

Confidential

Date: October 25, 2013

Subject: BCLDB and CWFS.CLI Quarterly Review

Attendees:

Agenda

1. Review outstanding actions from previous meeting

- BCLDB asked CLI to look into simplifying deliveries to combine deliveries. Bill said that this simplification will work for the small stores.

Action - **Jim White** looking into the different options and will share at our next meeting. Jim White reviewed the lead time and pricing and have found a possible option to supply from Kamloops. Action is still pending.

- Weekly Teleconferences

Action - Dan will follow up if the day needs to be changed. BCLDB would prefer Thursday morning so that the Wednesday volumes can be factored in. Will stay with Wednesday

2. Operations Performance Review

- a. CW & CLI Service Related Issues
- b. Order Spikes

3. KDC Schedule for Deliveries

Delivery issues with spec products

BCLDB shared that the number of stock specs was increased to 750-800 stock specs

BCLDB sees issues even with spec products deliveries sent to GLS for customer pick up

Action: **Dan/Peter** will look into the following:

- Existing spec orders lead time to determine if it can be improved.
- Review KDC orders lead time
KDC seems to have issue with showing product available
BCLDB will provide a listing of trailers to check shipping dates

4. Business and System Changes and Updates

a. CWFS & CLI

- i. RDC Expansion - Target July 1st 2014
- ii. Kelowna – 40,000 sq ft facility available for November
- iii. WMS
Will be done in 3 phases
 1. Direct delivery – early January
 2. Import BCLDB program – Late February
 3. Billing - TBA

b. BCLDB

- i. Warehouse Project
 1. Demand Planning software will be looked at as part of the warehouse project
CW would like to be informed when forecast information is available.
 2. Size and location of new warehouse hasn't been determined yet.

ii. Industry Changes

5. RAC Replenishment

Seems to be stable.

6. CPC Pallets

Issues with getting CPCs from KDC
CW shows that KDC owes 10,000 pallets
CW needs help to get pallets back from CW

Action: Ken to check on CPC balances for KDC.

CHEP hasn't approached BCLDB yet
Currently BCLDB will continue to accept both CPC and CHEP.
The BCLDB when the time comes to switch plans to provide a 6 month heads-up before the change is made.

7. Electronically transmitted purchase orders versus fax

Action: Bill will follow up internally regarding running a pilot for one large customer (i.e. Corby).

8. Christmas Planning

9. Other topics

10. Schedule next meeting

3rd week of March

11. Meeting adjourn

Key Meeting Notes

- There was a change on the December on-packs this year. Agents were advised but CW wasn't.