

F312DEXEK6464



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E111515

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Garfinkel, Gabe		<b>Employee ID</b> S22		<b>Phone Number</b> (604) 775-1613	
<b>Client Organization</b> Office of the Premier		<b>Job Title</b> Executive Assistant to the Premier		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2011/12/30		<b>6. Fiscal Year</b> 2012		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Business		<b>Headquarters</b> Vancouver	
<b>12. Mailing Address for Cheque</b> 740-999 Canada Place Vancouver, BC V6C 3E1					
<b>16. Travel Dates</b> 2011	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b> Km   Cost	<b>19. Other Transport Costs</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>		
Not Responsive					
11/24	Van-Vic - Van QT	1130	1815	0.00	H- 25.75
12/01	Van - Ter - Van	1005	1225	0.00	0.00
12/01	Van - Vic QT	1530	2359	0.00	H- 25.75 103.85
12/02	Vic - Van QT	0700	2359	0.00	F- 51.50 103.85
Not Responsive					
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00
				<b>38.</b>	<b>39.</b> Not Responsive
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>
004	36A10	36200	5704	3600000	
004	36A10	36200	5702	3600000	
004					S22
004					
<b>Less Travel Advance</b> 004					
				<b>54. Not Responsive</b>	
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>	<b>Date Signed</b>

Jan 25/12

## Notes for Travel Voucher (Restricted Use) E111515 for Garfinkel, Gabe

1 note(s) returned.

Created On	Author	Note
2012/01/10 16:42:12	Lee, Mav S15 May.Lee@gov.bc.ca	Not Responsive  Nov.24.11 - Helijet QTs to / from Victoria. Taxi charged to S.22 Dec.01.11 - Vancouver - Victoria via Helijet QTs. Accommodations to S.22 Dec.02.11 - Victoria - Vancouver no transportation claim. Accommodations to S.22 and taxi charged to S.22  Not Responsive


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## Where ideas work

### Travel Voucher (Restricted Use)

E111515

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<b>Name</b> Garfinkel, Gabe		<b>Employee ID</b> S22		<b>Phone Number</b> (604) 775-1613	
<b>Client Organization</b> Office of the Premier		<b>Job Title</b> Executive Assistant to the Premier		<b>Travel Group Code</b> 3	
<b>5. Date Completed</b> 2011/12/30		<b>6. Fiscal Year</b> 2012		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>		<b>14. Reason for Travel</b> Business		<b>Headquarters</b> Vancouver	
<b>12. Mailing Address for Cheque</b> 740-999 Canada Place Vancouver, BC V6C 3E1					
<b>16. Travel Dates</b> 2011		<b>17. Places Travelled</b> Destination   Start   End		<b>18. Personal Vehicle Use</b> Km   Cost	
				<b>19. Other Transport Costs</b> Claim   Cost	
				<b>20. &amp; 21. Meals</b> Claim   Cost	
				<b>22. Lodging Costs</b> Cost   Describe	
				<b>20. &amp; 21. Miscellaneous</b> Cost   Describe	
Not Responsive					
11/24	Van-Vic - Van	1130	1815	0.00	H- 25.75
12/01	Van - Ter - Van	1005	1225	0.00	0.00
12/01	Van - Vic	1530	2359	0.00	H- 25.75
12/02	Vic -Van	0700	2359	0.00	F- 51.50
Not Responsive					
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00
				<b>38.</b>	<b>39.</b> Not Responsive
				<b>40.</b>	<b>Claim Total</b>
<b>48. Client Code</b> 004 004 004 004		<b>49. Resp.</b> 36A10		<b>50. Service Line</b> 36200	
				<b>51. STOB</b> 5705	
				<b>52. Project</b> 3600000	
				<b>45. Supplier Code</b>  S22	
<b>Less Travel Advance</b> 004					
				<b>54.</b> Not Responsive	
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b> 	
				<b>Date Signed</b> 2012/01/10	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>	
				<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>	
				<b>Date Signed</b>	

Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

VANCOUVER TAXI LTD  
798 CLARK DR  
VANCOUVER BC V5L 3J2  
604-871-1111

DATE: 2011/11/24  
PICK-UP TIME: 18:43  
DROP-OFF TIME: 18:54  
LOCATION: 513688-45824143836  
CAR NUMBER: 9862  
CAR TYPE: VISA S  
CARD: \*\*\*\*\*  
EXPIRY: 10  
AUTH: AP338971

FARE (\$): 17.00  
EXTRA (\$): 0.00  
SUBTIL (\$): 17.00

TIP (\$): \_\_\_\_\_

TOTAL (\$): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

THANK YOU  
VANCOUVER TAXI LTD

CUSTOMER'S COPY

Not Responsive

# Helijet

Victoria Harbour: 79 Dallas Road, Victoria BC V8V 1A1  
 Vancouver Airport: 5911 Airport Road South, Richmond BC V7B 1B5  
 Vancouver Harbour: 455 Waterfront Road W, Vancouver BC V6B 5E8

Reservations: 1.800.665.4354 | website: helijet.com

## RESERVATION CONFIRMATION

### Passenger

Name	Reservation #	Total Charges	Total Taxes	Total Amount	Total Payments	Balance Due
CLARK   CHRISTY	S.17, S.22	1434.00	172.08	1606.08	1606.08	0.00

### Additional Passengers

Name
S15, s.19
GARFINKEL   GABE

### Itinerary

Leg	Date	From	To	Flight	Status
1	24 Nov 2011	11:30 - VANCOUVER HARBOUR	12:05 - VICTORIA HARBOUR	715	CONFIRMED
2	24 Nov 2011	17:40 - VICTORIA HARBOUR	18:15 - VANCOUVER HARBOUR	732	CONFIRMED

### Charges

Not Responsive

### Payments

Date	Description	Payer	Method	Amount	PO Number	Receipt	Authorization
24 Nov 2011	Quick Ticket	S15, s.19	QTKT	535.36		283855	
24 Nov 2011	Visa	CLARK, CHRISTY	VI	1070.72		283857	Y:046551:1752d7c::U:NNN
24 Nov 2011	Visa	CLARK, CHRISTY	VI	-535.36		283857	Y:046551:1752d7c::U:NNN
24 Nov 2011	Quick Ticket	GARFINKEL, GABE	QTKT	535.36		283864	

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT. PLEASE READ FULLY.

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage hereunder is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

### Itinerary Status Codes:

C - Confirmed / W- Waitlist / X - Cancelled / S - Standby

### Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time.

### Aircraft Type:

All flights are operated by 12 passenger Sikorsky S-76, twin-engine helicopters.

### Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights.

## SMARTTEC Travel Confirmation

Traveller: Gabe Garfinkel  
 Prepared By: May Lee  
 Purpose of travel: Business Nov.24.11 ✓

SMARTTEC Confirmation Number: TEC0112000334104

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/11/24	Helijet (Van - Vic)	Vancouver Harbour	Victoria Harbour	99.0	44.3	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/11/24	Helijet (Van - Vic)	Victoria Harbour	Vancouver Harbour	99.0	44.3	
2011/11/24	Car/Taxi - Gasoline	Vancouver	Vancouver	5.2	1.2	

Total CO2 Equivalent Emissions: 89.7 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



# HeliJet

Victoria Harbour: 79 Dallas Road, Victoria BC V8V 1A1  
 Vancouver Airport: 5911 Airport Road South, Richmond BC V7B 1B5  
 Vancouver Harbour: 455 Waterfront Road W, Vancouver BC V6B 5E8

Reservations: 1.800.665.4354 | website: helijet.com

## RESERVATION CONFIRMATION

### Passenger

Name	Reservation #	Total Charges	Total Taxes	Total Amount	Total Payments	Balance Due
CLARK CHRISTY	S.17, S.22	837.00	100.44	937.44	937.44	0.00

### Additional Passengers

Name	
OLSEN CHRIS	
GARFINKEL GABE	/

### Itinerary

Leg	Date	From	To	Flight	Status
1	01 Dec 2011	15:30 - VANCOUVER HARBOUR	16:05 - VICTORIA HARBOUR	723	CONFIRMED

### Charges

Date	Passenger	Description	Amount	Taxes	Total
1 01 Dec 2011	CLARK, CHRISTY	Y - Full Fare*	279.00	33.48	312.48
1 01 Dec 2011	OLSEN, CHRIS	Y - Full Fare*	279.00	33.48	312.48
1 01 Dec 2011	GARFINKEL, GABE	Y - Full Fare*	279.00	33.48	312.48
<b>Total</b>			<b>837.00</b>	<b>100.44</b>	<b>937.44</b>

### Payments

Date	Description	Payer	Method	Amount	PO Number	Receipt	Authorization
01 Dec 2011	Quick Ticket	OLSEN, CHRIS	QTKT	312.48		284906	
01 Dec 2011	Visa	CLARK, CHRISTY	VI	312.48		284912	Y:039046:1762c18::U:NNN
01 Dec 2011	Quick Ticket	CLARK, CHRISTY	QTKT	312.48		284913	

\* GABE GARFINKEL

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT. PLEASE READ FULLY.

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the HeliJet International administration offices. Carriage hereunder is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

### Itinerary Status Codes:

C - Confirmed / W- Waitlist / X - Cancelled / S - Standby

### Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call HeliJet Reservations 1.800.665.4354

### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time.

### Aircraft Type:

All flights are operated by 12 passenger Sikorsky S-76, twin-engine helicopters.

### Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights.

### Changes/Cancellations & No Show Penalty:

Failure to show up, change or cancel a flight results in a penalty fee equal to the one way fare plus the cancellation of any onward/return flights. For complete fare details please visit our website: [helijet.com](http://helijet.com)

Mr Gabe Garfinkel  
 740-999 Canada Place  
 Vancouver BC V6C 3E1  
 Canada

Room : S22  
 Arrival Date : 12/01/11  
 Invoice No. : 196979  
 Folio No. :  
 Conf. No. : S22, S.17  
 Cashier No. : 47  
 Billing Date : 12/02/11  
 A/R Number :



Office of the Premier

Date	Description		Debit	Credit
12/01/11	Room Charge		90.00	
12/01/11	Destination Marketing Fee		0.90	
12/01/11	Municipal Tax		1.82	
12/01/11	Room HST		11.13	
12/02/11	Mastercard	XXXXXXXXXXXX S22 XX/XX		103.85
Room HST Total - 11.13		<b>Total</b>	<b>103.85</b>	<b>103.85</b>
Other HST Total - 0.00				
HST # 122212624		<b>Balance</b>	<b>0.00</b>	





Mr Gabe Garfinkel  
 740-999 Canada Place  
 Vancouver BC V6C 3E1  
 Canada

Room : S22  
 Arrival Date : 12/02/11  
 Invoice No. : 197099  
 Folio No. : S22, S.17  
 Conf. No. :  
 Cashier No. : 51  
 Billing Date : 12/03/11  
 A/R Number :

Date	Description		Debit	Credit
12/02/11	Room Charge		90.00	
12/02/11	Destination Marketing Fee		0.90	
12/02/11	Municipal Tax		1.82	
12/02/11	Room HST		11.13	
12/03/11	Mastercard	XXXXXXXXXXXX S22 XX/XX		103.85
Room HST Total - 11.13			<b>103.85</b>	<b>103.85</b>
Other HST Total - 0.00				
HST # 122212624			<b>0.00</b>	
<b>Total</b>				
<b>Balance</b>				

**CASH RECEIPT**  
***SURDELL KENNEDY***  
***TAXI LTD.***

Unit #103-12975-84th Ave.

Surrey, BC V3W 1B3

**604-588-8888 604-588-6565**

H.S.T. # R 12183 8809

Date: 12/22/4

\$ 172

From: 138 Cambury

To: 222 Macdonald

Driver: R

Phone # \_\_\_\_\_ Cab No.: \_\_\_\_\_

*"Thanks For Riding With Us"*

## SMARTTEC Travel Confirmation

Traveller: Gabe Garfinkel  
 Prepared By: May Lee  
 Purpose of travel: Business Dec.01.11-Dec.02.11

SMARTTEC Confirmation Number: TEC0112000334107

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/12/01	Helijet (Van - Vic)	Vancouver Harbour	Victoria Harbour	99.0	44.3	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/12/02	Car/Taxi - Diesel	Vancouver	Vancouver	5.2	1.1	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/12/01	S15	Vancouver	2	38.8

Total CO2 Equivalent Emissions: 84.2 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



## Travel Voucher (Restricted Use)

Control No.

E111564

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<b>Name</b> Garfinkel, Gabe						<b>Employee ID</b> S22						<b>Phone Number</b> (604) 775-1613							
<b>Client Organization</b> Office of the Premier						<b>JOB TITLE</b> Executive Assistant to the Premier						<b>Travel Group Code</b> 3							
<b>5. Date Completed</b> 2012/01/11				<b>6. Fiscal Year</b> 2012				<b>7. Special Cheque Issue</b>				<b>8. Cheque Stub Information</b>							
<b>Type of Travel</b> Out of Province				<b>14. Reason for Travel</b> Business								<b>Headquarters</b> Vancouver							
<b>12. Mailing Address for Cheque</b> 740-999 Canada Place Vancouver, BC V6C 3E1																			
<b>16.</b> <b>Travel Dates</b>		<b>17.</b> <b>Places Travelled</b>						<b>18.</b> <b>Personal Vehicle Use</b>		<b>19.</b> <b>Other Transport Costs</b>		<b>20. &amp; 21.</b> <b>Meals</b>		<b>22.</b> <b>Lodging Costs</b>		<b>20. &amp; 21.</b> <b>Miscellaneous</b>			
		Destination, Porter Air Start End Km Cost						Km Cost		Costs		Claim Cost		Lodging Costs		Cost Describe			
2011 11/28/11 11/29/11		Van-Tor-Ottawa Pearson 10800 2359 Ottawa - Van Pearson 0700 1945 Not Responsive						0.00 0.00 0.00				F- F-D F-D		51.50 33.25 Not Responsive		16.00 15.00 Taxi Taxi Taxi			
<b>TOTALS OF COLUMNS</b>								<b>36.</b> \$ 0.00		<b>37.</b> \$ 0.00		<b>38.</b> \$ Not Responsive		<b>39.</b> \$ Not Responsive		<b>40.</b> \$ Claim Total			
<b>48.</b> <b>Client Code</b>		<b>49.</b> <b>Resp.</b>		<b>50.</b> <b>Service Line</b>		<b>51.</b> <b>STOB</b>		<b>52.</b> <b>Project</b>		<b>45.</b> <b>Supplier Code</b>		<b>Amount \$</b>							
004 ✓ 004 004 004		36A10 ✓		36200 ✓		5705 ✓		3600000				S22 Not Responsive							
<b>Less Travel Advance</b> 004								<b>AMOUNT DUE TO EMPLOYEE</b> 54. \$											
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.								<b>Print Name</b>				<b>Date Signed</b>							
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.								<b>Print Name</b>				<b>Date Signed</b>							
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.								<b>Print Name</b>				<b>Date Signed</b>							

Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

 Jan 25/12

## Audit Trail for Travel Voucher (Restricted Use) E111564 for Garfinkel, Gabe

6 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2012/01/11 16:54:41	Lee, Mav S15 May.Lee@gov.bc.ca	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca	Saved	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca
2012/01/13 09:40:09	Lee, Mav S15 May.Lee@gov.bc.ca	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca	Saved	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca
2012/01/13 10:00:17	Lee, Mav S15 May.Lee@gov.bc.ca	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca	Saved	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca
2012/01/13 10:31:21	Lee, May S15 May.Lee@gov.bc.ca	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca	Notified	Garfinkel, Gabe Gabe.Garfinkel@gov.bc.ca
2012/01/18 11:24:16	Garfinkel, Gabe S15 Gabe.Garfinkel@gov.bc.ca		Initiated	Leamy, Michelle Michelle.Leamy@gov.bc.ca
2012/01/18 11:44:35	Leamy, Michelle S15 Michelle.Leamy@gov.bc.ca		Approved	FSA MIN OFF, FIN FINFSAMINOFF@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E111564 for Garfinkel, Gabe

1 note(s) returned:

Created On	Author	Note
2012/01/13 10:00:17	Lee May S15 May.Lee@gov.bc.ca	Nov.28.11 - Van - TO via Air Canada paid by purchasing card. TO - Ottawa via Porter Airlines paid by purchasing card. Accommodations and taxi charged to personal S.22 Nov.29.11 Ottawa - Van via Air Canada paid by purchasing card. Taxi charged to personal S.22  Not Responsive

Production \*\*\* Copyright © Government of British Columbia.

*Prior Approval for  
out of province*





Where ideas work

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Control No.

E111564

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Name Garfinkel, Gabe		Employee ID S22		Phone Number (604) 775-1613	
Client Organization Office of the Premier		Job Title Executive Assistant to the Premier		Travel Group Code 3	
5. Date Completed 2012/01/11		6. Fiscal Year 2012		7. Special Cheque Issue	
8. Cheque Stub Information		14. Reason for Travel Business		Headquarters Vancouver	
12. Mailing Address for Cheque 740-999 Canada Place Vancouver, BC V6C 3E1					
16. Travel Dates 2011 11/28 11/29		17. Places Travelled Destination Van-Tor-Ottawa Ottawa - Van		18. Personal Vehicle Use Km Cost 0.00 0.00	
19. Other Transport Costs		20. & 21. Meals Claim Cost F- 51.50 F-D 33.25		22. Lodging Costs 292.67	
20. & 21. Miscellaneous Cost Describe 16.00 Taxi 15.00 Taxi		Not Responsive			
TOTALS OF COLUMNS		36. \$ 0.00		37. \$ 0.00	
38. \$		39. Not Responsive		40. Claim Total	
48. Client Code 004 004 004 004		49. Resp. 36A10		50. Service Line 36200	
51. STOB 5705		52. Project 3600000		45. Supplier Code S22	
Less Travel Advance 004				Amount Not Responsive	
				54.	
AMOUNT DUE TO EMPLOYEE					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.		Print Name 		Date Signed Jan 13/2012	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.		Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.		Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-08

## Lee, May PREM:EX

**From:** Air Canada [confirmation@aircanada.ca]  
**Sent:** Wednesday, November 16, 2011 4:46 PM  
**To:** Davidson, Tamara PREM:EX  
**Subject:** Air Canada - 28-Nov: Vancouver - Toronto... (booking ref S.17, S.22 - seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)

S.22



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**Looking for Travel Insurance?** Protect yourself and your family against unforeseen circumstances.



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## Booking Information

**Booking Reference:** S.17, S.22

**AIR CANADA**

### Customer Care

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**

Ms Christina Clark  
tamara.davidson@gov.bc.ca  
Mobile: S22  
Work: 1-250-3562089  
At destination: S22

**Air Canada**  
1-888-247-2262

**Flight Arrivals and Departures**  
1-888-422-7533

### Online Services

**Manage** my booking online (view/change my booking; select seats\*).

**Request an upgrade**

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC142	Vancouver, Vancouver Int'l (YVR) Mon 28-Nov-2011 08:00 - Terminal M	Toronto, Pearson Int'l (YYZ) Mon 28-Nov-2011 15:22 - Terminal 1	0	4hr22	333	Latitude B	W/S F
AC189	Ottawa, Ottawa Int'l (YOW) Tue 29-Nov-2011	Vancouver, Vancouver Int'l (YVR)	0	5hr10	320	Latitude B	W/S F

2012-00073  
Page 16

**F: Food for purchase onboard** All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

<b>1: Ms Christina Clark : Adult (16+), Ticket Number: 0142101715728</b>			
Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card:	XXXX-XXXX-XXXX- S22	Special Needs:	None
Seat Selection:	AC142 37D , AC189		
<b>2: Mr Gabriel Garfinkel : Adult (16+), Ticket Number: 0142101715729</b>			
Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card:	XXXX-XXXX-XXXX- S22	Special Needs:	None
Seat Selection:	AC142 37E , AC189		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
Flight 1 - Airfare (Latitude)	1587.00
Flight 2 - Airfare (Latitude)	1594.00
Surcharges	46.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	35.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	393.35
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	3669.60
Number of passengers	2
Total	7339.20
RBC Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$7339.20</b>

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$3669.60 (Airfare - per ticket)

Ticket number(s): 0142101715728, 0142101715729

## Fare Rules

**Flight 1:** Vancouver (YVR) To Toronto (YYZ) - Latitude

**Flight 2:** Ottawa (YOW) To Vancouver (YVR) - Latitude

### • Changes:

- Changes are permitted and a change fee does not apply.
- Your total ticket price may increase if changes are made and the original fare you booked is no longer available, or if you call Air Canada Reservations, who may not have access to the original fare. Advance purchase may apply.
- Lower Latitude fares may be available only at aircanada.com for selected flights and dates. **Any changes not completed on aircanada.com may result in a higher Latitude fare than would otherwise be available.**
- **Same-day standby** is permitted at no charge.
- Flights can only be used in sequence from the place of departure specified on the Itinerary.

### • Cancellations:

- Tickets are **fully refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.

- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

- Within Continental North America, a complimentary snack selection will be offered on most short haul flights between 1.5 and 2 hours (does not apply to Air Canada Express flights operated by Jazz; and a complimentary snack and sandwich selection will be offered on most flights of more than 2 hours (sandwich selection is not offered on Air Canada Express flights operated by Jazz).



- 100% Air Canada Status Miles for Air Canada-operated flights.

Please read important information and notices regarding Air Canada's general conditions of carriage.

## **Important Information**

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

### **Before You Go: A 'To-Do' List**

All passengers are advised to view the Travel documentation page for important information on identification required for travel:

#### **Baggage Policy**

Carry-on baggage | Checked baggage

#### **Flight confirmation**

Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at [aircanada.com](http://aircanada.com) or by calling our flight information system at 1-888-422-7533 prior to your departure.

#### **Travel Insurance**

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel Insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

#### Check-in and boarding times



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## Lee, May PREM:EX

**From:** PorterAirlines@flyporter.com  
**Sent:** Wednesday, November 23, 2011 9:16 AM  
**To:** Davidson, Tamara PREM:EX  
**Subject:** Itinerary - Please do not reply to this email



### Passenger Itinerary

Thank you very much for your business. We have confirmed your reservation in our system. You will not receive a paper ticket. Please review flight information for accuracy and make note of ID requirements and recommended check-in times. You may print this itinerary for your reference.

MS. TAMARA DAVIDSON  
PO BOX 9041 STN PROV GOVT  
VICTORIA, BC V8E9E1  
CANADA

<b>Confirmation Number:</b>	S.17, S.22	<b>Agent Name:</b>	WEBANONYMOUS
<b>Booking Date:</b>	17 Nov 2011	<b>Booked By:</b>	TAMARA DAVIDSON

### Passenger Information:

Name	VIPorter Number	Flight #/Seat #
Ms. Christina CLARK		283/7B
Mr. Gabriel GARFINKEL		283/7A
Mr. Dimitrios PANTAZOPOULOS		283/7C

### Flight Information:

Date	Flight	Depart	Arrive	Stops
28 Nov 2011	283	Toronto (YTZ) 21:55	Ottawa (YOW) 22:51	

### Fare Summary (CAD):

Base Fare:	\$1,497.00
NAV and Surcharges:	\$66.00
Air Traveller Security Charge:	\$21.36
Airport Improvement Fee:	\$60.00
Harmonized Sales Tax:	\$213.78
	-----
<b>Total Fare Price:</b>	<b>\$1,858.14</b>
Seat Fee:	\$0.00
Seat Fee:	\$0.00

Seat Fee:	\$0.00
Total Including Service Charges:	\$1,858.14
Master Card:	\$1,858.14
Balance Due:	\$0.00

GST/HST Number: 841583271

QST Number: 1212573775

#### Identification Requirements:

- To board a flight within Canada, all passengers are required to present one piece of valid government-issued identification that includes a photograph and the passenger's name, or two pieces of valid government-issued identification showing the passenger's name, without photographs. IMPORTANT – the name on the identification must match the name on the boarding pass.
- All passengers travelling to and from the United States are required to present a valid passport. Citizens of countries other than Canada and the United States should contact their consulate or embassy for boarding requirements. Proof of onward or return travel may be required at check-in.

#### Check-in Times:

It is recommended that passengers allow sufficient time for getting to the airport, through check-in and security and to the gate.

All flights are available for check-in 24 hours prior to departure.

Arrival, check-in and boarding times depend on the originating airport as outlined below:

#### Canada:

	Billy Bishop Toronto City Airport	Other Airports
Recommended Arrival Time	30 min	60 min
Check-In Closes	20 min	30 min
Boarding Time	15 min	20 min

#### U.S.:

	Billy Bishop Toronto City Airport	Other Airports
Recommended Arrival Time	60 min	90 min
Check-In Closes	45 min	60 min
Boarding Time	15 min	20 min

All times prior to scheduled departure time.

Please note that failure to meet the required times may result in reassignment of seats or cancellation of booking without compensation.



## **Fare Rules:**

Please note:

- Tickets are non-transferable.
- No-shows are not permitted, and result in the forfeit of the full amount of the fare at departure time.

### **Freedom Fare:**

- Complimentary changes or cancellations are permitted online or through the Call Centre (subject to seat availability, fare difference and applicable taxes) up to 1 hour prior to departure time.
- Complimentary same-day changes are permitted at the airport, subject to seat availability.
- Cancelled flights are credited for future Porter flights. Credit for future Porter flights is valid for 12 months from issuance of credit. Refunds can be obtained by calling the Porter Call Centre.
- Advanced seat selection is complimentary.
- Eligible VIPorter members earn 1500 VIPorter Points per one-way Freedom Fare flight.

## **Connecting Flights:**

### **Canada-Canada**

Please keep your carry-on baggage, including GatePorter baggage, with you during your connection. Checked baggage will be transferred to your connecting aircraft.

Follow the "Connections" terminal signage to the Connections Desk, and enter the Canadian departures lounge. Personnel are available to assist you with flight information, boarding passes, and other questions in the terminal.

### **Canada-U.S.**

Please keep your carry-on baggage, including GatePorter baggage, with you during your connection. Checked baggage will be transferred to your connecting aircraft.

Follow the "Connections" terminal signage, then clear security with your boarding pass, and enter the U.S. departures lounge. Personnel are available to assist you with flight information, boarding passes, and other questions in the terminal.

### **U.S.-Canada**

Please collect all of your baggage, including GatePorter and checked baggage, before proceeding to a connecting flight. Passengers arriving from the U.S. must clear customs.

Follow the "Connections" terminal signage, then clear security with your boarding pass and enter the Canadian departures lounge. Personnel are available to assist you with flight information, boarding passes, and other questions in the terminal.

Registered VIPorter members can earn VIPorter Points each time they travel and can redeem them for rewards in as few as five flights.

<b>Fare Class Flown</b>	<b>VIPorter Points earned (per one-way flight)</b>
Firm Class	375
Flexible Class	750
Freedom Class	1500

7500 Points are required to redeem a complimentary one-way flight. For more information, visit [www.flyporter.com](http://www.flyporter.com).

#### **Getting to the airport:**

The Porter shuttle bus runs to and from the west entrance of The Fairmont Royal York Hotel, at the north-east corner of Front and York streets, just across from Union Station

- Paid parking is available at Toronto City Airport at independent lots. However, the number of spots is extremely limited. We recommend that passengers flying into or out of Toronto City Airport use the free shuttle service between the ferry terminal and downtown Toronto. Passenger may also take advantage of the terminal's quick turn-around to access the airport by taxi or car service.

Please go to [www.flyporter.com/Travel/Directions-How-To-Get-To?culture=en-CA](http://www.flyporter.com/Travel/Directions-How-To-Get-To?culture=en-CA) to see the map.

#### **Contact Us:**

- To manage your booking online, please go to <https://www.flyporter.com/Flight/My-Bookings?culture=en-CA>
- For further information on Porter Airlines policies and procedures, please go to [www.flyporter.com](http://www.flyporter.com).
- To speak to a Contact Centre representative, please call (888) 619-8622.

#### **Baggage Policy:**

**TWO items of carry-on baggage are permitted per fare-paying passenger.**

- Carry-on baggage is limited to two pieces:
  - 1 standard article not exceeding 55 cm x 40 cm x 23 cm (21.5" x 15.5" x 9") and weighing less than 9 kg (20 lbs)
  - 1 personal article not exceeding 43 cm x 33 cm x 16 cm (17" x 13" x 6") and weighing less than 9 kg (20 lbs)
- Items that are not permitted in carry-on baggage aboard the aircraft are those that present a potential hazard. They include, but are not limited to, weapons, tools, restraining devices, toy weapons, cutting and puncturing devices (knives, box cutters, scissors, straight razors) ice skates and other hazardous items as defined and regulated by law including explosives, poisons, and other toxic materials.
- All carry-on baggage must fit in the sizing units located both at check-in and the gate areas.
- On board the aircraft, all carry-on baggage must be stowed under the seat or in the overhead

compartments.

- The following items are not counted as carry-on: coats, cameras, receptacles containing human remains, containers carrying life sustaining items, strollers, child restraint systems, crutches, canes, walkers and other such items.
- Porter may require that an item of carry-on baggage travel as checked luggage if the bag cannot be safely stowed in the cabin.

**ONE item of checked baggage is permitted, free of charge, per fare-paying passenger.**

- One piece of checked baggage is accepted free of charge for each fare paying passenger.
- The total combined weight of all checked baggage is limited to 23 kg (50 lbs).
- The weight of the baggage is combinable for passengers booked under the same reservation file.
- A second piece of checked baggage is permitted for a charge of \$20 CAD/USD per direction.
- There is a \$50 CAD/USD charge per additional bag, over and above 2 pieces of baggage.
- Any combined weight above 23 kg (50 lbs) will be charged at a rate of \$5 CAD/USD per kg.
- No single piece can weigh more than 32 kilos (70 lbs).
- The maximum size allowed is 158 cm (62 in) total dimension (the sum of the length, width and height).
- The only exceptions to the additional baggage fees are skis and snowboards.

**Please note: In the event that passengers have both excess and overweight baggage, both charges will apply.**

**Seasonal Baggage Restrictions - Effective from December 15, 2011 to January 8, 2012:**

- Additional baggage restrictions may apply on all flights
- One item of carry-on baggage and one item of checked baggage are permitted, free of charge per fare-paying passenger.
- Due to the anticipated high baggage volume, excess baggage will be charged the applicable fees and bags will be placed "on hold" pending space on the aircraft.
- If the excess baggage does not arrive on the same flight as the passenger, it will be placed on the next available flight. It will be the passenger's responsibility to return to the airport for baggage pick up.

For more information on Porter's baggage policy, please consult [www.flyporter.com/Travel/Baggage-Allowance?culture=en-CA](http://www.flyporter.com/Travel/Baggage-Allowance?culture=en-CA).

Garfinkel, Gabriel	Page Number	1	Invoice Nbr	1000068639
S22	Guest Number	S.22	Arrive Date	11-28-2011
	Folio ID		Depart Date	11-29-2011
	No. Of Guest	(1)		
	Room Number	S22		
	Club Account	S22		
	Time	01-11-2012 14:42		

## Duplicate Invoice

Date	Reference	Description	Charges	Credits
11-28-2011	RT S.22	Room	\$259.00	
11-28-2011	RT	Tax-HST Rooms	\$33.67	
11-29-2011	MC	MasterCard		\$-292.67
		** Total	\$292.67	\$-292.67
		** Balance	\$0.00	

S22

I have agreed to delivery of The Globe and Mail. If refused, a \$1.00 (Mon to Fri) and \$2.00 (Sat) credit will be applied to my account.

Signature \_\_\_\_\_

BLACK TOP AND CHECKER CAB  
684-731-1111

DATE: 2011/11/28  
PICK-UP TIME: 07:37  
DROP-OFF TIME: 07:46  
TRIP ID: 831886  
LOCATION: 073000-45024179754  
CAR NUMBER: 0230  
CARD TYPE: VISA S  
CARD: \*\*\*\*\* S22  
EXPIRY: \*\*/\*\*  
AUTH: AP096612

FARE (\$): 16.00  
EXTRA (\$): 0.00  
SUBTTL (\$): 16.00

TIP (\$): \_\_\_\_\_

TOTAL (\$): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

BLACK TOP AND CHECKER CAB  
684-731-1111

CUSTOMER'S COPY

BLACK TOP AND CHECKER CAB  
684-731-1111

DATE: 2011/11/29  
PICK-UP TIME: 20:31  
DROP-OFF TIME: 20:40  
TRIP ID: 838307  
LOCATION: 073000-45024179754  
CAR NUMBER: 0204  
CARD TYPE: VISA S  
CARD: \*\*\*\*\* S22  
EXPIRY: \*\*/\*\*  
AUTH: AP013331

FARE (\$): 15.00  
EXTRA (\$): 0.00  
SUBTTL (\$): 15.00

TIP (\$): \_\_\_\_\_

TOTAL (\$): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

BLACK TOP AND CHECKER CAB  
684-731-1111

CUSTOMER'S COPY

## SMARTTEC Travel Confirmation

Traveller: Gabe Garfinkel  
Prepared By: May Lee

Purpose of travel: Business Nov.28.11 - Nov.29.11

SMARTTEC Confirmation Number: TEC0112000334511

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/11/28	Car/Taxi - Diesel	Vancouver	Vancouver	5.2	1.1	
2011/11/28	Airplane	Vancouver Intl	Toronto Intl	3,345.0	493.5	
2011/11/28	Airplane	Toronto Intl	Ottawa Intl	426.0	95.3	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/11/29	Airplane	Ottawa Intl	Vancouver Intl	3,551.0	523.9	
2011/11/29	Car/Taxi - Diesel	Vancouver	Vancouver	5.2	1.1	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/11/28	S15	Ottawa	1	19.4

Total CO2 Equivalent Emissions: 1,134.2 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



F512DEXEKL669



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E111636

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Clark, Christy	Employee ID S22	Phone Number (604) 775-1600
Client Organization Office of the Premier	Job Title Premier	Travel Group Code 4

5. Date Completed 2012/01/24	6. Fiscal Year 2012	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

Type of Travel In Province	14. Reason for Travel Business	Headquarters Vancouver
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12. Mailing Address for Cheque  
740 - 999 Canada Place Vancouver, BC V6C 3E1

16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
	Destination   Start   End	Km   Cost		Cost	Cost	Cost   Describe
2011						
12/01	Van - Ter - Van charter 1005   1225	0.00				
12/01	Van-Vic HJ / MLA VISA 630   2359	0.00				
12/02	Vic-Van HJ / MLA VISA 0700   1405	0.00		27.00		

Not Responsive

TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. No \$ Responsive	39. \$ 0.00	40. \$ 0.00	Claim Total
-------------------	--	--	--	-------------	-------------	----------------------	-------------	-------------	-------------

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	A
004	36A10	36200	5750	3600000		
004	36A10	36200	5702	3600000		
004					S22	Not Responsive
004						

Less Travel Advance

004						
-----	--	--	--	--	--	--

AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name C Clark	Date Signed Jan 26 '12
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name M. Leamy	Date Signed Feb 11/12
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

## Audit Trail for Travel Voucher (Restricted Use) E111636 for Clark, Christy

2 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2012/01/24 14:10:06	Lee, May S15 May.Lee@gov.bc.ca	Clark, Christy Jessica.K.Webb@gov.bc.ca	Saved	Clark, Christy Jessica.K.Webb@gov.bc.ca
2012/01/24 14:47:30	Lee, May S15 May.Lee@gov.bc.ca	Clark, Christy Jessica.K.Webb@gov.bc.ca	Saved	Clark, Christy Jessica.K.Webb@gov.bc.ca

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## Notes for Travel Voucher (Restricted Use) E111636 for Clark, Christy

1 note(s) returned.

Created On	Author	Note
2012/01/24 14:47:30	Lee, Mav S15 May.Lee@gov.bc.ca	Dec.01.11 - Van - Terrace - Van by Charter Dec.01.11 - Van - Vic via Helijet charged to MLA visa. Accommodations charged to MLA visa. Dec.02.11 - Vic - Van via Helijet. Transportation charged to MLA visa.  Not Responsive

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# Helijet

Victoria Harbour: 79 Dallas Road, Victoria BC V8V 1A1  
 Vancouver Airport: 5911 Airport Road South, Richmond BC V7B 1B5  
 Vancouver Harbour: 455 Waterfront Road W, Vancouver BC V6B 5E8

Reservations: 1.800.665.4354 | website: helijet.com

## RESERVATION CONFIRMATION

### Passenger

Name	Reservation #	Total Charges	Total Taxes	Total Amount	Total Payments	Balance Due
CLARK, CHRISTY	S.22, S.17	837.00	100.44	937.44	937.44	0.00

### Additional Passengers

Name
OLSEN, CHRIS
GARFINKEL, GABE

### Itinerary

Leg	Date	From	To	Flight	Status
1	01 Dec 2011	15:30 - VANCOUVER HARBOUR	16:05 - VICTORIA HARBOUR	723	CONFIRMED

### Charges

Date	Passenger	Description	Amount	Taxes	Total
1 01 Dec 2011	CLARK, CHRISTY	Y - Full Fare*	279.00	33.48	312.48
1 01 Dec 2011	OLSEN, CHRIS	Y - Full Fare*	279.00	33.48	312.48
1 01 Dec 2011	GARFINKEL, GABE	Y - Full Fare*	279.00	33.48	312.48
Total			837.00	100.44	937.44

### Payments

Date	Description	Payer	Method	Amount	PO Number	Receipt	Authorization
01 Dec 2011	Quick Ticket	OLSEN, CHRIS	QTKT	312.48		284906	
01 Dec 2011	Visa	CLARK, CHRISTY	VI	312.48		284912	Y:039046:1762c18::U:NNN
01 Dec 2011	Quick Ticket	CLARK, CHRISTY	QTKT	312.48		284913	

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT. PLEASE READ FULLY.

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage hereunder is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

### Itinerary Status Codes:

C - Confirmed / W- Waitlist / X - Cancelled / S - Standby

### Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time.

### Aircraft Type:

All flights are operated by 12 passenger Sikorsky S-76, twin-engine helicopters.

### Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights.

### Changes/Cancellations & No Show Penalty:

Failure to show up, change or cancel a flight results in a penalty fee equal to the one way fare plus the cancellation of any onward/return flights. For complete fare details please visit our website: [helijet.com](http://helijet.com)

5711 MTUNC  
MLA VISA

**Baggage Allowance:**

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. No carry-on cabin baggage is allowed. Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays.

**Baggage Liability:**

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

**Transportation upon arrival:**

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria and Vancouver Harbour, ask the driver for drop off locations. Taxis may also be available, please ask an agent.

**Accessibility:**

To ensure your travel is as pleasant as possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354.

**Pets on Helijet:**

If you have a Special Assistance Animal please advise Helijet Reservations. For carriage of small pets and animals please visit our website for restrictions.

**Weather Conditions:**

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

**Reservations:**

Reservations are required for all flights and may be booked online at [www.helijet.com](http://www.helijet.com) or by calling 1.800.665.4354 (within North America).



# HeliJet

Victoria Harbour: 79 Dallas Road, Victoria BC V8V 1A1  
 Vancouver Airport: 5911 Airport Road South, Richmond BC V7B 1B5  
 Vancouver Harbour: 455 Waterfront Road W, Vancouver BC V6B 5E8

Reservations: 1.800.665.4354 | website: helijet.com

## RESERVATION CONFIRMATION

### Passenger

Name	Reservation #	Total Charges	Total Taxes	Total Amount	Total Payments	Balance Due
CLARK   CHRISTY	S.17, S.22	239.00	28.68	267.68	267.68	0.00

### Itinerary

Leg	Date	From	To	Flight	Status
2	02 Dec 2011	14:30 - VICTORIA HARBOUR	15:05 - VANCOUVER HARBOUR	722	CONFIRMED

### Charges

Date	Passenger	Description	Amount	Taxes	Total
2   02 Dec 2011	CLARK, CHRISTY	B - Full Fare	239.00	28.68	267.68
Total			239.00	28.68	267.68

### Payments

Date	Description	Payer	Method	Amount	PO Number	Receipt	Authorization
02 Dec 2011	Visa	CLARK, CHRISTY	VI	267.68		285030	Y:095900:1764eb2::U:NNN

### THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT. PLEASE READ FULLY.

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the HeliJet International administration offices. Carriage hereunder is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

### Itinerary Status Codes:

C - Confirmed / W- Waitlist / X - Cancelled / S - Standby

### Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call HeliJet Reservations 1.800.665.4354

### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time.

### Aircraft Type:

All flights are operated by 12 passenger Sikorsky S-76, twin-engine helicopters.

### Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights.

### Changes/Cancellations & No Show Penalty:

Failure to show up, change or cancel a flight results in a penalty fee equal to the one way fare plus the cancellation of any onward/return flights. For complete fare details please visit our website: [helijet.com](http://helijet.com)

### Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. No carry-on cabin baggage is allowed. Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays.

### Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

5711 MTVNC  
MLA VISA



**Transportation upon arrival:**

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria and Vancouver Harbour, ask the driver for drop off locations. Taxis may also be available, please ask an agent.

**Accessibility:**

To ensure your travel is as pleasant as possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354.

**Pets on Helijet:**

If you have a Special Assistance Animal please advise Helijet Reservations. For carriage of small pets and animals please visit our website for restrictions.

**Weather Conditions:**

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

**Reservations:**

Reservations are required for all flights and may be booked online at [www.helijet.com](http://www.helijet.com) or by calling 1.800.665.4354 (within North America).

Hon Christy Clark  
740-999 Canada Place  
Vancouver BC V6C 3E1  
Canada

Room : S22  
Arrival Date : 12/01/11  
Invoice No. : 196980  
Folio No. : S22, S.17  
Conf. No. :  
Cashier No. : 47  
Billing Date : 12/02/11  
A/R Number :

Office of the Premier

Date	Description	Debit	Credit
12/01/11	Room Charge	69.00	
12/01/11	Destination Marketing Fee	0.69	
12/01/11	Municipal Tax	1.39	
12/01/11	Room HST	8.53	
12/02/11	Visa XXXXXXXXXXXX S22 XX/XX		79.61
Room HST Total - 8.53		<b>Total</b>	<b>79.61</b>
Other HST Total - 0.00			<b>79.61</b>
HST # 122212624		<b>Balance</b>	<b>0.00</b>

5751 MTCCH  
MLA-VISA

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. I have accepted delivery of the Globe and Mail. If refused, a \$1.00 (Mon to Fri) and a \$2.00 (Sat) credit will be applied to my account.

## SMARTTEC Travel Confirmation

Traveller: Christy Clark  
Prepared By: May Lee

Purpose of travel: Business Dec.01.11 - Van - Terrace

SMARTTEC Confirmation Number: TEC0112000336205

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/12/01	Truck/SUV - Gasoline	Vancouver	Vancouver Airport	15.3	5.5	
2011/12/01	Airplane	Vancouver Intl	Terrace	693.0	86.6	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/12/01	Airplane	Terrace	Vancouver Intl	693.0	86.6	
2011/12/01	Truck/SUV - Gasoline	Vancouver Airport	Vancouver	15.3	5.5	

Total CO2 Equivalent Emissions: 184.2 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

## SMARTTEC Travel Confirmation

Traveller: Christy Clark  
Prepared By: May Lee

Purpose of travel: Business Dec.01.11 - Dec.02.11

SMARTTEC Confirmation Number: TEC0112000336206

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/12/01	Truck/SUV - Gasoline	Vancouver	Vancouver	0.3	0.1	
2011/12/01	Helijet (Van - Vic)	Vancouver Harbour	Victoria Harbour	99.0	44.3	
2011/12/01	Truck/SUV - Hybrid	Victoria	Victoria	0.6	0.1	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/12/02	Truck/SUV - Hybrid	Victoria	Victoria	0.6	0.1	
2011/12/02	Helijet (Van - Vic)	Victoria Harbour	Vancouver Harbour	99.0	44.3	
2011/12/02	Truck/SUV - Gasoline	Vancouver	Vancouver	0.3	0.1	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/12/01	S.15	Victoria	1	12.6

Total CO2 Equivalent Emissions: 101.6 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.

FS12DEXEKL6 69



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E111536

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Clark, Christy		Employee ID S.22	Phone Number (604) 775-1600
Client Organization Office of the Premier		Job Title Premier	Travel Group Code 4
5. Date Completed 2012/01/04	6. Fiscal Year 2012	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel Out of Province	14. Reason for Travel Business	Headquarters Vancouver	

12. Mailing Address for Cheque  
740 - 999 Canada Place Vancouver, BC V6C 3E1

16. Travel Dates	17. Places Travelled Destination	18. Personal Vehicle Use Km   Cost	19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous Cost   Describe
11/28 AC	Van-TO-Ottawa	Per diem 0900PA 2359PA				
11/29 AC	Ottawa - Van	Per diem 0700 1945		61.00		
Not Responsive						

TOTALS OF COLUMNS	36. \$ 0.00	37. \$ 0.00	38. Not Responsive	39. \$ 0.00	40. \$ 0.00	Claim Total Not Responsive
-------------------	-------------	-------------	--------------------	-------------	-------------	-------------------------------

48. Client Code 004 004 004 004	49. Resp. 36A10	50. Service Line 36200	51. STOB 5705 5705	52. Project 3600000	45. Supplier Code S22	Amount Not Responsive
Less-Travel Advance 004						

## AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name C Clark	Date Signed Jan 26/12
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name Michelle Leung	Date Signed Feb 2/12
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

*Handwritten signature: J. Leung*  
Feb 13/12

## Notes for Travel Voucher (Restricted Use) E111536 for Clark, Christy

1 note(s) returned.

Created On	Author	Note
2012/01/24 11:49:53	Lee, May S15 May.Lee@gov.bc.ca	Not Responsive  Nov.28.11 - Van-Tor via Air Canada on purchasing card. Tor - Ottawa via Porter Airlines on purchasing card. Accommodations charged to MLA visa. Nov.29.11 - Ottawa - Van via Air Canada on purchasing card  Not Responsive

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## Audit Trail for Travel Voucher (Restricted Use) E111536 for Clark, Christy

3 audit trail record(s) returned.

Date/Time	Who	On Behalf Of	Action	Next To Act
2012/01/04 16:03:35	Lee, Mav	Clark, Christy	Saved	Clark, Christy
	S15	Jessica.K.Webb@gov.bc.ca		Jessica.K.Webb@gov.bc.ca
2012/01/24 11:40:37	May.Lee@gov.bc.ca		Saved	Clark, Christy
	Lee, Mav	Clark, Christy		Jessica.K.Webb@gov.bc.ca
2012/01/24 11:49:53	S15	Jessica.K.Webb@gov.bc.ca	Saved	Clark, Christy
	May.Lee@gov.bc.ca			Jessica.K.Webb@gov.bc.ca
	Lee, Mav	Clark, Christy	Saved	Clark, Christy
	S15	Jessica.K.Webb@gov.bc.ca		Jessica.K.Webb@gov.bc.ca
	May.Lee@gov.bc.ca			

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## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
Please print this itinerary / receipt for your reference.

### Main Contact Information

Booking reference: S.17, S.22

Name: Ms Christina Clark  
E-mail: TAMARA.DAVIDSON@GOV.BC.CA  
Form of payment: CCCAXXXXXXXXXXX S22  
CC CAXXXXXXXXXXX

**Customer Care**  
Air Canada Reservations  
1-888-247-2262  
Air Canada Flight Information  
1-888-422-7533

International Reservations

Alert me of flight changes  
Flight notification

Electronic Ticketing confirmed.  
This is your official itinerary/receipt.

### Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC34	Vancouver (YVR)	Toronto Pearson (YYZ)	77L	C	Confirmed
	Mon 28-Nov 2011 09:00 - TERMINAL M -MAIN	Mon 28-Nov 2011 16:16 - TERMINAL T1 INTL			
Seat number(s) requested: 5D					
AC189	Ottawa (YOW)	Vancouver (YVR)	320	B	Confirmed
	Tue 29-Nov 2011 17:35	Tue 29-Nov 2011 19:45 - TERMINAL M -MAIN			

Seat number(s) requested: 16D

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Pearl

### Passenger Information

Name: Ms Christina Clark  
Frequent Flyer Pgm: **Passenger 1**  
Ticket number: 014 2102 082226  
Program number:

### Fare Summary

Passenger: 1 Ticket number 014 2102 082226

<b>Date of issue</b>	28-Nov 2011
<b>Fare Amount In Canadian dollars:</b>	4,188.00
<i>(Including navigational &amp; other charges)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Canada Harmonized Sales Tax (HST #10009-2287) (RC)	115.32
Combined Taxes *see fare calculation below (XT)	PD
<b>Total Fare In Canadian dollars:</b>	1,076.32A

Ticket particulars:  
AC ONLY

**\*Fare calculation:**

28NOV11YVR AC YTO Q23.00R2548.00/-YOW AC YVR  
Q23.00R1594.00CAD4188.00 END ROE1.00 PD14.25CA393.35RC35.00SQ

**Canadian tax registration numbers:**

XG Canada Goods and Service Tax (GST) #10009-2287  
RC Canada Harmonized Sales Tax (HST) #10009-2287  
XQ Quebec Sales Tax (QST) #1000-043-172

## Fare Rules

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

## Important Information

This is your E-ticket itinerary/receipt. Keep this document for your travel. Your flight coupons are stored in our reservation system. The Conditions of Contract and other legal notices are provided with this itinerary/receipt.

~~Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.~~

## Travel Documents

Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the reservation or ticket. The passenger must present: one (1) piece of government-issued ID with photo or two (2) pieces of government-issued ID without photo. For **air travel between Canada and the United States**, all passengers including Canadian and U.S. citizens, are required to present a valid passport or other valid travel document such as a Nexus card. Nexus members are required to carry appropriate Immigration and Identity documents in addition to their Nexus card. In addition, passengers must present this Itinerary/receipt to Immigration authorities upon request. For **air travel to a foreign country**, passengers must ensure that they have all necessary travel documents such as a passport or visa, as directed by embassies and consulates. All passengers are advised to view the [Travel documentation](#) page for Important Information on documentation required for travel. **YOU CANNOT TRAVEL IF YOU DO NOT HAVE ALL REQUIRED TRAVEL DOCUMENTS, SUCH AS PASSPORT AND VISA (if applicable).**

## Secure Flight

For travel to, from or via the United States you are required by the Transportation Security Administration (TSA) to provide full passenger name (as it appears on your travel document), date of birth and gender for each traveller at least 72 hours prior to departure, or at time of booking if you book your flight within 72 hours of departure.

S15

Clark, Christy	Page Number	1	Invoice Nbr	1000064910
S22	Guest Number	S.22	Arrive Date	11-28-2011
	Folio ID		Depart Date	11-29-2011
	No. Of Guest	1		
	Room Number	S22		
	Time	11-29-2011 10:30		

Invoice

Date	Reference	Description	Charges	Credits
11-28-2011	R1 S.22	Room	\$269.00	
11-28-2011	R1	Tax-HST Rooms	\$34.97	
11-29-2011	VI	Visa		
				S22
11-29-2011	VI	Visa		
		** Total		
		** Balance	\$0.00	

S15

I have agreed to delivery of The Globe and Mail. If refused, a \$1.00 (Mon to Fri) and \$2.00 (Sat) credit will be applied to my account.

Signature \_\_\_\_\_

5705-MIN  
MLA VISA

S15

Clark, Christy	Page Number	1	Invoice Nbr	1000064911
S22	Guest Number		Arrive Date	11-28-2011
	Folio ID	S.22	Depart Date	11-29-2011
	No. Of Guest	1		
	Room Number	S22		
	Time	11-29-2011 10:30		

Invoice				
Date	Reference	Description	Charges	Credits
		** Total		
		** Balance	\$0.00	

S15

I have agreed to delivery of The Globe and Mail. If refused, a \$1.00 (Mon to Fri) and \$2.00 (Sat) credit will be applied to my account.

Signature \_\_\_\_\_

S15

guest/client

Christy Clark

travel agent/charge to  
agent de voyage/débit à

room/chambre S22

rate/tarif 269.00

# pers./no pers. 1

folio/dossier S22

page 1

arrivee/arrivée 28-NOV-11 23:34

depart/départ 29-NOV-11

payment/paiement

S22

date	reference/référence	description	charges credits/débit-credit
28-NOV-11	RT	Room	269.00
28-NOV-11	RT	Tax-HST Rooms	34.97
29-NOV-11	VI	Visa	S22
Balance Due			0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

I have agreed to delivery of The Globe and Mail. If refused, a \$1.00 (Mon to Fri) and \$2.00 (Sat) credit will be applied to my account.

\*\* continued on the next page \*\*

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.  
J'assume l'entière responsabilité du paiement du présent compte si l'entreprise ou un autre tiers ne paie pas une partie ou la totalité des frais.

signature \_\_\_\_\_

Christy Clark

FOLIO

S22

28-NOV-11

ROOM

S22

DEPART

AGENT

S15



## Lee, May PREM:EX

**From:** PorterAirlines@flyporter.com  
**Sent:** Wednesday, November 23, 2011 9:16 AM  
**To:** Davidson, Tamara PREM:EX  
**Subject:** Itinerary - Please do not reply to this email



### Passenger Itinerary

Thank you very much for your business. We have confirmed your reservation in our system. You will not receive a paper ticket. Please review flight information for accuracy and make note of ID requirements and recommended check-in times. You may print this itinerary for your reference.

MS. TAMARA DAVIDSON  
PO BOX 9041 STN PROV GOVT  
VICTORIA, BC V8E9E1  
CANADA

<b>Confirmation Number:</b>	S.17, S.22	<b>Agent Name:</b>	WEBANONYMOUS
<b>Booking Date:</b>	17 Nov 2011	<b>Booked By:</b>	TAMARA DAVIDSON

### Passenger Information:

Name	VIPorter Number	Flight #/Seat #
Ms. Christina CLARK		283/7B
Mr. Gabriel GARFINKEL		283/7A
Mr. Dimitrios PANTAZOPOULOS		283/7C

### Flight Information:

Date	Flight	Depart	Arrive	Stops
28 Nov 2011	283	Toronto (YTZ) 21:55	Ottawa (YOW) 22:51	

### Fare Summary (CAD):

Base Fare:	\$1,497.00
NAV and Surcharges:	\$66.00
Air Traveller Security Charge:	\$21.36
Airport Improvement Fee:	\$60.00
Harmonized Sales Tax:	\$213.78
	-----
Total Fare Price:	\$1,858.14
Seat Fee:	\$0.00
Seat Fee:	\$0.00

5713 min  
Pearl

Seat Fee:	\$0.00
Total Including Service Charges:	\$1,858.14
Master Card:	\$1,858.14
Balance Due:	\$0.00

GST/HST Number: 841583271

QST Number: 1212573775

#### Identification Requirements:

- To board a flight within Canada, all passengers are required to present one piece of valid government-issued identification that includes a photograph and the passenger's name, or two pieces of valid government-issued identification showing the passenger's name, without photographs. IMPORTANT – the name on the identification must match the name on the boarding pass.
- All passengers travelling to and from the United States are required to present a valid passport. Citizens of countries other than Canada and the United States should contact their consulate or embassy for boarding requirements. Proof of onward or return travel may be required at check-in.

#### Check-in Times:

It is recommended that passengers allow sufficient time for getting to the airport, through check-in and security and to the gate.

All flights are available for check-in 24 hours prior to departure.

Arrival, check-in and boarding times depend on the originating airport as outlined below:

#### Canada:

##### Billy Bishop Toronto City

##### Other Airports

	Airport	
<b>Recommended Arrival Time</b>	30 min	60 min
<b>Check-In Closes</b>	20 min	30 min
<b>Boarding Time</b>	15 min	20 min

#### U.S.:

##### Billy Bishop Toronto City

##### Other Airports

	Airport	
<b>Recommended Arrival Time</b>	60 min	90 min
<b>Check-In Closes</b>	45 min	60 min
<b>Boarding Time</b>	15 min	20 min

All times prior to scheduled departure time.

Please note that failure to meet the required times may result in reassignment of seats or cancellation of booking without compensation.

## **Fare Rules:**

Please note:

- Tickets are non-transferable.
- No-shows are not permitted, and result in the forfeit of the full amount of the fare at departure time.

### **Freedom Fare:**

- Complimentary changes or cancellations are permitted online or through the Call Centre (subject to seat availability, fare difference and applicable taxes) up to 1 hour prior to departure time.
- Complimentary same-day changes are permitted at the airport, subject to seat availability.
- Cancelled flights are credited for future Porter flights. Credit for future Porter flights is valid for 12 months from issuance of credit. Refunds can be obtained by calling the Porter Call Centre.
- Advanced seat selection is complimentary.
- Eligible VIPorter members earn 1500 VIPorter Points per one-way Freedom Fare flight.

## **Connecting Flights:**

### Canada-Canada

Please keep your carry-on baggage, including GatePorter baggage, with you during your connection. Checked baggage will be transferred to your connecting aircraft.

Follow the "Connections" terminal signage to the Connections Desk, and enter the Canadian departures lounge. Personnel are available to assist you with flight information, boarding passes, and other questions in the terminal.

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### Canada-U.S.

Please keep your carry-on baggage, including GatePorter baggage, with you during your connection. Checked baggage will be transferred to your connecting aircraft.

Follow the "Connections" terminal signage, then clear security with your boarding pass, and enter the U.S. departures lounge. Personnel are available to assist you with flight information, boarding passes, and other questions in the terminal.

### U.S.-Canada

Please collect all of your baggage, including GatePorter and checked baggage, before proceeding to a connecting flight. Passengers arriving from the U.S. must clear customs.

Follow the "Connections" terminal signage, then clear security with your boarding pass and enter the Canadian departures lounge. Personnel are available to assist you with flight information, boarding passes, and other questions in the terminal.

## **VIPorter Frequent Flyer Program:**

Registered VIPorter members can earn VIPorter Points each time they travel and can redeem them for rewards in as few as five flights.

<b>Fare Class Flown</b>	<b>VIPorter Points earned (per one-way flight)</b>
Firm Class	375
Flexible Class	750
Freedom Class	1500

7500 Points are required to redeem a complimentary one-way flight. For more information, visit [www.flyporter.com](http://www.flyporter.com).

### **Getting to the airport:**

The Porter shuttle bus runs to and from the west entrance of The Fairmont Royal York Hotel, at the north-east corner of Front and York streets, just across from Union Station

- Paid parking is available at Toronto City Airport at independent lots. However, the number of spots is extremely limited. We recommend that passengers flying into or out of Toronto City Airport use the free shuttle service between the ferry terminal and downtown Toronto. Passenger may also take advantage of the terminal's quick turn-around to access the airport by taxi or car service.

Please go to [www.flyporter.com/Travel/Directions-How-To-Get-To?culture=en-CA](http://www.flyporter.com/Travel/Directions-How-To-Get-To?culture=en-CA) to see the map.

### **Contact Us:**

- To manage your booking online, please go to <https://www.flyporter.com/Flight/My-Bookings?culture=en-CA>
- For further information on Porter Airlines policies and procedures, please go to [www.flyporter.com](http://www.flyporter.com).
- To speak to a Contact Centre representative, please call **(888) 619-8622**.

### **Baggage Policy:**

**TWO items of carry-on baggage are permitted per fare-paying passenger.**

- Carry-on baggage is limited to two pieces:
  - 1 standard article not exceeding 55 cm x 40 cm x 23 cm (21.5" x 15.5" x 9") and weighing less than 9 kg (20 lbs)
  - 1 personal article not exceeding 43 cm x 33 cm x 16 cm (17" x 13" x 6") and weighing less than 9 kg (20 lbs)
- Items that are not permitted in carry-on baggage aboard the aircraft are those that present a potential hazard. They include, but are not limited to, weapons, tools, restraining devices, toy weapons, cutting and puncturing devices (knives, box cutters, scissors, straight razors) ice skates and other hazardous items as defined and regulated by law including explosives, poisons, and other toxic materials.
- All carry-on baggage must fit in the sizing units located both at check-in and the gate areas.
- On board the aircraft, all carry-on baggage must be stowed under the seat or in the overhead

compartments.

- The following items are not counted as carry-on: coats, cameras, receptacles containing human remains, containers carrying life sustaining items, strollers, child restraint systems, crutches, canes, walkers and other such items.
- Porter may require that an item of carry-on baggage travel as checked luggage if the bag cannot be safely stowed in the cabin.

**ONE item of checked baggage is permitted, free of charge, per fare-paying passenger.**

- One piece of checked baggage is accepted free of charge for each fare paying passenger.
- The total combined weight of all checked baggage is limited to 23 kg (50 lbs).
- The weight of the baggage is combinable for passengers booked under the same reservation file.
- A second piece of checked baggage is permitted for a charge of \$20 CAD/USD per direction.
- There is a \$50 CAD/USD charge per additional bag, over and above 2 pieces of baggage.
- Any combined weight above 23 kg (50 lbs) will be charged at a rate of \$5 CAD/USD per kg.
- No single piece can weigh more than 32 kilos (70 lbs).
- The maximum size allowed is 158 cm (62 in) total dimension (the sum of the length, width and height).
- The only exceptions to the additional baggage fees are skis and snowboards.

**Please note: In the event that passengers have both excess and overweight baggage, both charges will apply.**

**Seasonal Baggage Restrictions - Effective from December 15, 2011 to January 8, 2012:**

- Additional baggage restrictions may apply on all flights
- One item of carry-on baggage and one item of checked baggage are permitted, free of charge per fare-paying passenger.
- Due to the anticipated high baggage volume, excess baggage will be charged the applicable fees and bags will be placed "on hold" pending space on the aircraft.
- ~~If the excess baggage does not arrive on the same flight as the passenger, it will be placed on the next available flight. It will be the passenger's responsibility to return to the airport for baggage pick up.~~

For more information on Porter's baggage policy, please consult [www.flyporter.com/Travel/Baggage-Allowance?culture=en-CA](http://www.flyporter.com/Travel/Baggage-Allowance?culture=en-CA).



Where green ideas work

## SMARTTEC Travel Confirmation

Traveller: Christy Clark  
Prepared By: May Lee

Purpose of travel: Business Nov.28.11 - Nov.29.11

SMARTTEC Confirmation Number: TEC0112000336142

If there is an expense claim associated with this travel then attach this PDF to your iExpenses travel claim. The SMARTTEC PDF report must be saved with the default name assigned by the system before attaching it to your iExpenses claim. Any change to the file name will flag your claim as non-compliant when your Ministry reports on it.

### Outbound Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/11/28	Truck/SUV - Gasoline	Vancouver	Vancouver Airport	15.3	5.5	
2011/11/28	Airplane	Vancouver Intl	Toronto Intl	3,345.0	481.3	
2011/11/28	Airplane	Toronto Intl	Ottawa Intl	426.0	90.7	

### Return Trip

Date	Travel Mode	From	To	Distance	CO2e kg	Flight#
2011/11/29	Airplane	Ottawa Intl	Vancouver Intl	3,551.0	511.0	
2011/11/29	Truck/SUV - Gasoline	Vancouver Airport	Vancouver	15.3	5.5	

### Accommodations

Date	Accommodation Provider	Address	Nights	CO2e kg
2011/11/28	S15	Ottawa	1	12.6

Total CO2 Equivalent Emissions: 1,106.5 kg

The emissions (CO2e) reported above are based on emission factors approved by the Ministry of Environment at the time your travel was finalized. Please note that emission factors are updated periodically and may change your emission records retroactively. These changes would be reflected in SMARTTool.



# Chalmers, Jennifer PREM:EX

From: Air Canada [confirmation@aircanada.ca]  
 Sent: Wednesday, November 23, 2011 5:05 PM  
 To: Chalmers, Jennifer PREM:EX  
 Subject: Air Canada - 02-Dec: Ottawa - Victoria (booking ref S.17, S.22 - seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

[Scan this barcode to check in at any Air Canada check in kiosk.](#)

S.22

**Looking for Travel Insurance?** Protect yourself and your family against unforeseen circumstances.

**Need a hotel in Victoria?** Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.

**Need ground transportation, sightseeing or attractions?**

**Need a car in Victoria?** Great rates and additional Aeroplan Miles. **AVIS Budget**

## Booking Information

**AIR CANADA**

**Booking Reference:** S.17, S.22

### Customer Care

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Air Canada**  
1-888-247-2262

### Main Contact:

Mr Dimitrios Pantazopoulos  
 jennifer.chalmers@aov.bc.ca  
 Mobile: S22  
 Work: 1-250-3871715

**Flight Arrivals and Departures**  
1-888-422-7533

### Online Services

**Manage** my booking online (view/change my booking; select seats\*).  
**Alert me** of flight status changes directly to my mobile phone or email.  
**Flight Arrivals & Departures** - check online if my flight is on time.  
**Check-in online** and print my boarding pass.

\* [Can my booking be changed online?](#)

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC463	Ottawa, Ottawa Int'l (YOW) Fri 02-Dec 2011 18:00	Toronto, Pearson Int'l (YYZ) Fri 02-Dec 2011	0	7hr49	319	Tango, G	

		19:07 - Terminal 1				
AC191	<b>Toronto, Pearson Int'l (YYZ)</b> Fri 02-Dec 2011 20:40 - Terminal 1	<b>Victoria, Victoria Int'l (YYJ)</b> Fri 02-Dec 2011 22:49	0	320	Tango, G	115 F

 **F: Food for purchase onboard** All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

**1: Mr Dimitrios Pantazopoulos : Adult (16+), Ticket Number: 0142101949096**

Frequent Flyer Pgm :	<b>None</b>	Meal Preference :	<b>None</b>
Credit Card:	xxxx-xxxx-xxxx S22	Special Needs:	<b>None</b>
Seat Selection:	<b>None</b>		

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Tango</u>	<b>359.00</b>
<u>Surcharges</u>	<b>23.00</b>

### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	<b>24.00</b>
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	<b>53.71</b>
<u>Air Travellers Security Charge (ATSC)</u>	<b>7.12</b>
Total airfare and taxes before options (per passenger)	<b>466.83</b>
Number of passengers	<b>1</b>
Total	<b>466.83</b>
RBC Travel Insurance (declined)	<b>0.00</b>
<b>Grand Total - Canadian dollars</b>	<b>\$466.83</b>

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$466.83 (Airfare - per ticket)

Ticket number(s): 0142101949096

## Fare Rules

**Departing Flight** Ottawa (YOW) To Victoria (YYJ) - **Tango**

- **Changes:**
  - Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
  - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger, except for passengers travelling on a flight between Toronto and Montreal, or Toronto and Ottawa (connecting flights excluded), for whom the flat fee is \$75 CAD/USD. Same-day flights only.
  - **Same-day standby** is not permitted.
  - Flights can only be used in sequence from the place of departure specified on the Itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of



the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.

- Customers who **no-show** their flight will forfeit the fare paid.
- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 25% non-status Aeroplan Miles for Air Canada-operated flights.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

---

## **Important Information**

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Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

### **Before You Go: A 'To-Do' List**

All passengers are advised to view the [Travel documentation](#) page for important information on identification required for travel.

### **Baggage Policy**

[Carry-on baggage](#) | [Checked baggage](#)

### **Flight confirmation**

Although reconfirmation of flights is not required, we strongly recommend that you check your [flight status online](#) at [aircanada.com](#) or by calling our flight information system at 1-888-422-7533 prior to your departure.

### **Travel insurance**

Protect your travel investment and also protect yourself against the high cost of medical expenses while out of province. Purchase travel insurance online from RBC Travel Insurance Company via Air Canada or by calling 1-866-610-7102. Enjoy your trip knowing you are properly protected.

Travel insurance purchased is solely and directly offered, provided and underwritten by RBC Travel Insurance Company ("RBC"). Air Canada expressly disclaims any responsibility in regard to any travel insurance purchased by the customer from RBC Insurance.

### **[Check-in and boarding times](#)**

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[Offset now](#) | [Learn more](#)

# 889

Davidson, Tamara PREM:EX

From: Air Canada [confirmation@aircanada.ca]  
Sent: Wednesday, November 16, 2011 4:46 PM  
To: Davidson, Tamara PREM:EX  
Subject: Air Canada - 28-Nov: Vancouver - Toronto... (booking ref: S.17, S.22 - seat selected)

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



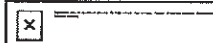
☐ Upgrade to a higher level of comfort with [Star Alliance Upgrade Awards](#).

☐ **Looking for Travel Insurance?** Protect yourself and your family against unforeseen circumstances.

☐ **Need a hotel in Toronto?** Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.

☐ **Need ground transportation, sightseeing or attractions?**

☐ **Need a car in Toronto?** Great rates and additional Aeroplan Miles.



## Booking Information



Booking Reference: S.17, S.22

### Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada  
1-888-247-2262

#### Main Contact:

Ms Christina Clark  
tamara.davidson@gov.bc.ca  
Mobile: S22  
Work: 1-250-3562089  
At destination: S22

Flight Arrivals and Departures  
1-888-422-7533

#### Online Services

**Manage** my booking online (view/change my booking; select seats\*).

**Request an upgrade**

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC142	Vancouver, Vancouver Int'l (YVR) Mon 28-Nov 2011 08:00 - Terminal M	Toronto, Pearson Int'l (YYZ) Mon 28-Nov 2011 15:22 - Terminal 1	0	4hr22	333	Latitude B	<input type="checkbox"/>
AC189	Ottawa, Ottawa Int'l (YOW) Tue 29-Nov 2011 17:35	Vancouver, Vancouver Int'l (YVR) Tue 29-Nov 2011 19:45 - Terminal M	0	5hr10	320	Latitude B	<input type="checkbox"/>

FIN-2012-00073

Page 54



F: Food for purchase onboard All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

1: Ms Christina Clark : Adult (16+), Ticket Number: 0142101715728

Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card:	XXXX-XXXX-XXXX S22	Special Needs:	None
Seat Selection:	AC142 37D , AC189		

2: Mr Gabriel Garfinkel : Adult (16+), Ticket Number: 0142101715729

Frequent Flyer Pgm :	None	Meal Preference :	None
Credit Card:	XXXX-XXXX-XXXX S22	Special Needs:	None
Seat Selection:	AC142 37E , AC189		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
Flight 1 - Airfare (Latitude)	1587.00
Flight 2 - Airfare (Latitude)	1594.00
Surcharges	46.00

### Taxes, Fees and Charges

Canada Airport Improvement Fee	35.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	393.35
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	3669.60
Number of passengers	2
Total	7339.20
RBC Travel Insurance (declined)	0.00

**Grand Total - Canadian dollars \$7339.20**

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$3669.60 (Airfare - per ticket)

Ticket number(s): 0142101715728, 0142101715729

## Fare Rules

**Flight 1:** Vancouver (YVR) To Toronto (YYZ) - Latitude

**Flight 2:** Ottawa (YOW) To Vancouver (YVR) - Latitude

- **Changes:**
  - Changes are permitted and a change fee does not apply.
  - Your total ticket price may increase if changes are made and the original fare you booked is no longer available, or if you call Air Canada Reservations, who may not have access to the original fare. Advance purchase may apply.
  - Lower Latitude fares may be available only at aircanada.com for selected flights and dates. **Any changes not completed on aircanada.com may result in a higher Latitude fare than would otherwise be available.**
  - **Same-day standby** is permitted at no charge.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **fully refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Within Continental North America, a complimentary snack selection will be offered on most short haul flights between 1.5 and 2 hours (does not apply to Air Canada Express flights operated by Jazz; and a complimentary snack and sandwich selection will be offered on most flights of more than 2 hours (sandwich selection is not offered on Air Canada Express flights operated by Jazz).
- 100% Air Canada Status Miles for Air Canada-operated flights.



#10

Davidson, Tamara PREM:EX

From: Air Canada [confirmation@aircanada.ca]  
Sent: Wednesday, November 16, 2011 4:55 PM  
To: Davidson, Tamara PREM:EX  
Subject: Air Canada - 28-Nov: Vancouver - Toronto (booking ref: S.17, S.22) - seat selected

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

## Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



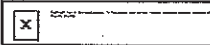
☐ Upgrade to a higher level of comfort with [Star Alliance Upgrade Awards](#).

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☐ **Need a hotel in Toronto?** Competitive room pricing guaranteed. Earn Aeroplan Miles for every purchase.

☐ **Need ground transportation, sightseeing or attractions?**

☐ **Need a car in Toronto?** Great rates and additional Aeroplan Miles.



## Booking Information



Booking Reference: S.17, S.22

### Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada  
1-888-247-2262

#### Main Contact:

Mr Dimitrios Pantazopoulos  
tamara.davidson@gov.bc.ca  
Mobile: S22  
Work: 1-250-3562089  
At destination: S22

Flight Arrivals and Departures  
1-888-422-7533

#### Online Services

[Manage](#) my booking online (view/change my booking; select seats\*).

[Request an upgrade](#)

[Alert me](#) of flight status changes directly to my mobile phone or email.

[Flight Arrivals & Departures](#) - check online if my flight is on time.

[Check-in online](#) and print my boarding pass.

\* [Can my booking be changed online?](#)

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC142	Vancouver, Vancouver Int'l (YVR) Mon 28-Nov 2011 08:00 - Terminal M	Toronto, Pearson Int'l (YYZ) Mon 28-Nov 2011 15:22 - Terminal 1	0	4hr22	333	Latitude B	

☐ **F: Food for purchase onboard** All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

## Passenger Information

1: Mr Dimitrios Pantazopoulos : Adult (16+), Ticket Number: 0142101715976

Frequent Flyer Pgm : None

Meal Preference : None

FIN-2012-00073  
Page 56

Credit Card:	XXXX-XXXX-XXXX S22	Special Needs:	None
Seat Selection:	AC142 38D		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
Departing Flight - Latitude	1587.00
Surcharges	23.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	15.00
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	195.85
Air Travellers Security Charge (ATSC)	7.12
Total airfare and taxes before options (per passenger)	1827.97
Number of passengers	1
Total	1827.97
RBC Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$1827.97</b> #10

The following charges (tax inclusive) will appear on your credit card statement:

Air Canada: \$1827.97 (Airfare - per ticket)

Ticket number(s): 0142101715976

## Fare Rules

### Departing Flight Vancouver (YVR) To Toronto (YYZ) - Latitude

- **Changes:**
  - Changes are permitted and a change fee does not apply.
  - Your total ticket price may increase if changes are made and the original fare you booked is no longer available, or if you call Air Canada Reservations, who may not have access to the original fare. Advance purchase may apply.
  - Lower Latitude fares may be available only at aircanada.com for selected flights and dates. **Any changes not completed on aircanada.com may result in a higher Latitude fare than would otherwise be available.**
  - **Same-day standby** is permitted at no charge.
  - Flights can only be used in sequence from the place of departure specified on the Itinerary.
- **Cancellations:**
  - Tickets are **fully refundable and non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Within Continental North America, a complimentary snack selection will be offered on most short haul flights between 1.5 and 2 hours (does not apply to Air Canada Express flights operated by Jazz; and a complimentary snack and sandwich selection will be offered on most flights of more than 2 hours (sandwich selection is not offered on Air Canada Express flights operated by Jazz).
- 100% Air Canada Status Miles for Air Canada-operated flights.

Please read Important Information and notices regarding Air Canada's general conditions of carriage.

## Important Information

Please review this itinerary/receipt and, should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

### Before You Go: A 'To-Do' List

All passengers are advised to view the Travel documentation page for Important Information on identification required for travel.

### Baggage Policy

Carry-on baggage | Checked baggage

#11  
**Davidson, Tamara PREM:EX**

**From:** PorterAirlines@flyporter.com  
**Sent:** Wednesday, November 23, 2011 9:16 AM  
**To:** Davidson, Tamara PREM:EX  
**Subject:** Itinerary - Please do not reply to this email



**Passenger Itinerary**

Thank you very much for your business. We have confirmed your reservation in our system. You will not receive a paper ticket. Please review flight information for accuracy and make note of ID requirements and recommended check-in times. You may print this itinerary for your reference.

MS. TAMARA DAVIDSON  
PO BOX 9041 STN PROV GOVT  
VICTORIA, BC V8E9E1  
CANADA

<b>Confirmation Number:</b>	S.17, S.22	<b>Agent Name:</b>	WEBANONYMOUS
<b>Booking Date:</b>	17 Nov 2011	<b>Booked By:</b>	TAMARA DAVIDSON

**Passenger Information:**

Name	VIPorter Number	Flight #/Seat #
Ms. Christina CLARK		283/7B
Mr. Gabriel GARFINKEL		283/7A
Mr. Dimitrios PANTAZOPOULOS		283/7C

**Flight Information:**

Date	Flight	Depart	Arrive	Stops
28 Nov 2011	283	Toronto (YTZ) 21:55	Ottawa (YOW) 22:51	

**Fare Summary (CAD):**

Base Fare:	\$1,497.00
NAV and Surcharges:	\$66.00
Air Traveller Security Charge:	\$21.36
Airport Improvement Fee:	\$60.00
Harmonized Sales Tax:	\$213.78
<b>Total Fare Price:</b>	<b>\$1,858.14</b>
Seat Fee:	\$0.00
Seat Fee:	\$0.00

Seat Fee:	\$0.00
Total Including Service Charges:	\$1,858.14
Master Card:	\$1,858.14 #11
Balance Due:	\$0.00

GST/HST Number: 841583271

QST Number: 1212573775

### Identification Requirements:

- To board a flight within Canada, all passengers are required to present one piece of valid government-issued identification that includes a photograph and the passenger's name, or two pieces of valid government-issued identification showing the passenger's name, without photographs. IMPORTANT – the name on the identification must match the name on the boarding pass.
- All passengers travelling to and from the United States are required to present a valid passport. Citizens of countries other than Canada and the United States should contact their consulate or embassy for boarding requirements. Proof of onward or return travel may be required at check-in.

### Check-in Times:

It is recommended that passengers allow sufficient time for getting to the airport, through check-in and security and to the gate.

All flights are available for check-in 24 hours prior to departure.

Arrival, check-in and boarding times depend on the originating airport as outlined below:

#### Canada:

	Billy Bishop Toronto City Airport	Other Airports
Recommended Arrival Time	30 min	60 min
Check-In Closes	20 min	30 min
Boarding Time	15 min	20 min

#### U.S.:

	Billy Bishop Toronto City Airport	Other Airports
Recommended Arrival Time	60 min	90 min
Check-In Closes	45 min	60 min
Boarding Time	15 min	20 min

All times prior to scheduled departure time.

Please note that failure to meet the required times may result in reassignment of seats or cancellation of booking without compensation.

## Itinerary / Receipt

#13

Your booking is confirmed. Thank you for choosing Air Canada.  
Please print this itinerary / receipt for your reference.

### Main Contact Information

Booking reference: S.17, S.22

Name: Ms Christina Clark  
E-mail: TAMARA.DAVIDSON@GOV.BC.CA  
Form of payment: CCCAXXXXXXXXXXX S22  
CC CAXXXXXXXXXXX

**Customer Care**  
Air Canada Reservations  
1-888-247-2262  
Air Canada Flight Information  
1-888-422-7533

#### International Reservations

Alert me of flight changes  
Flight notification

Electronic Ticketing confirmed.  
This is your official itinerary/receipt.

### Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC34	Vancouver (YVR)	Toronto Pearson (YYZ)	77L	C	Confirmed
	Mon 28-Nov 2011 09:00 - TERMINAL M -MAIN	Mon 28-Nov 2011 16:16 - TERMINAL T1 INTL			
Seat number(s) requested:	5D				
AC189	Ottawa (YOW)	Vancouver (YVR)	320	B	Confirmed
	Tue 29-Nov 2011 17:35	Tue 29-Nov 2011 19:45 - TERMINAL M -MAIN			

Seat number(s) requested: 16D

### Passenger Information

Passenger 1  
Name: Ms Christina Clark  
Fréquent Flyer Pgm:  
Ticket number: 014 2102 082226  
Program number:

### Fare Summary

Passenger: 1 Ticket number 014 2102 082226

**Date of Issue**

28-Nov 2011

**Fare Amount in Canadian dollars:**

4,188.00

(including navigational & other charges)

**Taxes, Fees & Charges:**

Canada Harmonized Sales Tax (HST #10009-2287) (RC)

Combined Taxes \*see fare calculation below (XT)

115.32

PD

**Total Fare in Canadian dollars:**

1,076.32A

#13

*Increase for  
Van-Toronto fare  
Econ to Biz class.*

**Ticket particularities:**

AC ONLY

**\*Fare calculation:**

28NOV11YVR AC YTO Q23.00R2548.00/-YOW AC YVR  
Q23.00R1594.00CAD4188.00 END ROE1.00 PD14.25CA393.35RC35.00SQ

**Canadian tax registration numbers:**

XG Canada Goods and Service Tax (GST) #10009-2287

RC Canada Harmonized Sales Tax (HST) #10009-2287

XQ Quebec Sales Tax (QST) #1000-043-172

**Fare Rules**

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

**Important Information**

This is your E-ticket itinerary/receipt. Keep this document for your travel. Your flight coupons are stored in our reservation system. The Conditions of Contract and other legal notices are provided with this itinerary/receipt.

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

**Travel Documents**

Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the reservation or ticket. The passenger must present: one (1) piece of government-issued ID with photo or two (2) pieces of government-issued ID without photo. For **air travel between Canada and the United States**, all passengers including Canadian and U.S. citizens, are required to present a valid passport or other valid travel document such as a Nexus card. Nexus members are required to carry appropriate immigration and identity documents in addition to their Nexus card. In addition, passengers must present this Itinerary/receipt to immigration authorities upon request. For **air travel to a foreign country**, passengers must ensure that they have all necessary travel documents such as a passport or visa, as directed by embassies and consulates. All passengers are advised to view the Travel documentation page for Important Information on documentation required for travel.

YOU CANNOT TRAVEL IF YOU DO NOT HAVE ALL REQUIRED TRAVEL DOCUMENTS, SUCH AS PASSPORT AND VISA (if applicable).

**Secure Flight**

For travel to, from or via the United States you are required by the Transportation Security Administration (TSA) to provide full passenger name (as it appears on your travel document), date of birth and gender for each traveller at least 72 hours prior to departure, or at time of booking if you book your flight within 72 hours of departure.



## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
Please print this itinerary / receipt for your reference.

### Main Contact Information

Booking reference: S.17, S.22

Name: Ms Christina Clark  
E-mail: TAMARA.DAVIDSON@GOV.BC.CA  
Form of payment: CCCAXXXXXXXXXXXXXX S22  
CC CAXXXXXXXXXXXXXX

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262  
**Air Canada Flight Information**  
1-888-422-7533

#### International Reservations

Alert me of flight changes  
Flight notification

**Electronic Ticketing confirmed.**  
This is your official itinerary/receipt.

### Flight Itinerary

Flight	From	To	Aircraft	Booking class	Status
AC34	Vancouver (YVR)	Toronto Pearson (YYZ)	77L	C	Confirmed
	Mon 28-Nov 2011 09:00 - TERMINAL M -MAIN	Mon 28-Nov 2011 16:16 - TERMINAL T1 INTL			
Seat number(s) requested: 5D					
AC189	Ottawa (YOW)	Vancouver (YVR)	320	C	Confirmed
	Tue 29-Nov 2011 17:35	Tue 29-Nov 2011 19:45 - TERMINAL M -MAIN			

### Passenger Information

Name: Ms Christina Clark  
Frequent Flyer Pgm:

#### Passenger 1

Ticket number: 014 2102 085162  
Program number:

### Fare Summary

Passenger: 1 Ticket number 014 2102 085162

Date of issue

28-Nov 2011

Fare Amount in Canadian dollars:

5,142.00

(Including navigational & other charges)

Taxes, Fees & Charges

Canada Harmonized Sales Tax (HST #10009-2287) (RC)

114.48

Combined Taxes \*see fare calculation below (XT)

PD

Total Fare in Canadian dollars:

1,068.48A

Ticket particularities:

AC ONLY

\*Fare calculation:

28NOV11YVR AC YTO Q23.00R2548.00/-YOW AC YVR  
Q23.00R2548.00CAD5142.00 END ROE1.00 PD14.25CA508.67RC35.00SQ  
Canadian tax registration numbers:  
XG Canada Goods and Service Tax (GST) #10009-2287  
RC Canada Harmonized Sales Tax (HST) #10009-2287  
XQ Quebec Sales Tax (QST) #1000-043-172

*increase for  
Ottawa to Van fare  
Econ to Biz class*

## Fare Rules

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

## Important Information

This is your E-ticket itinerary/receipt. Keep this document for your travel. Your flight coupons are stored in our reservation system. The Conditions of Contract and other legal notices are provided with this itinerary/receipt.

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

## Travel Documents

Air Canada is required by federal government regulations to check identification at the departure gate for all passengers who appear to be 18 years of age or older. The name on the identification must match the name used on the reservation or ticket. The passenger must present: one (1) piece of government-issued ID with photo or two (2) pieces of government-issued ID without photo. For air travel between Canada and the United States, all passengers including Canadian and U.S. citizens, are required to present a valid passport or other valid travel document such as a Nexus card. Nexus members are required to carry appropriate immigration and identity documents in addition to their Nexus card. In addition, passengers must present this Itinerary/receipt to immigration authorities upon request. For air travel to a foreign country, passengers must ensure that they have all necessary travel documents such as a passport or visa, as directed by embassies and consulates. All passengers are advised to view the [Travel documentation](#) page for important information on documentation required for travel.

YOU CANNOT TRAVEL IF YOU DO NOT HAVE ALL REQUIRED TRAVEL DOCUMENTS, SUCH AS PASSPORT AND VISA (if applicable).

## Secure Flight

For travel to, from or via the United States you are required by the Transportation Security Administration (TSA) to provide full passenger name (as it appears on your travel document), date of birth and gender for each traveller at least 72 hours prior to departure, or at time of booking if you book your flight within 72 hours of departure.

## Carry-On Baggage Policy

Oversized carry-on bags are not permitted on our aircraft, and may cause flight delays for all passengers. Please ensure your carry-on bags are within the maximum allowed size as indicated below; they are required to fit in the double-size verification