

Rasmussen, Shauna JAG:EX

From: Hudson, Vicki LCTZ:EX
Sent: Monday, October 15, 2012 3:08 PM
To: McDonald, Heather M JAG:EX
Subject: RE: FOI Request question

Thanks Heather. I am asking Kris if he wants to do a partial transfer. Will keep you posted.

From: McDonald, Heather M JAG:EX
Sent: Monday, October 15, 2012 2:21 PM
To: Hudson, Vicki LCTZ:EX
Subject: FW: FOI Request question
Importance: High

Sorry Vicki, here is the answer...

From: Williamson, Sacha B JAG:EX
Sent: Monday, October 15, 2012 2:17 PM
To: McDonald, Heather M JAG:EX
Subject: RE: FOI Request question

Yes, our area and file and we retained Geoff Plant... they are all currently up in Prince George for this hearing, he will be back in the office next week then off again for another hearing with regards to this.

Sacha Williamson | Legal Secretary
Legal Services Branch | Ministry of Justice
Suite 340 – 1675 Douglas Street | Victoria, BC V8W 2G5
Sacha.Williamson@gov.bc.ca | tel: 250-356-8826 | fax: 250-356-0064

 Please consider the environment before printing

From: McDonald, Heather M JAG:EX
Sent: Monday, October 15, 2012 2:15 PM
To: Williamson, Sacha B JAG:EX
Subject: FW: FOI Request question

Sacha, would you be able to answer this question for me or know who would? It's very important and time sensitive.

Thanks.

From: McDonald, Heather M JAG:EX
Sent: Monday, October 15, 2012 2:07 PM
To: Jones, Christopher H JAG:EX
Cc: Rasmussen, Shauna JAG:EX
Subject: FOI Request question
Importance: High

Hello Chris, would this file of yours respond to the request below. Nothing official has been set up yet, we just want to make sure the right area receives the request.

s.14

Thank you for your help.

Heather McDonald | FOI Coordinator
CSD Central Records | Legal Services Branch | Ministry of Justice
Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

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From: Hudson, Vicki LCTZ:EX
Sent: Monday, October 15, 2012 11:42 AM
To: McDonald, Heather M JAG:EX
Subject: FOI Request

Hi Heather. As discussed here is the wording of the request that the Ministry of Environment received. I will advise my colleague that we are checking with our program area. Thanks.

REQUEST:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its' status as Intervener in the Northern Gateway Joint Review Panel; All invoices and records of payment related to any such contracts with Geoff Plant; Any job posting, hiring process and job descriptions; Any and all

records related to his pay and benefits; Any records prepared for the Government of British Columbia by Geoff Plant. The timeframe is May 1, 2012 to September 10, 2012.

Vicki Hudson

Manager

Justice/Social Team

Ministry of Citizens' Services & Open Government

250-356-0845

providing services to

Ministry of Children and Family Development

Ministry of Justice

Ministry of Social Development

Rasmussen, Shauna JAG:EX

From: Jones, Christopher H JAG:EX
Sent: Monday, October 15, 2012 5:05 PM
To: McDonald, Heather M JAG:EX
Cc: Rasmussen, Shauna JAG:EX
Subject: RE: FOI Request question

Heather, this is the file under which Geoff Plant is retained.

Chris

Christopher Jones

Senior Legal Counsel
Environment, Resource & Aboriginal Law Group
Legal Services Branch
Ministry of Justice
Tel: (250) 356-0464 Fax: (250) 387-6597
Email: Christopher.H.Jones@gov.bc.ca

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Cc: Rasmussen, Shauna JAG:EX
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Vicki Hudson
Manager
Justice/Social Team
Ministry of Citizens' Services & Open Government

250-356-0845

providing services to

Ministry of Children and Family Development
Ministry of Justice
Ministry of Social Development

Rasmussen, Shauna JAG:EX

From: McDonald, Heather M JAG:EX
Sent: Tuesday, October 16, 2012 8:25 AM
To: Jones, Christopher H JAG:EX
Cc: Rasmussen, Shauna JAG:EX
Subject: RE: FOI Request question

Thanks, we will be responding to part of the request. I'll send the 'call for records' when the official request is sent to LSB.

Heather

From: Jones, Christopher H JAG:EX
Sent: Monday, October 15, 2012 5:05 PM
To: McDonald, Heather M JAG:EX
Cc: Rasmussen, Shauna JAG:EX
Subject: RE: FOI Request question

Heather, this is the file under which Geoff Plant is retained.

Chris

Christopher Jones

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Thank you for your help.

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Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

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Vicki Hudson
Manager
Justice/Social Team

Ministry of Citizens' Services & Open Government

250-356-0845

providing services to

Ministry of Children and Family Development

Ministry of Justice

Ministry of Social Development

Rasmussen, Shauna JAG:EX

From: Justice Social FOI SSBC:EX
Sent: Tuesday, October 16, 2012 4:34 PM
To: McDonald, Heather M JAG:EX; Andrade, Ana JAG:EX
Cc: Justice Social FOI SSBC:EX; Insley, Kara LCTZ:EX; King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel
Attachments: Integrated Call For Records form.pdf

Hello Ana and Heather,

Please find attached a new Call for Records form. It is electronic, fillable and saveable. The only time you may need to print it out is if the people involved in your sign-off process do not have an electronic signature. The form has active links and pull-down menus. Responses should still go through the Justice/Social mailbox at justice.social.foi@gov.bc.ca at this time, as the Shared Drive process is undergoing some fine tuning. We'll advise at a later date when records can be deposited to the shared drive location.

Thank-you.

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

The analyst processing this request is Kara Insley and can be reached at (250) 387-1912.

Please note, the Environmental Assessment Office is also working on this FOI request.

What Do You Need to Do?

Please complete the attached Call for Records form.

- ❖ If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by **October 22, 2012**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, Kara Insley will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- ❖ If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to justice.social.foi@gov.bc.ca by **October 26, 2012**.
- ❖ Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.

Rasmussen, Shauna JAG:EX

From: King, Kim J M JAG:EX
Sent: Wednesday, October 17, 2012 4:49 PM
To: McDonald, Heather M JAG:EX; Andrade, Ana JAG:EX
Cc: Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX; Labh, Janet JAG:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel - 396530
Attachments: Integrated Call For Records form.pdf

FYI, I have logged and referred this request to you under 396530.

Many thanks,

Kim Jung Mee King | Program Assistant

Office of the Deputy Attorney General

Phone: 250-356-0149 | Fax: 250-387-6224

 Please consider the environment before printing.

From: Justice Social FOI SSBC:EX
Sent: Tuesday, October 16, 2012 4:34 PM
To: McDonald, Heather M JAG:EX; Andrade, Ana JAG:EX
Cc: Justice Social FOI SSBC:EX; Insley, Kara LCTZ:EX; King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

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Thank-you.

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Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

The analyst processing this request is Kara Insley and can be reached at (250) 387-1912.

Please note, the Environmental Assessment Office is also working on this FOI request.

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process has been completed. Once fees have been paid or waived, Kara Insley will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

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Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.

Rasmussen, Shauna JAG:EX

From: Jones, Christopher H JAG:EX
Sent: Thursday, October 18, 2012 1:08 PM
To: McDonald, Heather M JAG:EX
Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX
Subject: Re: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Thanks Heather,

I am out of the office until Monday. I can start looking at this request then.

Chris

From: McDonald, Heather M JAG:EX
Sent: Thursday, October 18, 2012 12:21 PM
To: Jones, Christopher H JAG:EX
Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX
Subject: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Good afternoon,

Re: New FOI Request for records – 2012- 01808 Northern Gateway Joint Review Panel

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

You'll note that the attached request has been redacted to remove information that would identify the applicant.

REQUEST:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

Would you please let me know by **October 19nd, 2012** if you have records within the scope of this request and also let me know if the request should be directed to anyone else who may have records.

If there is a large volume and the search and retrieval time would be over 3 hours, please let me know the estimated volume as we may then be able to request an extension/fee estimate for this request. Please also advise if any/all of these records are subject to any exception to disclosure – such as s.14 solicitor/client. If you need me to complete the detailed list of the records (attached), please tell me as soon as possible. If the records are subject to an exception to disclosure they are still required to be listed and provided to IAO (they will not be provided to the applicant), if there is a large volume of records and they are all subject to exceptions to disclosure then we will likely not have to provide them to IAO, but will still need to provide the detailed list.

IAO requires that we provide the following information when responding to an FOI request:

- **A description what records were searched (i.e. Files, email, databases, Legal Files, off-site records, etc)**

- **The duration of search time**
- **Who conducted the search for records**

Please ensure that you provide this information when responding to this request.

Thank you,

Heather McDonald | FOI Coordinator
CSD Central Records | Legal Services Branch | Ministry of Justice
Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

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Rasmussen, Shauna JAG:EX

From: Microsoft Exchange
To: Jones, Christopher H JAG:EX
Sent: Thursday, October 18, 2012 12:22 PM
Subject: Delivered: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Your message has been delivered to the following recipients:

[Jones, Christopher H JAG:EX](#)

Subject: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Sent by Microsoft Exchange Server 2007

Rasmussen, Shauna JAG:EX

From: Jones, Christopher H JAG:EX
Sent: Thursday, October 18, 2012 12:22 PM
To: McDonald, Heather M JAG:EX
Subject: Out of Office

I will be out of the office until October 22nd and will reviewing my messages only occasionally. If you need immediate assistance, please contact Sacha Williamson at 356-8826.

Chris Jones

Rasmussen, Shauna JAG:EX

From: Microsoft Exchange
To: Rasmussen, Shauna JAG:EX
Sent: Thursday, October 18, 2012 12:22 PM
Subject: Delivered: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Your message has been delivered to the following recipients:

[Rasmussen, Shauna JAG:EX](#)

Subject: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Sent by Microsoft Exchange Server 2007

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From: Microsoft Exchange
To: Williamson, Sacha B JAG:EX
Sent: Thursday, October 18, 2012 12:22 PM
Subject: Delivered: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Your message has been delivered to the following recipients:

[Williamson, Sacha B JAG:EX](#)

Subject: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Sent by Microsoft Exchange Server 2007

Rasmussen, Shauna JAG:EX

From: Williamson, Sacha B JAG:EX
To: McDonald, Heather M JAG:EX
Sent: Thursday, October 18, 2012 12:23 PM
Subject: Read: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Your message was read on Thursday, October 18, 2012 12:22:59 PM (GMT-08:00) Pacific Time (US & Canada).

Rasmussen, Shauna JAG:EX

From: Rasmussen, Shauna JAG:EX
To: McDonald, Heather M JAG:EX
Sent: Thursday, October 18, 2012 12:25 PM
Subject: Read: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Your message was read on Thursday, October 18, 2012 12:25:24 PM (GMT-08:00) Pacific Time (US & Canada).

Rasmussen, Shauna JAG:EX

From: Andrade, Ana JAG:EX
Sent: Thursday, October 25, 2012 1:45 PM
To: Justice Social FOI SSBC:EX; McDonald, Heather M JAG:EX
Cc: King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

There are no request for CMSB for this request.

From: Justice Social FOI SSBC:EX
Sent: Thursday, October 25, 2012 1:30 PM
To: Andrade, Ana JAG:EX; McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX; King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Hi Heather and Ana,

Just a friendly reminder that records for this request are due tomorrow, October 26th.

Thank you!

Kelly Morita

Administrative Co-ordinator
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Citizens' Services and Open Government

Providing Services to:

*Ministry of Justice
Ministry of Social Development
Ministry of Children & Family Development*

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Rasmussen, Shauna JAG:EX

From: McDonald, Heather M JAG:EX
Sent: Tuesday, October 30, 2012 11:26 AM
To: Justice Social FOI SSBC:EX
Cc: Insley, Kara LCTZ:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Hello, I'm waiting to hear back from Kara on this. I sent an email last week with the lawyers' comments requesting clarification on the request.

Thanks,
Heather

From: Justice Social FOI SSBC:EX
Sent: Thursday, October 25, 2012 1:30 PM
To: Andrade, Ana JAG:EX; McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX; King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX
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Administrative Co-ordinator
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Citizens' Services and Open Government

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Ministry of Justice
Ministry of Social Development
Ministry of Children & Family Development

From: Justice Social FOI SSBC:EX
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To: McDonald, Heather M JAG:EX; Andrade, Ana JAG:EX
Cc: Justice Social FOI SSBC:EX; Insley, Kara LCTZ:EX; King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX
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- ❖ If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by **October 22, 2012**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, Kara Insley will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- ❖ If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to justice.social.foi@gov.bc.ca by **October 26, 2012**.
- ❖ Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.

Rasmussen, Shauna JAG:EX

From: Hudson, Vicki LCTZ:EX
Sent: Friday, November 2, 2012 9:19 AM
To: McDonald, Heather M JAG:EX
Subject: JAG-2012-01808

Hi Heather. Would you mind giving Kara and I a call re this request –Northern Gateway Joint Review Panel (Geoff Plant). Thanks.

Vicki Hudson

Manager
Justice/Social Team
Information Access Operations
Logistics and Business Services/Shared Services BC
Ministry of Citizens' Services & Open Government

250-356-0845 or email vicki.hudson@gov.bc.ca

providing services to

Ministry of Children and Family Development
Ministry of Justice
Ministry of Social Development

Rasmussen, Shauna JAG:EX

From: Jones, Christopher H JAG:EX
Sent: Friday, November 2, 2012 11:27 AM
To: McDonald, Heather M JAG:EX
Cc: Rasmussen, Shauna JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

I am happy to chat with the analyst.

s.14

s.14

Chris

Christopher Jones

Senior Legal Counsel
Environment, Resource & Aboriginal Law Group
Legal Services Branch
Ministry of Justice
Tel: (250) 356-0464 Fax: (250) 387-6597
Email: Christopher.H.Jones@gov.bc.ca

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From: McDonald, Heather M JAG:EX
Sent: Friday, November 2, 2012 11:26 AM
To: Jones, Christopher H JAG:EX
Cc: Rasmussen, Shauna JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Sorry Chris. I'm wondering if it would work better if I had the analyst contacted you directly. I think she means just BN's and opinions for the Northern Gateway Joint Review Panel prepared by Geoff Plant. It is so important to have a clear focus on the request so we don't waste our precious time looking for records that aren't required. Or maybe even a conference call with you, Deanna, the analyst and me? What do you think would work best for you.

Heather

From: Jones, Christopher H JAG:EX
Sent: Friday, November 2, 2012 10:14 AM
To: McDonald, Heather M JAG:EX
Cc: Graff, Elisabeth JAG:EX; Williamson, Sacha B JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Thanks Heather.

Frankly, this does not clarify the request at all. "Records prepared for the government, briefing notes, opinions etc" could cover just about anything. This will involve considerable time to list a great number of documents that are privileged. I suggest the analyst try again. If there is no further progress, then it will take considerable time to reply to this request.

Chris

Christopher Jones

Senior Legal Counsel
Environment, Resource & Aboriginal Law Group
Legal Services Branch
Ministry of Justice

Tel: (250) 356-0464 Fax: (250) 387-6597

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From: McDonald, Heather M JAG:EX

Sent: Friday, November 2, 2012 9:45 AM

To: Jones, Christopher H JAG:EX

Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Hello Chris, I spoke to the analyst this morning. We only have to provide contract information, travel information or other invoices. And records prepared for the government, briefing notes, opinions etc. Not information on job postings and hiring process, PSA will handle this part.

Thanks, sorry it took so long to get this clarified, they are very busy in the IAO's office.

Heather

Heather McDonald | FOI Coordinator

CSD Central Records | Legal Services Branch | Ministry of Justice

Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

From: Jones, Christopher H JAG:EX

Sent: Tuesday, October 23, 2012 3:13 PM

To: McDonald, Heather M JAG:EX

Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

No, that's fine for now.

Chris

Christopher Jones

Senior Legal Counsel

Environment, Resource & Aboriginal Law Group

Legal Services Branch

Ministry of Justice

Tel: (250) 356-0464 Fax: (250) 387-6597

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From: McDonald, Heather M JAG:EX

Sent: Tuesday, October 23, 2012 3:09 PM

To: Jones, Christopher H JAG:EX

Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

I agree. I'll speak with the analyst. Do you still need me to call you back?

From: Jones, Christopher H JAG:EX

Sent: Tuesday, October 23, 2012 2:02 PM

To: McDonald, Heather M JAG:EX

Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX; Graff, Elisabeth JAG:EX; Billo, Deanna JAG:EX

Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Following discussion with my colleague Deanna Billo, I think that it would be appropriate for the requestor to clarify this request so unnecessary time is not spent listing undesired documents. It seems to me that the heart of what is being requested is included in the words "including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits". This could be clarified with the requestor.

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Sent: Tuesday, October 23, 2012 1:39 PM
To: McDonald, Heather M JAG:EX
Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX; Graff, Elisabeth JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Thanks Heather,

Yes I have records related to this request. I would also expect that Richard Fyfe would also have such records, as would Elisabeth Graff.

I would like to discuss with you the scope of the request, as I am having some difficulty understanding it. Please give me a call when you have a moment.

What is the time frame for responding to this request?

Chris

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From: McDonald, Heather M JAG:EX
Sent: Thursday, October 18, 2012 12:22 PM
To: Jones, Christopher H JAG:EX
Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX
Subject: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel
Importance: High

Good afternoon,

Re: New FOI Request for records – 2012- 01808 Northern Gateway Joint Review Panel

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

You'll note that the attached request has been redacted to remove information that would identify the applicant.

REQUEST:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

Would you please let me know by **October 19nd, 2012** if you have records within the scope of this request and also let me know if the request should be directed to anyone else who may have records.

If there is a large volume and the search and retrieval time would be over 3 hours, please let me know the estimated volume as we may then be able to request an extension/fee estimate for this request. Please also advise if any/all of these records are subject to any exception to disclosure – such as s.14 solicitor/client. If you need me to complete the detailed list of the records (attached), please tell me as soon as possible. If the records are subject to an exception to disclosure they are still required to be listed and provided to IAO (they will not be provided to the applicant), if there is a large volume of records and they are all subject to exceptions to disclosure then we will likely not have to provide them to IAO, but will still need to provide the detailed list.

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- The duration of search time
- Who conducted the search for records

Please ensure that you provide this information when responding to this request.

Thank you,

Heather McDonald | FOI Coordinator
CSD Central Records | Legal Services Branch | Ministry of Justice
Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

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Rasmussen, Shauna JAG:EX

From: McDonald, Heather M JAG:EX
Sent: Tuesday, November 6, 2012 10:02 AM
To: Jones, Christopher H JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Sure.

From: Jones, Christopher H JAG:EX
Sent: Tuesday, November 6, 2012 10:01 AM
To: McDonald, Heather M JAG:EX
Cc: Rasmussen, Shauna JAG:EX; Graff, Elisabeth JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Heather, could I ask you to set something up with the analyst so we can discuss with him or her the nature of this request?

Thanks,

Chris

Christopher Jones

Senior Legal Counsel
Environment, Resource & Aboriginal Law Group
Legal Services Branch
Ministry of Justice
Tel: (250) 356-0464 Fax: (250) 387-6597
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Sent: Friday, November 2, 2012 11:27 AM
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Cc: Rasmussen, Shauna JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

I am happy to chat with the analyst.

s.14

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Chris

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Thanks, sorry it took so long to get this clarified, they are very busy in the IAO's office.

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CSD Central Records | Legal Services Branch | Ministry of Justice
Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

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Sent: Tuesday, October 23, 2012 3:13 PM

To: McDonald, Heather M JAG:EX

Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

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To: Jones, Christopher H JAG:EX

Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

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Sent: Tuesday, October 23, 2012 2:02 PM

To: McDonald, Heather M JAG:EX

Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX; Graff, Elisabeth JAG:EX; Billo, Deanna JAG:EX

Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

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Environment, Resource & Aboriginal Law Group

Legal Services Branch

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Sent: Tuesday, October 23, 2012 1:39 PM

To: McDonald, Heather M JAG:EX

Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX; Graff, Elisabeth JAG:EX

Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Thanks Heather,

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Environment, Resource & Aboriginal Law Group

Legal Services Branch

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From: McDonald, Heather M JAG:EX

Sent: Thursday, October 18, 2012 12:22 PM

To: Jones, Christopher H JAG:EX

Cc: Williamson, Sacha B JAG:EX; Rasmussen, Shauna JAG:EX

Subject: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Importance: High

Good afternoon,

Re: New FOI Request for records – 2012- 01808 Northern Gateway Joint Review Panel

Please find attached a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

You'll note that the attached request has been redacted to remove information that would identify the applicant.

REQUEST:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

Would you please let me know by **October 19nd, 2012** if you have records within the scope of this request and also let me know if the request should be directed to anyone else who may have records.

If there is a large volume and the search and retrieval time would be over 3 hours, please let me know the estimated volume as we may then be able to request an extension/fee estimate for this request. Please also advise if any/all of these records are subject to any exception to disclosure – such as s.14 solicitor/client. If you need me to complete the detailed list of the records (attached), please tell me as soon as possible. If the records are subject to an exception to disclosure they are still required to be listed and provided to IAO (they will not be provided to the applicant), if there is a large volume of records and they are all subject to exceptions to disclosure then we will likely not have to provide them to IAO, but will still need to provide the detailed list.

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- **The duration of search time**
- **Who conducted the search for records**

Please ensure that you provide this information when responding to this request.

Thank you,

Heather McDonald | FOI Coordinator

CSD Central Records | Legal Services Branch | Ministry of Justice

Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

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Please consider the environment before printing this e-mail

Rasmussen, Shauna JAG:EX

From: McDonald, Heather M JAG:EX
Sent: Wednesday, November 21, 2012 8:44 AM
To: Insley, Kara LCTZ:EX
Subject: RE: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Oh, well that sure is different and clarifies the situation considerably! I'll do the call for records to the right branch now.

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

"The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process."

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

*Ministry of Justice and Attorney General
Ministry of Social Development
Ministry of Children & Family Development*

Rasmussen, Shauna JAG:EX

From: Labh, Janet JAG:EX
Sent: Wednesday, November 21, 2012 9:19 AM
To: McDonald, Heather M JAG:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel
Attachments: Integrated Call For Records form.pdf

Heather, did you find some records that indicate the DAG's office was involved?

Janet Labh | Senior Executive Assistant
Deputy Attorney General's Office | Ministry of Justice
PO Box 9290 Stn Prov Gov't | Victoria, BC V8W 9J7

☎ 250 387-5211

♻ Please consider the environment before printing this e-mail or its attachments

From: Justice Social FOI SSBC:EX
Sent: Wednesday, November 21, 2012 8:50 AM
To: Labh, Janet JAG:EX
Cc: King, Kim J M JAG:EX; Justice Social FOI SSBC:EX; Insley, Kara LCTZ:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

As per direction from the analyst, I'm forwarding this call for records to Richard Fyfe's office, Deputy Attorney General. Given the late date of the request, please respond to us as soon as you are able to.

The request was recently clarified to the following:

"... the contract between the government and Geoff Plant, and the job description. Including any and all records related to the hiring process."

If you have any questions please contact Kara Insley, the analyst assigned to this request, at (250) 387-1912.

Sandra L. Fisher

Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Citizens' Services and Open Government

Providing Services to:
Ministry of Justice and Attorney General
Ministry of Social Development
Ministry of Children & Family Development

From: Justice Social FOI SSBC:EX
Sent: Tuesday, October 16, 2012 4:34 PM
To: McDonald, Heather M JAG:EX; Andrade, Ana JAG:EX
Cc: Justice Social FOI SSBC:EX; Insley, Kara LCTZ:EX; King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Hello Ana and Heather,

Please find attached a new Call for Records form. It is electronic, fillable and saveable. The only time you may need to print it out is if the people involved in your sign-off process do not have an electronic signature. The form has active links and pull-down menus. Responses should still go through the Justice/Social mailbox at justice.social.foi@gov.bc.ca at this time, as the Shared Drive process is undergoing some fine tuning. We'll advise at a later date when records can be deposited to the shared drive location.

Thank-you.

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

The analyst processing this request is Kara Insley and can be reached at (250) 387-1912.

Please note, the Environmental Assessment Office is also working on this FOI request.

What Do You Need to Do?

Please complete the attached Call for Records form.

- ❖ If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by **October 22, 2012**. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, Kara Insley will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- ❖ If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to justice.social.foi@gov.bc.ca by **October 26, 2012**.
- ❖ Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.



Information Access Operations
Ministry of Labour, Citizens' Services, and Open Government
PO Box 9569 Stn Prov Govt
Victoria BC, V8W 9K1

CALL FOR RECORDS – GENERAL FOI REQUEST

Request Number: 292–30/ JAG-2012-01808

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Political Party	October 16, 2012	Kara Insley	October 22, 2012	October 26, 2012

REQUEST DETAILS:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

Section 1: Initial Records Assessment

Do you hold any responsive records?	YES <input type="radio"/>	NO <input type="radio"/>
Are you aware of other records that may be responsive to this request within your Ministry?	YES <input type="radio"/>	NO <input type="radio"/>
Are you aware of other records that may be responsive to this request held by another public body?	YES <input type="radio"/>	NO <input type="radio"/>
If yes, specify:		

NO RECORDS RESPONSE APPROVAL:

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate *Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible*

Search

Locating/Retrieving

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

Producing records

tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours

Volume

Electronic files (in pages):

*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages

Actual Pages

Email with attachments:

Estimated Pages

Actual Pages

*Other documents

Estimated Pages

Actual Pages

Hardcopy files (in pages):

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
 - If in legal sized folders - 1,800 pages
 - If in letter sized folders - 2,200 pages

Estimated Pages

Actual Pages

Preparation

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify:

Estimated Hours

Actual Hours

Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

--

Could release of any/all of the of the responsive records potentially cause harm?

YES ☐

NO ☐

***Harm** – Disclosure of the records would significantly harm the ministry’s position, or a third party’s interests on a given topic. The [harms assessment](#) allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

(Please reference the information of concern, the harms, and associated page numbers below)

--

Unless specific [exemption criteria](#) apply, records provided to the applicant in response to this request will be published on the Government’s [Open Information Website](#) If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

--

Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

--	--	--

Harms assessment completed by (Full Name, Title)

Program Area:

--	--

Harms assessment approved by (Full Name, Title)

--

IAO Use Only

Estimated-

Hours:

Pages:

Actual-

Hours:

Pages:

Comments:

--

Rasmussen, Shauna JAG:EX

From: McDonald, Heather M JAG:EX
Sent: Wednesday, November 21, 2012 9:26 AM
To: Labh, Janet JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

GREAT!

From: Labh, Janet JAG:EX
Sent: Wednesday, November 21, 2012 9:24 AM
To: McDonald, Heather M JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

I have not seen anything on this file, just so you know.

Janet Labh | Senior Executive Assistant
Deputy Attorney General's Office | Ministry of Justice
PO Box 9290 Stn Prov Gov't | Victoria, BC V8W 9J7
☎ 250 387-5211
🌱 Please consider the environment before printing this e-mail or its attachments

From: McDonald, Heather M JAG:EX
Sent: Wednesday, November 21, 2012 9:23 AM
To: Labh, Janet JAG:EX
Subject: RE: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Not yet. I've got Kyle and Chris working on this at the moment. I'm not sure if you have any records on this hire. I'm also having Shauna check Richard's ADAG files.

Heather McDonald | FOI Coordinator
CSD Central Records | Legal Services Branch | Ministry of Justice
Direct: 250.387.5884 | Fax: 250.952.6222 | Email: Heather.M.McDonald@gov.bc.ca

From: Labh, Janet JAG:EX
Sent: Wednesday, November 21, 2012 9:19 AM
To: McDonald, Heather M JAG:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Heather, did you find some records that indicate the DAG's office was involved?

Janet Labh | Senior Executive Assistant
Deputy Attorney General's Office | Ministry of Justice
PO Box 9290 Stn Prov Gov't | Victoria, BC V8W 9J7
☎ 250 387-5211
🌱 Please consider the environment before printing this e-mail or its attachments

From: Justice Social FOI SSBC:EX
Sent: Wednesday, November 21, 2012 8:50 AM
To: Labh, Janet JAG:EX
Cc: King, Kim J M JAG:EX; Justice Social FOI SSBC:EX; Insley, Kara LCTZ:EX
Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

As per direction from the analyst, I'm forwarding this call for records to Richard Fyfe's office, Deputy Attorney General. Given the late date of the request, please respond to us as soon as you are able to.

The request was recently clarified to the following:

“... the contract between the government and Geoff Plant, and the job description. Including any and all records related to the hiring process.”

If you have any questions please contact Kara Insley, the analyst assigned to this request, at (250) 387-1912.

Sandra L. Fisher

Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Citizens' Services and Open Government

Providing Services to:

*Ministry of Justice and Attorney General
Ministry of Social Development
Ministry of Children & Family Development*

From: Justice Social FOI SSBC:EX

Sent: Tuesday, October 16, 2012 4:34 PM

To: McDonald, Heather M JAG:EX; Andrade, Ana JAG:EX

Cc: Justice Social FOI SSBC:EX; Insley, Kara LCTZ:EX; King, Kim J M JAG:EX; Labh, Janet JAG:EX; Rasmussen, Shauna JAG:EX; Niessen, Elizabeth JAG:EX

Subject: FW: New FOI request - JAG-2012-01808 Northern Gateway Joint Review Panel

Hello Ana and Heather,

Please find attached a new Call for Records form. It is electronic, fillable and saveable. The only time you may need to print it out is if the people involved in your sign-off process do not have an electronic signature. The form has active links and pull-down menus. Responses should still go through the Justice/Social mailbox at justice.social.foi@gov.bc.ca at this time, as the Shared Drive process is undergoing some fine tuning. We'll advise at a later date when records can be deposited to the shared drive location.

Thank-you.

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). The request is for:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]

The analyst processing this request is Kara Insley and can be reached at (250) 387-1912.

Please note, the Environmental Assessment Office is also working on this FOI request.

What Do You Need to Do?

Please complete the attached Call for Records form.

- ❖ If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the Justice/Social FOI Mailbox at justice.social.foi@gov.bc.ca by **October 22, 2012**. Please await further instruction from IAO as the records will not be required until the fee estimate

process has been completed. Once fees have been paid or waived, Kara Insley will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

- ❖ If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to justice.social.foi@gov.bc.ca by **October 26, 2012**.
- ❖ Send records via email in PDF format. One PDF document is preferable. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact your analyst noted on the attached Call for Records form to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance.

Page 43 redacted for the following reason:

s.14

s.14

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

"The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process."

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General

Ministry of Social Development

Ministry of Children & Family Development

Rasmussen, Shauna JAG:EX

From: McDonald, Heather M JAG:EX
Sent: Wednesday, November 21, 2012 9:55 AM
To: Rasmussen, Shauna JAG:EX
Subject: RE: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

No, it's still the same. Thanks!

From: Rasmussen, Shauna JAG:EX
Sent: Wednesday, November 21, 2012 9:32 AM
To: McDonald, Heather M JAG:EX
Subject: RE: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Sure thing – the search is going right now. Are we still only looking for records between September 1 and October 12, 2012, or did the time period change at all?

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

Please visit the L@W Matters website for informative and intriguing articles from LSB staff:
<http://gwww.legalservices.gov.bc.ca>

s.14

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

“The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process.”

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General
Ministry of Social Development
Ministry of Children & Family Development

Rasmussen, Shauna JAG:EX

From: Rasmussen, Shauna JAG:EX
Sent: Wednesday, November 21, 2012 10:12 AM
To: McDonald, Heather M JAG:EX
Subject: RE: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Then I have nothing in our records.

Not Responsive

but I have nothing talking about retaining him for the Northern Gateway panel.

If the documents were produced by Richard within the time frame of this request, then they may have been produced by Richard as DAG?

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

Please visit the L@W Matters website for informative and intriguing articles from LSB staff:
<http://gww.legalservices.gov.bc.ca>

From: McDonald, Heather M JAG:EX
Sent: Wednesday, November 21, 2012 9:55 AM
To: Rasmussen, Shauna JAG:EX
Subject: RE: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

No, it's still the same. Thanks!

From: Rasmussen, Shauna JAG:EX
Sent: Wednesday, November 21, 2012 9:32 AM
To: McDonald, Heather M JAG:EX
Subject: RE: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Sure thing – the search is going right now. Are we still only looking for records between September 1 and October 12, 2012, or did the time period change at all?

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

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<http://gww.legalservices.gov.bc.ca>

s.14

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

“The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process.”

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General

Ministry of Social Development

Ministry of Children & Family Development

Page 51 redacted for the following reason:

s.14

s.14

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

"The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process."

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General

Ministry of Social Development

Ministry of Children & Family Development

Page 54 redacted for the following reason:

s.14

s.14

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

“The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process.”

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government

Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General

Ministry of Social Development

Ministry of Children & Family Development

Page 57 redacted for the following reason:

s.14

s.14

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

“The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process.”

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General

Ministry of Social Development

Ministry of Children & Family Development

Rasmussen, Shauna JAG:EX

From: Zaleschuk, Shelley P JAG:EX
Sent: Friday, November 23, 2012 10:59 AM
To: Rasmussen, Shauna JAG:EX
Subject: RE: JAG 2012-01808 - Question from IAO

You're welcome

Shelley Zaleschuk
Supervisor, Outside Counsel Group
Ministry of Justice
Legal Services Branch
Phone 250-952-7557
Fax 250-356-9284

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 23, 2012 10:57 AM
To: Zaleschuk, Shelley P JAG:EX
Subject: RE: JAG 2012-01808 - Question from IAO

Thank you, thank you! ☺

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

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<http://www.legalservices.gov.bc.ca>

From: Zaleschuk, Shelley P JAG:EX
Sent: Friday, November 23, 2012 10:45 AM
To: Rasmussen, Shauna JAG:EX
Subject: RE: JAG 2012-01808 - Question from IAO

Shauna
As per your request

Shelley Zaleschuk
Supervisor, Outside Counsel Group
Ministry of Justice
Legal Services Branch
Phone 250-952-7557
Fax 250-356-9284

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 23, 2012 10:31 AM
To: Zaleschuk, Shelley P JAG:EX
Subject: RE: JAG 2012-01808 - Question from IAO

Hi Shelley,

No, I don't see a retainer number on any of the documents I have. I do have the retainer date, if that helps at all. Mr. Plant was to start work on August 14, 2012, according to the attached Outside Counsel Request Form.

I hope that something in the Request Form might be helpful?

Shauna

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

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<http://www.legalservices.gov.bc.ca>

From: Zaleschuk, Shelley P JAG:EX
Sent: Friday, November 23, 2012 10:23 AM
To: Rasmussen, Shauna JAG:EX; Jones, Christopher H JAG:EX
Cc: McDonald, Heather M JAG:EX; Williamson, Sacha B JAG:EX
Subject: RE: JAG 2012-01808 - Question from IAO

Shauna,
Do you know the retainer number for this one?

Shelley Zaleschuk
Supervisor, Outside Counsel Group
Ministry of Justice
Legal Services Branch
Phone 250-952-7557
Fax 250-356-9284

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 23, 2012 9:55 AM
To: Jones, Christopher H JAG:EX; Zaleschuk, Shelley P JAG:EX
Cc: McDonald, Heather M JAG:EX; Williamson, Sacha B JAG:EX
Subject: RE: JAG 2012-01808 - Question from IAO

Thank you, Chris.

Shelley, do you have a copy of this contract:

Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to *the contract between the government and Geoff Plant, and the job description. Including any and all records related to the hiring process.* The time frame is September 1, 2012 to [October 12, 2012]

If you have an electronic copy, that would be fantastic. If it would be helpful, I can come over and scan anything you have.

Thank you,

Shauna

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

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From: Jones, Christopher H JAG:EX
Sent: Friday, November 23, 2012 9:47 AM
To: Rasmussen, Shauna JAG:EX
Cc: McDonald, Heather M JAG:EX; Williamson, Sacha B JAG:EX; Zaleschuk, Shelley P JAG:EX
Subject: RE: JAG 2012-01808 - Question from IAO

Sacha is away until Monday. I assume Shelley has a copy.

Chris

Christopher Jones

Senior Legal Counsel
Environment, Resource & Aboriginal Law Group
Legal Services Branch
Ministry of Justice
Tel: (250) 356-0464 Fax: (250) 387-6597
Email: Christopher.H.Jones@gov.bc.ca

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From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 23, 2012 9:41 AM
To: Jones, Christopher H JAG:EX
Cc: McDonald, Heather M JAG:EX; Williamson, Sacha B JAG:EX
Subject: JAG 2012-01808 - Question from IAO

Good morning,

In Heather's absence today, I'm trying to tie up the loose ends on getting the documents to IAO this morning. Kara, the analyst, mentioned that you may have a copy of the contract with Mr. Plant. I didn't see it in the emails that you said are responsive; do you have a copy of it?

Thank you,

Shauna

Shauna Rasmussen

FOI Coordinator Assistant
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

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Rasmussen, Shauna JAG:EX

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 23, 2012 10:59 AM
To: Justice Social FOI SSBC:EX
Cc: Insley, Kara LCTZ:EX; McDonald, Heather M JAG:EX
Subject: RE: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel
Attachments: Contract.pdf

As follow-up to this email and Kara's phone call, here is the contract.

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

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<http://gww.legalservices.gov.bc.ca>

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 23, 2012 9:36 AM
To: Justice Social FOI SSBC:EX
Cc: Insley, Kara LCTZ:EX; McDonald, Heather M JAG:EX
Subject: RE: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Good morning,

Steep, steep curve for me on this one. I have, however, collected all of the identified responsive documents together and have attached them to this email. I apologize if there is some repetition with email conversations. I figure it was more important to get all of the information to you than to pick through it all.

s.14

Please let me know if there is anything else I can do.

Thank you,

Shauna

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

Please visit the L@W Matters website for informative and intriguing articles from LSB staff:
<http://gww.legalservices.gov.bc.ca>

From: Justice Social FOI SSBC:EX
Sent: Friday, November 23, 2012 9:09 AM
To: Rasmussen, Shauna JAG:EX

Cc: Insley, Kara LCTZ:EX; Justice Social FOI SSBC:EX; McDonald, Heather M JAG:EX
Subject: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel
Importance: High

Hi Shauna, can you please action this one for us? Thanks.

Sandra L. Fisher

Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Citizens' Services and Open Government

Providing Services to:

*Ministry of Justice and Attorney General
Ministry of Social Development
Ministry of Children & Family Development*

From: Justice Social FOI SSBC:EX
Sent: Friday, November 23, 2012 9:08 AM
To: McDonald, Heather M JAG:EX
Cc: Rasmussen, Shauna JAG:EX; Insley, Kara LCTZ:EX; Justice Social FOI SSBC:EX
Subject: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather, just wondering how this is going. The **legislated due date is Nov 28 (Wed next week)** and we still have to review the records and need to give 6 days for sign-off. If there's a large volume let me know and maybe we can take a time extension. Thanks.

Sandra L. Fisher

Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Citizens' Services and Open Government

Providing Services to:

*Ministry of Justice and Attorney General
Ministry of Social Development
Ministry of Children & Family Development*

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: TRIM: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

"The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process."

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations

Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General

Ministry of Social Development

Ministry of Children & Family Development

Rasmussen, Shauna JAG:EX

From: Fisher, Sandra L LCTZ:EX
Sent: Friday, November 23, 2012 2:12 PM
To: Rasmussen, Shauna JAG:EX
Cc: McDonald, Heather M JAG:EX
Attachments: TRIM: RE: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel; TRIM: RE: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Thank you Shauna ☺

Rasmussen, Shauna JAG:EX

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 23, 2012 9:36 AM
To: Justice Social FOI SSBC:EX
Cc: Insley, Kara LCTZ:EX; McDonald, Heather M JAG:EX
Subject: TRIM: RE: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel
Attachments: JAG 2012-01808 - Documents.pdf

HP TRIM Record Number: D53582712A

Good morning,

Steep, steep curve for me on this one. I have, however, collected all of the identified responsive documents together and have attached them to this email. I apologize if there is some repetition with email conversations. I figure it was more important to get all of the information to you than to pick through it all.

s.14

Please let me know if there is anything else I can do.

Thank you,

Shauna

Shauna Rasmussen

Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

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From: Justice Social FOI SSBC:EX
Sent: Friday, November 23, 2012 9:09 AM
To: Rasmussen, Shauna JAG:EX
Cc: Insley, Kara LCTZ:EX; Justice Social FOI SSBC:EX; McDonald, Heather M JAG:EX
Subject: ASAP - Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel
Importance: High

Hi Shauna, can you please action this one for us? Thanks.

Sandra L. Fisher
Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Citizens' Services and Open Government

Providing Services to:
Ministry of Justice and Attorney General
Ministry of Social Development
Ministry of Children & Family Development

Pages 68 through 69 redacted for the following reasons:

s.14

s.14

From: Insley, Kara LCTZ:EX
Sent: Wednesday, November 21, 2012 8:42 AM
To: McDonald, Heather M JAG:EX
Cc: Justice Social FOI SSBC:EX
Subject: Clarification-JAG-2012-01808 - Northern Gateway Joint Review Panel

Hi Heather,

I have spoken to the applicant and they have clarified the request as follows:

“The applicant is specifically looking for the contract between the government and Geoff Plant, and the Job Description. Including any and all records related to the hiring process.”

Thanks Heather,

Kara

Kara Insley

Information and Privacy Analyst, Justice/Social Team
Information Access Operations
Ministry of Citizens' Services and Open Government
Tel: 250 387-1912

Providing Services to:

Ministry of Justice and Attorney General

Ministry of Social Development

Ministry of Children & Family Development

Rasmussen, Shauna JAG:EX

From: Moyse, Geoff JAG:EX
Sent: Friday, November 30, 2012 2:44 PM
To: Rasmussen, Shauna JAG:EX
Subject: RE: FOI Sign-off: JAG 2012-01808

Ok to go Shauna. Approved.

Geoff Moyse
Acting Assistant Deputy Attorney General
Legal Services Branch
Ministry of Justice and Attorney General

This communication (both the message and any attachments) is confidential and may be protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify my office by telephone or by email.

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 30, 2012 2:32 PM
To: Moyse, Geoff JAG:EX
Subject: FOI Sign-off: JAG 2012-01808

Good afternoon Geoff,

Please find attached a FOI sign-off package for your review and approval. The original request was for:

"The contract between the government and Geoff Plant, and the job description. Including any and all records related to the hiring process. The time frame is September 1, 2012 to [October 12, 2012]."

Once you have approved, I will apply your electronic signature and send the package up to the Deputy's office for his approval.

Thank you,

shauna

Shauna Rasmussen
Legal Secretary
Office of the Assistant Deputy Attorney General
Legal Services Branch | Ministry of Justice
Direct: (250) 387-4404 | Fax: (250) 356-5111

Please visit the L@W Matters website for informative and intriguing articles from LSB staff:
<http://gwww.legalservices.gov.bc.ca>

Rasmussen, Shauna JAG:EX

From: King, Kim J M JAG:EX
Sent: Friday, November 30, 2012 2:52 PM
To: Rasmussen, Shauna JAG:EX
Cc: McDonald, Heather M JAG:EX; Labh, Janet JAG:EX
Subject: RE: JAG 2012-01808 - Sign-off for DAG approval (396530)

Thanks Shauna. ☺ Have an awesome weekend too!

Many thanks,

Kim Jung Mee King | Program Assistant

Office of the Deputy Attorney General

Phone: 250-356-0149 | Fax: 250-387-6224

 Please consider the environment before printing.

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 30, 2012 2:51 PM
To: King, Kim J M JAG:EX
Cc: McDonald, Heather M JAG:EX; Labh, Janet JAG:EX
Subject: JAG 2012-01808 - Sign-off for DAG approval (396530)

Hi Kim,

Geoff has reviewed and approved the attached redline. Over to you now.

Have a great weekend!

Shauna

Shauna Rasmussen

Legal Secretary

Office of the Assistant Deputy Attorney General

Legal Services Branch | Ministry of Justice

Direct: (250) 387-4404 | Fax: (250) 356-5111

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<http://gwww.legalservices.gov.bc.ca>

Rasmussen, Shauna JAG:EX

From: King, Kim J M JAG:EX
Sent: Friday, November 30, 2012 2:53 PM
To: Rasmussen, Shauna JAG:EX
Subject: RE: JAG 2012-01808 - Sign-off for DAG approval (396530)

No problem, thanks again.

Many thanks,

Kim Jung Mee King | Program Assistant

Office of the Deputy Attorney General

Phone: 250-356-0149 | Fax: 250-387-6224

 Please consider the environment before printing.

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 30, 2012 2:53 PM
To: King, Kim J M JAG:EX
Subject: RE: JAG 2012-01808 - Sign-off for DAG approval (396530)

Oops, I forgot to date Geoff's signature. Here is the dated one.

Shauna Rasmussen

Legal Secretary

Office of the Assistant Deputy Attorney General

Legal Services Branch | Ministry of Justice

Direct: (250) 387-4404 | Fax: (250) 356-5111

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Sent: Friday, November 30, 2012 2:52 PM
To: Rasmussen, Shauna JAG:EX
Cc: McDonald, Heather M JAG:EX; Labh, Janet JAG:EX
Subject: RE: JAG 2012-01808 - Sign-off for DAG approval (396530)

Thanks Shauna. ☺ Have an awesome weekend too!

Many thanks,

Kim Jung Mee King | Program Assistant

Office of the Deputy Attorney General

Phone: 250-356-0149 | Fax: 250-387-6224

 Please consider the environment before printing.

From: Rasmussen, Shauna JAG:EX
Sent: Friday, November 30, 2012 2:51 PM
To: King, Kim J M JAG:EX
Cc: McDonald, Heather M JAG:EX; Labh, Janet JAG:EX
Subject: JAG 2012-01808 - Sign-off for DAG approval (396530)

Hi Kim,

Geoff has reviewed and approved the attached redline. Over to you now.

Have a great weekend!

Shauna

Shauna Rasmussen

Legal Secretary

Office of the Assistant Deputy Attorney General

Legal Services Branch | Ministry of Justice

Direct: (250) 387-4404 | Fax: (250) 356-5111

Please visit the L@W Matters website for informative and intriguing articles from LSB staff:

<http://gwww.legalservices.gov.bc.ca>

Rasmussen, Shauna JAG:EX

From: Labh, Janet JAG:EX
Sent: Thursday, December 6, 2012 2:38 PM
To: Wilkinson, Donna CITZ:EX
Cc: McDonald, Heather M JAG:EX; Rasmussen, Shauna JAG:EX
Subject: JAG 2012-01808 - Sign-off for DAG approval (396530)
Attachments: JAG - 2012-01808 - Geoff Plant.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Attached is an approved FOI request (sign off and redline version) for your process.

Thanks

Janet

Request Number: **292-30/JAG-2012-01808**

1. IAO - Review of Harms/Issues/Recommendations provided by Ministry Program Area

Request Received: October 16, 2012

Due Date: November 28, 2012

Requester type: Political Party

Original wording of the request: "Any and all records related to Geoff Plant regarding his position as legal counsel for the Province related to its status as Intervener in the Northern Gateway Joint Review Panel, including but not limited to the contract, all invoices and records of payment related to any such contracts with Geoff Plant, any job posting, hiring process, job descriptions, any and all records related to his pay and benefits and any records prepared for the Government of BC by Plant. The time frame is September 1, 2012 to [October 12, 2012]"

Narrowed to the following on November 21, 2012 "The contract between the government and Geoff Plant, and the job description. Including any and all records related to the hiring process. The time frame is September 1, 2012 to [October 12, 2012]."

Comments/Background

- The attached records were provided by Shauna Rasmussen, Legal Secretary, Legal Services Branch.
- Shauna Rasmussen confirmed

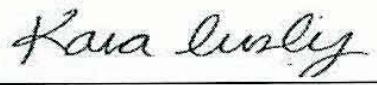

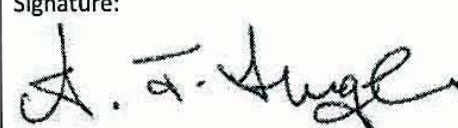
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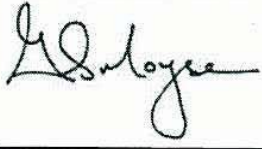
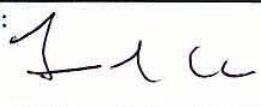
N/A

Recommendation:

Publication Recommendations:

As this will be an access denied response this general FOI request will NOT be published on the Open Information website.

FOI Analyst: Kara Insley Analyst, Justice /Social Team Information Access Operations	Signature: 	Date: November 30, 2012
FOI Analyst: Donna Wilkinson Senior Analyst, Justice /Social Team Information Access Operations	Signature: 	Date: November 30, 2012
FOI Director/Manager Approval: Alan Hughes for Vicki Hudson Manager, Justice /Social Team Information Access Operations	Signature: 	Date: November 30, 2012

2. FOI and Ministry Executive - Approval to Release Package to applicant		
Ministry Executive: Name: Geoff Moyse Title: Acting Assistant Deputy Attorney General Legal Services Branch	Signature: 	Date: November 30, 2012
Ministry Executive: Name: JAY CHALKE Deputy Attorney General	Signature: 	Date: Dec 6 / 12
Comments:		

3. FOI - Release to applicant		
Package release prepared by:	FOI Analyst: Donna Wilkinson	Date:

*Note that all General FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the Open Information and Open Data Policy.

DELETE PAGE 2 IF DISCRETIONARY EXCEPTIONS TO DISCLOSURE WERE NOT APPLIED

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (the Act) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.



Shared
ServicesBC

**Shared Services BC
IAO and Ministry Approval Slip**

Pages 80 through 94 redacted for the following reasons:

s.14