



February 15, 2012

Dimitri Pantazopoulos

s.22

Dear Dimitri:

I am pleased to confirm your appointment as Assistant Deputy Minister, Trade and Federal Provincial Relations, Intergovernmental Relations Secretariat, Office of the Premier, as specified in your appointing Order in Council.

Your salary will continue to be \$144,000.15 per annum. The other terms and conditions for Assistant Deputy Ministers are those established for Category A Order in Council appointments, set out in the Terms and Conditions for Excluded Employees.

As a public service employee you must conduct yourself in a manner that maintains and enhances the public's trust and confidence in the public service. Please familiarize yourself with the Standards of Conduct for Public Service Employees. Further, as an Order in Council appointee, your order may be rescinded at any time resulting in the termination of your appointment. Attached are the Employment Termination Standards and the Post-Employment Restrictions for your reference.

Should you have any questions about these policies or your entitlements, please contact Lynda Tarras, Head of the BC Public Service Agency.

Once you have reviewed the attached information and signed this letter indicating your acceptance, please return the original letter to my office.

Congratulations on your appointment. I look forward to working with you.

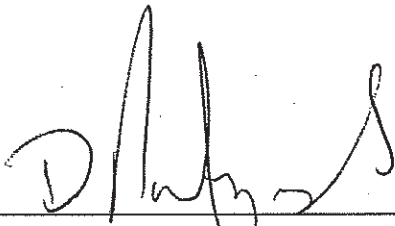
Yours truly,



John Dyble
Deputy Minister to the Premier,
Cabinet Secretary and Head of the Public Service

Attachments

cc: Lynda Tarras
Head, BC Public Service Agency



Dimitri Pantazopoulos

Feb 15/12

Date

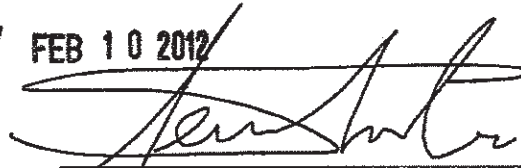
PROVINCE OF BRITISH COLUMBIA
ORDER OF LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No.

058

, Approved and Ordered

FEB 10 2012



Lieutenant Governor

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that

- (a) the appointment of Dimitri Pantazopoulos as Principal Secretary, Office of the Premier, made by Order in Council 71/2011 is rescinded, and
- (b) Dimitri Pantazopoulos is appointed Assistant Deputy Minister, Trade and Federal Provincial Relations, Intergovernmental Relations Secretariat, Office of the Premier.



Presiding Member of the Executive Council

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Public Service Act, R.S.B.C. 1996, c. 385, ss. 12 and 15

Other: OIC 71/2011; OIC 119/2011

February 9, 2012

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Resub 1/O/102/2012/12

Role Description

Assistant Deputy Minister Intergovernmental Relations Secretariat

Program

Intergovernmental Relations Secretariat (IGRS) advances British Columbia's priorities with other Canadian and international governments through leadership in the development, negotiation and delivery of proactive intergovernmental strategies, plans and projects. The Secretariat leads and co-ordinates activities, develops policies and programs for, and makes recommendations to the Executive Council in relation to federal-provincial, inter-provincial and international affairs.

IGRS monitors initiatives of federal, other provincial and foreign governments for their relevance and impact on provincial interests, develops or co-ordinates provincial responses, leads and guides BC line ministries in the development of intergovernmental policy, and works in collaboration with federal, provincial, international and state governments following direction of the Premier and/or Cabinet.

Purpose of Position

To develop, recommend and implement strategies and plans for the Province's overall approach to federal/provincial relations and lead the negotiation of complex, highly sensitive inter-jurisdictional agreements to protect and enhance BC's priority programs with other Canadian and international governments.

To formally represent the Premier and the BC Government with other provincial, federal, international, and state governments and promote priorities and interests of major importance to the Province, through a range of means from the development of substantive positions and strategic and tactical plans, to formal negotiations and representations conducted on behalf of the Government.

Nature of Work

The Assistant Deputy Ministers (ADM) report to the Deputy Minister and formulate and recommend corporate strategies and policies, integration, co-ordination and evaluation of overall strategic planning, and implementation of policies, programs and projects of the Secretariat.

The ADMs lead negotiations and discussions with senior officials of other governments on key issues for the Province and ensure the Province's intergovernmental priorities are achieved. The positions defend BC's interests, co-ordinate the development of a corporate BC position (with Deputy Ministers, Assistant Deputy Ministers and senior officials of other Ministries) and identify allies in other governments.

The issues dealt with are of critical importance to the overall government agenda; carry major fiscal implications and are often extremely sensitive politically. The ADMs secure

the leadership of the Premier on intergovernmental issues of importance to BC in Premiers' forums (e.g. annual conferences, summits) to ensure the interests of the BC Government are reflected when heads of government define the national agenda.

Decisions made by the ADMs impact key government policy decisions. The ADMs:

- Develop and implement wide ranging, complex briefing materials which deal with government-wide, inter-provincial issues, and highly sensitive political issues
- Represent the BC Government as a whole, the Premier, the Deputy Minister of IGRS in intergovernmental negotiations and discussions
- Support discussions at Cabinet and Cabinet Committees and provide advice on negotiation tactics and strategies; propose and/or negotiate alternative approaches; and recommend priorities of government to senior officials of all BC ministries
- Develop and deliver decision papers for the Premier, Minister of Intergovernmental Relations and Cabinet

Linkages:

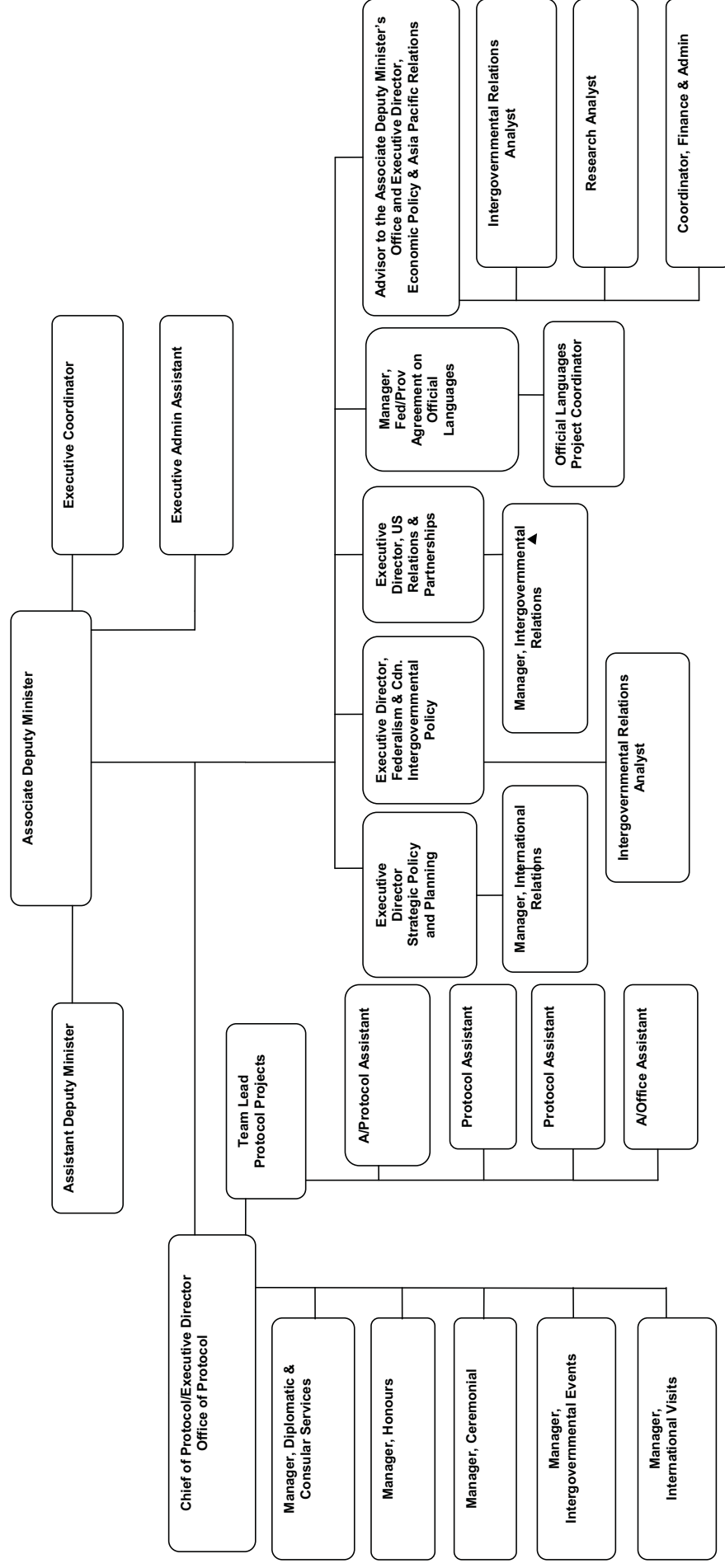
Regular dealings with Deputy Ministers, Assistant Deputy Ministers and senior officials of BC ministries and other federal, provincial, international and state jurisdictions; Deputy Minister level equivalents in public agencies; universities and private business; consultants and contractors to negotiate agreements, resolve issues and elicit information or obtain research data on high impact activities in provincial, federal and international government programs.

Promote BC's influence in Ottawa through developing and maintaining effective working relations with Privy Council Office staff and other key government staff.

Accountabilities

- Design, develop and implement the Province's intergovernmental relations strategy
- Consult with senior officials of BC ministries to identify major issues and desired outcomes
- Recommend to Cabinet priorities and strategies to achieve desired outcomes
- Prepare an annual review of intergovernmental relations for Cabinet which contains a strategic action plan for the Government's relations with other governments
- Implement strategy approved by Cabinet
- Co-ordinate BC ministries' approaches to intergovernmental issues to ensure consistency with the Province's priorities and strategies
- Manage the Province's response to intergovernmental issues that cut across several ministries
- Lead negotiations for specific federal, provincial, international and state government agreements where a lead from IGRS or Office of the Premier is indicated (e.g. negotiations involving a scope broader than the responsibility of any particular ministry or where the subject of negotiation is of critical importance to the provincial government's overall objectives)

- Provide advice and support for high profile negotiations led by other BC ministries
- Provide briefings and advice to the Premier, Minister of Intergovernmental Relations, Cabinet and the Deputy Minister on select priorities, strategies and issues
- Ensure appropriate action is taken on agreements/treaties affecting the Province's interests
- Establish and manage strong and consistent communications and direct interface between governments at various levels to strengthen the influence of the Province on decisions by the federal government
- Act in the absence of the Deputy Minister as required



Page 8 redacted for the following reason:

, Not Responsive