	Program	
July 15-21	MoE Capital Group Review Review targeted applications for feasibility	MoE Capital Group	
July 17-23	Committee Review Package contents finalized	Program Staff	
July 18-21	Populate Committee documents ‘Program Overview’ and First Intake Application Results’	Analyst	
July 22	Targeted Applications picked up from MoE Capital Group	Program Staff	
July 22	Follow-up with MoE Capital Group on review results and any required program policy adjustments	Program	
July 22	Meet with Steve Yong regarding utilization scores	Program	
July 23	Order catering for Committee meetings	Program	
July 23-25	Committee Review Packages compiled	Program	
July 24-Aug 7	Finalize Award letters and announcement protocol	Program	
July 24-Aug 7	Press release and website announcement	Policy	
July 28	Committee Review Kick off Meeting	Program Committee	
July 28-Aug 1	Committee Review Period	Committee	

July 28-Aug 1	Committee Review Meeting Documents	Program	
Aug 5	Compile Committee Member review results	Program	
Aug 6-7	Committee Review Meetings	Committee	
Aug 6-8	Web message and bullets drafted and released	Program	
Aug 8-14	Compile Committee Member Review results and Finalize Selections	Program	
Aug 8-15	Finalize selections	Program	
Aug 18-19	Report results to DM/MO	Director	
Aug 18-27	Update second intake materials	Program/Policy	
Aug 20-25	Award letters	Program	
Aug 20-25	Unsuccessful, Unsuccessful but moving to 2nd intake, and Ineligible letters all populated for program signature	Program	
Aug 26-28	Successful Recipients Announced	MO	
Aug 26-28	Unsuccessful and Ineligible letters mailed	Program	
Aug 26-30	Funding Agreements Populate Funding Agreements and mail to recipients	Program	
Aug 29	Website upload with new applications and criteria	Webmaster	
Sep 1	Second Application intake period opens	Program	
Sep 15-30	Feedback Period for first intake unsuccessful applications	Program	

**MINISTRY OF CHILDREN & FAMILY DEVELOPMENT
INFORMATION BRIEFING NOTE**

**CLIFF #218648
X- Ref # 217864**

PREPARED FOR: Minister Stephanie Cadieux - **FOR INFORMATION**

TITLE: Engaging Business in Solving Poverty

PURPOSE: Darlene Gering, Founder and Partner of Business Igniting Social Impact (BISImpact) is meeting with the Minister on August 12, 2014 to discuss a pilot they are working to create a new model for engaging business in social issues designed to lift 150 families out of poverty.

BACKGROUND:

- Darlene Gering is the former CEO of the Burnaby Board of Trade. Through this work, she had the opportunity to engage businesses directly in addressing social issues.
- She is currently the founder and partner of BISImpact which provides opportunities for business to directly engage in creating solutions for the social issues affecting the communities in which business operates.
- She and her colleagues know that the business community contributes approximately \$370 million to community and charitable organization each year and that there is a desire by business to directly engage in creating solutions that are an alternate to dependency-based models.
- As a research and systems facilitation firm, they are working on a pilot to create a new model for engaging business in social issues.
- They have completed Phase One of the first cohort, funded by four corporations in Burnaby. The cohort members have worked collaboratively define the project scope and objectives, and to design solutions to lift 150 immigrant families out of poverty in Burnaby.
- They are now engaging in a similar process in the Tri-Cities.
- An email was sent on June 5, 2014 requesting a meeting with the Minister.
- Categorized as a reply direct, ADM, Beverly Dicks responded to the writer on July 2, 2014 with the standard response given to all correspondence related to poverty.
- In addition, the response provided information about:
 - the Community Poverty Reduction Initiative and the suggestion to engage with the municipalities directly; and
 - the BCBID procurement process given that the writer was potentially seeking funding.
- Subsequent to the letter being sent out, Darlene Gering attended a community meeting which was also attended by the Family Consultant for New Westminster. She requested a meeting with the Director of the Poverty Reduction Initiative as they were looking for a representative for the Tri-City project. She was referred to the local Executive Director of Service, Debbie Samija.

DISCUSSION:

- Through the work in the seven communities involved in the Community Poverty Reduction Initiative, all of the communities recognize that they need to involve the business community but have identified a challenge with not knowing how best to engage.
- The vision and strategic approach of BSImpact in applying business acumen in innovative ways to solve a problem and create systemic change appears to offer a proposed model for engaging business in social issues.
- In reviewing the documentation sent by Darlene Gering, she has a business model she wants to share with government and is likely looking for opportunities to procure her services with government.

ADVICE:

- Provide information about the Community Poverty Reduction Initiative and encourage Darlene Gehring to give consideration to engaging with the local municipalities directly
- Advise if we see a specific need for additional services, we will post our service need to BCBID to ensure a fair, open transparent procurement process.
<http://www.bcbid.gov.bc.ca/open.dll/welcome>.

Program ADM/Branch: Beverly Dicks, Strategic Priorities

Program Contact (for content): Tami Currie

Drafter: Kathy Berggren-Clive

Date: August 6, 2014

**MINISTRY OF CHILDREN & FAMILY DEVELOPMENT
INFORMATION BRIEFING NOTE**

CLIFF# 218887

PREPARED FOR: Minister Stephanie Cadieux - **FOR INFORMATION**

TITLE: Child Care Major Capital Funding Program

PURPOSE: Results of the first intake (May 1 – June 30)

BACKGROUND:

Major Capital Funding Program:

- As announced in the Early Years Strategy, \$32 million will be provided over the next two years to support the creation of up to 2,000 new licensed child care spaces, with the long-term goal of opening 13,000 new spaces throughout the province over an eight year period.
- The 2014/15 budget is \$14.8 million to support the creation of 1,000 new licensed child care spaces.
- Funding is available in two funding streams:
 - Targeted – for child care spaces created on school grounds; and
 - Regular – for creation of child care spaces in a non-school setting.
- The first application intake of the 2014/15 program was announced May 1 and closed June 30, 2014.

DISCUSSION:

Major Capital Funding Applications:

- A total of 125 applications were received; 119 were received by the intake closing date and 6 late applications were received.
- The 119 complete applications included:
 - 30 submissions for targeted funding (11 non-profit organizations and 19 private).
 - 89 applications for regular funding (26 non-profit organizations and 63 private).
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The Review Process:

- The review process was conducted in four phases and concluded with the evaluation of final applications by a committee composed of representatives from the Provincial Office for the Early Years, Child Care Programs and Services, Early Years Policy and Ministry of Education (and where needed the Ministry of Health).

Phase I

- In phase I, all 119 applications were reviewed by program staff to ensure each was complete and contained the required documentation (according to the checklist in the application). All applicants retaining child care spaces were checked to ensure they are in good standing with the Child Care Operating Funding (CCOF) program and the BC Corporate Registry.
- All applications targeting school grounds were reviewed by the Ministry of Education to confirm locations on school district property, school board approval, and lease terms consistent with legislation.
- In phase I, 30 applications were found to be incomplete. This means applications did not meet mandatory criteria, were not in good standing, or were missing critical information, such as confirmation of funding contributions, project cost estimates, proof of land ownership, and business plans.

Phase II

- In Phase II, the remaining 89 applications were reviewed by three business analysts to validate project costs and proposed operating budgets.
- 31 applications were found to contain insufficient information or did not meet mandatory requirements. In many cases funding contributions did not meet the necessary thresholds (10% for targeted; 25% for regular) or indicated financial resources to cover the entire project, project costs were greater than stated in the application or could not be substantiated, and equipment lists were missing or ineligible.

Phase III

- In phase III, the remaining 58 applications were reviewed based on community need criteria. Considerations included the type of child care space, projects serving aboriginal communities, projects in communities that are underserved by existing licensed child care providers, and communities with vulnerability rates over 33%, as measured by UBC's Early Development Instrument (EDI).

Phase IV

- On August 13th and 14th the evaluation committee reviewed all 58 applications.
- The committee examined each application taking into consideration the type of project, the findings of the review process, the merits of each project, and financial factors, such as the provincial cost per space.
- The committee ruled 21 applications unsuccessful based on a scoring process that included an evaluation of community need, the business plan (which included project costs, operating budgets, qualified staffing, licensing support, and organizational knowledge and experience), and financial factors. Some applications were also designated incomplete as closer inspection determined mandatory commitments or requirements were not met.

The Results (See Appendix 1 for more detail):

- 18 successful applicants were identified, creating 576 spaces, involving a provincial funding contribution of s.17
- In addition, 19 applications were identified as requiring follow-up to address minor questions or clarify project details before approval could be granted.

- Reasons included unsigned lease agreements with school districts, due to ongoing labour negotiations; projects that are smaller parts of larger developments that are not yet fully funded; project costs that may need to be restated due to ineligible equipment items; unclear reasons for site development; and lack of confirmation from local licensing officials that they have reviewed the project plan and confirmed space requirements.
- The inclusion of these 19 applications would create another 677 spaces with a provincial funding contribution of s.17
 - It should be noted that the reasons for contacting the 19 “more information required” applicants does not affect the status of those applications previously deemed incomplete. All phase I through III eliminations involved missing mandatory application and funding requirements.
 - When contacted the “more information required” applicants will simply be asked to clarify aspects of their submissions. They will not be informed of their status in the evaluation process.
- In total, these 37 projects create 1,253 child care spaces with a provincial funding

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- Additional highlights include:
 - The creation of 422 child care spaces on school grounds. This involves 14 projects; 9 on school district land and 5 on land owned or leased by community schools or post-secondary institutions. (School grounds was broadly defined and included institutions where parents either drop children and/or siblings off for the school day or at child care centres located where parents are accessing training or educational programs);
 - Two Early Years Sites – Golden Community Resources Society and Beacon Community Association have requested support for the creation of spaces. One is in the successful application group and the second requires follow-up.
 - Three projects will directly serve on and off reserve aboriginal communities, including Seabird Island (Agassiz), which was also successful in applying for contract funding under the the Aboriginal Service Improvement Early Years procurement process;
 - The original 119 applications involved only three family child care providers. One was successful. However, family child care providers did apply for funding to build new licensed group spaces; and
 - 2 applications included services to support Children with Special Needs, however only one is being considered for funding approval.

Program ADM/Branch: Policy and Provincial Services

Program Contact: Arif Lalani, Executive Director

Drafter: Jonathan Barry

Date: August 21, 2014

Appendix 1: Results of the Child Care Major Capital Review

Appendix 2: Geographical Distribution

Appendix 1

Results of the Child Care Major Capital Review:

Successful Applicants	Applicants Requiring Follow-Up	Total
Number of projects: 18 Number of spaces: 576 Provincial contribution: s.17 Average provincial cost per space: s.17 Non Profit: 10 Private: 8 Targeted: 7 Regular: 11 Regional Distribution: North: 2 Interior: 3 Vancouver Island: 5 Fraser: 5 Vancouver Coastal: 2	Number of projects: 19 Number of spaces: 677 Provincial contribution: s.17 Average provincial cost per space: s.17 Non Profit: 9 Private: 10 Targeted: 7 Regular: 12 Regional Distribution: North: 2 Interior: 4 Vancouver Island: 4 Fraser: 5 Vancouver Coastal: 5	Number of projects: 37 Number of spaces: 1,253 Provincial contribution: s.17 Average provincial cost per space: s.17 Non Profit: 19 Private: 18 Targeted: 14 Regular: 23 Regional Distribution: North: 4 Interior: 7 Vancouver Island: 9 Fraser: 10 Vancouver Coastal: 7

Total Number of Spaces by Care Type:

Project	Funding Stream	Type of Child Care						Total
		Infant & Toddler	Group Ages 3-5	Preschool	Group Ages 6-12	Group Multi-Age	In-Home Multi-Age	
Successful	Targeted	22	75	16	24	94	-	231
	Regular	24	93	120	76	24	8	345
	Sub-total	46	168	136	100	118	8	576
Eligibility List	Targeted	36	66	18	63	8	-	191
	Regular	40	184	146	63	53	-	486
	Sub-total	76	250	164	126	61	-	677
Grand Total		122	418	300	226	179	8	1,253

Appendix 2

Geographical Distribution:

Location of Successful Applicants			
Organization	Community	Service Delivery Area	Child Care Type
Beachcombers Community School	Fanny Bay	North Vancouver Island	Group Care 3-5 & Preschool
Golden Community Resources Society	Golden	Kootenays	Infant/Toddler & Group 3-5
SFU Childcare Society	Burnaby	North Fraser	Group 3-5
Victoria Native Friendship Centre	Victoria	South Vancouver Island	Group Multi-age
Wells and Area Community Association	Wells-Barkerville	North Central	Group Multi-age
Harrison Hot Springs Preschool and Childcare	Agassiz	East Fraser	Infant Toddler & Group 3-5
Noel Booth (B4 & After School) Child Care Centre	Langley	South Fraser	Group school Age
Community Connections	Revelstoke	Thompson Cariboo Shuswap	Group 3-5
District 69 Family Resource Centre	Qualicum Beach	North Vancouver Island	Preschool
Seabird Island	Agassiz	East Fraser	Group School Age & Group Multi-age
Trinity Lutheran Church	Richmond	Vancouver/ Richmond	Group(3-5

Little Timbers Family Childcare	Surrey	South Fraser	Group Multi-age
Suningdale Children's Centre Inc.	South Slokan	Kootenays	Infant/Toddler & Group 3-5
The Learning Nook	Langford	South Vancouver Island	In Home Multi- age
Three Tree Early Learning Centre Inc.	Cumberland	North Vancouver Island	Group Multi-age
Willow Creek Childcare	Terrace	Northwest	Group School Age
Windy Willows Environmental Centre	Pitt Meadows	North Fraser	Group 3-5
Location of More Information Required Applicants			
Beacon Community Association	Sidney	South Vancouver Island	Infant/Toddler & Group 3-5
Cariboo Child Care Society	Kamloops	Thompson Cariboo Shuswap	Group School Age & Group Multi-age
Montessori Child Growth Society	Chilliwack	East Fraser	Infant/Toddler, Group School Age & Preschool
YMCA of Greater Vancouver/Gibsons	Gibsons	Coast/North Shore	Infant/Toddler
Leapin Lizards Before and After School Daycare	Naramata	Okanagan	Group School Age
Centre for Child Development of the Lower Mainland	Surrey	South Fraser	Group Multi-age
West Coast Christian Fellowship	Vancouver	Vancouver/ Richmond	Group School Age & Preschool

0853123 BC Ltd.	Surrey	South Fraser	Group 3-5
Bloom Montessori Inc.	Victoria	South Vancouver Island	Group 3-5 & Preschool
Kelowna Creative Advantage	Kelowna	Okanagan	Group 3-5 & Preschool
Little Scholars Learning Academy	Surrey	South Fraser	Infant/Toddler & Group 3-5
Willow Creek Childcare	Terrace	Northwest	Infant/Toddler & Group 3-5
YMCA of Greater Vancouver/Gibson	Sechelt	Coast/North Shore	Infant/Toddler
Kids Zone Child Care Centre Ltd.	Surrey	South Fraser	Group School Age
Association of Neighbourhood Houses of BC/Kitsilano	Vancouver	Vancouver/Richmond	Group 3-5
Cridge Centre for the Family	Victoria	South Vancouver Island	Group Multi-age
North East Native Advancing Society	Fort St. John	Northeast	Infant/Toddler, Group School age & Group Multi-age
BrightStart Children's Academy Ltd.	Coquitlam	North Fraser	Infant Toddler, Group 3-5, School Age & Preschool
Jitterbugs Childcare Inc.	Cowichan Bay	South Vancouver Island	Preschool & Group Multi-age
Kinder Play Child Care	Salmon Arm	Thompson Cariboo Shwap	Infant Toddler, Group (3-5, school Age, Multi-age)

**MINISTRY OF CHILDREN & FAMILY DEVELOPMENT
INFORMATION BRIEFING NOTE**

CLIFF #218712

PREPARED FOR: Minister Cadieux - **FOR INFORMATION**

TITLE: Cross ministry autism program and service review

PURPOSE: Provide an update on the status of the cross ministry autism program and service review and the the work currently underway.

BACKGROUND:

- As directed by the Autism Services Review Deputy Ministers table, cross-ministry work involving the Ministry of Children and Family Development (MCFD), Ministry of Education, (MED), Ministry of Health (MoH), Ministry of Social Development and Social Innovation (MSDI) and the Public Health Services Authority (PHSA) is underway to develop recommendations for improving Autism programs and the existing service delivery model.
- In August two cross ministry workshops occurred to discuss how to best improve the system and address the identified challenges associated with the current service delivery model.

s.12, s.22

s.12, s.13, s.22

Program ADM/Branch: Randi Mjolsness, Policy and Provincial Services
Program Contact (for content): Joan Easton, ED, Early Years, CYSN, Quality Assurance and Child Welfare Policy
Drafter: Michele Haddon
Date: September 2, 2014

Pages 18 through 99 redacted for the following reasons:

s.12, s.13, s.17, s.22