



ARCS: 292-30  
File: OCC -2011-00011

July 21, 2011

Sent via email:

Dear

**Re: Request for Access to Records**  
***Freedom of Information and Protection of Privacy Act (FOIPPA)***

I am writing further to your request received by the BC Coroners Service. You requested

*A copy of the 2009 version of the 25 Appendices in Chapter 12 of the BC Coroners Service Investigation Policy Manual as well as a copy of any current (2011) version if different from 2009.*

Please find enclosed a copy of the records in response to your request. Some information has been withheld pursuant to section, 15 (Disclosure harmful to law enforcement), of FOIPPA. A complete copy of FOIPPA is available online at:

[http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00)

In regards to the enclosed records, please be advised that old policy and forms once up-dated are considered transitory and are not kept and a copy of the Registration of Death form may be obtained directly from the division of Vital Statistics. The website for Vital Statistics may be found at [www.vs.gov.bc.ca](http://www.vs.gov.bc.ca). Your file is now closed.

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As part of the BC Government's new Open Information initiative, this response and the enclosed records will be published on the Open Information website a minimum of 72 hours after being received by you. To find out more about Open Information, please access the Open Information website at: <http://www.openinfo.gov.bc.ca/ibc/index.page>

If you have any questions regarding your request, please contact Melinda Minkley, the analyst assigned to your request, at (250) 356-6548. This number can be reached toll-free by calling from Vancouver, 604-660-7867, or from elsewhere in BC, 1-800-663-7867 and asking to be transferred to (250) 356-6548.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vicki Hudson', with a stylized flourish at the end.

Vicki Hudson, Manager  
Justice / Social Team  
Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

**Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:**

Information and Privacy Commissioner  
PO Box 9038 Stn Prov Govt  
4th Floor, 947 Fort Street  
Victoria BC V8W 9A4  
Telephone 250-387-5629      Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.