

## Leamy, Michelle T PREM:EX

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**From:** Leamy, Michelle T PREM:EX  
**Sent:** Thursday, October 24, 2013 4:09 PM  
**To:** Der, Connie J PSA:EX  
**Subject:** Staff Changes  
**Attachments:** 20130927081122.pdf

Hi Connie:

Please be advised that Gabe Garfinkel has submitted his letter of resignation (attached) and his last day in the Premier's Office is Friday, October 25, 2013.

Please note that the Deputy Chief of Staff has decided to waive recovery of any outstanding pro rata relocation assistance.

Thanks.

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**From:** Garfinkel, Gabe PREM:EX  
**Sent:** Thursday, October 24, 2013 2:46 PM  
**To:** Leamy, Michelle T PREM:EX  
**Cc:** Cadario, Michele PREM:EX  
**Subject:** Last day

Michele,

As discussed, tomorrow – October 25 – will be my last day in the Premier's Office in order to make sure everything is complete.

Thanks

Gabe

Gabe Garfinkel  
Office of the Premier  
m: S. 17  
o: 604-775-1600



# TRAVEL VOUCHER

PAGE 1 OF 1

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.	2. CONTROL NO.
	W

3. CLIENT 004	4. MIN. ABBREV.	5. DATE COMPLETED YYYY MM DD 2012 03 21	6. FISCAL YEAR 2013	7. SPECIAL CHECK/ISSUE 0,4	8. CHECK/STUB INFORMATION - MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE I.D. S. 22	10. EMPLOYEE SUPPLIER NO.	11. EMPLOYEE SURNAME Garfinkel	INITIALS Gabe	12. EMPLOYEE GROUP NO. (✓ one only) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4	

13. MAILING ADDRESS FOR CHECK/STUB 4740 - 999 Canada Place	14. POSTAL CODE V6C3E1
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15. REASON FOR TRAVEL Relocation Expenses	16. EMPLOYEE OCCUPATION Executive Assistant to Premier
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17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/ COSTS	21. B/L/D ✓/✓/✓	22. MEALS: ALLOWANCE/ PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	27. TOTAL DAILY COSTS
09/16	Vic - Van	60 30 00	63 00				276 64	U-Haul	369 64
12/03	Vic - Van	60 30 00	63 00				238 56	U-Haul	331 56
TOTALS OF COLUMNS									701 20

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	HEADQUARTERS (CITY NAME) Vancouver	WORK PHONE NO. 604-775-160
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46. EMPLOYEE SIGNATURE CERTIFIED CORRECT PURSUANT TO SECTION 52 & 53 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. <i>Michelle Leamy</i>	47. SUPPLIER CODE 00436A103620052263400000	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOB	52. PROJECT	AMOUNT 701 20
THIS TOTAL MUST EQUAL TOTAL IN BOX X							Y TOTAL
LESS ADVANCE AMOUNT							Z CR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.	AMOUNT DUE TO EMPLOYEE 701 20
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55. EXPENSE AUTHORITY SIGNATURE CERTIFIED CORRECT PURSUANT TO SECTION 52 & 53 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES. <i>Michelle Leamy</i>	PRINT NAME Michelle Leamy	DATE SIGNED YYYY MM DD 2012 03 21
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56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT
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**PURCHASE**  
**BCFerries**

2011/12/03  
Swartz Bay  
To  
Tsawwassen  
AUTH ONLY

20'	Oversize Vehic	47.25
1	Adult	14.25
	Fuel Surchg	1.50

Total	63.00
	63.00

S. 22

Approved: 076731  
CHANGE DUE 0.00

**LANE 17**

SWB 03 Dec 2011 14:22



1005030 101757  
SEE REVERSE SIDE OF TICKET

**PURCHASE**  
**BCFerries**

2011/09/16  
Swartz Bay  
To  
Tsawwassen  
AUTH ONLY

20'	Oversize Vehic	47.25
1	Adult	14.25
	Fuel Surchg	1.50

Total	63.00
	63.00

S. 22

Approved: 068980  
CHANGE DUE 0.00

**LANE 18**

SWB 16 Sep 2011 14:12



1005017 498863  
101004  
SEE REVERSE SIDE OF TICKET

**One-Way Rental (OUT)** - Friday, 9/16/2011 12:04 PM **Contract No.:** 96939626  
**ROADSIDE ASSISTANCE:** 1-800-528-0355- TM 2124B  
**Dispatched From:** 846059 - **Safe-Protection:**(YES)



Customer:  
Gabe Garfinkle

S. 22

S. 22

**Renting Location:**  
U-Haul Moving & Storage of Victoria -  
(846059)  
776-790 Topaz Ave  
CANADA  
VICTORIA, BC V8T2M1 (250)382-4711

**Destination:** NORTH VANCOUVER, BC **Due Date/Time:** 9/17/2011 12:05 PM  
**Return Equipment To:** U-Haul Moving & Storage of N Vancouver 1410 Main St, NORTH VANCOUVER, BC (604) 986-5656

Days Allowed: 1 MI Allowed: 104.0

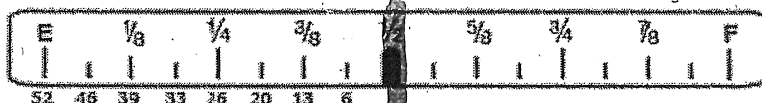
Extra Day Rate for the TM \$40.00 Per Day

\$0.40 Per MI

Equipment	MI Out	Coverage	Rental Charge	Total Charge
TM 2124B	50576.0	SafeMove \$17.00	\$220.00	\$237.00
AD67429 AZ				
FURNITURE PADS	Qty Rented: 6		\$5.00	\$5.00

**REGULAR CHECK-IN - EMAIL ON FILE**

**FUEL TANK CAPACITY: 125 LITERS**



Estimated liters needed to return to dispatched level of 1/2

Card Type: Account:

S. 22

Type:

Ref No:

Auth-  
004642

**Credit Card Payment:** \$276.64

00 APPROVED - THANK YOU 00

**Net Paid Today:** \$276.64

- I agree to verify my truck's fuel level is 1/2 before leaving the premises. I agree to return this truck with this amount of fuel or pay a \$30.00 fueling fee and a minimum of \$1.50 per liter for fuel used. U-Haul does not reimburse if this truck is returned with more fuel than when it was dispatched. U-Haul pays for oil (save receipts).
- U-Haul provides the Customer with minimum limits of protection required by that state or province where arises any claim, suit or cause of action. This provided protection is in excess or secondary to any insurance coverage(s) of the Customer. Customer assumes Sole Responsibility for any and all liability that exceeds the applicable minimum limits of protection for that state or province.
- Cardholder will pay card issuer above amount pursuant to Cardholder Agreement.
- I understand that this equipment must be returned to one of the U-Haul drop-off locations listed on this contract or I must call the drop-off number.
- I understand that the equipment rented is water resistant and not water proof.
- I acknowledge that I have received the appropriate User Instructions and acknowledge my responsibility to fully read and understand these User Instructions before operating the equipment.
- Watch for overhead objects and lock-up the cargo box. I understand that a collision with an overhead object and theft of my cargo are just two specific exclusions not covered by Safemove or Safetow protection.
- I acknowledge that I have received and agree to the terms and conditions of this Rental Contract and the Rental Contract Addendum.

Customer Signature - (Gabe Garfinkle)

PAUL MCGROARTY

Discount Savings on Motel Rooms

20% OFF at Days Inn, Ramada and Super 8 Motels: 1-877-670-7088 Online @ [www.wyndhamrewards.com/uhaul](http://www.wyndhamrewards.com/uhaul)

Questions or need help? Call me.

(250)382-4711

**One-Way Rental (OUT)** - Friday, 9/16/2011 12:04 PM **Contract No.:** 96939626  
**ROADSIDE ASSISTANCE:** 1-800-528-0355- TM 2124B  
**Dispatched From:** 846059 - **Safe-Protection:**(YES)



Customer:  
Gabe Garfinkle

S. 22

S. 22

**Renting Location:**

U-Haul Moving & Storage of Victoria -  
 (846059)  
 776-790 Topaz Ave  
 CANADA  
 VICTORIA, BC V8T2M1 (250)382-4711

**Destination:** NORTH VANCOUVER, BC **Due Date/Time:** 9/17/2011 12:05 PM

**Return Equipment To:** U-Haul Moving & Storage of N Vancouver 1410 Main St, NORTH VANCOUVER, BC (604) 986-5656

Days Allowed: 1

MI Allowed: 104.0

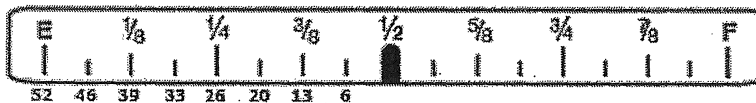
Extra Day Rate for the TM \$40.00 Per Day

\$0.40 Per MI

Equipment	MI Out	Coverage	Rental Charge	Total Charge
TM 2124B	50578.0	SafeMove \$17.00	\$220.00	\$237.00
AD67429 AZ				
FURNITURE PADS	Qty Rented: 6		\$5.00	\$5.00

**REGULAR CHECK-IN - EMAIL ON FILE**

**FUEL TANK CAPACITY: 125 LITERS**



Estimated liters needed to return to dispatched level of 1/2

Card Type: Account:

Type:

Ref No:

Auth-  
004642

S. 22

00 APPROVED - THANK YOU 00

**Environmental Fee:** \$5.00

**SubTotal:** \$247.00

**HST Tax:** \$29.64

**Rental Deposit Paid:** \$0.00

**Total Rental Charges (including Deposit):** \$276.64

**Credit Card Payment:** \$276.64

**Net Paid Today:** \$276.64

• I agree to verify my truck's fuel level is 1/2 before leaving the premises. I agree to return this truck with this amount of fuel or pay a \$30.00 fueling fee and a minimum of \$1.50 per liter for fuel used. U-Haul does not reimburse if this truck is returned with more fuel than when it was dispatched. U-Haul pays for oil (save receipts).

• U-Haul provides the Customer with minimum limits of protection required by that state or province where arises any claim, suit or cause of action. This provided protection is in excess or secondary to any insurance coverage(s) of the Customer. Customer assumes Sole Responsibility for any and all liability that exceeds the applicable minimum limits of protection for that state or province.

• Cardholder will pay card issuer above amount pursuant to Cardholder Agreement.

• I understand that this equipment must be returned to one of the U-Haul drop-off locations listed on this contract or I must call the drop-off number.

• I understand that the equipment rented is water resistant and not water proof.

• I acknowledge that I have received the appropriate User Instructions and acknowledge my responsibility to fully read and understand these User Instructions before operating the equipment.

• Watch for overhead objects and lock-up the cargo box. I understand that a collision with an overhead object and theft of my cargo are just two specific exclusions not covered by Safemove or Safetow protection.

• I acknowledge that I have received and agree to the terms and conditions of this Rental Contract and the Rental Contract Addendum.

Customer Signature - (Gabe Garfinkle)

PAUL MCGROARTY

Discount Savings on Motel Rooms

20% OFF at Days Inn, Ramada and Super 8 Motels: 1-877-670-7088 Online @ [www.wyndhamrewards.com/uhaul](http://www.wyndhamrewards.com/uhaul)

Questions or need help? Call me.

(250)382-4711

**One-Way Rental (OUT)** - Saturday, 12/3/2011 12:30 PM **Contract No.:** 99513274  
**ROADSIDE ASSISTANCE:** 1-800-528-0355- TM 1022K  
**Dispatched From:** 846059 - **Safe-Protection:**(YES)



**Customer:**  
 Gabriel Garfinkel  
 S. 22

S. 22

**Renting Location:**  
 U-Haul Moving & Storage of Victoria -  
 (846059)  
 776-790 Topaz Ave  
 CANADA  
 VICTORIA, BC V8T2M1 (250)382-4711

**Destination:** VANCOUVER, BC **Due Date/Time:** 12/4/2011 12:31 PM  
 Call (800) 663-0800 when you arrive in VANCOUVER, BC

Days Allowed: 1

MI Allowed: 104.0

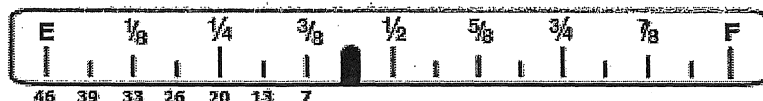
Extra Day Rate for the TM \$40.00 Per Day

\$0.40 Per MI

Equipment	MI Out	Coverage	Rental Charge	Total Charge
TM 1022K AB66547 AZ	97627.0	SafeMove \$17.00	\$191.00	\$208.00

### REGULAR CHECK-IN - EMAIL ON FILE

### FUEL TANK CAPACITY: 125 LITERS



Estimated liters needed to return to dispatched level of 7/16

Card Type:

Account:

S. 22

Type:

Ref No:

Auth-  
075687

**Credit Card Payment:** \$238.56

00 APPROVED - THANK YOU 00

**Net Paid Today:** \$238.56

• I agree to verify my truck's fuel level is 7/16 before leaving the premises. I agree to return this truck with this amount of fuel or pay a \$30.00 fueling fee and a minimum of \$1.50 per liter for fuel used. U-Haul does not reimburse if this truck is returned with more fuel than when it was dispatched. U-Haul pays for oil (save receipts).

• U-Haul provides the Customer with minimum limits of protection required by that state or province where arises any claim, suit or cause of action. This provided protection is in excess or secondary to any insurance coverage(s) of the Customer. Customer assumes Sole Responsibility for any and all liability that exceeds the applicable minimum limits of protection for that state or province.

• Cardholder will pay card issuer above amount pursuant to Cardholder Agreement.

• I understand that this equipment must be returned to one of the U-Haul drop-off locations listed on this contract or I must call the drop-off number.

• I understand that the equipment rented is water resistant and not water proof.

• I acknowledge that I have received the appropriate User Instructions and acknowledge my responsibility to fully read and understand these User Instructions before operating the equipment.

• You agree to submit all claims against U-Haul in accordance with the U-Haul Arbitration Agreement, incorporated by reference, and available at [uhaul.com/arbitration](http://uhaul.com/arbitration) or from your local U-Haul representative.

• Watch for overhead objects and lock-up the cargo box. I understand that a collision with an overhead object and theft of my cargo are just two specific exclusions not covered by Safemove or Safetow protection.

• I acknowledge that I have received and agree to the terms and conditions of this Rental Contract and the Rental Contract Addendum.

Yona Robidoux-Depue

Customer Signature - (Gabriel Garfinkel)

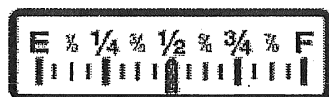
Discount Savings on Motel Rooms

20% OFF at Days Inn, Ramada and Super 8 Motels: 1-877-670-7088 Online @ [www.wyndhamrewards.com/uhaul](http://www.wyndhamrewards.com/uhaul)

Questions or need help? Call me.

(250)382-4711

U-HAUL EQUIPMENT CONTRACT-		One-Way Return (IN)	
Contract No.: 99513274 Sunday 12/4/2011 12:20 PM	U-Haul Moving & Storage at SE Marine Dr (846058) HST No: 105438196RT0001	1070 SE Marine Dr CANADA VANCOUVER, BC, V5X2V4	(604)325-6526
Customer Name: GABRIEL GARFINKEL S. 22	Cust Ph - Email: S. 22		
Rental Date/Time: 12/3/2011 12:31 PM Days Allowed: 1	Return Date/Time: 12/4/2011 12:20 PM MI Allowed: 104.0	Dispatching Location: 846059	



Truck Details:	Amount
Truck: 10' TRUCK - TM 1022K	
Mileage: OUT = 97627.0   IN = 97684.0	
<b>Total Truck Charges:</b>	<b>\$0.00</b>
<b>Total Equipment Charges:</b>	<b>Amount</b>
SubTotal:	\$0.00
<b>Grand Total:</b>	<b>\$0.00</b>
Previous Paid:	\$0.00
Net Paid Today:	\$0.00

I confirm that during the term of my rental there was not an accident involving the rented U-Haul equipment and no incidence where this equipment struck or otherwise caused damage to any person or property either while on a public road or private property. There was no injury or damage sustained by me or any other drivers or passengers of this equipment.

X \_\_\_\_\_  
 Customer Signature - (GABRIEL GARFINKEL)

Patrick Byrne WBS uScan

How are we doing? Please go to <http://www.uhaul.com/review> and let us know if you received the level of quality and service you expect from this U-Haul location.

Gas/Distance

**September 16**

U-Haul Storage Victoria (790 Topaz) – Swartz Bay Ferry/Tsawassen Ferry – U-Haul Vancouver (1070 SE Marine Drive)

= 60 KM

**December 03**

U-Haul Storage Victoria (790 Topaz) – Swartz Bay Ferry/Tsawassen Ferry – U-Haul Vancouver (1070 SE Marine Drive)

= 60 KM

**Total = 120 KM**





March 21, 2012

Gabriel Garfinkel

S. 22

Dear Gabriel,

RE: Order-In-Council Appointment  
Executive Assistant, Office of the Premier

I am pleased to confirm your appointment through Order-In-Council to the position of Executive Assistant to the Premier, effective September 19, 2011. Your salary is \$2,228.50 bi-weekly, which is \$58,140.00 annually.

Relocation assistance provided will be in accordance with the relocation policy found in the terms and conditions for excluded employees for your move from Victoria to Vancouver. This assistance is recoverable on a pro-rated basis should you resign prior to completing 24 months of service. Please ensure you retain receipts for these expenses. Relocation is a taxable benefit and you will be taxed accordingly. You will need to sign the "New Appointees Relocation Assistance Application and Assignment of Wages Agreement."

The terms and conditions of your employment are equivalent to those established for Category C employees. The terms and conditions of employment can be found at [http://www2.gov.bc.ca/myhr/content\\_hub.page?ContentID=9430c0ca-3f1f-6d6c-82eb-fffd7a99cb29](http://www2.gov.bc.ca/myhr/content_hub.page?ContentID=9430c0ca-3f1f-6d6c-82eb-fffd7a99cb29).

I wish you continued success in your appointment. Please call me if you have any questions.

Sincerely,

Tracey Drebett  
Human Resources Service Representative  
BC Public Service Agency  
604-660-3929

pc: Michelle Leamy, Director, Executive Operations

## Relocation Assistance and/or House Hunting Expense Report and Assignment of Wages Agreement

☒ **Employee Applicants:** I acknowledge that I am moving and receiving relocation expenses as a result of a staffing action. As such, I agree to the following conditions. \$ TBD

OR

☐ **New Appointees:** In consideration of the assistance / reimbursement of expenses of \$ \_\_\_\_\_ as requested here to assist in the payment of my relocation and/or house hunting expenses in moving, I agree to the following conditions.

It is understood and agreed that should I resign from the service of the Government of British Columbia prior to completing 24 months of service, the amount of expenses / assistance granted to me will be repaid on the prorata basis of:

- One-twenty fourth of the total amount of relocation expenses / assistance and/or house hunting expenses received for each full and partial month, if any, that my employment falls short of 24 months full time (or equivalent service).
- Where the employee / appointee is at work beyond the 15<sup>th</sup> day of the final partial month, that final partial month will be considered to be a completed month of service for purposes of calculating the amount to be repaid.

*For the purpose of repayment, the Minister of Finance is hereby authorized to recover any outstanding portions of the relocation assistance through payroll deduction or other remuneration deduction without further notice.*

*Nothing contained herein shall prejudice the right of the Ministry to recover any outstanding advance or portion thereof after termination of employment.*

I understand and agree to these terms and conditions.

Date: <u>Mar 21/12</u>	Employee's / New Appointee's Signature and Printed Name: 
Date: <u>Mar 21/12</u>	Witness Signature and Printed Name: <u>Michelle Leamy</u>

**Complete and sign in duplicate and return two copies to the issuing office. Retain a copy for your personal records.**

**Note:** Canada Revenue Agency may deem this to be taxable allowance and should be contacted directly for further information.

pc. Financial Services and Administration Branch, Ministry of Finance  
pc. BC Public Service Agency, HR Client Services, Personnel File



August 15, 2011

File No.: 1385-20/Garfinkel, G

S. 22

Gabriel Garfinkel

S. 22

Dear Gabriel:

Re: Order-In-Council Appointment  
Executive Assistant, Ministry of Public Safety and Solicitor General

I am pleased to confirm your appointment through Order-In-Council to the position of Executive Assistant with the Ministry of Public Safety and Solicitor General, effective July 18, 2011. Your salary will be \$2,228.50 bi-weekly, which is \$58,140.01 annually.

You have been authorized to receive a lump sum of \$1,902.21 to assist toward relocation costs due to your move from Vancouver to Victoria. This assistance is recoverable on a pro-rated basis should you resign prior to completing 24 months of service. Please ensure that you retain receipts for these expenses. Relocation is a taxable benefit and you will be taxed accordingly. You will need to sign the "New Appointees Relocation Assistance Application and Assignment of Wages Agreement."

The terms and conditions of your employment are equivalent to those established for Category C Employees. The terms and conditions of employment can be found at:

<https://employee.gov.bc.ca/src/sections.cfm?sectionID=362>

I wish you success in your appointment. Please call me if you have any questions.

Sincerely,

Connie Der  
Human Resources Service Representative  
BC Public Service Agency  
250-952-0272

pc: Michelle Leamy, Director, Executive Operation

Relocation Costs for Gabe Garfinkel			
Locating new accommodation	13-Mar	Ferry	\$ 13.75
	15-Mar	HA	\$ 165.21
	March 13/14	Private Accommodation	\$ 60.00
	13-Mar	D	\$ 30.50
	14-Mar	B&D	\$ 41.00
	15-Mar	B	\$ 22.75
Relocation (made two trips)	27-Mar	Ferry	\$ 59.50
	03-May	Ferry + Reservation	\$ 79.00
	03-May	D	\$ 30.50
Moving furniture and effects			\$ 600.00
Incidental moving expenses			\$ 800.00
<b>Total</b>			<b>\$ 1,902.21</b>

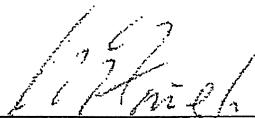
**PROVINCE OF BRITISH COLUMBIA**  
**ORDER OF LIEUTENANT GOVERNOR IN COUNCIL**

Order in Council No.

**112**

, Approved and Ordered

**MAR 28 2011**

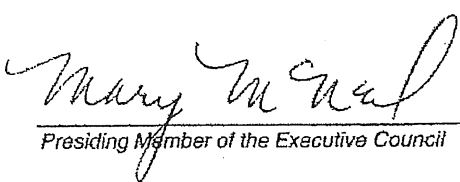
  
Lieutenant Governor  
Administrator

Executive Council Chambers, Victoria

Administrator

On the recommendation of the undersigned, the ~~Lieutenant Governor~~ Administrator, by and with the advice and consent of the Executive Council, orders that the Schedule to Order in Council 71/2011 is amended by adding the following appointments:

Column 1 Person	Column 2 Position	Column 3 Premier/Minister	Column 4 Remuneration
OLSEN, Chris	Press Secretary	Premier	Beginning at Step 5
GARFINKEL, Gabriel	Executive Assistant	Minister of Advanced Education	Beginning at Step 2
CHAWRUN, Marc	Executive Assistant	Minister of Energy and Mines and Minister Responsible for Housing	Beginning at Step 2

  
Presiding Member of the Executive Council

*(This part is for administrative purposes only and is not part of the Order.)*

Authority under which Order is made:

Act and section: Public Service Act, R.S.B.C. 1996, c. 385, s. 15

Other: OIC 71/2011

March 25, 2011

page 1 of 1

O/210/2011/86