

Scott, Douglas F MEM:EX

From: Scott, Douglas F MEM:EX
Sent: Wednesday, April 25, 2012 1:25 PM
To: Dickson, Brandy MEM:EX
Subject: RE: *New* FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Yes that is a typo. I am advised by the management of Hastings that a walk through is done by the fire officials annually, but to my knowledge a formal report is not issued.

Doug

From: Dickson, Brandy MEM:EX
Sent: Wednesday, April 25, 2012 1:23 PM
To: Scott, Douglas F MEM:EX
Subject: RE: *New* FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi Doug,

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Could you please let me know how frequently facility inspections are conducted, and when the reports are generated? We will need to provide to the applicant an expected time when such a report is available, so they may reapply at that time.

Also, I expect that Jan 1, 2020 is a typo and should read Jan 1, 2012. ☺

Thanks!
Brandy Dickson
FOI, Records and Correspondence Coordinator
Gaming Policy and Enforcement Branch
Ministry of Energy and Mines
3rd Floor, 910 Government Street
Victoria, BC V8W 9N1
Phone: 250-387-1151
Fax: 250-356-8149

From: Scott, Douglas F MEM:EX
Sent: Wednesday, April 25, 2012 12:57 PM
To: Dickson, Brandy MEM:EX
Subject: RE: *New* FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi Brandy

I have completed the search of all files and emails for the period of time January 1, 2020 to March 30, 2012 and have not located any facility inspection reports for Hastings Racecourse.

Doug Scott
A/Executive Director
Racing Division
Gaming Policy and Enforcement Branch
Ministry of Energy and Mines

From: Dickson, Brandy MEM:EX
Sent: Wednesday, April 11, 2012 11:21 AM
To: Scott, Douglas F MEM:EX
Subject: *New* FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Dear Doug:
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604-328-1671

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TRIM Record Number: D13419312A

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Dickson, Brandy MEM:EX

From: Morita, Kelly LCTZ:EX
Sent: Thursday, April 5, 2012 1:08 PM
To: Dickson, Brandy MEM:EX
Cc: Justice Social FOI SSBC:EX; Alford, Keely R LCTZ:EX
Subject: New FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse
Attachments: Call Rec.docx; Fee Est.doc
Categories: URGENT

Hello,

My name is Kelly Morita, and I am the new Administrative Coordinator for the Justice/Social Team. I am the back-up for Sandra Fisher, Junior Analyst, and can be reached at (250) 953-3226.

Please direct all FOI correspondence for the "Gathering Records" phase only, through the Justice/Social generic mailbox at: Justice.Social.FOI@gov.bc.ca. If you have any questions about this request, please contact the analyst assigned **Keely Alford at 250-387-1912**. Thanks.

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Additional information can be found below. **Please let me know if you are aware of any other program areas that may have responsive records. Thanks.**

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached **Fee Estimate form ASAP** (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o **Attach records (in PDF format) and completed Call for Records form.**

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new **Open Information Website** as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

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Sandra L. Fisher

Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:

Ministry of Justice
Ministry of Children and Family Development
Ministry of Social Development

Dickson, Brandy MEM:EX

From: Justice Social FOI SSBC:EX
Sent: Wednesday, April 25, 2012 4:34 PM
To: Dickson, Brandy MEM:EX; Alford, Keely R LCTZ:EX
Cc: Justice Social FOI SSBC:EX
Subject: OVERDUE: FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse
Attachments: Call Rec.docx; Fee Est.doc

Hi Brandy,

The records for this FOI request are now overdue (Apr 23/12). Please respond as soon as possible.

Thank you,

Kelly Morita

*Administrator, Justice/ Social Team
Information Access Operations,
Logistics and Business Services, Shared Services BC
Ministry of Labour, Citizens' Services and Open Government*

250-953-3326

Providing Services to:

*Ministry of Justice
Ministry of Social Development
Ministry of Children & Family Development*

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Information Access Operations
Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:

Ministry of Justice
Ministry of Children and Family Development

Dickson, Brandy MEM:EX

From: Cornett, Kathy M JAG:EX
Sent: Monday, May 14, 2012 2:56 PM
To: Dickson, Brandy MEM:EX
Subject: RE: JAG-2012-00367

Thank you very much Brandy. Kathy

From: Dickson, Brandy MEM:EX
Sent: Monday, May 14, 2012 2:51 PM
To: Cornett, Kathy M JAG:EX
Subject: FW: JAG-2012-00367

Cheers!

Brandy Dickson

FOI, Records and Correspondence Coordinator

Gaming Policy and Enforcement Branch

Ministry of Energy and Mines

3rd Floor, 910 Government Street

Victoria, BC V8W 9N1

Phone: 250-387-1151

Fax: 250-356-8149

From: Brandy.Dickson@gov.bc.ca [mailto:Brandy.Dickson@gov.bc.ca]
Sent: Monday, May 14, 2012 2:46 PM
To: Dickson, Brandy MEM:EX
Subject: JAG-2012-00367

Dickson, Brandy MEM:EX

From: Alford, Keely R LCTZ:EX
Sent: Monday, April 30, 2012 10:28 AM
To: Dickson, Brandy MEM:EX
Subject: RE: NO RESPONSIVE RECORDS: FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi Brandy,
Do you need a formal approval for the no records response or can we respond direct?

Thanks

*Keely Alford
Information and Privacy Analyst
Information Access Operations
Ministry of Labour, Citizens' Services
and Open Government
Tel: 250 387-1912*

From: Dickson, Brandy MEM:EX
Sent: Thursday, April 26, 2012 6:17 PM
To: Justice Social FOI SSBC:EX; Alford, Keely R LCTZ:EX
Subject: NO RESPONSIVE RECORDS: FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi there,

There are no records that we possess that meet the timeframe of the request as noted.
NO RESPONSIVE RECORDS

Cheers!
Brandy Dickson
FOI, Records and Correspondence Coordinator
*Gaming Policy and Enforcement Branch
Ministry of Energy and Mines
3rd Floor, 910 Government Street
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Ministry of Social Development

Dickson, Brandy MEM:EX

From: Cornett, Kathy M JAG:EX
Sent: Friday, May 11, 2012 2:18 PM
To: Dickson, Brandy MEM:EX
Subject: RE: Status: FOR APPROVAL: 480207 FOI Request JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

Thank you for the update Brandy. Kathy

From: Dickson, Brandy MEM:EX
Sent: Friday, May 11, 2012 1:52 PM
To: Cornett, Kathy M JAG:EX
Subject: RE: Status: FOR APPROVAL: 480207 FOI Request JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

It's in with Doug as of first thing this morning, so I'm hopeful we can get it to you before the end of the day, but Susan F did say that he had a lot going on today. I'll see what I can do to speed things up.

Cheers!

Brandy Dickson

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Gaming Policy and Enforcement Branch

Ministry of Energy and Mines

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From: Cornett, Kathy M JAG:EX
Sent: Friday, May 11, 2012 11:35 AM
To: Dickson, Brandy MEM:EX
Subject: Status: FOR APPROVAL: 480207 FOI Request JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

Hi Brandy, there was an error in my e-mail below, I meant Friday, May 11th. If this is not ready, Lori is here on Monday and Tuesday next week, however, we may be in estimates which may make it difficult to get her signature. Thank you, Kathy

From: Cornett, Kathy M JAG:EX
Sent: Tuesday, May 8, 2012 5:44 PM
To: Dickson, Brandy MEM:EX
Subject: FOR APPROVAL: 480207 FOI Request JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

Hi Brandy, please arrange signoff and e-mail me a scanned copy of the approved signoff sheet by Friday, May 15, 2012. Please note that there are no responsive records.

Thank you, Kathy

From: Alford, Keely R LCTZ:EX
Sent: Tuesday, May 8, 2012 3:54 PM

To: Cornett, Kathy M JAG:EX

Subject: Approval - JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

Hi Kathy,

Here is the sign form for no responsive records. We tried to get approval for a direct response from IAO but have not heard back from GPEB. Please send along for approval.

Many thanks

Keely Alford

Information and Privacy Analyst

Information Access Operations

Ministry of Labour, Citizens' Services

and Open Government

Tel: 250 387-1912

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Subject: Approval - JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

Hi Kathy,
Here is the sign form for no responsive records. We tried to get approval for a direct response from IAO but have not heard back from GPEB. Please send along for approval.
Many thanks

Keely Alford
Information and Privacy Analyst
Information Access Operations
Ministry of Labour, Citizens' Services
and Open Government
Tel: 250 387-1912

Dickson, Brandy MEM:EX

From: Dickson, Brandy MEM:EX
Sent: Monday, April 30, 2012 12:27 PM
To: Alford, Keely R LCTZ:EX
Cc: McCrea, Bill J MEM:EX
Subject: RE: NO RESPONSIVE RECORDS: FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi Keely,

Yes, IAO may respond direct on our behalf. Please cc me on the no records response letter.

Thanks!

Brandy Dickson

FOI, Records and Correspondence Coordinator

Gaming Policy and Enforcement Branch

Ministry of Energy and Mines

3rd Floor, 910 Government Street

Victoria, BC V8W 9N1

Phone: 250-387-1151

Fax: 250-356-8149

From: Alford, Keely R LCTZ:EX
Sent: Monday, April 30, 2012 10:28 AM
To: Dickson, Brandy MEM:EX
Subject: RE: NO RESPONSIVE RECORDS: FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi Brandy,

Do you need a formal approval for the no records response or can we respond direct?

Thanks

Keely Alford

Information and Privacy Analyst

Information Access Operations

Ministry of Labour, Citizens' Services

and Open Government

Tel: 250 387-1912

From: Dickson, Brandy MEM:EX
Sent: Thursday, April 26, 2012 6:17 PM
To: Justice Social FOI SSBC:EX; Alford, Keely R LCTZ:EX
Subject: NO RESPONSIVE RECORDS: FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi there,

There are no records that we possess that meet the timeframe of the request as noted.

NO RESPONSIVE RECORDS

Cheers!

Brandy Dickson

FOI, Records and Correspondence Coordinator

Gaming Policy and Enforcement Branch

Ministry of Energy and Mines

3rd Floor, 910 Government Street

Victoria, BC V8W 9N1

Phone: 250-387-1151

Fax: 250-356-8149

From: Justice Social FOI SSBC:EX

Sent: Wednesday, April 25, 2012 4:34 PM

To: Dickson, Brandy MEM:EX; Alford, Keely R LCTZ:EX

Cc: Justice Social FOI SSBC:EX

Subject: OVERDUE: FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hi Brandy,

The records for this FOI request are now overdue (Apr 23/12). Please respond as soon as possible.

Thank you,

Kelly Morita

Administrator, Justice/ Social Team

Information Access Operations,

Logistics and Business Services, Shared Services BC

Ministry of Labour, Citizens' Services and Open Government

250-953-3326

Providing Services to:

Ministry of Justice

Ministry of Social Development

Ministry of Children & Family Development

From: Morita, Kelly LCTZ:EX

Sent: Thursday, April 5, 2012 1:08 PM

To: Dickson, Brandy MEM:EX

Cc: Justice Social FOI SSBC:EX; Alford, Keely R LCTZ:EX

Subject: New FOI Request #JAG-2012-00367 Facilities Inspection Reports for Hastings Racecourse

Hello,

My name is Kelly Morita, and I am the new Administrative Coordinator for the Justice/Social Team. I am the back-up for Sandra Fisher, Junior Analyst, and can be reached at (250) 953-3226.

Please direct all FOI correspondence **for the "Gathering Records" phase only**, through the Justice/Social generic mailbox at: Justice.Social.FOI@gov.bc.ca. If you have any questions about this request, please contact the analyst assigned **Keely Alford at 250-387-1912**. Thanks.

Hello, please read the following and complete the steps for this request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Additional information can be found below. **Please let me know if you are aware of any other program areas that may have responsive records. Thanks.**

- 1) Use reply-all when responding to this request.
- 2) Reply with Fee Estimate: Complete and return the attached **Fee Estimate form ASAP** (within a couple of days), or advise us if there is no fees.
- 3) Reply to Request
 - o Advise us if you know of any other program area this should be sent to.
 - o **Attach records (in PDF format) and completed Call for Records form.**

Note: You will see that the attached Call for Records form requires information concerning the publishing of records to our new **Open Information Website** as of July 2011. If you wish to discuss this please contact your FOI analyst or manager.

CALL FOR RECORDS

RECORDS CALL COVER FOR GENERAL REQUESTS:

Please see below a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Your analyst for the request will be **Keely Alford at 250-387-1912.**

REQUEST:

Facilities inspection reports for Hastings Racecourse including the racetrack, paddock, barns/stables and backstretch area. The timeframe is January 1, 2010 to [March 30, 2012].

Please complete the attached Call for Records form and return me by **April 23, 2012** (or by **April 17, 2012** to avoid the alert/reminder process).

FEE ESTIMATE:

Please also complete the attached Fee Calculation form and return to me **ASAP (within a couple of days)**. If the public body's total search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, we may be in a position to issue a fee estimate.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits to prove that they have conducted an adequate search for relevant records.

Please do not hesitate to contact your analyst to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- whether staff would be available to discuss the request with the applicant, if the applicant is agreeable;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Sandra L. Fisher

Jr. Analyst
Information and Privacy
Justice / Social Team
Information Access Operations

Logistics and Business Services - Shared Services BC
Ministry of Labour, Citizens' Services and Open Government

Providing Services to:

Ministry of Justice

Ministry of Children and Family Development

Ministry of Social Development

Dickson, Brandy MEM:EX

From: Alford, Keely R LCTZ:EX
Sent: Tuesday, April 24, 2012 9:08 AM
To: Dickson, Brandy MEM:EX
Cc: Justice Social FOI SSBC:EX
Subject: FOI Request JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

Hi Brandy,

I'm just wondering when we can expect to see records regarding the above noted request? The due date for the records was April 23.

Many thanks

*Keely Alford
Information and Privacy Analyst
Information Access Operations
Ministry of Labour, Citizens' Services
and Open Government
Tel: 250 387-1912*

Dickson, Brandy MEM:EX

From: Cornett, Kathy M JAG:EX
Sent: Tuesday, May 8, 2012 5:44 PM
To: Dickson, Brandy MEM:EX
Subject: FOR APPROVAL: 480207 FOI Request JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse
Attachments: Sign - Form.docx

Hi Brandy, please arrange signoff and e-mail me a scanned copy of the approved signoff sheet by Friday, May 15, 2012. Please note that there are no responsive records.

Thank you, Kathy

From: Alford, Keely R LCTZ:EX
Sent: Tuesday, May 8, 2012 3:54 PM
To: Cornett, Kathy M JAG:EX
Subject: Approval - JAG-2012-00367 - Facilities Inspection Reports for Hastings Racecourse

Hi Kathy,
Here is the sign form for no responsive records. We tried to get approval for a direct response from IAO but have not heard back from GPEB. Please send along for approval.
Many thanks

Keely Alford
Information and Privacy Analyst
Information Access Operations
Ministry of Labour, Citizens' Services
and Open Government
Tel: 250 387-1912

Dickson, Brandy MEM:EX

From: Douglas.F.Scott@gov.bc.ca
Sent: Friday, May 11, 2012 10:49 AM
To: Dickson, Brandy MEM:EX
Subject: JAG-2012-00367
Attachments: 20120511104826.pdf