

**Evergreen Line Rapid Transit Project**  
**Project Board**

**AGENDA**  
*CONFIDENTIAL*

**Subject:** Special Project Board meeting **Project Meeting #13**  
**Date:** September 21, 2012  
**Time:** 10:00 am – 12:00 pm  
**Location:** s15

**AGENDA**

Item	Board Requirement	Lead	Time
13.1. Call to Order and Approval of Agenda	Decision	G. Main	10:00
<b>New Business</b>			
13.2 RFP Financial Submittal Evaluation	Decision	A. Farrell	10:15
13.3 Adjournment		G. Main	11:50

# Evergreen Line Rapid Transit Project

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**Project Board**

**Minutes**

**September 21, 2012**

**Meeting Number #13**

**Present:**

**Board Members:**

Sarah Clark (by phone)  
Fred Cummings  
Ian Jarvis  
Grant Main  
Kevin Richter (regrets)

**Board Support:**

Amanda Farrell  
James Harvey  
Raymond Louie  
Stu Jackes  
Wiley Ho

**13.1 Call to Order: 10:12 am**

**Review of Agenda**

Action

- Special Board Meeting Agenda adopted

**New Business:**

**13.2 RFP Financial Submittal Evaluation – A. Farrell**

- Final Report of the Fairness Reviewer circulated
- A summary of RFP Financial Submittal Evaluation was presented
- Highest ranked Proposal was submitted by is SNC-Lavalin Inc. and SNC was eligible to be invited as Preferred Proponent
- Recommendation by Project Team to issue invitation to SNC-Lavalin Inc. to submit Preferred Proponent Security Deposit (\$20 M) and for Project team to proceed with necessary actions to finalize terms of Project Agreement

Discussion:

s13

# Evergreen Line Rapid Transit Project

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s13

- It was noted that a number of issues need to be worked out with SNC-Lavalin, including:
  - Priced Options – priced options for a future Cameron Station and 4 down escalators had been provided, and work was needed to determine if these will be exercised.
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s17, 21

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- Next steps required:
  - Announce Preferred Proponent next week (week of Oct 1, 2012)
  - Issue Limited Notice to Proceed (LNTP) week after next (week of Oct 8, 2012)
  - Consider Priced Options – down escalators and future Cameron Station
  - Issue a Limited Notice to Proceed (LNTP) Agreement to maintain the project schedule

## Discussion:

s13

**Adjournment:** 10:45 am

<b>ACTION SUMMARY</b>	
<ul style="list-style-type: none"><li>• Board Resolution with EC recommendation to be forwarded to Sarah and Kevin for signature.</li></ul>	Sarah and Kevin to sign Board Resolution

# Evergreen Line Rapid Transit Project

## Project Board

# AGENDA

## CONFIDENTIAL

**Subject:** Regular Project Board meeting **Project Meeting #14**  
**Date:** November 1, 2012  
**Time:** 9:30 am – 11:00 am  
**Location:** Call in details: s15, s17 <sup>s15</sup> Participants s15, s17

## AGENDA

Item	Board Requirement	Lead	Time
14.1. Call to Order and Approval of Agenda	Decision	G. Main	9:30
14.2 Approval of Minutes from: March 29, 2012 June 26, 2012 September 21, 2012	Decision	G. Main	9:35
<b>Project Status Updates</b>			
14.3 Director's Project Update	Information	A.Farrell	9:45
<b>New Business</b>			
14.4 Vehicle Contract	Information	J.Eastman	10:00
14.5 Auditor General Review	Information	A.Farrell	10:15
14.6 TransLink Funding and Support Agreement	Information	A.Farrell	10:30
14.7 Any Other Business		All	10:45
14.8 Adjournment		G. Main	11:00

# Evergreen Line Rapid Transit Project

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**Meeting Number #14**

**November 1, 2012**

**Board Members Present:**

Sarah Clark  
Fred Cummings (by phone)  
Ian Jarvis  
Grant Main (by phone)  
Kevin Richter

**Board Support:**

Amanda Farrell  
David Chang  
Jon Buckle  
James Harvey  
John Eastman  
Raymond Louie  
Stu Jackes  
Wiley Ho

**14.1 Call to Order:** 10:07 am

**Review of Agenda**

**Action:**

- Board meeting agenda adopted, with addition of budget item under 14.3 Director's Project Update
- Grant Main appointed Sarah Clark as Chair for this meeting, due to intermittent phone reception for GM

**14.2 Review of Minutes from March 29, 2012; June 26, 2012; and, September 21, 2012**

- Minutes adopted without amendment.

**Project Status Update:**

**14.3 Director's Project Update – A. Farrell**

- AF presented a project update to the Board

**Discussion:**

s13, s16

s13, s16

The last issue to be resolved before seeking approval to proceed was the finalization of the TransLink Funding and Support Agreement (TFSA). All were in agreement that resolution of the TFSA was top priority.

## Evergreen Line Rapid Transit Project

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- During further discussion on the Preferred Proponent's proposal, David Beckley asked to see the Cameron Station Priced Option

### Action:

- Jon Buckle to provide Cameron Priced Option to DB

Discussion: The total value of Advance Works was discussed. Project staff stated the total value is slightly under \$30 M and Advance Works projects were progressing well. The status of agreements with First Nations was discussed; an update was provided on the status of discussions with each First Nation.

### New Business:

#### 14.4 Vehicle Contract – J. Eastman

- JE reviewed key terms of the proposed vehicle contract with Bombardier together with the proposed pricing. In order to secure the pricing that had been offered, a notice to proceed with the contract was required by November 30, 2012. The contract would include pricing options for additional vehicles that expires 12 months after the notice to proceed
- Key issues to be resolved included:
  - The original draft contract was between TransLink and Bombardier; revisions were needed to include MoTI and BCTFA as parties;
  - Level of performance security required further discussion;
  - Terms of payment required confirmation.

#### 14.5 Auditor General Review – A. Farrell

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s13, s16

### Discussion:

s13, s16

#### 14.6 TransLink Funding and Support Agreement – A. Farrell

- AF circulated a memo on the two remaining issues on the TFSA: Lands and Park and Ride.

## Evergreen Line Rapid Transit Project

Discussion: Discussion ensued on the status of the agreement negotiations. Ian Jarvis indicated he would need to take the revised wording on the memo to his legal team for review and put it before the TransLink Board for approval prior to the TFSA being signed. s13

s13

### 14.7 Any Other Business - A//

- Kevin Richter asked about the status of TransLink's consideration of the future name of the Evergreen Line
- David Beckley provided a verbal update:
  - the name "Evergreen Line" was well understood and should be retained through construction phase;
  - during operations, the Evergreen Line alignment will be contiguous with the Millennium Line, and consideration was being given to the name of the project once in service.
- David Beckley confirmed that the final station names had now been determined.

#### Action

- DB to provide project team with station names of Evergreen Line.

**Adjournment:** 10:55 am

ACTION SUMMARY	
<ul style="list-style-type: none"><li>• Provide Cameron Priced Option</li></ul>	Jon Buckle to David Beckley (note: n/a Burnaby decided not to proceed)
<ul style="list-style-type: none"><li>• Provide Station Names of Evergreen Line</li></ul>	David Beckley to project team