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#### 740 Burdett Avenue, Victoria, British Columbia, Canada V8W 1B2 · Local: (250) 382-4221 · Fax: (250) 380-1950 Toll Free: (800) 663-5891 · www.ChateauVictoria.com Mon Oct 28/2013 10:22 GST# 89160 2336 PST# 1000-9181 AM Surname . Office Of The Premier Arrival Date Oct 25, 2013 **First Name** Laura Tennant # of Nights 1 Address 1 **Dept Date** Ocl 26, 2013 Address 2 Room# F118 Cify Room Type Function Billing Accounts Province/State # of Guests 1/ Country Rate Type Postal/Zip \$0.00 Amount Phone A/R Account Conf# 313592 Corporate IATA # Posting Date Billing Code Note Identifier Amount Oct 25, 2013 Catering Catering Chk# 8507 \$34.07 Oct 25, 2013 Vista 18 Vista 18 Chk# 8473 \$215.99 Oct 25, 2013 Service Charge \$4.87 Oct 25, 2013 Goods and Services Tax \$0.24 Oct 28, 2013 Catering Rm Sales Salon A \$180.00 Oct 28, 2013 Goods and Services Tax Salon A \$9,00 Oct 28, 2013 Mastercard . (444.17) \$0.00. Total **Billing Code Summary** Goods and Services Tax \$9.24 PST # 100-9181 GST #89160 2336 01-027 MAIS TERCAR IMPORTANT - RETAIN THIS COPY FOR YOUR RECORD CHATEAU VICTORIA LTD 916 10:21 -742-01 띪 CARDHOLDER COPY \*\*\*\*\* 40 BURDETT STRE 444 ŝ UICTORIA AUTH# 132146 THANK YOU Ź **APPRO** 30631185 PURCHASE TOTAL CARC O 뿔 Page 1 of 1

#### PUR CHASING CARD TRANSACTION REGISTER

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Date	Supplier Name	Client	Resp	Account	STOB	Project Number	Supplier	Description		Tax Code		GST/HST Amount	PST Amount	Total Amount
							Not Re	sponsive						
2013-07-11	FAIRMONT HOTEL VANCOUVER	004	36356	18850	<b>6531</b>	3698	74'1 (	) Deposit for Memorial serv Gardom July 17, 2013	rice - Hon. G.	GST & PST	\$4,464.29	\$223.21	\$312.50	\$5,000.00
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Guest Signature

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Cashier No. 195

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Date	Supplier Name	Client Resp	Account	STOB <sup>-</sup>	Project Number	Supplier	Description	Tax Code	Pre-tax Amount	GST/HST Amount	PST Amount	Total Amount

#### Not Responsive

2013-08-24	FAIRMONT VANCOUVER	004	36356	18850	6531	3601204	0	Service Charge Luncheon for President of the fench Senate 10 people Vancouver Aug 23,2013	•	\$90.45	\$0.00 ·	\$0,00	\$90.45
2013-08-24	FAIRMONT VANCOUVER	004	36356	18850	6531	3601204	Ō	Luncheon for President of the fench Senate 10 people Vancouver Aug 23,2013	•.	\$603,00	\$0.00	\$41.45	\$644.45
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#### Not Responsive

TOTAL PURCHASES

#### Monday, September 16, 2013

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Not Responsive

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lame D	ELLIOTT, GENEVIEVE S2; s17	2	Corporation Default Code		PROVINCE OF E	3C - PURCHASE
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https://www.bmodetailsonline.com/PurchaseDetail/DOL/action/ViewStatementDetailsAc... 2013-09-13



# BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

Attach original invoices/receipts that by an expense authority. Please see				
SECTION 1 - ORIGINATOR INFORMAT	ION			
NAME OF ORIGINATOR OF EXPENSE		TELEPHONE NO.		YYYY / MM / DD
Karen Geiger		(250) 356-9414	DATE SUBMITTED	2013/08/22
MINISTRY/DIVISION/BRANCH	LOCATION (CITY) C	FEVENT	START DATE	2013/08/23
IGRS - Office of Protocol	Vancouver		END DATE OF EVENT	2013/08/23

#### SECTION 2 - NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting - 20 government employees, 2 service contractors.

Luncheon for the President of the French Senate

Hosted by Parliamentary Secretary Norm Letnick

- 7 French

- 3 BC Government

#### SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

See attached

SECTION 4 – BUSINESS EXPENSE REG	UESTE	כ	SECTION 5 - EXPENSE AUTHORITY	Y PRE-APPROVAL
CATEGORY	STOB	AMOUNT	RESP. CENTRE SERVICE LINE PRO	JECT NO. (IF APPLICABLE) OR TIONAL CODING
1. Meeting Room Rental	6531		36366 18850 3	661204
2. Equipment/Furniture Rental	6531		EXPENSE AUTHORITY SIGNATURE – Certifie 32 & 33 of the Financial Administration Act	
3. Photocopying, Faxing, Telephone, etc.	6531		næer Tidie Ula	elles c
4. Food/Beverages for Meetings			PRINT NAME OF EXPENSE AUTHORITY	DATESIGNED
BREAKFAST LUNCH DINNER	6531		Marc-Andre Ouellette	YYYY / MM / DD
5. Business Meals in Restaurant			SECTION 6 - EMPLOYEE REIMBU	RSEMENT INFORMATION
	6531		Complete this section only if reimbursing a have paid personally. Enter payee name,	
6. Event Planners, Speakers, etc.			reimbursement total.	
7. Travel Costs for Non-BC Government Participants				
Government Fanicipants		- Not Responsive		
8. Other:			·	
			QUALIFIED RECEIVER SIGNATURE – Certified pursuant to CPPM 4.3.2.	d goods/services received
	1	-	x	
ESTIMATED T	OTAL		REIMBURSEMENT	TOTAL
FIN 215/WEB Rev. 2008/3/18	ORI	GINAL: MINISTRY AC	CCOUNTS PAYABLE COPY: ORI	GINATOR





### Visit of Mr. Jean-Pierre Bel President of the French Senate (Speaker)

Contact: Christophe Alamelama, Consulate General

Visit Date: August 23, 2013 s17

Page 1 of 1

s22

Mr. Alamelama

Cell:

## **Delegation:**

- Mr. Jean-Marc TODESCHINI, Parliamentary Administrator of the French Senate; Vice-President of the France-Canada and France-Quebec Friendship Group; Senator of the Moselle (north-eastern France) - Socialist Party
- Mr. Philippe ZELLER, French Ambassador to Canada
- Mr. François CROQUETTE Diplomatic Counsellor to Mr. Bel -
- Mrs. Odile ZELLER, Spouse of French Ambassador -
- Mr. Cédric DUHAMEL, Security Officer, President of the Senate

Consulate General of France in Vancouver:

Mr. Christophe ALAMELAMA, A/Consul General

### Friday, August 23 - Vancouver

09:55	Greeted on arrival at by Mr. Marc- Protocol	s15 Andre Ouellette, Chief of	Marc-Andre Ouellette Cell. s17
10:00 - 10:30	Meeting with <b>The Honourable E</b> and Mines (Core Review) <i>Location:</i> s1 <i>Topic: Investment Opportunities</i>	5	Sarina Costa Tel: <sub>s22</sub>
10:30 – 11:55	Private Time		
11:55	Greeted	s15	Marc-Andre Ouellette

by Mr. Marc-André Ouellette, Chief of Protocol Cell: for British Columbia

s17

Mobile Contact Business 250.356.9414 s17 Prepared by: Office of Protocol Ms. Karen Geiger, Protocol Manager 250.387.4304 Intergovernmental Relations Secretariat Mr. Marc-André Ouellette, 1<sup>st</sup> Floor - 548 Michigan Street Executive Director and Chief of Victoria, British Columbia, Canada, V8W 9V1 Business: (250) 387-1616 Fax: (250) 356-2814 Protocol

Website: www.protocol.gov.bc.ca

Luncheon hosted by Mr. Norm Letnick, Parliamentary Secretary to the Premier, Intergovernmental Affairs Location: \$15 Janta Ouiolev Tel: s22

BC Participants:

\_

- Ms. Pierrette Maranda, Deputy Minister, Intergovernmental Relations Secretariat
- Mr. Marc-André Ouellette, Chief of Protocol for British Columbia

Sandra Dawes Tel: s22

Prepared by: Office of Protocol Intergovernmental Relations Secretariat 1<sup>st</sup> Floor – 548 Michigan Street Victoria, British Columbia, Canada, V8W 9V1 Business: (250) 387-1616 Fax: (250) 356-2814

Website: www.protocol.gov.bc.ca

#### Contact

Ms. Karen Geiger, Protocol Manager Mr. Marc-André Ouellette, Executive Director and Chief of Protocol Business 250.356.9414 250.387.4304

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### Check Detail

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	VOID	12:42 PM	-1	NO CHOICE			-	04 HERONS REST	- GUILLAUME NOEL
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9/13/2013 4:03 PM

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1:25 PM	1	CM 5VINEYARD	45.00	04 HERONS REST	LIZ REGO
1:25 PM	1	DO NOT MAKE		04 HERONS REST	LIZ REGO
2:02 PM	1	TEA	4.50	04 HERONS REST	LIZ REGO
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2:06 PM		% CHARGE TIP	90.45	04 HERONS REST	LIZ REGO
2:06 PM		MASTERCARD	734.90	04 HERONS REST	LIZ REGO
2:06 PM		*********** s17		04 HERONS REST	LIZ REGO
2:06 PM		s17 Mastercard Int		04 HERONS REST	LIZ REGO
		•	•	/	
		Sub Total	603.00 🖊		
		Tax	41.45 -	/	
		Service Charge	90.45 🗸	<i>r</i>	

734.90

Check Total

9/13/2013 4:03 PM

FIN-2015-00006 Page 16

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BRANCHNAME			24 C 28 C	1.6.2 pr		DESCRIP	ION	
ntergovernmental Relatio	ns S	Secretar	iat				PCARDDEC/13 OUEL	LETTE
CARDHOLDER NAME	-				is la be	AREA COL	DE & PHONE	
Marc-Andrè Ouellette							s17	nen ander ander sen ander a
SUPPLIER# - BMO	ST/	ATÉMEN	T. DATE (	(DD-MM	M-YYYY)	INVOICE	NUMBER	
2081565	03-	Dec-20	13				PCARE s17 JUE03D	EC13
AMOUNT	Ģ		CIER VIC EX CINE	Giog	PROJECT			
Not Responsive clearing line	4	36356	18850	8530	3600000			
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Not Responsive	4		18850	6501	3698738	GST +PST		
				1575			mount for pre-tax amounts 00000.1575.xx00000.0.0	for other purchases
0.00 TOTAL	(m	ust be \$	;0)					
CARDHOLDER (OUALLES	(a)a)		12:00:42	i;oniaie	1		ITY CERTIFICATION	<b>k</b> . •
I certify the goods provide have been inspected or re- services were properly rec to support the account has as ordered, correct quanti- services: as contracted, and and/or performance criteri if any, have been met).	viev eive s be cy a opro	ved; and ed and c en verif nd suita opriate c	d the goo locumen îed (i.e. able qual deliverab	ods or tation goods: ity; les	charge aga delegated a statute or o the payme regulations orders and sufficient fi the work h	authority, other auth nt complie s, Treasury central ag unds in the as been pe	ount to be paid is cor propriation which I h is in accordance with ority for payment and s with all relevant sta board directives, oth gency and ministry po e budget, and where erformed, goods supp ditions met.	ave been appropriate d/or contract, atutes, her executive blicy, there are applicable, that
SIGNATURE Male badae (	tw	lite	DA Dec 1	<b>te</b> : , 3/13	STGNATU	RE CC	Jaine	<b>DATE</b> 11-Dec-2013
PRINTED NAME of OUA Marc-Andrè Ouellette	112	n an mainte			PRINTED Sukie Sain		EXPENSE AUTHORI	ТΫ

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Not Responsive

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Date Supplier	Name	Client	Resp Account	STOB	Project Number	Supplier	• .	Description	•	Tax Code		GST/HST Amount	PST Amount	Total Amount
2013-11-04 ARTINA'S J	EWELLERY	004	36356 18850	6501	. 36987	38	0 ``	Gift for HRH Prin Japan Jobs and	icess Takamado of Trade Mission	GST & PST			\$14.42	\$230.72
						Not	Respo	nsive						
•					-				. : <u>.</u>					
• •.		•	. `			то	TAL P	URCHASES	· ·	·		Not Re	sponsive	
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FIN-2015-00006 Page 18

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Account Information Name ID	OUELLETTE, MARC AND s17	RE	Corporation Default Code	PROVIN	ICE OF BC	- PURCHASE
Statement Highlights Statement Date Account # Account Limit Account Balance	12/03/2013 s17		Statement ID Currency Payment Due Date Minimum Payment	529940 CANAD 12/06/20 s17	IAN DOLLA 013	R
Transaction Details Tran Tran Proc ID Date Date	Description	Auth #	Addendum GL/C	ustomer Code	Total Ta	x Amount
Account Number -	s17					
		Not Re	esponsive			
Report any items which do n	ARTINA S JEWELLERY VICTOR BC, CAN - ot agree with your records within formation provided from the trans	30 days of stater		-	24.72*	230,72
<ul> <li>s17 11/04 11/06</li> <li>Report any items which do n</li> <li>Tax is estimated using inf</li> <li>Statement Summary Previous Balance</li> <li>Payments - thank you</li> </ul>	BC, CAN ot agree with your records within formation provided from the trans , , 0.00 0.00	30 days of stater	Addendum ment date. informational purposes or	- nly. Purchases/Oth		230.72 ash advance/Cheques
s17 11/04 11/06 Report any items which do n * - Tax is estimated using int Statement Summary Previous Balance - Payments - thank you - Other Credits Purchases + Cash Advances	BC, CAN ot agree with your records within formation provided from the trans	30 days of stater action and is for i Interest Info Interest charges Annual interest r	Addendum ment date. informational purposes or	Purchases/Oth		
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THIS STATEMENT IS INFORMATION ONLY

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 $https://www.bmodetailsonline.com/PurchaseDetail/DOL/action/ViewStatementDetailsAc...\ 2013-12-06$ 

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Artina's Jewellery Hand Cratted Cabadian Jevellery 1002 Government Street Victoria DC Canada Vol 1X7 (250) 360 7000 7 3 377 386 7700 6310 678307225 KD001 370840 ACME 7716mm cigbred 370703 PG 1R 271213 ACRI 16 MIRE STAN \$6.00

 Sub-lotal:
 \$205.00

 AX:
 \$24.72

 Total:
 \$230.72

Paid By: MasterCard \$230.72

No Change Due

11204/2013 13:41 DB

001 (1) 45845 llems; 2

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www.artinas.com NU MITINES Exchange Only within 30 days In Original, Unworn Condition Sale a Second pieces are a FINAL SALE

1002 (	RTINA'S JEWELLI Gövernment St v Victoria Bu 22778407	/84477
****	PURCHASE	****
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A000000004	1010 Na	sterCard
Trace # 78	0009	
- 43	2604460001	
Auth # 164	4 4 -	1172009

## Total \$230.72 (00) APPROVED-THANK YOU

Retain this copy for your records Customer copy

004 36356 18850 3698738

Gift for H.I.H. Princess Takamado of Japan Job and Trade Mission.

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BRANCH NAM					5 <u>- 1</u> 5		DESCRIPT	and the second secon
Intergovernm CARDHOLDEF		ms :	Secreta	Tat		· · · · · · · · ·		PCARDJUL/13 ELLIOTT
Genevive Ellic							AREA LUL	E & PHONE 250-356-5004
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		100200		SERVIC	19 <u>-</u> 19-19-19			
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		ELLIOTT, GENEVIEVE s17	\$22	Corporation Default Code	Pi	ROVINCE OF BC	- PURCHASE
tatemen	ent Highligh t Date	<b>ts</b> 07/03/2013		Statement ID	50	2810	
ccount i		s17		Currency Payment Due D		ánadian Dollai 706/2013	R
ccount l	Balance			Minimum Payn		s17	
	ction Details	5					
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ccount	Number	s17 ROYAL VANCOUVER YACHT 6	04-	No			
s17	06/14 06/14	2241344, BC, CAN CAPITAL CITY TUXEDO RE	101050	Addendum No	s17	14.36*	134.04 🗸
	06/14 06/14	VICTORIA, BC, CAN	163333	Addendum	-	16.44*	153.44 🎷
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teport an	y items which de	not agree with your records within	1 30 days of state	ment date.			
- Tax is (	estimated using	information provided from the trans	saction and is for	informational purp	oses only.		
	ent Summa		Interest Info	ormation			
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Previou	us Balance, 05/0 ints - thank you Credits	0.00 0.00					
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THIS STATEMENT IS INFORMATION ONLY

https://www.bmodetailsonline.com/PurchaseDetail/DOL/action/ViewStatementDetailsAc... 2013-07-04

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# Farewell to CJ the ton. Lance Finch

#### CAPITAL CITY TUXEDO RENT 626 COURTNEY ST VICTORIA, BC, V8H 1C1 250-384-8213

MasterCard MID: s17 Term ID: 200 Ref il: 005

## Sale

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Entry Method: CHIP
86/14/13	13:32:27
Inv #: 866198	Apor Code: 163333
Apprvd	Batch#: 990839

## Total: \$ 153.44

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder (Merchant agreement if credit voucher). Retain this copy for statement. verification.

Auplication Label: MasterCard ALD: 4698090941010 TVR: 60 00 00 80 00 TSI: Eb 00

Merchant Copy

S. S. C. S. - 17

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		p.1
	Capital City Tuxedo Rentals 626 COURTNEY STREET TOLL FREE 1-877-883-1333 NO REFUND ALL SALES FINAL Victoria BC V8W 1C1 384-8213 GST #100797927R	
4/C	(page 1)	INVOICE 66190
<u> </u>		09:55 10/30/2013
PAID		
TUXE	DO RENTAL (10AY) JUNE 14.2013 1 137.00 13	

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1 ITEMS 1 PIECES	SUBTOTAL P.S.T. G.S.T. INVOICE TOTAL	137.00 6.85 9.59 153.44	
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### Cleaver, Sheila C FIN:EX

From: Sent: To: Subject: Attachments: Elliott, Genevieve IGRS:EX Wednesday, October 30, 2013 10:28 AM Cleaver, Sheila C FIN:EX RE: Receipt for PCard transaction 20131030102223.pdf

Hi Sheila,

The itemized receipt is attached. Do you want me to send you the original fax copy or will this email suffice?

Genevieve

From: Cleaver, Sheila C FIN:EX Sent: Wednesday, October 30, 2013 9:53 AM To: Elliott, Genevieve IGRS:EX Subject: Receipt for PCard transaction

Hi Genevieve,

We are just doing an audit of Purchase Cards and there is a receipt missing on one of your PCard reconciliations.

July 3/13 statement-Capital City Tuxedo Rentals-\$153.44

The Debit receipt is attached to say it was paid. Please scan and send the itemized receipt to show what makes up the \$153.44

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### Thank You.

Sheila Cleaver

Corporate Cardio or clinates Parciaded Cord/Traves Card/LTA Minist Finance, Musice is Others and Net Other of the Prentier Sector 31, Government St. Gior do, PC, V6 // 9V1 Phonest (250), 187-6132, Faxet (250), 167-7320 E-mail - <u>Sheila.Cleaver@gov.bc.ca</u>

Elliott, Genevieve IGRS	:EX
From:	Patrick Harrison - RVYC <member_accounts@royalvan.com></member_accounts@royalvan.com>
Sent:	Friday, June 14, 2013 3:06 PM
То:	Elliott, Genevieve IGRS:EX
Subject:	RVYC - Credit Card Payment
Attachments:	s17, s22 MC Receipt - June 14.pdf
	·
Hello Ms. Elliott,	
attached a receipt for th	nversation today, I charged the MasterCard you provided me for your balance of \$134.04 and have e transaction to this email. As well, I have inserted an updated account summary below showing the to your account. Please let me know if you have any questions or concerns regarding this matter.

Thank you for your payment.

	-	Vancouver airy as of J			Pg 1	
s17,s22 - Genevieve D Office of Protoco 548 Michigan St, Victoria BC V8W 9V1	pl	A	hone : lt. No: tatus :	76		
Date Ty Ch/Inv/Jr	n Description	Charges	TX/SV/GR	Amount	DueDate	١
BF Jun14 CH SJ0592	Balance Forward MC Payment - Than	-134.04	0.00	134.04 -134.04	Jun14	x
			Total	0.00		
Current -134.04	1 Mths 0.00	2 Mths 134.04	3 Mths 0.00	Over 4	Mths 0.00	

===== End of Report =====

Best regards,

Patrick Harrison Member Accounts Royal Vancouver Yacht Club 3811 Point Grey Road Vancouver BC V6R 1B3 Tel 604.224.1344 Fax 604.224.4146 www.royalvan.com

Visit - Austratia

Walter and the second constraints

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## APPROVED

ROYAL VAN	RCHASE COUVER YACHT CLUB ER, BC V6R1B3 224 - 1344
Server ID:	APPROVED 161650
Amount: Tip: Total:	\$134.04 
goods and/or servi the total shown he perform the obligat	owledges receipt of ices in the amount of reon and agrees to tions set forth by the eement with the issuer.

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## STATEMENT



ROYAL VANCOUVER YACHT CLUB 3811 POINT GREY ROAD VANCOUVER, B.C. V6R 1B3 (604) 224-1344 (604) 224-4146 FAX

Genevieve Elliott Office of Protocol 548 Michigan St, First Floor Victoria BC V8W 9V1

MEMBER NUMBER	STATEMENT DATE
s17, s22	May 31/13
	BALANCE DUE
	134.04

AMOUNT ENCLOSED \$ PLEASE DETACH HERE AND RETURN THIS PORTION WITH YOUR REMITTANCE Member #x2211 Member NameGenevieve Elliott REFERENCE DESCRIPTION AMOUNT DATE PST GST TOTAL Balance Forward 134.04 PERIOD ENDING SPENT TO DATE INIMUM FOOD BALANCE 0.00 0.00 0.00 134.04

CORRENT	OVER 30 DAYS	OVER BU DAYS	OVER 90 DAYS
0.00	134.04	0.00	D.QQ

BALANCE DUE ► 134.04 IN ACCORDANCE WITH CLUB BY-LAWS THIS ACCOUNT IS DUE IMMEDIATELY

Y07SF005927 04

OYAL VANCOUVER YACHT CLUB HI POINT GREY ROAD ANCOUVER, B.C. V6R 183

RUDRO

s17

FILHP

3001204

## Carr, Helen IGRS:EX

From: Sent: To: Cc: Subject: Attachments: Elliott, Genevieve IGRS:EX Wednesday, March 20, 2013 2:48 PM Geiger, Karen IGRS:EX Saini, Sukie IGRS:EX; Carr, Helen IGRS:EX FW: BC- Australia Lunch- April 3, 2013- copy of deposit paid Scanned from Colorqube001.pdf

Hi Karen,

Attached is the receipt from the RVYC for the GG of Australia Visit. Can you please submit a BEA on Monday?

Genevieve

----Original Message-----From: RVYC - Catering [mailto:catering@royalvan.com] Sent: Wednesday, March 20, 2013 2:21 PM To: Elliott, Genevieve IGRS:EX Subject: FW: BC- Australia Lunch- April 3, 2013- copy of deposit paid

Please open the attached document.

Attachment File Type: pdf

multifunction device Location: machine location not set Device Name: colorqube9201

Scanned from Colorqube

Ayment by: MC CHEQUE Entered into Database

	yal Vancouver Yacht Club Inquiry as of Mar 31, 13	Pg 1
s17, s22 - Genevieve Elliott Office of Protocol 548 Michigan St, First Floor Victoria BC . V8W 9V1	Phone : Alt. No: Status :	76
Date Ty Ch/Inv/Jrn Description	Charges TX/SV/GR	Amount DueDate
Mar18 CH SJ9Z10 April 3/13 Depo	DS1 Not Responsive 0.00 - Total	Mar18 Not Responsive

		IOrar		
Current	1 Mths	2 Mths	3 Mths	Over 4 Mths
Not Responsive	0.00	0.00	0.00	0.00

===== End of Report =====

## March 18,2013 4:44pm

• .

#### User: PATRICK Term: A3

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X

#### BRITISH COLUMBIA The Best Place on Earth

# BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

Attach original invoices/receipts that have been coded and approved       BUSINESS EXPENSE APPROVAL         by an expense authority. Please see page 2 for further instructions.       BUSINESS EXPENSE APPROVAL				
SECTION 1 - ORIGINATOR INFORMA	TION		·····	
NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.		YYYY/MM/DD	
Karen Geiger	( 250 ) 356-941	4 DATE SUBMITTED	2013/03/25	
MINISTRY/DIVISION/BRANCH	LOCATION (CITY) OF EVENT	START DATE OF EVENT	2013/04/03	
IGRS	Vancouver, B.C.	END DATE OF EVENT	2013/04/03	

## SECTION 2 - NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Her Honour, The Honourable Ms. Judith Guichon, Lieutenant Governor of British Columbia is hosting lunch for Their Excellencies Ms. Quentin Bryce Governor General of Australia and Mr. Michael Byrce. There will be approximately 6 in the party from Australia and 14 in the party from BC and Canada.

·	- a and
SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLA	
Complete this section only if the Business Expense Arministry or company they are affiliated with. Attach a	0115
	CO
Please see attached list.	(A)

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individual's name and either the

SECTION 4 - BUSINESS EXPENSE REQ	UESTE		SECTION 5 - EXPENSE AUTHORITY PRE-APPROVAL				
CATEGORY	STOB	AMOUNT	RESP. CENTRE SERVICE LINE PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING				
1. Meeting Room Rental	6531		36356 1.8850 3601204				
2. Equipment/Furniture Rental	6531		EXPENSE AUTHORITY SIGNATURE Certified correct pursuant to sections 32 & 33 of the <i>Financial Administration Act</i> and related policies.				
3. Photocopying, Faxing, Telephone, etc.	6531		Alan				
4. Food/Beverages for Meetings BREAKFAST  BREAKFAST  LUNCH DINNER SNACKS COFFEE/TEAJUICE, ETC.	6531		PRINT NAME OF EXPENSE AUTHORITY DATE SIGNED YYYY/MM/DD, HRIEN CARR 2013/03/21				
5. Business Meals in Restaurant	6531		SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION Complete this section only if reimbursing an employee for expenses the have paid personally. Enter payee name, cheque mailing address, and				
6. Event Planners, Speakers, etc.		Not Responsive	reimbursement total.				
7. Travel Costs for Non-BC Government Participants		_					
8. Other:							
			QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.				
ESTIMATED TO	TAL	5	REIMBURSEMENT TOTAL				
FIN 215/WEB Rev. 2008/3/18	COUNTS PAYABLE COPY: ORIGINATOR						

### Geiger, Karen IGRS:EX

To: Subject: Geiger, Karen IGRS:EX GG Australia Visit - Proposed Seating Plan

### TABLE ONE (10):

- Her Honour the Honourable Judith Guichon, Lieutenant Governor of British Columbia;
- His Honour Mr. Bruno Mallioux (TBC)
- Mr. Michael Small Canadian High Commissioner to Australia
- Colonel James Hammond Private Secretary to the Lieutenant Governor
- LG Guest TBC
- LG Guest TBC
- Her Excellency Ms Quentin Bryce AC CVO Governor-General of the Commonwealth of Australia
- His Excellency Mr Michael Bryce AM AE
- Her Excellency Ms Louise Hand PSM Australian High Commissioner to Canada
- Mr Stephen Brady CVO Official Secretary to the Governor-General

#### TABLE TWO:

- Dr Graeme Killer AO Medical Officer
- Mr Kevin Lamb Honorary Consul, Australian Consulate, Vancouver
- LEUT Michelle Freeman Aide-de-Camp to the Governor-General
- Australia TBD
- Australia TBD
- Ms. Angela Bodgan Chief of Protocol for Canada
- Mr. Marc-Andre Ouellette Chief of Protocol for British Columbia
- HADC, Inspector Bob Blacker
- Canada TBD
- Canada TBD



01 - Royal Vancouver Yacht Club Member Inquiry as of Mar 31, 13

Pg 1

s17, s22 · Genevieve Elliott		
Office of Protocol	Phone :	
548 Michigan St, First Floor	Alt. No:	
Victoria BC V8W 9V1	Status :	76

Date	Ty Ch/Inv/Jrn	Description	Charges TX/	SV/GR	Amount DueDate		
Mar18	CH SJ9Z10	April 3/13 Deposi	Not Responsive	0.00	Mar18	х	
	,			Total Not	Responsive		
	Current	1 Mths	2 Mths	3 Mths	Over 4 Mths		
	Not Responsive	0.00	0.00	0.00	0.00		

==== End of Report =====

March 18,2013 4:44pm

User: PATRICK Term: A3

Purchasing Card Transaction Record Intergovernmental Relations Secretariat Card Holder: Marc-Andre Ouellette Genevieve Ellis H Statement date: November 3, 2011

Date	Supplier Name	Clien	t Resp	Account	STOB	Project S Number	Supplier		Description	Tax Code	Pre-tax Amount	GST/HST Amount	PST Amount	Total Amount
201 3-06-14	CAPITAL CITY TUXEDO RENT	004	36356	18850	6501	360000	0	0	Tuxedo retal for MAO to attend Farewell to CJ the Hon Lance Finch		\$153.4	14 \$0.0	0 \$0.0	0 \$153.44
											\$153.44	\$0.00	\$0.00	\$153.44
							N	ot Respo	onsive					
2013-06-14	ROYAL VANCOUVER YACAT CLUB	004	36356	18850	6531	3601204	4	0	Balance for Australia Visit Not Responsive paid on APR Pcard		\$134.0	14 \$0.00	) · \$0.0	0 \$134.04
												Not R	esponsive	
							Not	Respons	sive					
								·						
Thursday, Ji	uly 4, 2013	9-49-5-52 22 <sup>00</sup> -10 erce	ung a kanya da Sig <b>te</b> a	electro <mark>n and a state of the st</mark>	en en anticipation de la compañsión de la c	an kanadaranan karana	T MARINE MARINE MAR	u 1.0-50-de estas i	Page 1 of					

Date	Supplier ware	Client Resp Account STOB	Project Supplier Description Number	Tax CodePre-taxGST/HSTPSTTotalAmountAmountAmountAmount	
			Not Responsive		
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	·				
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Thursday, July 4, 2013
Page 2 of 2

PURCHASE	CARD SUMM	ARY	7								
BRANCH NAME							DESCRIPTION				
Office of the P	remier,	s15						MC Reconciliation			
CARDHOLDER NAME	erbi yesi selit. N <b>ne</b>	t en ser		Negele – tr	,†		AREA CODE & PHON	250 387-5553			
SUPPLIER# - BMO		STATE	MENT DATE (	DD-MMM-YYY	<u>Y)</u>		INVOICE NUMBER				
2081565		1	Oct-2013				PCARD \$17 JOH03OCT2	013			
AMOUNT for GST, GST and PST, PST, or HST PURCHASES (INCLUDES GST/HST)	PRE-TAX AMOUNT for OTHER PURCHASES (EXCLUDES GST/HST)	r OTHER JRCHASES CL RESP SERVICE STOB PROJEC IXCLUDES				PROJECT	TAX CODE EMPLOYEE'S FULL SUPPLIER NAME AND SU (only required for STOB 57)				
	clearing line	4	36344	34410	8530	3600000					
Not Responsive		4	36344	34410		3600000	GST	Dtsukayama	1031527		
	Not Responsive	4	36135	34090	······································	3600000					
2,018.99	1	4	36135	34090		3600000	GST	······································			
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		4	36344	34410		3600000	GST				
		4	36344	34410 34410		3600000	GST				
		4	36344	34410	<u></u>	3600000	GST				
		4	36344	34410		3600000					
		4	36344	34410	6508	3600000	GST and PST				
		4	36344	34410	6525	3600000		<u></u>			
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					1575			t for pre-tax amounts for other pure 1575.xx00000.0.0	hases		
0.00	TOTAL	(mu	ist be \$0)	)	<u></u>	٠					
I certify the goods pro the goods or services has been verified (i.e.	LIFIED RECEIVER) C ovided or services deliv were properly received goods: as ordered, co riate deliverables and/ ve been met).	ered ha I and de rrect qu	ave been inspection ocumentation lantity and su	to support th itable quality	e account ; services:	Certified that have been del payment and/ Board directiv funds in the b	egated authority, is in or contract, the paym es, other executive or	d is correct, is a proper charge against n accordance with appropriate statute lent complies with all relevant statutes rders and central agency and ministry plicable, that the work has been perfor	or other authority for , regulations, Treasun policy, there are suffic		
	habre		let	30/	13 (	SIGNATURE	Mukar ME of EXPENSE AUT	yama-	DATE D.H. Sull		
PRINTED NAME OF Q	UALIFIED RECEIVER	•	e a talatak	$\mathbf{I}$	• •	CRANIED NA	HE UL CAPENSE AUI	IGALIT			

Debbie Tsukayama

Sheila Johnstone

FIN 122/WEB Rev. July 2013

page 1 of 1

	N	THE	mineral and a second		Page No. 1
	L	AKESIDE RES	{ { {		
Guest Name:	Group Master Office of the Office of the Premier Po Box 9041, Stn Provincia Victoria, BC V8W 9E1				Room #: GROUP Folio#: s22 Group #: 2258 Guests: () Clerk: LMCKAY GST/HST # 855028726
Arrive: 09/10/13	Time: 03:33 AM	Depart: 09/18/13	Time:	12:09 PM	Stat: HIST
Date	Description Reference	e Comment			Charges Credits
09/11/13 B	ONFIRE RESTAURANT 5267 ONFIRE RESTAURANT 5268 AY MASTERCARD s17	*****	s17	Folio Bala	\$708.75 \$1,310.24 (\$2,018.99) nce: \$0.00

Guest Signature:

4205 Gellatly Road West Kelowna, B.C. V4T 2K2 1-877-762-COVE info@covelakeside.com

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### 4205 Gellatly Road, West Kelowna, BC Phone: 250-707-1800 Fax: 250-707-1809 www.covelakeside.com

Date:

Invoice #

Group #

September 17/13

RCLR0FD51

2258

Office of the Premier PO Box 9041 **Station Provincial Government** Victoria, BC V8W 9E1 Attn: Ms. Sheila Johnstone

GST DATE DESCRIPTION CHARGE BALANCE Food and Beverage 62.39 Sept 11/13 Banquets #175268 \$1,310.24 \$1,310.24 Audio Visual Sept 11/13 Meeting Room & Conference Phone \$708.75 33.75 \$708.75 Deposit \$96.14 GST included in Invoice **Total Amount Owing** 2,018.99

Terms: 30 days

The Cove GST # 855028726 Bonfire GST # 139629299

Thank you for choosing The Cove Lakeside Resort

s22



Guest Name: Group Master Office of the Premier Room #: GROUP Office of the Premier Folio#: Po Box 9041, Stn Provincial Go Group #: 2258 Victoria, BC V8W 9E1 CN Guests: 0 Clerk: GST/HST # 855028726 Time: 03:33 AM Time: 04:10:08 Arrive: 09/10/13 Depart: 09/16/13 Stat: FOL Date Charges Credits Description Reference Comment BONFIRE RESTAURANT 5267 \$708.75 09/11/13 09/11/13 **BONFIRE RESTAURANT 5268** 

\$1,310,24

Folio Balance: \$2,018.99

Guest Signature: Food & Beverlage / Mecting Room /AV Equipment

4205 Gellatiy Road West Kelowna, B.C. V4T 2K2 1-877-762-COVE info@covelakeside.com

**************************************	9/11/13 1:25PM
4-BANQUETS : BANQUETS	
ITEMS ORDERED	AMOUNT
1 MEETING ROOM 1 POLYCOM PHONE	600.00 75.00
********	******
	75.00 33.75
TOTAL DUE 70	08.75
THANKS FOR JOINING US AT	Г

BONFIRE RESTAURANT & BAR

Please Pay Your Server.

Gratuity:\_\_\_\_

Total:\_\_\_\_

Room: Name: Se. int)

Signature:

GST# 13962 9299 RT0001

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1:35PM TIME TABLE # 101 \*\*\*\* DUPLICATE CHECK \*\*\*\*\* -----\_\_\_\_\_ **4-BANQUETS : BANQUETS** ----AMOUNT ITEMS ORDERED 25 CUSTOM BREAK 325.00 42.00 14 COFFEE REFRESH 25 SANDWICH BUFFET 600,00 25.50 26.00 6 JUICE 8 SODA 12 SPARKLING WATER 39.00 \*\*\*\*\*\* 1057.50 190.35 62.39 SUBTOTAL SERVICE GST TOTAL DUE 1310.24 THANKS FOR JOINING US AT BONFIRE RESTAURANT & BAR Please Pay Your Server. Gratuity:\_ Total:

\*\*\*\*

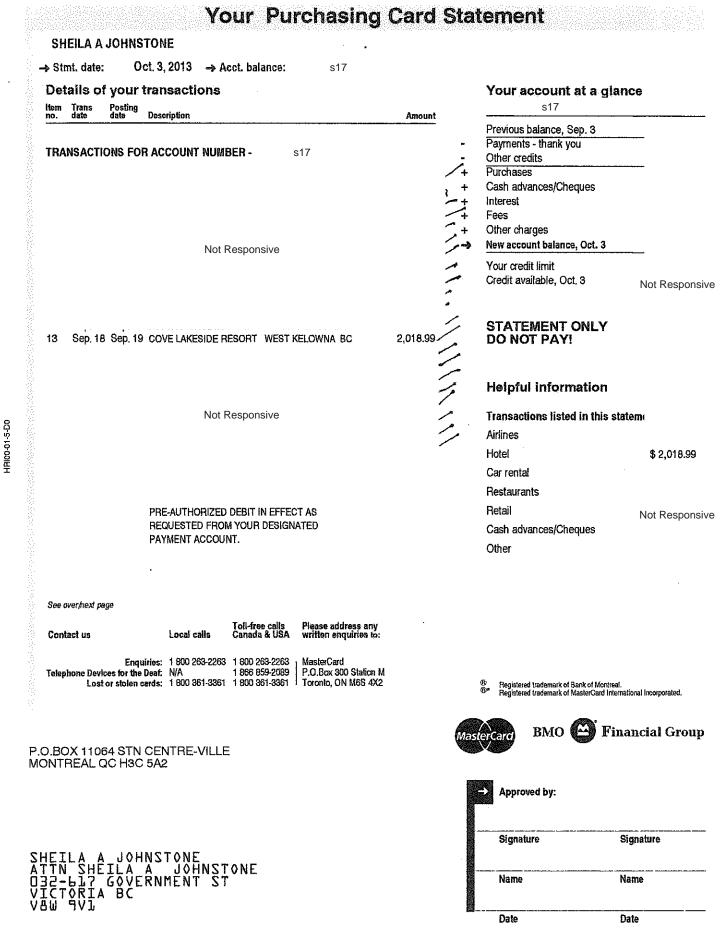
CHECK # 175268

DATE 9/11/13

Room: mier Name: 0 please print)

Signature:\_\_

GST# 13962 9299 RT0001



12068

s17

000635355 000635355



## **BUSINESS EXPENSE APPROVAL** for Business Meetings/Protocol Events

The Best Place on Earth				-		BUSINESS EXPENSE APPROVAL NO.
Attach original invoices/receipts that by an expense authority. Please see						
SECTION 1 - ORIGINATOR INFORMATIO						
NAME OF ORIGINATOR OF EXPENSE			TELEPHONENO.			YYYY / MM / DD
s15 Sheila Johnstone			(250) 387-	-5553	DATE SUBMITTED	2013/03/15
MINISTRY/DIVISION/BRANCH Office of the Premier		LOCATION (CITY) Victoria, BC	OFEVENT		START DATE	YYYY/MM/DD 2013/04/01
s15					END DATE OF EVENT	<u>үүүү/мм/dd</u> 2014/03/31
SECTION 2 - NAME / NATURE OF EVEN	IT					·····
In general terms, describe the event, the r - 20 government employees, 2 service co			g and their affilla	ation. For e	xample: A	nnual Regional Meeting
Food and Beverages for under the s15		s15		and a	il other co	mmittees or functions
· .						
	,					1
SECTION 3 - INDIVIDUALS INCLUDED II	MEAL	CLAIMS		<u> </u>	i i i	· · · · · · · · · · · · · · · · · · ·
Complete this section only if the Business				tify the indiv	ridual's na	me and either the
ministry or company they are affiliated with	n. Attach	n a separate list if	necessary.			
						`
SECTION 4 - BUSINESS EXPENSE REQ	UPOTER			VDENCE AL	TUODITY	PRE-APPROVAL
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICELINE	I PROJ	ECT NO. (IF APPLICABLE) OR TONALCODING
1. Meeting Room Rental	6531		36135	34090		00000
		<u></u>	EXPENSE AUTHOR	ITY SIGNATUF	RE – Certified	correct pursuant to sections
2. Equipment/Furniture Rental	6531	···· ····	32-& 33 of the Fin	nancial Admini 	stration Act	and related policies.
3. Photocopying, Faxing, Telephone, etc.	6531	·	$\Delta $		Yam	a
4. Food/Beverages for Meetings	6531		PRINT NAME OF EXPE	NSE AUTHORITY		DATE SIGNED
BREAKFAST I LUNCH DINNER SNACKS COFFEE/TEA/JUICE, ETC.	5001	30,000.00	Debbie Tsukay	ama		2013/03/15
5. Business Meals in Restaurant						SEMENT INFORMATION
	6531		Complete this sec have paid persona reimbursement to	ally. Enter pa	imbursing a yee name,	n employee for expenses they cheque mailing address, and
6. Event Planners, Speakers, etc.			тепползениенс ю	1011		
7. Travel Costs for Non-BC Government Participants		-				
8. Other:				<b>`</b>		
			QUALIFIED RECEIN	ER SIGNATUR	E - Sertified	goods/services received
		pursuant to CPPM	10 m	WER		

FIN 215/WEB Rev. 2008/3/18

ORIGINAL: MINISTRY ACCOUNTS PAYABLE

\$ 30,000.00

.

ESTIMATED TOTAL

COPY: ORIGINATOR

,

REIMBURSEMENT TOTAL

-

#### PURCHASING CARD TRANSACTION REGISTER

Cardholder:	Sheila Johnstone			ent Date 1M-YYYY):	03-Oct-2013	;	Clearing line to	CLIENT	RESP	SVS LINE	STOB	PROJ	TOTAL AMOUNT	
Branch:	Office of the Premier, s15		Supplie	г# - 8MO:	2081565		account:	4	36344	34410	8530	3600000	(6,323.52)	
Description:	MC Reconciliation		Invoice	#:	PCARD s2	2 )30CT2013			· · · · · ·					1
Qualified Receiver:	Sheila Johnstone		Telepho	ne #:	250 387-555	3	]							
Expense Authority:	Debbie Tsukayama		1				-							
TRANS NO. DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT

Not Responsive

18	18-Sep-13	The Cove Lakeside Resort Kelowna	s15	4	36135	34090	6531	3600000	GST		1,922.85	96.14	· · · · · · · · · · · · · · · · · · ·	2,018.99
		1 p				ļ			·····	4	 -,, -			

Not Responsive

TRANS NO.	DATE	SUPPLIER NAME	ITEMS PURCHASED	CLIENT	RESP	SVS LINE	STOB	PROJ	EMPLOYEE'S FULL SUPPLIER NAME (REQUIRED FOR STOB57)	EMPLOYEE'S SUPPLIER CODE	PRE-TAX AMOUNT	GST/HST AMOUNT	PST AMOUNT	TOTAL AMOUNT
270														0.00

FIN 124/WEB Rev. 2013/07/06

Not Responsive

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PURCHASE CARD SUMM	ARY		
BRANCH NAME		DESCRIPTION	
Intergovernmental Relation			UG/13 SAINI
CARDHOLDER NAME		AREA CODE & PHONE	
CARDHOLDER NAME Sukie Saini			87-0783
SUPPLIER# - BMO	STATEMENT DATE (DD-MM	1-YYYY) INVOICE NUMBER	
2081565	03-Aug-2013	PCARD s17	SAI03AUG13
AMOUNT	CL RESP SERVIC STOR	PROJECT	
Not Responsive clearing line	4 36356 18850 8530	3600000	
AMOUNT for. GST, GST and PST, PST, or HST PURCHASES (INCLUDES GST/HST) GST/HST) GST/HST) PURCHASES (EXCLUDES GST/HST); COMPARENT PURCHASES (EXCLUDES (	CL RESP SERVIC E LINE STOB	PROJECT TAX NAME	EE'S FULL SUPPLIER ND SUPPLIER CODE equired for STOB 57)
	Not Re	sponsive	
390.00	4 36356 18850 7056	3601212 GST	· · · · · · · · · · · · · · · · · · ·
	Not Responsive		
	1575	GST/HST amount for pre-ta purchases xxx.xxOCG.000	
	(must be \$0)		
CARDHOLDER (QUALIFI	IED RECEIVER) (CERT (PI(C	EXPENSE AUTHORITY CERTIF	ICATION:
I certify the goods provide	ed or services delivered	Certified that the amount to be p	
have been inspected or rev		proper charge against an approp	
services were properly rec		been delegated authority, is in a	
	s been verified (i.e. goods:	appropriate statute or other auth	
as ordered, correct quantil		and/or contract, the payment co	-
services: as contracted, ap	,	statutes, regulations, Treasury B	
SIGNATURE	ia met: or other conditions.	executive orders and central age	
	• 2013-08-06	: hillan	06-Aug-2013
<u>San</u>		- YYUUA	
PRINTED NAME of QUA		RRINTED NAME of EXPENSE A	
Sukie Saini		Helen Carr	
HWAIN	CERTIFICO AUS DE 2013 CANUMATICA MARINA		

FIN-2015-00006 Page 45

Account Name ID	Information	SAINI. SUKIE s22		Corporation Default Code	1	PROVINCE OF BC - F	PURCHASE
Statement D Statement D Account # Account Lin Account Ba	nit	08/03/2013 s17		Statement ID Curreincy Payment Due Minimum Pay	Date 0	09948 CANADIAN DOLLAR 8/06/2013 \$17	
Your paym	ent was receiv	ved ·					
Tran	on Details Tran Proc Date Date	Description	Auth #	Addendum	GL/Customer Code	Total Tax	Amount
Account Nu	ımber -	s17					
			Not	Responsive			
s17 (	07/09 07/11	REGENT LIMOUSINE SERVI VICTORIA, BC, CAN	003557	No Addendum	-	41.79*	390.00 🗸

Not Responsive

Report any items which do not agree with your records within 30 days of statement date.

\* - Tax is estimated using information provided from the transaction and is for informational purposes only.

Statement Summary		Interest Inform	ation				
Previous Balance, 07/03/2013 - Payments - thank you - Other Credits	CŖ			Purchases/Other	Cash advance/Cheques		
Purchases + Cash Advances + Interest	Not Responsive	Interest charges on i Annual interest rates Daily interest rates n	s next period (%)	0.00 5.00000% 0.01369%	0.00 0.00000% 0.00000%		
<ul> <li>Heres</li> <li>+ Fees</li> <li>+ Other Charges</li> <li>New Account Balance, 08/03</li> </ul>		Contact Inform	ation				
			Local Calls	Collect Calls	Toll free Calls		
		Enquiries	416 283 2263		1 800 263 2263		
		Lost or Stolen cards			1 800 361 3361		

https://www.bmodetailsonline.com/PurchaseDetail/DOL/action/ViewStatementDetailsAc... 2013-08-06

## REGENT LIMOUSINE SERVICE, LTD 4226 Rossiter Drive Victoria, BC V8N 4S7 Canada (250) 380-1911 Fax (250) 721-4202 (877) 778-4777 email: info@regentlimousine.bc.ca Website: www.regentlimousine.bc.ca

		· · · · · · · · · · · · · · · · · · ·		INV	DICE	·····		- human	
	GOVERNMENT OFFICE OF PRO VICTORIA BC	DTOCOL		v <u>a t ti seve</u> nnu y <sup>n</sup> y t ut <sub>i</sub> dær.			GOVERNMENT O OFFICE OF PROT VICTORIA BC	TOCOL .	
Attention:	MANJIT KHAIF	RA				Attention:	MANJIT KHAIRA	L	
Account s17	Order No	Order By		Sales SUNIL SANGHER	4		Vehicle Type MINI COACH	Service Date 06/10/2013	Invoice 024960
CHARGES		· · · · · · · · · · · · · · · · · · ·	RATE	E AMOUNT		DESCRI	PTION		AMOUNT
	Flt ratuity Pct ST #124554742 Pct DTAL CHARGES			325.00 48.75 16.25 \$390.00		SUBTOT	ΓAL.		390.00 0.00
	FOTAL CHARGES					TOTAL : AMOUN	PAYMENT		\$0.00
						NET 0 DAYS .	. DUE DATE 06	/10/2013	
				СОММ	ENT	S			
	········								
				ROU	TING	· ··· · · ·			······
					s15				
<u> </u>				Thank you	for ch	opeine		······································	

Thank you for choosing Regent Limousine Service for all your transportation needs.

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	<b>`</b>
Payment by MC Entered into FMR Date	CHEQUE
State of the local division of the local div	

7056

Intergove Card Hold	sing Card Transaction Re rnmental Relations Secretariat ler: 50K1C 50101 t date: AUG 03, 2013	:											
Date	Supplier Name	Client Resp	Account	STOB	Project Number	Supplier	Description	Tax Code	Pre-tax Amount	GST/HST Amount	PST Amount	Total Amount	

Not Responsive

Date	Supplier Name	Client Resp	Account	STOB	Project	Supplier	Description	Tax Code	Pre-tax	GST/HST	PST	Total
					Number				Amount	Amount	Amount	Amount
					••••	·			·····			
	•											

Not Responsive

Date	Supplier Name	Client Resp	Account	STOB	Project Sup Number	plier	Description	Tax Code	Pre-tax Amount		PST Amount	Total Amount
2013-06-10	REGENT LIMOUSINE SERVICE LTD	004 36356	18850	7056	3601212	0	Bus rental for June 10 Swearing in Cermony at Gov't house	GST	\$373.7	5 \$16.25	\$0.00	\$390.00
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Name ID	ELLIOTT, GENEVIEVE S2: s17	2	Corporation Default Code		PROVI	INCE OF BC - I	PURCHASE
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THIS STATEMENT IS INFORMATION ONLY

https://www.bmodetailsonline.com/PurchaseDetail/DOL/action/ViewStatementDetailsAc... 04/03/2014

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Invoice To Government of BC Office of Protocol

Victoria, BC V8W 9V1

1st Floor, 548 Michigan Street





# Invoice

Date	Invoice #
19/02/2014	68

Item	Description	Quantity	Price	Amount
Miscellaneous Art Corporate Discount Miscellaneous Art Corporate Discount Miscellaneous Art Corporate Discount Miscellaneous Art Corporate Discount Miscellaneous Art Corporate Discount Miscellaneous Art Corporate Discount	Small Painted Frog Bowl Corporate Volume Discount Small Painted Raven Bowl Corporate Volume Discount Large Painted Raven Bowl Corporate Volume Discount Wool Haida Blanket Corporate Volume Discount CMC Whale Bowl Corporate Volume Discount Bronze Bear w/Salmon Corporate Volume Discount GST on sales 7% on sales	1 F J I J	71.00 -10.00% 71.00 -10.00% 140.00 -10.00% 103.00 -10.00% 97.00 -10.00% 5.00% 7.00%	71.00 -7.10 71.00 -7.10 140.00 -14.00 140.00 -14.00 103.00 -10.30 97.00 -9.70 27.99 39.19
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2444 Marine Drive, West Vancouver, BC, Canada V7V 1L1 778-279-5052 • www.sunspirit.ca • gallery@sunspirit.ca

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Date	Supplier Name	Client Resp	Account	STOB	Project Number	Supplier	Description	Tax Code	Pre-tax Amount	GST/HST Amount	PST Amount	Total Amount
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Monday, November 4, 2013 Page 1 of 1

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Account Information Name ID	ELLIOTT, GENEVIEVES2 s17	2	Corporation Default Code	PROVINCE OF	BC - PURCHASE
Statement Highlights Statement Date Account # Account Limit Account Balance	11/03/2013 · · · · · · · · · · · · · · · · · · ·	'.	Statement ID Currency Payment Due Date Minimum Payment	524401 CANADIAN DO 11/06/2013 s17	LLAR
Your payment was received	ſ				
Transaction Details Tran Tran Proc ID Date Date	Description	Auth #	Addendum GL/Custo	omer Code Total Ta	x Amount
	17 HE SANDBAR RESTAURANT VANCOUVER, BC, CAN	170057	No Addendum	- 57.85*	539.96
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Report any items which do not :	arree with your records within	30 days of state	ement date	•	
Report any items which do not a * - Tax is estimated using inform	• •	-			
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Tax is estimated using inform	• •	action and is fo	r Informational purposes only.	Purchases/Other	Cash advance/Cheques
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https://www.bmodetailsonline.com/PurchaseDetail/DOL/action/ViewStatementDetailsAc... 2013-11-04

# SEQUOIA COMPANY OF RESTAURANTS

### INVOICE

THE SANDBAR RESTAURANT Granville Island Vancouver, BC Phone: (604) 669 9030 Fax : (604) 669 9033

BILLING TO:

The office of Protocol [ Att: David Nicholis ]

NO. : 585 DATE : 18-Oct-13

GST# V870667-6632

DATE REFERENCE AMOUNT GRATUITY GST LQ TAX CREDIT TOTAL # 436.00 539.96 Lunch for 8 peoples 65.39 25.07 13.50 08-Oct-13 ंभ . . . . . . . 10 ••• . . ÷. 8 G. (1) NI CAN 1.14 Ξ, egendense støre se et ja so 

> Please make cheque payable to: THE SANDBAR RESTAURANT c/o Accounting Office 1583 Coal Harbour Quay Vancouver, BC V6G 3E7

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[583 Coal Harbour Quay Vancouver, BC V60 3E7 | Tel: 604-687-5684 | Fax:604-659-7699 | vancouverdine.com



WE ARE FISH

601-669-7666



539.96

TOTAL :

604-669-3281

SEASONS

601-874-8008

10/4/13,	MSProd
Transaction Record	
User ID: ****	
Card number: s17	
Transaction Type: Purchase	
Term ID: SBARWC99	
Amount: 539.96	
Approval Code: 170057	
Display Message: 0APPROVED 170057	
Operator Message: 0APPROVED 170057	
Comment: #1141790	
Continue	

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<u>Print</u>

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\* Please do not press the back button or the refresh button

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## **BUSINESS EXPENSE APPROVAL** for Business Meetings/Protocol Events

Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.

BUSINESS EXPENSE APPROVAL NO.

SECTION 1 - ORIGINATOR INFORMATION			<u>i i la la composición de la composición</u>
NAME OF ORIGINATOR OF EXPENSE	TELEPHONE NO.		YYYY / MM / DD
David Nicholls	(250) 387.0744	DATE SUBMITTED	2013/10/01
MINISTRY/DIVISION/BRANCH Office of the Premier/IGRS/Office of Protocol	LOCATION (CITY) OF EVENT	START DATE	2013/10/04
		END DATE OF EVENT	2013/10/04

### SECTION 2 - NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting - 20 government employees, 2 service contractors.

Luncheon hosted by The Honourable Linda Reid, Speaker of the Legislative Assembly of British Columbia, in honour of Mr. Isoo SASAKI, Mayor of Natori, Japan.

#### SECTION 3 - INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

#### The Honourable Linda Reid, Speaker

Mr. Isoo Sasaki, Mayor of Natori, Japan

Mr. Katsushi Hiratsuka, Assistant to the Mayor

Mr. Shawn Lawlor, Managing Director, Canada Wood

Mr. Jim Kojima, Japanese Community Leader (Guest of the Speaker)

Mr. Michiko Kojima, Japanese Community Leader (Guest of the Speaker)

Ms. Karen Geiger, Protocol Manager

Mr. David Nicholls, Protocol Officer

SECTION 4 - BUSINESS EXPENSE REQ	IESTER	<u> </u>	SECTION 5 E	XPENSE AUTHO		
CATEGORY	STOB	AMOUNT	RESP. CENTRE	SERVICELINE	PROJECT NO. (IF APPI ADDITIONAL CODING	ICABLE) OR
1. Meeting Room Rental	6531		36356	18850	3601204	
2. Equipment/Furniture Rental	6531	·		ITY SIGNATURE – Ce nancial Administration		
3. Photocopying, Faxing, Telephone, etc.	6531		Marc	Zade Cle	eell 18	·
Food/Beverages for Meetings     BREAKFAST LUNCH DINNER     SNACKS COFFEE/TEA/JUICE, ETC.	6531		Mr. Marc-Andre		UNICOIDINE	D 'YY / MM / DD
5. Business Meals in Restaurant	1		SECTION 6 - I	EMPLOYEE REIN	BURSEMENTI	NEORMATION
	6531		Complete this sec have paid persona	tion only if reimburg ally. Enter payee na	sing an employee	for expenses they
6. Event Planners, Speakers, etc.			reimbursement to	tal.		
7. Travel Costs for Non-BC Government Participants						
8. Other:		Not Responsive			· · · · · · · · · · · · · · · · · · ·	······································
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Intergovernm	nental Relatio	ns S	Secretar	iat				PCARDJUL/13 OUELLETTE
CARDHOLDER	CARDHOLDER NAME						AREA COI	DE & PHONE
Marc-Andrè Ouellette						ne na je na poslavana na na poslavana na poslavana na poslavana na poslavana na poslavana na poslavana na posla		s17
SUPPLIER# - BMO STATEMENT DATE (DD-MMM						M-YYYY)	INVOICE	NUMBER
2081565		03-	Jul-201	3				PCARD JUE03JUL13
_ AMOUNT		ĊĻ	RESP	SERVIC	STOR	PROJECT		
-259.57	clearing line	4	36356	18850	8530	3600000		
AMOUNT for GST, GST and PST, PST, or HST PURCHASES (INCLUDES GST/HST)	PRE-TAX AMOUNT for OTHER PURCHASES (EXCLUDES (EXCLUDES (ST/HST.))	CL	RESP	SERVIC E LINE	STOB	PROJECT	TAX CODE	EMPLOYEE'S FULL SUPPLIER NAME AND SUPPLIER CODE (only required for STOB 57)
259.57		4	36356	18850	6501	3600000	GST +PST	
		r; *	***	() (g)+ <del>a be</del> set	1575	1	GST/HST a	mount for pre-tax amounts for other purchases 00000.1575.xx00000.0.0
0,00	TOTAL	(m	ust be \$	50)	· . ·			
CARDHOLD	ER (QUALIF	ED	RECEI	VER) CE	RTIFIC	EXPENSE	AUTHORI	TY CERTIFICATION:
0.00       TOTAL (must be \$0)         CARDHOLDER (QUALTFIED' RECEIVER) CERTIFIC         I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).       Certified that the amount to be paid is correct, is a propriate deliverables and/or performance criteria met; or other conditions, if any, have been met).         SIGNATURE       MATE       SIGNATURE								
이 이 이 관람이 이 가슴 감구 가슴을 가 다 주셨다.	Judio 1	d.		9		STOWALD		Luni 04-Jul-2013
PRINTED M			LED RE	OEIVER	Land	elevelondele)	NAME of	EXPENSE AUTHORITY
Marc-Andrè (	Address (04) of 2003 (04) descent of 6 is an excitation of the					Sukie Sain		

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Account Information Name ID Statement Highlights Statement Date Account # Account Limit Account Balance	OUELLETTE, MARC AND s17 07/03/2013 s17	1	Corporation Default Code Statement ID Currency Payment Due Dat Minimum Paymer	502 CAI e 07/0	DVINCE OF BC - 816 NADIAN DOLLAR 16/2013 17	
Transaction Details Tran Tran Proc ID Date Date	Description	Auth # A	ddendum	GL/Customer Code	Total Tax	Amount
Account Number -	s17					
		Not Res	sponsive			
s17 06/12 06/13	VANCOUVER PEN SHOP VANCOUVER, BC, CAN	174040	No Addendum	-	24.99*	233.24
Report any items which do not * - Tax is estimated using infor	• •	•		ses only.		
Statement Summary Previous Balance, 01/03/20 - Payments - thank you - Other Credits	013 0.00 0.00 0.00	Interest Infor	mation	Purchases	/Other Ca	sh advance/Cheques
Purchases + Cash Advances + Interest		Interest charges o Annual interest ra Daily interest rate	tes next period (%	)	0.00 5.00000% 0.01369%	0.00 0.00000% 0.00000%
+ Fees + Other Charges	Not Responsive	Contact Info	rmation			
New Account Balance, 07	/03		Local C	alis Collec	t Calls	Toll free Calls
		Enquiries Lost or Stolen cards	416 283 :	2263		1 800 263 2263 1 800 361 3361
		Internet		o.com/spendandpaym o.com/achatetpaiemei		

THIS STATEMENT IS INFORMATION ONLY

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https://www.bmodetailsonline.com/PurchaseDetail/DOL/action/ViewStatementDetailsAc... 2013-07-04

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VANCOUVE 512 W. 604 E	HAS	TINGS	<b>)</b>
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CASH	62	33.	24

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VANCGUVER PEN SHOP 512 HEST HASTINGS STREFT VANCOUVER, BC Term ID: 28210831 Purchase

. **XXXXXXXXXXX** s17 Entry Nethod: C MASTERCARD

233.24 Total: \$ 14:49:40 2013/06/12 0010018190 Sev #: 1713-0 Appr Code:

# Resp Code: 01/027

MasterCand A0800009041010 80 40 51 58 69 65 21 41 00 90 68 80 00 66 60 co.55 b. 14 68 10 10 56

# APPROVED

# Thank You

Customer Copy

- Important retain this copy for your records

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## Purchasing Card Transaction Record Intergovernmental Relations Secretariat Card Holder: Marc-Andre Ouellette

Statement date: July 04, 2013

Date	Supplier Name	Client Res <sub>l</sub>	Account	STOB	Project Supplie Number	er	Description	Tax Code	Pre-tax Amount	GST/HST Amount	PST Amount	Total Amount
2013-06-12	VANCOUVER PEN SHOP	004 36356	18850	6501	3600000	0	Office pens - general supply	GST & PST	\$208.25	\$10.4	1 \$14.58	8 \$233.24

#### Not Responsive

### TOTAL PURCHASES

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CARDHOLDE		COM.					AREALCOD	E CORIONE SEA	
Jenny Dellabo	ough	•	•		•		·	250-387-0783	
SUPPLUER#X	BMD.Sc. (24		<b>WENEN</b>	IS PATIEN	DDŞMM		HNVQ1CED	UMBER	
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	<u>.</u>				1575			ount for pre-tax amounts x,xxOCG.00000,1575,xx	
0.00			ust be \$					- ·	
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Jenny Dellab	ough			•		Sukle Sain	1 • •		

FIN-2015-00006 Page 65

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· . <sup>·</sup>			
· · .	Account information		•
	Name iD	DFILMROUGH, JENNY Corporation	PROVINCE OF BC • PURCHASE
	ш,	s17 Default Code	
	Statement Highlights		•
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	Account	Currency	CANADIAN DOLLAR
	Account Link Account Balance	s17 Payment Due Data Minimum Payment	82050014 S17
			\$17 .
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• • •	Tran Tran Proc	Description Autho Addendum BLKustome	r Codo Total Tax Amount
	10 Date Date	Section in the section of the sectio	· · ·
	Account Number	17	· ·
	CA CI		
	s17 01/21 01/22	QD, CAN	000000 24.11* 225.00
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• •	• • •	es with your records which 30 days of statement data. Son provided from the transaction and is for information a Interest information 0.00 0.00 0.00	irchases/Other Cash advence/Cheques
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ard Holder tatement d	ng Card Transaction R nental Relations Secretaria SukieSaini ate: December 3, 2013							
ate	Supplier Name	Client Resp	Account STOB	Project Supplier Number	Description	Tax Code	Pre-lax GST/HS Amount Amount	
114-01-15	PASSPORT VISA SERVICES	004 36356	18850 6501	3600000 D	Speculal visa/ passport services for Ben Stewart	GST & PST	\$200.89 \$1	0.04 \$14.05 \$225.00
		••		· · ·		•	\$200.89 \$10	0.04 \$14.06 \$225.00
		· •		•		•		· ·
				TOTAL	PURCHASES		<u>\$200.89</u> \$10	<u>).04. \$14.06 \$225.00</u>
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Benjamin Stewart		s22
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Department address (billing form)		
Altr: Jenny Dellabough Office of Protocol, Intergovernmental Relations S 1st Floor, 548 Michigan Street, Victoria BC V8V 1	ecretarial, Government IS2	i of British Columbia
	Contact person	
Name		
Jenny Dellabough		· · · ·

Email

Jenny.Delisbough@gov.bc.cə

250-356-2814 Certified pursuant to section 32 of the Financial Administration Act: 5

Fax