



ARCS: 292-30
File: HOU-2013-00015

May 7, 2013

Sent via email:

Dear Applicant:

Re: Request for Access to Records
Freedom of Information and Protection of Privacy Act (FOIPPA)

I am writing further to your request received by the Ministry of Energy, Mines and Natural Gas (Housing). Your request is for:

All documents related to the current job descriptions and current minimum qualifications requested of new applicants when hiring for the position of Dispute Resolution Officer (DRO) of the Residential Tenancy Branch (RTB); A copy of the standard terms of the current, or most recently used, employment contract that is used when hiring new DRO of the RTB and all of the most current information related to current salary, benefits, length of term and termination clauses of employment contracts made when hiring DRO's.
Date range is January 1, 2012 to February 26, 2013

Please find enclosed a copy of the records located in response to your request. Some information has been withheld pursuant to sections 17 (Disclosure harmful to the financial or economic interests of a public body), and 22 (Disclosure harmful to personal privacy) of FOIPPA. A complete copy of FOIPPA is available online at:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Some information has been removed as outside the scope of FOIPPA pursuant to s.3(1)(d), as it relates to examination questions. Your file is now closed.

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These records will be published on the BC Government's Open Information website a minimum of 72 hours after it is released electronically or a minimum of five business days after it has been released by mail in hardcopy. To find out more about Open Information, please access the Open Information website at: <http://www.openinfo.gov.bc.ca/ibc/index.page>

If you have any questions regarding your request, please contact Sylvia Love, the analyst assigned to your request, at Sylvia.Love@gov.bc.ca.

You have the right to ask the Information and Privacy Commissioner to review this decision. I have enclosed information on the review and complaint process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K. Ghag', is positioned above the typed name.

Kris Ghag, Manager
Resource Team
Information Access Operations

Enclosures

<p>How to Request a Review with the Office of the Information and Privacy Commissioner</p>
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If you have any questions regarding your request please contact the analyst assigned to your file. The analyst's name and telephone number are listed in the attached letter.

Pursuant to section 52 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA), you may ask the Office of the Information and Privacy Commissioner to review any decision, act, or failure to act with regard to your request under FOIPPA.

Please note that you have 30 business days to file your review with the Office of the Information and Privacy Commissioner. In order to request a review please write to:

Information and Privacy Commissioner
PO Box 9038 Stn Prov Govt
4th Floor, 947 Fort Street
Victoria BC V8W 9A4
Telephone 250-387-5629 Fax 250-387-1696

If you request a review, please provide the Commissioner's Office with:

1. A copy of your original request;
2. A copy of our response; and
3. The reasons or grounds upon which you are requesting the review.