

Carlsen, Cynthia HLTH:EX

From: HLTH FOI Operations HLTH:EX
Sent: Wednesday, October 30, 2013 1:43 PM
To: FOI Health Education MTIC:EX
Subject: PLEASE ADVISE: HTH-2013-00291
Attachments: IMG-20131030-00088.jpg

Importance: High

Hi Elizabeth,

Could you please connect with the applicant and ask them if the document (as shown in the picture) is what they are looking for? This is the only document we could find at MoH that would somewhat relate.

Thank you,

Cynthia

Cynthia Carlsen, Lead Freedom of Information and Privacy Coordinator
Ministry of Health
5th floor, 1515 Blanshard Street
Victoria BC V8W 3C8
Tel: 250-952-1910

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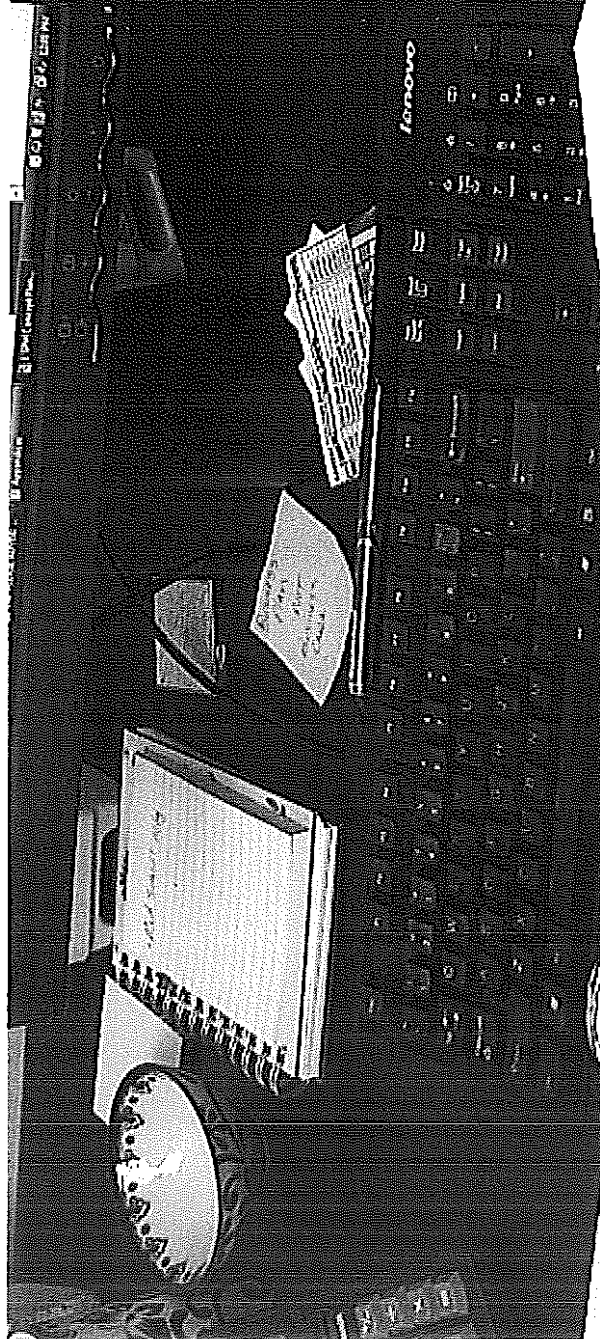
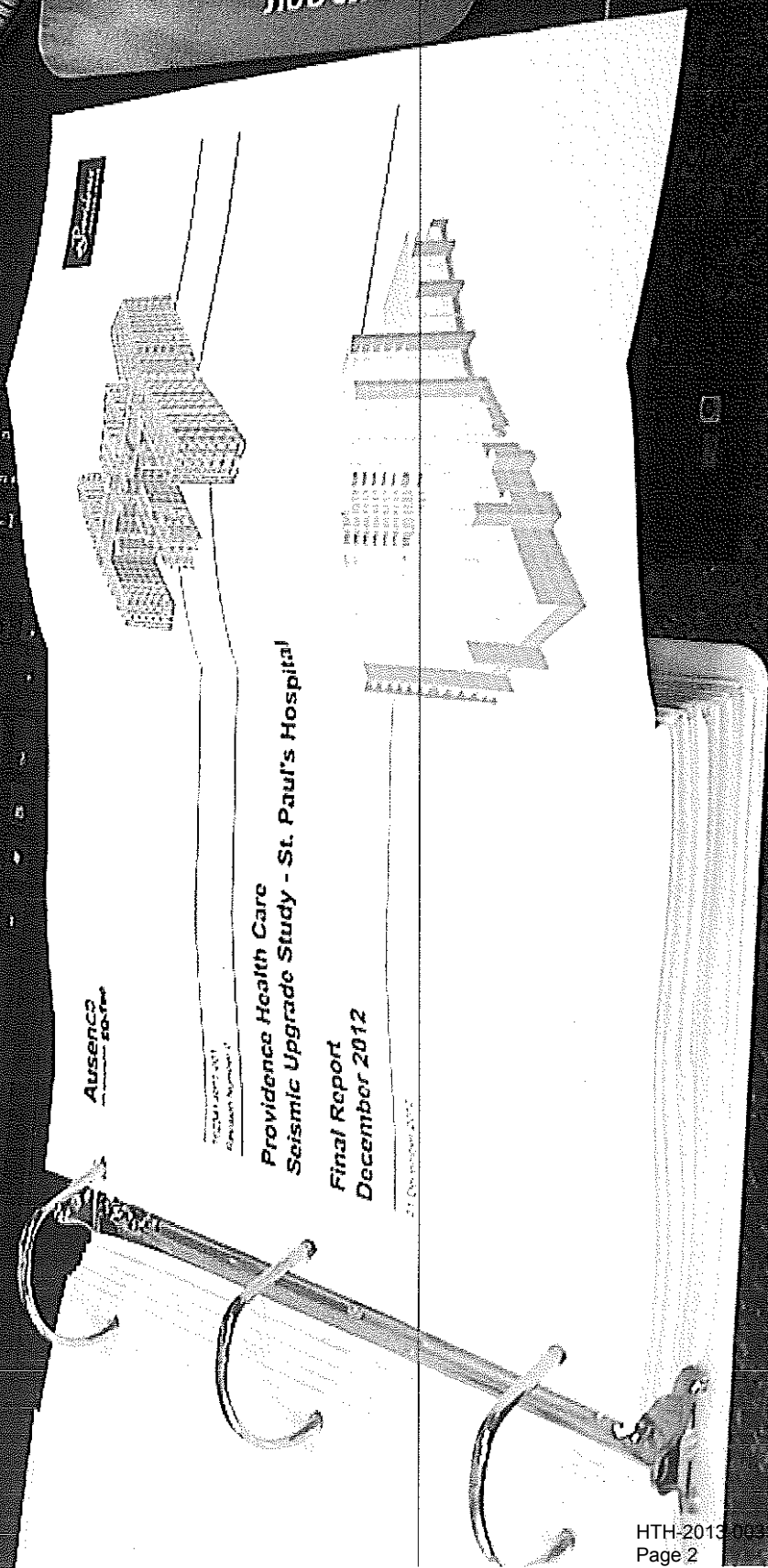
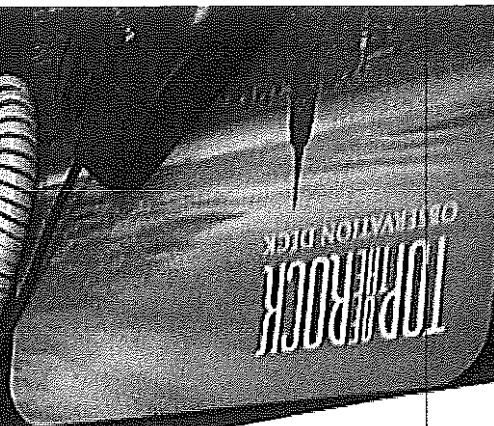
From: HLTH FCS Documents Processing HLTH:EX
Sent: Wednesday, October 30, 2013 12:06 PM
To: Carlsen, Cynthia HLTH:EX
Subject: PLEASE ADVISE: Potential FOI Request

Hi Cynthia,

We have at least 1 document on seismic for St Paul's but it doesn't specifically look at risk – it's more oriented toward what work they would do for the upgrading. It's a lot of paper – attaching a picture for example. We're still looking if we have other documents.

Thanks

Nargis Svenson
Documents Coordinator
Office of the Assistant Deputy Minister
Finance and Corporate Services Division
Ministry of Health | Phone: 250-952-1019



Carlsen, Cynthia HLTH:EX

From: HLTH FOI Operations HLTH:EX
Sent: Friday, November 1, 2013 4:00 PM
To: HLTH FCS Documents Processing HLTH:EX
Cc: Horn, Elizabeth M CITZ:EX
Subject: **FOI REQUEST: CLIFF 997578 HTH-2013-00291

Importance: High

Good afternoon,

Please find the Call for Records form for this FOI request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA) in CLIFF LOG **997578**. Elizabeth is the IAO analyst for this request.

NOTE: You have already provided a photo of a report produced by FCS, and advised that you were informed by the health authority that they have already provided this report to the applicant. Elizabeth has sent an email to the applicant stating that we hold no other records, other than the report. Elizabeth is waiting to hear back from the applicant. In the meantime, please consider this request on hold, until further information from IAO.

Please provide Elizabeth (via FOI.Health.Education@gov.bc.ca) with the responsive records – with a cc to HLTH.FOIOperations@gov.bc.ca

The due date for Call for Records is November 12, 2013.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you,

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*
Ministry of Health
5th floor, 1515 Blanshard Street
Victoria BC V8W 3C8
Tel: 250-952-1910

Carlsen, Cynthia HLTH:EX

From: HLTH FOI Operations HLTH:EX
Sent: Monday, November 4, 2013 9:58 AM
To: HLTH FCS Documents Processing HLTH:EX
Subject: FW: **FOI REQUEST: CLIFF 997578 HTH-2013-00291

Hi Nargis,

Please note that the applicant has requested a copy of the report (you provided by photo). Please proceed with the processing of records/harms.

Many thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*
Ministry of Health
5th floor, 1515 Blanshard Street
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From: Horn, Elizabeth M CITZ:EX
Sent: Monday, November 4, 2013 9:57 AM
To: HLTH FOI Operations HLTH:EX; HLTH FCS Documents Processing HLTH:EX
Subject: RE: **FOI REQUEST: CLIFF 997578 HTH-2013-00291

Hi Cynthia,

The applicant has responded "That record would satisfy my request (the cover, title page, table of contents, index, all chapters and appendices, to be precise)."

Elizabeth Horn, CIAPP-P
Senior Information Access Analyst
Information Access Operations | Shared Services B.C. | Ministry of Technology, Innovation and Citizens' Services
Desk: 250.387-9863 | E-mail: elizabeth.horn@gov.bc.ca Providing Services to:
Ministry of Education
Ministry of Advanced Education
Ministry of Health

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Carlsen, Cynthia HLTH:EX

From: HLTH FOI Operations HLTH:EX
Sent: Wednesday, November 6, 2013 4:15 PM
To: Horn, Elizabeth M CITZ:EX
Cc: HLTH FOI Operations HLTH:EX; HLTH FCS Documents Processing HLTH:EX
Subject: RE: **FOI REQUEST: CLIFF 997578 HTH-2013-00291

Hi Elizabeth,

During my meeting with Maxine and Andrea today, we discussed this file. It was noted by FCS that the health authority had already provided the same report to the Applicant. If this is the case, could we not close this file, as we would not have any other records, other than the report they already have?

Please advise – much thanks!

Cynthia

Cynthia Carlsen, *Lead Freedom of Information and Privacy Coordinator*
Ministry of Health
5th floor, 1515 Blanshard Street
Victoria BC V8W 3C8
Tel: 250-952-1910

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Elizabeth Horn, CIAPP-P
Senior Information Access Analyst
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Ministry of Advanced Education