



ARCS: 292-30
File: SSB-2011-00020

July 21, 2011

Via E-mail:

Dear

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Shared Services BC. You requested

“An electronic copy of the data in the Corporate Request Tracking System pertaining to all general-records freedom-of-information requests received April 1, 2008 to [May 12, 2011], whether processing is complete or not and including: request number; type of requester; date received; due date; sensitivity level; number of days of extensions applied; type of extension applied; whether exemptions to disclosure were applied; actual exemptions applied; final disposition; date file closed; days to process; search fees / preparation fees / other fees estimated or if not recorded separately a global amount for fees estimated; fees received from requester; number of pages retrieved; number of pages released. “

Please find enclosed a copy of the records in response to your request. One record includes data regarding exceptions and the other includes data regarding extensions. These records are provided to you in their entirety. You will note that your request for “number of pages retrieved and number of pages released” was not provided. The Corporate Request Tracking System does not capture this data. In addition, the use of sensitivity levels was eliminated at the corporate level in August 2006. From 2006 through 2009 ministries began to eliminate this practice. Your file is now closed.

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As part of the BC Government's new Open Information initiative, this response and the enclosed records will be published on the Open Information website a minimum of 72 hours after being received by you. To find out more about Open Information, please access the Open Information website at: <http://www.openinfo.gov.bc.ca/ibc/index.page>

If you have any questions regarding your request, please contact Loredana Feraru, the analyst assigned to your request, at 250-952-6297. This number can be reached toll-free by calling from Vancouver, 604-660-7867, or from elsewhere in BC, 1-800-663-7867 and asking to be transferred to 250-952-6297.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

Ken Byrck
for: Cindy Elbahir, Manager
Central Agency Team
Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250-387-5629 Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.