

MINISTRY OF ATTORNEY GENERAL EXECUTIVE COMMITTEE

February 16, 2012

RECORD OF DECISIONS/ACTION ITEMS

ATTENDEES:

David Loukidelis, Chair
Joyce DeWitt VanOosten (for Bob Gillen)
Richard Fyfe
Jeff Groot
Darrion Campbell
Tara Faganello

Jay Chalke
Kevin Jardine
Julie Spiteri
Allan Castle
Janet Labh, Secretary (for Connie Richter)

GUESTS: Nancy Pearson and Rebecca Brownwell

1. MINISTRY OF JUSTICE – TOWN HALL, FEBRUARY 23RD

Discussion: The next ministry-wide Town Hall meeting is scheduled for February 23rd. Rebecca walked through the process. David and Lori will be hosting, however, agenda yet to be finalized. ODT is preparing Q & A's.

Decisions/Action Items:

- Key messages to be circulated to Exec and Jeff Groot prior to Town Hall meeting.
- Further Town Hall meeting will be scheduled in May or June, 2012.

2. MAG STRATEGIC PLAN – NEXT STEPS

Discussion: Darrion advised that planning for strategic plan held off until next fiscal. s.12

s.12 Darrion also provided an update on the Service Plan which is due to be released on Budget Day, Feb. 21st. The Service Plan merges the two former ministries and outlines 10 key goals that will focus and guide our efforts and resources to reform the justice system.

Decisions/Action Items:

- Darrion will work with DAG on tracking materials.

s.12

s.12

4. DUTY COUNSEL SERVICE WITHDRAWAL

Discussion: Jay provided a further update. He reported telephone duty counsel was serving approximately 30 persons per day.

s.12

Decisions/Action Items:

- David will be speaking to Mark Benton on February 22.

5. SPRING LEGISLATION

Discussion: Jay provided a status update of legislation. Limitation Act is potentially controversial.

Revisions to status noted below:

s.12

Civil Disputes Tribunals Act – due at LRC in April 2012.

Decisions/Action Items:

- Jay to connect with Mark Sieben on s.12
- Kevin to provide further description on s.12
- Jay Chalke to clarify with Doug Eastwood when s.12 will be going forward.

6. DEADLINES & PRIORITIES

Discussion: David asked Executive members to be respectful and cognizant of timelines for DAG approvals.

7. BUSINESS INTELLIGENCE – DATA HUB

Discussion: Allan advised the DAG and DSG want a document for discussion that provides sound, efficient structure that includes media requests. The document should have coordinated messaging on Issues Management. Concept was discussed and context needs to be addressed.

Decision/Action Items:

- Kevin, Jay and Allan will provide the structure and concept will come back to Executive for discussion.
- A discussion with Deputies to be scheduled, once structure has been provided.

Next Meeting:

March 21, 2012
1:30PM – 3:30PM

9. COMMUNICATIONS – UPDATE

Discussion: Jeff advised that his team continues to work on a number of requests.

s.12

Decision/Action Items:

- N/A

Next Meeting:

April 18, 2012
1:30PM – 4:00PM

Jeff mentioned that it's important for him, and his team, to work closely with our Executive members to ensure that the appropriate person is advising the Minister on issues.

4. OTHER

David

Bill 33 (Justice Statutes Amendment Act) and Bill 34 (Limitation Act) both passed 3rd reading earlier this week. David thanked Jay and everyone involved for providing good support to the Minister.

David and Jay met with Chief Judge Crabtree yesterday to provide him with an overview of the Civil Disputes Resolution Tribunal draft legislation. Jay will continue to update the Chief Judge and the OCJ, and he'll also meet with Frank Kraemer to provide an overview for the BC Supreme Court.

Tara

The ministry did well at fiscal year-end.

Internal Audit has requested that the ministry submit a list of any special accommodation agreements that have been approved by the DAG.

Decisions/Action Items:

- Executive were asked to forward any agreements that they may have to Tara. Tara will seek DAG sign-off once the list is complete.

The Corporate Accounting System (CAS) requires maintenance to keep it functioning. There is no funding available for the maintenance so each ministry will be taxed to cover the costs. Tara's office will be tracking the expenses, which will be approximately \$300K.

Next Meeting:

May 16, 2012
1:30PM – 4:00PM

MINISTRY OF JUSTICE AG EXECUTIVE COMMITTEE

June 21, 2012

RECORD OF DECISIONS/ACTION ITEMS

ATTENDEES:

Richard Fyfe, Chair

Jay Chalke

Julie Spiteri

Carolyn Heiman (for Jeff Groot)

Tara Faganello

Darrion Campbell

Lauren Knoblauch (A/ADAG, LSB)

Connie Richter, Secretary

REGRETS: Joyce DeWitt-Van Oosten, Allan Castle & Kevin Jardine

1. DEPUTY MINISTERS' COUNCIL – UPDATES

Discussion: Richard provided an update from the June 12th Deputy Ministers' Council meeting and advised on the matters for upcoming Cabinet or Cabinet committee meetings.

The Lean initiative is moving ahead and decisions are being made with respect to the various projects.

The DM's and ADM's will be receiving summary reports for the Strategic Leadership reviews soon. The reports will assist to indicate the state of readiness for each individual. The reviews will need to be finalized and the action steps and timing requirements will need to be recognized.

The ministry's capital submission was presented and approved at the DMC Transformation and Technology meeting on June 14th and the TB submission was signed by the Minister.

Decisions/Action Items:

- Julie will follow-up with the Public Service Agency with respect to them reviewing the legal counsel positions should someone be interested in being considered.
- Richard and Julie will meet to discuss the reports.
- Stuart Cayzer will reconcile the various capital project requests; create a list of the funds available; and the requirements for each.

2. STRIKE CONTINGENCY PLAN

Discussion: Julie mentioned that the draft contingency plan was recently distributed for comments and the final will be distributed to Executive managers later this week. Site managers are being briefed on the processes. CKR Global Risk Solutions has been contracted to assist the ministry with a risk assessment – to identify the high risk properties/offices in each location. Also, if we do get strike action CKR can be retained for security purposes to de-escalate any situations if needed.

Decisions/Action Items:

- Executive will be asked to distribute the contingency plan to their excluded managers.

5. Roundtable

Shelley advised that the annual report is currently being reviewed by branch planning contacts. A complete draft will be circulated to Executive next week. The annual report is due to Cabinet Operations by June 5th.

Tara advised that she is a member of the ADM Committee on Population Health Improvement. Tara will provide Brent and Becky with a contact name to liaise regarding First Nation's issues.

Lynda reported that she recently attended two BC Policing Plan Roundtable Sessions in Vancouver and Surrey. The three remaining sessions are being held in Prince Rupert, Cranbrook and Fort St. John. Lynda has been invited to participate in the "Role of the Public in Justice Reform".

Tara reminded Executive that Estimates resume today.

Next Meeting:

Monday, June 4, 2012

9:00am – 10:30am

11th floor Boardroom