

**REPORTING RELATIONSHIP:**

The Communications Officer and Deputy Press Secretary reports to Director of Communications.

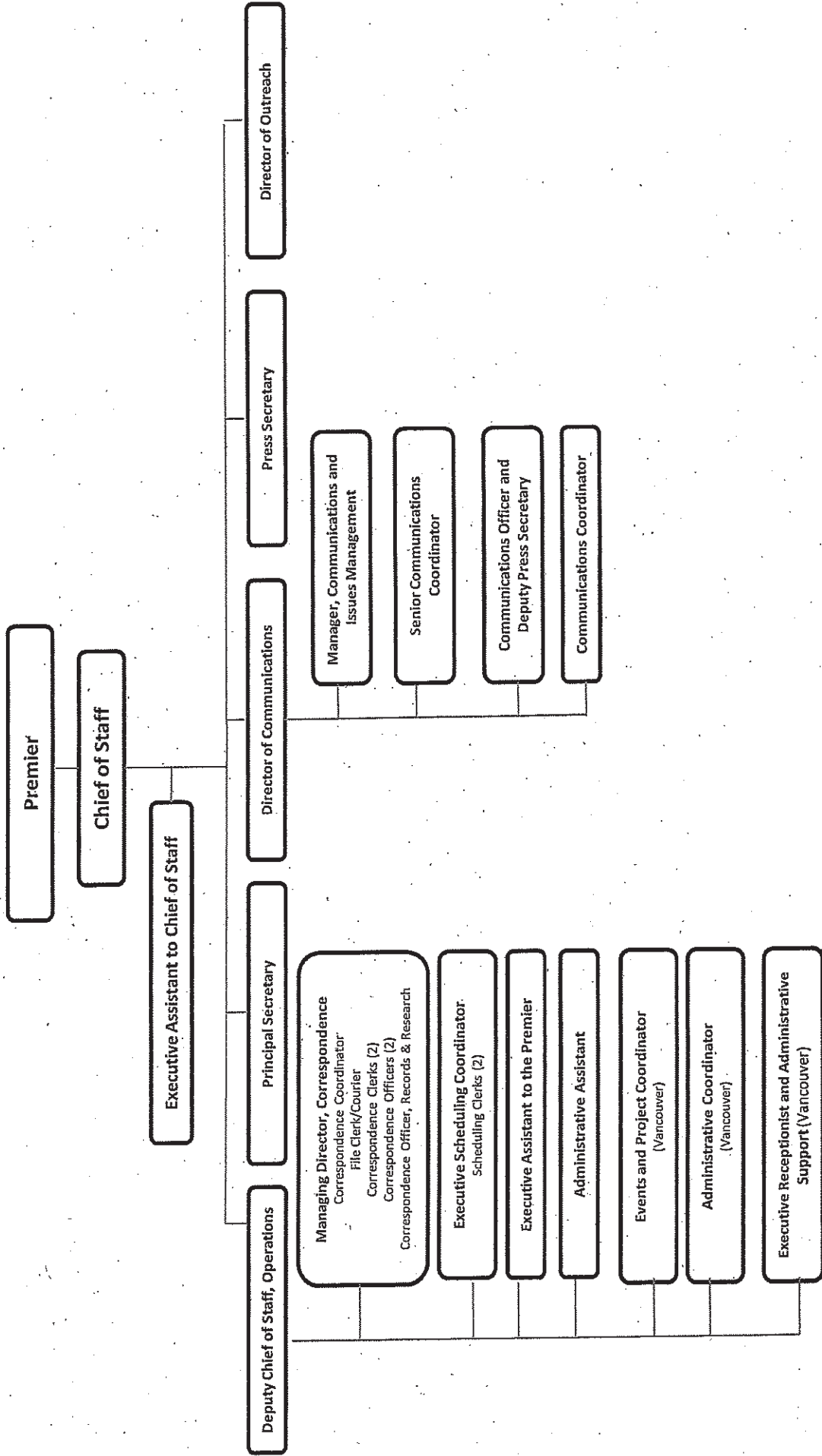
**ROLE**

Responsible, in conjunction with the Press Secretary, for maintaining and enhancing the relationship with the media. Also responsible for the development and implementation of communications strategies related to online media.

**KEY RESPONSIBILITIES:**


- In conjunction with the Press Secretary:
  - Maintaining and enhancing the working relationship between the Office of the Premier and members of the Legislative Press Gallery and other provincial media.
  - Keeping the Office of the Premier apprised of emerging issues and events that are of potential interest to provincial media.
  - When deemed necessary, responsible for travelling with the Premier to meetings and events where media may be present.
  - Responsible for ensuring that all media availabilities, scrums and press conferences are conducted in an appropriate manner.
  - Responsible for ensuring that all interviews and speeches by the Premier are audio taped and when appropriate, transcribed to print.
  
- Working with the Director of Communications manages the Premier's online presence.
  
- Preparing written communications for the Premier as necessary and as directed by the Director of Communications.

# Office of the Premier – Executive Branch



**PROVINCE OF BRITISH COLUMBIA**  
**ORDER OF LIEUTENANT GOVERNOR IN COUNCIL**

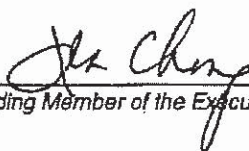
Order in Council No. **269**, Approved and Ordered **JUN 29 2011**

  
L.K. Brown  
~~Lieutenant Governor~~  
Administrator

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the ~~Lieutenant Governor~~ <sup>Administrator</sup>, by and with the advice and consent of the Executive Council, orders that the Schedule to Order in Council 71/2011 is amended by adding the following appointment:

Column 1 Person	Column 2 Position	Column 3 Premier/Minister	Column 4 Remuneration
SCOTT, Rebecca	Communications Officer and Deputy Press Secretary	Premier	Beginning at Step 4

  
Jia Chong  
Presiding Member of the Executive Council

*(This part is for administrative purposes only and is not part of the Order.)*

Authority under which Order is made:

Act and section: Public Service Act, R.S.B.C. 1996, c. 385, s. 15

Other: OIC 71/2011

June 29, 2011

page 1 of 1

O/493/2011/12

# BACKGROUNDER

## Office of the Premier staff (Victoria)

Mike McDonald, Chief of Staff

Dimitri Pantazopoulos, Principal Secretary (Effective April 4)

Kim Haakstad, Deputy Chief of Staff, Operations

Chris Olsen, Press Secretary

Shane Mills, Director of Communications

Doug Brown, Manager, Communications & Issues Management

Trevor Halford, Senior Communications Coordinator

Rebecca Scott, Communications Officer and Deputy Press Secretary

Stacie Dley, Communications Coordinator

Jessica Hodge, Executive Assistant to the Premier

Jennifer Chalmers, Executive Assistant to the Chief of Staff

Antoinette De Wit, Managing Director, Correspondence

Judy McCallum, Executive Scheduling Co-ordinator

Contact: Shane Mills  
Director of Communications  
Office of the Premier  
250 661-1015